

Louisiana Workforce Commission



Department Description

The mission of the Louisiana Workforce Commission (LWC) is to place people in fulfilling, family-sustaining careers by unlocking their potential with our extensive resources.

LWC's goals are:

- I. Ensuring all unemployment insurance and workers' compensation processes are efficient and customer-friendly.
- II. Increasing public awareness of the agency's robust resources.
- III. Lessening the training gap of a skilled workforce.
- IV. Connecting residents with existing employers by providing excellent customer service.
- V. Engaging the agency's employees in our mission.

LWC is comprised of one agency: Workforce Support and Training.

Department Budget Summary

	Prior Year Actuals FY 2022-2023	Enacted FY2023-2024	Existing Operating Budget (EOB) as of 12/01/23	Continuation FY 2024-2025	Recommended FY 2024-2025	Total Recommended Over/(Under) EOB
Means of Finance:						
State General Fund (Direct)	\$10,633,949	\$14,810,048	\$14,810,048	\$14,810,048	\$14,810,048	\$0
State General Fund by:						
Interagency Transfers	3,945,761	3,200,000	3,200,000	3,200,000	3,200,000	0
Fees & Self-generated	16,000	72,219	72,219	72,219	72,219	0
Statutory Dedications	99,302,371	114,568,895	114,568,895	115,281,963	114,811,325	242,430



Department Budget Summary

	Prior Year Actuals FY 2022-2023	Enacted FY2023-2024	Existing Operating Budget (EOB) as of 12/01/23	Continuation FY 2024-2025	Recommended FY 2024-2025	Total Recommended Over/(Under) EOB
Federal Funds	182,644,828	175,044,157	175,044,157	168,857,938	167,428,330	(7,615,827)
Total Means of Financing	\$296,542,909	\$307,695,319	\$307,695,319	\$302,222,168	\$300,321,922	(\$7,373,397)
Expenditures and Request:						
Workforce Support and Training	\$296,542,909	\$307,695,319	\$307,695,319	\$302,222,168	\$300,321,922	(7,373,397)
Total Expenditures	\$296,542,909	\$307,695,319	\$307,695,319	\$302,222,168	\$300,321,922	(\$7,373,397)
Authorized Positions						
Classified	864	861	861	861	861	0
Unclassified	14	12	12	12	12	0
Total Authorized Positions	878	873	873	873	873	0
Authorized Other Charges Positions	0	0	0	0	0	0



14-474-Workforce Support and Training

Agency Description

The mission of Workforce Support and Training is to lower the unemployment rate in Louisiana by working with employers, employees, and government agencies; provide the training, assistance, and regulatory services that develop a diversely skilled workforce with access to good-paying jobs; and ensure a manageable, cost-effective worker's compensation system. Workforce Support and Training is committed to having the Louisiana Workforce Commission (LWC) employees work together to provide high quality, integrated services in a professional and timely manner to accomplish this mission.

The goals of Workforce Support and Training are:

- I. To organize programs and initiatives operating under the LWC that provide high quality training and education relevant to the current needs of Louisiana employers.
- II. To fund source initiatives so the citizens of Louisiana are best served by programs adaptable to changing labor and employer needs in the work place.
- III. To move, where possible, from funding streams to funding pools in order to use resources most effectively.
- IV. To further the mission of the LWC and its services to the citizens of Louisiana.
- V. To foster employer involvement by having both employers and employees engaged in need determination and service direction, so programs and procedures serve the current needs of those directly affected.
- VI. To improve the efficiency of operations by integrating services, when feasible, with other divisions and agencies, and installing a continuous process that evaluates and removes service duplication.
- VII. To enhance the effectiveness of the programs and services of the LWC by increasing public awareness, acceptance, and services.
- VIII. To establish the LWC as the information source for employment issues.
- IX. To increase relations with the Louisiana and federal legislatures, and other government bodies.
- X. To use technology in adequately training personnel to accomplish the mission of the LWC by upgrading the technology and training available, and ensure services are delivered in the most cost-effective manner.
- XI. To administer a financially sound program to meet current and future claim obligations.
- XII. To monitor medical reimbursement.
- XIII. To resolve any suspected claims and guarantee a safe workplace environment.
- XIV. To ensure prompt reimbursement to employers and insurers for qualified re-employed injured workers.

Workforce Support and Training has seven (7) programs: Office of the Secretary, Office of Management and Finance, Office of Occupational Information Services, Office of Workforce Development, Office of Unemployment Insurance Administration, Office of Workers Compensation Administration, and Office of the 2nd Injury Board Programs.

