

**WRITTEN OFFER TO PURCHASE**

November 25, 2023

Mrs. Elizabeth Richardson  
4134 Gus Young Avenue  
West Linn, Louisiana 00000

Dear Mrs. Richardson:

This will introduce to you Mr. Bob Adams, who represents the City of West Linn, Louisiana, in the capacity of Right-of-Way Agent and who will discuss with you the acquisition by the City of the property which our records indicate is owned by Elizabeth Richardson. This property is required for construction of the proposed addition to Eden Park Community Service Center.

We have had the property appraised by a competent and unbiased fee appraiser and this report has been thoroughly analyzed by a competent review appraisal analyst and found to be well supported. Based on the appraisal and review, the City hereby makes you a firm offer in the amount of \$32,500 for the purchase of your property.

We feel that the above offer is most equitable and we urge your favorable consideration and acceptance of it. If this meets with your approval, Mr. Adams will assist in any way convenient to you in finalizing the acquisition. Negotiations for the purchase of your property begin November 25, 2023.

Thank you very much for your cooperation and favorable consideration of this offer.

Very truly yours,

Deron Troy  
Mayor

Enclosure: Statement of the Basis for the Determination of Just Compensation.

**MUST BE SENT CERTIFIED/REGISTERED MAIL RETURN RECEIPT REQUESTED**

If a preliminary acquisition notice is not sent, be sure and reference in the letter and include a copy of the brochure, "When a Public Agency Acquire your Property".