For additional information, see:

[Louisiana Workforce Commission](#)



Agency Budget Summary

	Prior Year Actuals FY 2022-2023	Enacted FY2023-2024	Existing Operating Budget (EOB) as of 12/01/23	Continuation FY 2024-2025	Recommended FY 2024-2025	Total Recommended Over/(Under) EOB
Means of Finance:						
State General Fund (Direct)	\$10,633,949	\$14,810,048	\$14,810,048	\$14,810,048	\$14,810,048	\$0
State General Fund by:						
Interagency Transfers	3,945,761	3,200,000	3,200,000	3,200,000	3,200,000	0
Fees & Self-generated	16,000	72,219	72,219	72,219	72,219	0
Statutory Dedications	99,302,371	114,568,895	114,568,895	115,281,963	114,811,325	242,430
Federal Funds	182,644,828	175,044,157	175,044,157	168,857,938	167,428,330	(7,615,827)
Total Means of Finance	\$296,542,909	\$307,695,319	\$307,695,319	\$302,222,168	\$300,321,922	(\$7,373,397)
Expenditures and Request:						
Office of the Secretary	\$3,832,192	\$4,689,676	\$4,689,676	\$4,904,888	\$4,831,345	\$141,669
Office of Workers Compensation Administr	12,235,916	15,509,948	15,509,948	16,036,603	15,718,842	208,894
Office of Unemployment Insurance Adminis	29,202,968	32,479,690	32,479,690	32,991,937	32,505,998	26,308
Office of Workforce Development	156,955,800	150,943,226	150,943,226	150,260,708	149,482,577	(1,460,649)
Office of the 2nd Injury Board	58,077,075	59,555,940	59,555,940	59,599,867	59,598,460	42,520
Office of Management and Finance	15,670,084	19,047,596	19,047,596	19,122,893	18,997,548	(50,048)
Office of Occupational Information Serv	20,568,874	25,469,243	25,469,243	19,305,272	19,187,152	(6,282,091)
Total Expenditures	\$296,542,909	\$307,695,319	\$307,695,319	\$302,222,168	\$300,321,922	(\$7,373,397)
Authorized Positions						
Classified	864	861	861	861	861	0
Unclassified	14	12	12	12	12	0
Total Authorized Positions	878	873	873	873	873	0
Authorized Other Charges Positions	0	0	0	0	0	0



4741-Office of the Secretary

Program Authorization

This program is authorized by the following legislation:

- Louisiana Revised Statutes 36:303

Program Description

The mission of the Office of the Secretary is to provide leadership and management of all departmental programs, communicate departmental direction, ensure the quality of services provided, and foster better relations with all stakeholders, thereby increasing awareness and use of departmental services.

The goals of the Office of the Secretary are:

- I. To communicate agency policy and programs.
- II. To ensure the integrity of agency operations.
- III. To make the department increasingly responsive to the needs of its users and stakeholders.

The Office of the Secretary has one activity:

- The Office of the Secretary: This activity provides executive level leadership and administrative services ensuring all unemployment insurance and worker's compensation processes are efficient and customer friendly; increase public awareness of the agency's resources; lessen the training gap of a skilled workforce; connect residents with existing employers; and engage agency employees in company mission.

Program Budget Summary

	Prior Year Actuals FY 2022-2023	Enacted FY2023-2024	Existing Operating Budget (EOB) as of 12/01/23	Continuation FY 2024-2025	Recommended FY 2024-2025	Total Recommended Over/(Under) EOB
Means of Finance:						
State General Fund (Direct)	\$263,432	\$0	\$0	\$0	\$0	\$0
State General Fund by:						
Interagency Transfers	8,978	0	0	0	0	0
Fees & Self-generated	229	0	0	0	0	0
Statutory Dedications	1,427,911	2,473,991	2,473,991	2,647,041	2,616,930	142,939
Federal Funds	2,131,642	2,215,685	2,215,685	2,257,847	2,214,415	(1,270)
Total Means of Finance	\$3,832,192	\$4,689,676	\$4,689,676	\$4,904,888	\$4,831,345	\$141,669
Expenditures and Request:						
Personnel Services	\$2,472,315	\$3,162,756	\$3,162,756	\$3,223,168	\$3,160,657	(\$2,099)
Operating Expenses	222,405	250,129	250,129	256,155	250,129	0
Professional Services	19,303	207,762	207,762	212,768	207,762	0
Other Charges	1,118,169	1,069,029	1,069,029	1,212,797	1,212,797	143,768
Acquisitions & Major Repairs	0	0	0	0	0	0
Total Expenditures & Request	\$3,832,192	\$4,689,676	\$4,689,676	\$4,904,888	\$4,831,345	\$141,669
Authorized Positions						
Classified	19	20	20	20	20	0
Unclassified	6	5	5	5	5	0
Total Authorized Positions	25	25	25	25	25	0
Authorized Other Charges Positions	0	0	0	0	0	0



Source of Funding

This program is funded with the following:

- Statutory Dedications from the following funds:
 - Employment Security Administration Account (R.S. 23:1511);
 - Penalty and Interest Account (R.S. 23:1513);
 - Office of Workers' Compensation Administrative Fund (R.S. 23:1291.1); and
 - Incumbent Worker Training Account (R.S. 23:1511).
- Federal Funds derived from Employment Security Grants granted to each employment security agency, under the Social Security Act.

Per R.S. 39.36B.(8), see table for a listing of expenditures out of each Statutory Dedications Fund.

Adjustments from Existing Operating Budget

General Fund	Total Amount	Table of Organization	Description
\$0	\$4,689,676	25	Existing Operating Budget as of 12/01/2023
Statewide Adjustments			
\$0	(\$62,511)	0	Attrition Adjustment
\$0	\$8,703	0	Group Insurance Rate Adjustment for Active Employees
\$0	\$143,768	0	Legislative Auditor Fees
\$0	\$41,207	0	Market Rate Classified
\$0	\$62,812	0	Related Benefits Base Adjustment
\$0	(\$125,505)	0	Retirement Rate Adjustment
\$0	\$73,195	0	Salary Base Adjustment
\$0	\$141,669	0	Total Statewide
\$0	\$0	0	Total Non-Statewide
\$0	\$4,831,345	25	Total Recommended

Fees & Self-generated

Fund	Prior Year Actuals FY 2022-2023	Enacted FY2023-2024	Existing Operating Budget (EOB) as of 12/01/23	Continuation FY 2024-2025	Recommended FY 2024-2025	Total Recommended Over/(Under) EOB
Fees & Self-Generated	\$229	\$0	\$0	\$0	\$0	\$0

Statutory Dedications

Fund	Prior Year Actuals FY 2022-2023	Enacted FY2023-2024	Existing Operating Budget (EOB) as of 12/01/23	Continuation FY 2024-2025	Recommended FY 2024-2025	Total Recommended Over/(Under) EOB
Workers' Compensation Second Injury Fund	\$21,952	\$0	\$0	\$0	\$0	\$0
Office of Workers' Compensation Admin.	257,945	511,206	511,206	518,830	510,975	(231)
Incumbent Worker Training Account	25,458	146,832	146,832	149,540	146,749	(83)
Employment Security Administration	621,323	435,964	435,964	437,610	435,964	0
Penalty and Interest Account	495,705	1,379,989	1,379,989	1,541,061	1,523,242	143,253
Blind Vendors Trust Fund	5,528	0	0	0	0	0



Professional Services

Amount	Description
\$207,762	Design and Implement fully integrated, statewide, Workforce Development System.
\$207,762	TOTAL PROFESSIONAL SERVICES

Other Charges

Amount	Description
\$154,015	Outreach and recruitment
\$154,015	SUB-TOTAL OTHER CHARGES

\$9,085	Office of Technology Services (OTS) - Telephone and Data Line Fees
\$1,024,697	Legislative Auditor Fees
\$25,000	Office of the Governor - Children's Cabinet
\$1,058,782	SUB-TOTAL INTERAGENCY TRANSFERS
\$1,212,797	TOTAL OTHER CHARGES

Acquisitions and Major Repairs

Amount	Description
	This program does not have funding recommended for Acquisitions and Major Repairs.

Objective: 4741-01 To achieve 85% of agency performance indicators.

Children's Budget Link Not applicable

HR Policies Beneficial to Women and Families Link Not applicable

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other) Louisiana Workforce Commission Part V - Performance Management

Performance Indicator Name	Actuals FY 22-23	Initially Appropriated FY 23-24	Existing Standard FY 23-24	Continuation Budget FY 24-25	Executive Budget FY 24-25
[S] Percentage of performance indicators achieved	67	85	85	85	85



4742-Office of Workers Compensation Administration

Program Authorization

This program is authorized by the following legislation:

- *Sections: 1310.1 1310.3b(1) and 1310.6 of the Workers' Compensation Act; Louisiana Revised Statutes 23:1291 B (9), (10), (11) and (12); Louisiana Revised Statutes 23:1291 B (4), (13), C (2) and (5)*
- *Occupational Safety & Health Administration (OSHA) Authorization: Louisiana Revised Statutes 23:1291 C (3)*

Program Description

The mission of the Office of Worker's Compensation Administration (OWCA) is to establish standards of payment; utilize and review procedures of injured worker claims; and receive, process, hear, and resolve legal actions in compliance with state statutes. This office also works to educate and influence employers and employees in adopting comprehensive safety and health policies, practices, and procedures, and collect fees.

The goals of the Office of Worker's Compensation Administration are:

- I. To administer a financially sound program to meet current and future claim obligations.
- II. To control medical cost.
- III. To maximize the quality of care received by workers injured on the job.
- IV. To administer the resolution of workers' compensation disputes in an efficient, timely, and impartial manner.
- V. To swiftly respond to all requests for safety and health consultation services from Louisiana employers.
- VI. To ensure compliance with duty to maintain workers' compensation coverage and protect against fraudulent activity.

The Office of Worker's Compensation Administration has three activities:

- **Fraud and Compliance:** This activity is the enforcement arms of the Office of Workers' Compensation Administration (OWCA). It is charged with investigating fraudulent activity by any party affiliated with the Louisiana Workers' Compensation System, as well as ensuring all employers within the State comply with their legal duty to be properly secured for workers' compensation coverage. These tasks are completed through the conducting of investigations of any allegations of fraudulent activity received through tips from the public, insurers, employers, law enforcement, or the OWCA Hearings Division, as well as conducting of audits of self-insured employers to ensure proper compliance.
- **Hearings:** This activity conducts hearings on claims for benefits, the controversion of entitlement to benefits, or other relief under the Workers' Compensation Act. Disputed claims may be filed by employees, employers, insurers, or health care providers. Once filed, a mediation conference may be requested with either a Louisiana Workforce Commission (LWC) or private mediator in an attempt to resolve the dispute informally. If resolved, the parties perfect a compromise, or lump settlement, approved by the Workers' Compensation Judge. If not resolved at mediation, a trial is held by a Workers' Compensation Judge, and a final decision rendered. Court activity is concluded in a claim when it is either settled or final judgment rendered.
- **Occupational Safety and Health Act (OSHA):** This activity imparts consultation, regulation, enforcement, and educational information to employers, regarding State of Louisiana and OSHA guidelines and regulations, in an effort to provide Louisiana workers and employers with a healthy and safe work environment, without levying fines and penalties.

Program Budget Summary

	Prior Year Actuals FY 2022-2023	Enacted FY2023-2024	Existing Operating Budget (EOB) as of 12/01/23	Continuation FY 2024-2025	Recommended FY 2024-2025	Total Recommended Over/(Under) EOB
Means of Finance:						
State General Fund (Direct)	\$3,815	\$0	\$0	\$0	\$0	\$0
State General Fund by:						
Interagency Transfers	443	0	0	0	0	0
Fees & Self-generated	11	0	0	0	0	0
Statutory Dedications	11,775,050	14,576,994	14,576,994	15,073,634	14,772,107	195,113
Federal Funds	456,597	932,954	932,954	962,969	946,735	13,781
Total Means of Finance	\$12,235,916	\$15,509,948	\$15,509,948	\$16,036,603	\$15,718,842	\$208,894
Expenditures and Request:						
Personnel Services	\$9,310,551	\$11,314,320	\$11,314,320	\$11,750,877	\$11,523,214	\$208,894
Operating Expenses	1,456,906	2,503,085	2,423,085	2,481,481	2,423,085	0
Professional Services	961,866	1,315,452	1,315,452	1,347,154	1,315,452	0
Other Charges	506,593	377,091	457,091	457,091	457,091	0
Acquisitions & Major Repairs	0	0	0	0	0	0
Total Expenditures & Request	\$12,235,916	\$15,509,948	\$15,509,948	\$16,036,603	\$15,718,842	\$208,894
Authorized Positions						
Classified	123	123	123	123	123	0
Unclassified	2	2	2	2	2	0
Total Authorized Positions	125	125	125	125	125	0
Authorized Other Charges Positions	0	0	0	0	0	0

Source of Funding

This program is funded with the following:

- Statutory Dedications from the following funds:
 - Workers' Compensation Second Injury Fund (R.S. 23:1377); and
 - Office of Workers' Compensation Administrative Fund (R.S. 23:1291.1).
- Federal Funds derived from Occupational Safety Statistical Grant: Public Law 91-596 Occupational Safety Health Act of 1970.

Per R.S. 39.36B.(8), see table for a listing of expenditures out of each Statutory Dedications Fund.

Adjustments from Existing Operating Budget

General Fund	Total Amount	Table of Organization	Description
\$0	\$15,509,948	125	Existing Operating Budget as of 12/01/2023

Statewide Adjustments

\$0	(\$227,663)	0	Attrition Adjustment
\$0	\$30,919	0	Group Insurance Rate Adjustment for Active Employees
\$0	\$276,202	0	Market Rate Classified
\$0	\$231,639	0	Related Benefits Base Adjustment
\$0	(\$462,247)	0	Retirement Rate Adjustment



Adjustments from Existing Operating Budget

General Fund	Total Amount	Table of Organization	Description
\$0	\$360,044	0	Salary Base Adjustment
\$0	\$208,894	0	Total Statewide
\$0	\$0	0	Total Non-Statewide
\$0	\$15,718,842	125	Total Recommended

Fees & Self-generated

Fund	Prior Year Actuals FY 2022-2023	Enacted FY2023-2024	Existing Operating Budget (EOB) as of 12/01/23	Continuation FY 2024-2025	Recommended FY 2024-2025	Total Recommended Over/(Under) EOB
Fees & Self-Generated	\$11	\$0	\$0	\$0	\$0	\$0

Statutory Dedications

Fund	Prior Year Actuals FY 2022-2023	Enacted FY2023-2024	Existing Operating Budget (EOB) as of 12/01/23	Continuation FY 2024-2025	Recommended FY 2024-2025	Total Recommended Over/(Under) EOB
Workers' Compensation Second Injury Fund	\$149,453	\$50,000	\$50,000	\$51,205	\$50,000	\$0
Office of Workers' Compensation Admin.	11,620,010	14,526,994	14,526,994	15,022,429	14,722,107	195,113
Incumbent Worker Training Account	1,132	0	0	0	0	0
Employment Security Administration	267	0	0	0	0	0
Penalty and Interest Account	3,915	0	0	0	0	0
Blind Vendors Trust Fund	273	0	0	0	0	0

Professional Services

Amount	Description
\$639,226	Court Reporters to work with Administrative Law Judges to provide certified records of all court proceedings.
\$676,226	Contract with Bailiffs to provide security in various courtrooms for Administrative Law Judges.
\$1,315,452	TOTAL PROFESSIONAL SERVICES

Other Charges

Amount	Description
\$150,000	Services related to the administration of the worker's compensation system and the worker's compensation court (courtroom equipment, etc).
\$150,000	SUB-TOTAL OTHER CHARGES
	Interagency Transfers:
\$307,091	Office of Technology Services (OTS) - Telephone and Data Line Fees
\$307,091	SUB-TOTAL INTERAGENCY TRANSFERS
\$457,091	TOTAL OTHER CHARGES

Acquisitions and Major Repairs

Amount	Description
	This program does not have funding recommended for Acquisitions and Major Repairs.

Objective: 4742-01 To complete investigations of allegations of workers compensation fraud and create public awareness of its economic impact.

Children's Budget Link Not applicable

HR Policies Beneficial to Women and Families Link Not applicable

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other) Louisiana Workforce Commission Part V - Performance Management

Performance Indicator Name	Actuals FY 22-23	Initially Appropriated FY 23-24	Existing Standard FY 23-24	Continuation Budget FY 24-25	Executive Budget FY 24-25
[K] Percentage of investigations completed	0	95	95	95	95

Objective: 4742-02 To resolve disputed claims between worker's compensation claimants, employers, insurers and medical providers, via mediation and/or via adjudication.

Children's Budget Link Not applicable

HR Policies Beneficial to Women and Families Link Not applicable

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other) Louisiana Workforce Commission Part V - Performance Management

Performance Indicator Name	Actuals FY 22-23	Initially Appropriated FY 23-24	Existing Standard FY 23-24	Continuation Budget FY 24-25	Executive Budget FY 24-25
[K] Percentage of cases resolved via mediation prior to trial	0	85	85	85	85
[K] Average number of days to close disputed claims for compensation	351	180	180	180	180
[K] Percent of cases set up within three days	96	90	90	90	90
[K] Percent of medical disputes decisions rendered within 30 days of claim filed date	95	85	85	85	85



Objective: 4742-03 To maintain the average number of days to respond to requests to 25 days or less; and to inspect at least 724 at-risk employers per annum.

Children's Budget Link Not applicable

HR Policies Beneficial to Women and Families Link Not applicable

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other) Louisiana Workforce Commission Part V - Performance Management

Performance Indicator Name	Actuals FY 22-23	Initially Appropriated FY 23-24	Existing Standard FY 23-24	Continuation Budget FY 24-25	Executive Budget FY 24-25
[K] Average number of days from date of visit to case closure	17	20	20	20	20
[K] Average number of days to respond to requests by employers for safety consultation	81	25	25	25	25
[K] Number of at-risk employers inspected	351	724	724	724	724



4743-Office of Unemployment Insurance Administration

Program Authorization

This program is authorized by the following legislation:

- Louisiana Revised Statutes 23:1471; Federally mandated by the Wagner - Peysner Act of 1933, the Social Security Act of 1935, and the Federal Unemployment Insurance Tax Act (FUTA).

Program Description

The mission of the Office of Unemployment Insurance Administration is to promote a stable, growth-oriented Louisiana through the administration of a solvent and secure Unemployment Insurance Trust Fund as supported by employer taxes. It is also the mission of this program to pay Unemployment Compensation Benefits to eligible unemployed workers.

The goals of the Office of Unemployment Insurance Administration are:

- I. To provide financial security to unemployed workers through timely and accurate payment of Unemployment Compensation Benefits funded by employers' payments of quarterly unemployment taxes.
- II. To administer the Unemployment Insurance Trust Fund supported by employer taxes to pay Unemployment Compensation Benefits to eligible unemployed workers.

The Office of Unemployment Insurance Administration has two activities:

- **Unemployment Benefit Payments:** This activity pays unemployment benefits to unemployed individuals in accordance with provisions of the Louisiana Employment Security Law. Funds come from the Unemployment Insurance (UI) Trust, financed by quarterly payroll taxes paid by Louisiana employers. Administrative responsibility includes the determination of monetary entitlement, weekly eligibility, deductible income, and non-monetary eligibility, including disqualifications for voluntary leaving and misconduct discharges. Initial and weekly claims are filed over the Internet or by telephone through the UI Call Center.
- **Unemployment Insurance Taxes:** This activity registers employers, assigns tax rates, and collects taxes from employers subject under Louisiana Employment Security Law and liable to pay UI taxes. It is a business tax on an employer's payroll, and not a deduction from employee wages. Employers are responsible for submitting quarterly employee payroll data along with the payment of UI taxes. Taxes are deposited into the UI Trust Fund within three (3) days of receipt, and used to pay unemployment compensation to the unemployed. The payroll data is utilized in determining the monetary eligibility of unemployment claims. Compliance audits are conducted to ensure employers are reporting properly, obtain missing wage data, and collect delinquent taxes.

Program Budget Summary

	Prior Year Actuals FY 2022-2023	Enacted FY2023-2024	Existing Operating Budget (EOB) as of 12/01/23	Continuation FY 2024-2025	Recommended FY 2024-2025	Total Recommended Over/(Under) EOB
Means of Finance:						
State General Fund (Direct)	\$5,185	\$0	\$0	\$0	\$0	\$0
State General Fund by:						
Interagency Transfers	602	0	0	0	0	0
Fees & Self-generated	15	0	0	0	0	0
Statutory Dedications	4,726,970	4,348,874	4,348,874	4,398,037	4,348,874	0
Federal Funds	24,470,195	28,130,816	28,130,816	28,593,900	28,157,124	26,308
Total Means of Finance	\$29,202,968	\$32,479,690	\$32,479,690	\$32,991,937	\$32,505,998	\$26,308



Program Budget Summary

	Prior Year Actuals FY 2022-2023	Enacted FY2023-2024	Existing Operating Budget (EOB) as of 12/01/23	Continuation FY 2024-2025	Recommended FY 2024-2025	Total Recommended Over/((Under) EOB
Expenditures and Request:						
Personnel Services	\$20,237,724	\$20,325,878	\$20,325,878	\$20,739,534	\$20,352,186	\$26,308
Operating Expenses	929,748	1,929,612	1,929,612	1,976,115	1,929,612	0
Professional Services	202,776	2,161,341	2,161,341	2,213,429	2,161,341	0
Other Charges	7,832,719	8,062,859	8,062,859	8,062,859	8,062,859	0
Acquisitions & Major Repairs	0	0	0	0	0	0
Total Expenditures & Request	\$29,202,968	\$32,479,690	\$32,479,690	\$32,991,937	\$32,505,998	\$26,308

Authorized Positions

Classified	231	231	231	231	231	0
Unclassified	1	1	1	1	1	0
Total Authorized Positions	232	232	232	232	232	0
Authorized Other Charges Positions	0	0	0	0	0	0

Source of Funding

This program is funded with the following:

- Statutory Dedications from the following funds:
 - Employment Security Administration Account (R.S. 23:1511); and
 - Penalty and Interest Account (R.S. 23:1513).
- Federal Funds derived from Employment Security Grants, under the Social Security Act.

Per R.S. 39.36B.(8), see table for a listing of expenditures out of each Statutory Dedications Fund.

Adjustments from Existing Operating Budget

General Fund	Total Amount	Table of Organization	Description
\$0	\$32,479,690	232	Existing Operating Budget as of 12/01/2023
Statewide Adjustments			
\$0	(\$387,348)	0	Attrition Adjustment
\$0	\$58,665	0	Group Insurance Rate Adjustment for Active Employees
\$0	\$527,436	0	Market Rate Classified
\$0	\$362,992	0	Related Benefits Base Adjustment
\$0	(\$802,604)	0	Retirement Rate Adjustment
\$0	\$267,167	0	Salary Base Adjustment
\$0	\$26,308	0	Total Statewide
\$0	\$0	0	Total Non-Statewide
\$0	\$32,505,998	232	Total Recommended

Fees & Self-generated

Fund	Prior Year Actuals FY 2022-2023	Enacted FY2023-2024	Existing Operating Budget (EOB) as of 12/01/23	Continuation FY 2024-2025	Recommended FY 2024-2025	Total Recommended Over/((Under) EOB
Fees & Self-Generated	\$15	\$0	\$0	\$0	\$0	\$0



Statutory Dedications

Fund	Prior Year Actuals FY 2022-2023	Enacted FY2023-2024	Existing Operating Budget (EOB) as of 12/01/23	Continuation FY 2024-2025	Recommended FY 2024-2025	Total Recommended Over/(Under) EOB
Workers' Compensation Second Injury Fund	\$1,472	\$0	\$0	\$0	\$0	\$0
Office of Workers' Compensation Admin.	17,306	0	0	0	0	0
Incumbent Worker Training Account	375,533	0	0	0	0	0
Employment Security Administration	2,126,559	2,913,562	2,913,562	2,957,054	2,913,562	0
Penalty and Interest Account	2,205,729	1,435,312	1,435,312	1,440,983	1,435,312	0
Blind Vendors Trust Fund	371	0	0	0	0	0
Overcollections Fund	0	0	0	0	0	0

Professional Services

Amount	Description
\$1,926,029	Consulting services/project management for Helping Individuals Reach Employment (HIRE) system.
\$235,312	Legal services associated with the collection of delinquent unemployment taxes.
\$2,161,341	TOTAL PROFESSIONAL SERVICES

Other Charges

Amount	Description
	Other Charges:
\$6,459,249	Continued support of the Help Individuals Reach Employment (HIRE) system - additional infrastructure improvements, business continuity and third party escrow.
\$6,459,249	SUB-TOTAL OTHER CHARGES
	Interagency Transfers:
\$1,603,610	Office of Technology Services (OTS) - Telephone and Data Line Fees
\$1,603,610	SUB-TOTAL INTERAGENCY TRANSFERS
\$8,062,859	TOTAL OTHER CHARGES

Acquisitions and Major Repairs

Amount	Description
	This program does not have funding recommended for Acquisitions and Major Repairs.



Objective: 4743-01 To issue 87% of all first payments to claimants within 21 days of the end of the first payable week and issue 80% of non-monetary determinations within 21 days of the detection of any non-monetary issue that had the potential to affect the claimant's benefit rights.

Children's Budget Link Not applicable

HR Policies Beneficial to Women and Families Link Not applicable

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other) Louisiana Workforce Commission Part V - Performance Management

Performance Indicator Name	Actuals FY 22-23	Initially Appropriated FY 23-24	Existing Standard FY 23-24	Continuation Budget FY 24-25	Executive Budget FY 24-25
[K] Percent of first payments issued to all claimants within 21 days of the end of the first payable week	78	87	87	87	87
[K] Percent of non-monetary determinations made within 21 days of the detection of any non-monetary issue with the potential to affect benefit payment	74	80	80	80	80

Objective: 4743-02 To establish liable employer account numbers within 180 days, in order to collect unemployment taxes to provide benefits to the unemployed worker and maintain the solvency and integrity of the Unemployment Insurance Trust Fund.

Children's Budget Link Not applicable

HR Policies Beneficial to Women and Families Link Not applicable

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other) Louisiana Workforce Commission Part V - Performance Management

Performance Indicator Name	Actuals FY 22-23	Initially Appropriated FY 23-24	Existing Standard FY 23-24	Continuation Budget FY 24-25	Executive Budget FY 24-25
[K] Percentage of liable employers issued account numbers within 180 days	96	93	93	93	93

4744-Office of Workforce Development

Program Authorization

This program is authorized by the following legislation:

- *Job Training and Placement Authorization: Louisiana Revised Statutes 36.308(B); 23:1; Workforce Innovation and Opportunity Act (WIOA) (Public Law 113-128 - July 22, 2014)*
- *Incumbent Worker Training Authorization: Act 1053 of the 1997 Regular Legislative Session*
- *Community Service Block Grant (CSBG) Authorization: Federal - Omnibus Budget Reconciliation Act of 1981 (Public Law 97-35) and Amendments, known as Community Services Block Grant Act and Louisiana Revised Statutes 23:61-66*
- *Worker Protection Authorization: Louisiana Revised Statutes 23:101, Private Employment Services; R.S. 23:151, Child Labor Law; R.S. 23:381 Registered Apprenticeship; R.S. 23:897, Costs of Medical Exams/Drug Tests*
- *Vocational Rehabilitation Authorization: The Federal Rehabilitation Act of 1973 (Public 93-112) as amended Workforce Innovation and Opportunity Act (WIOA) in 2014; The Louisiana Revised Statute - R. S. 36:477(B)*

Program Description

The mission of the Office of Workforce Development is to provide high quality employment, training services, supportive services, and other employment related services to businesses and job seekers to develop a diversely skilled workforce with access to good paying jobs; and support and protect the rights and interests of Louisiana's workers through the administration and enforcement of state worker protection statutes and regulations.

The goals of the Office of Workforce Development are:

- I. To increase employment and earnings.
- II. To foster skills training in demand occupations.
- III. To improve the quality of the workforce.
- IV. To enhance productivity and competitiveness of businesses by providing a well-trained workforce.
- V. To ensure that every Louisiana worker is afforded protection from work related abuses.
- VI. To assist community action agencies in providing a range of social services that address poverty issues in the community.

The Office of Workforce Development has nine activities:

- **Administration:** This activity provides for the administration of various state and federal funds used to provide educational and workforce development opportunities, across the state, to the 15 Local Workforce Development Boards (LWDB's) and agreements with 42 Community Action Agencies, as well as local parish entities for Community Services Block Grant (CSBG).
- **Business Services:** This activity delivers tailored workforce solutions that focus on the unique needs of specific companies, industry sectors, and occupations.
- **Job Seeker Services:** This activity offers job placement and training services to adults, dislocated workers, and youth.
- **Customized Training:** This activity imparts funds for Louisiana businesses to partner with Louisiana-based training providers to deliver customized training to employees. It aligns training and educational programs with current and future workforce needs, as driven by the demands of Louisiana employers. The intent is to increase workers' skills and prevent the loss of jobs, as well as create new jobs. Additionally, this activity assists in building a diversified portfolio of businesses across multiple industry sectors.



- **Community Services Block Grant (CSBG):** This activity provides funding to 42 community action agencies in rural and urban communities throughout the state to assist low-income individuals and families combat poverty related conditions.
- **Youth Worker Protection:** This activity arranges services and assistance to businesses and job seekers, as well as oversight and compliance audits relative to statutory requirements related to Louisiana's minor labor law, private employment service law, and medical exam and drug testing law.
- **Vocational Rehabilitation Services for Career Development and Employment:** This activity provides professional/quality outcome-based vocational rehabilitation services on a statewide basis to individuals with disabilities determined eligible for the Vocational Rehabilitation Program, with the final goal of successful employment and independence.
- **Randolph Sheppard Business Enterprise:** This activity supports entrepreneurial opportunities for legally blind consumers to manage their own food service business, by giving preference for such operations on federal, state, or municipal properties.
- **Independent Living - Older Blind and Part B:** This activity enables individuals with significant disabilities to function more independently in home, work, and community environments, thereby reducing dependency on others for routine activities and community integration.

Program Budget Summary

	Prior Year Actuals FY 2022-2023	Enacted FY 2023-2024	Existing Operating Budget (EOB) as of 12/01/23	Continuation FY 2024-2025	Recommended FY 2024-2025	Total Recommended Over/(Under) EOB
Means of Finance:						
State General Fund (Direct)	\$9,893,962	\$14,810,048	\$14,810,048	\$14,810,048	\$14,810,048	\$0
State General Fund by:						
Interagency Transfers	3,690,672	3,200,000	3,200,000	3,200,000	3,200,000	0
Fees & Self-generated	14,905	72,219	72,219	72,219	72,219	0
Statutory Dedications	17,749,035	29,098,981	29,098,981	29,101,394	29,029,402	(69,579)
Federal Funds	125,607,226	103,761,978	103,761,978	103,077,047	102,370,908	(1,391,070)
Total Means of Finance	\$156,955,800	\$150,943,226	\$150,943,226	\$150,260,708	\$149,482,577	(\$1,460,649)
Expenditures and Request:						
Personnel Services	\$30,075,794	\$34,753,185	\$34,753,185	\$34,647,624	\$33,979,331	(\$773,854)
Operating Expenses	4,042,068	4,246,616	4,246,616	4,348,962	4,246,616	0
Professional Services	221,417	310,877	310,877	318,369	310,877	0
Other Charges	122,616,522	111,632,548	111,632,548	110,945,753	110,945,753	(686,795)
Acquisitions & Major Repairs	0	0	0	0	0	0
Total Expenditures & Request	\$156,955,800	\$150,943,226	\$150,943,226	\$150,260,708	\$149,482,577	(\$1,460,649)
Authorized Positions						
Classified	395	391	391	391	391	0
Unclassified	3	2	2	2	2	0
Total Authorized Positions	398	393	393	393	393	0
Authorized Other Charges Positions	0	0	0	0	0	0

Source of Funding

This program is funded with the following:

- State General Fund (Direct)



- Interagency Transfers derived from Department of Children and Family Services (DCFS), Temporary Assistance for Needy Families (TANF) funding for the Jobs for America's Graduates (JAG) activity.
- Fees & Self-generated Revenues derived from donation from Acadiana Works for a potential match of Federal funding in Vocational Rehabilitation Services.
- Statutory Dedications from the following funds:
 - Workers' Compensation Second Injury Fund (R.S. 23:1377);
 - Incumbent Worker Training Account (R.S. 23:1511);
 - Employment Security Administration Account (R.S. 23:1511);
 - Penalty and Interest Account (R.S. 23:1513); and
 - Blind Vendors Trust Fund (R.S. 23:3043).
- Federal Funds derived from:
 - Employment and Training Grants; and
 - Workforce Innovation and Opportunity Act Grants.

Per R.S. 39.36B.(8), see table for a listing of expenditures out of each Statutory Dedications Fund.

Adjustments from Existing Operating Budget

General Fund	Total Amount	Table of Organization	Description
\$14,810,048	\$150,943,226	393	Existing Operating Budget as of 12/01/2023
Statewide Adjustments			
\$0	(\$668,293)	0	Attrition Adjustment
\$0	\$2,630	0	Civil Service Training Series
\$0	\$96,625	0	Group Insurance Rate Adjustment for Active Employees
\$0	\$919,741	0	Market Rate Classified
\$0	\$122,981	0	Related Benefits Base Adjustment
\$0	(\$1,366,002)	0	Retirement Rate Adjustment
\$0	\$118,464	0	Salary Base Adjustment
\$0	(\$773,854)	0	Total Statewide
Non-Statewide Adjustments			
\$0	(\$686,795)	0	Realigns funding for janitorial and security contacts, by removing from the Office of Workforce Development Program and adding to the Office of Management and Finance Program, for services being provided to the Louisiana Workforce Commission (LWC) buildings located in Baton Rouge.
\$0	(\$686,795)	0	Total Non-Statewide
\$14,810,048	\$149,482,577	393	Total Recommended

Fees & Self-generated

Fund	Prior Year Actuals FY 2022-2023	Enacted FY2023-2024	Existing Operating Budget (EOB) as of 12/01/23	Continuation FY 2024-2025	Recommended FY 2024-2025	Total Recommended Over/(Under) EOB
Fees & Self-Generated	\$14,905	\$72,219	\$72,219	\$72,219	\$72,219	\$0



Statutory Dedications

Fund	Prior Year Actuals FY 2022-2023	Enacted FY2023-2024	Existing Operating Budget (EOB) as of 12/01/23	Continuation FY 2024-2025	Recommended FY 2024-2025	Total Recommended Over/(Under) EOB
Workers' Compensation Second Injury Fund	\$539,596	\$535,000	\$535,000	\$535,000	\$535,000	\$0
Office of Workers' Compensation Admin.	68,450	0	0	0	0	0
Incumbent Worker Training Account	14,315,650	25,513,506	25,513,506	25,516,701	25,472,985	(40,521)
Employment Security Administration	1,133	605,125	605,125	605,125	605,125	0
Penalty and Interest Account	1,125,550	1,962,956	1,962,956	1,961,847	1,937,554	(25,402)
Blind Vendors Trust Fund	289,966	482,394	482,394	482,721	478,738	(3,656)
Overcollections Fund	1,408,689	0	0	0	0	0

Professional Services

Amount	Description
\$106,208	Service Delivery System design and integration
\$204,669	Outreach, Recruitment, Education Awareness and mandatory statewide activities
\$310,877	TOTAL PROFESSIONAL SERVICES

Other Charges

Amount	Description
Other Charges:	
\$35,650,244	Pass through grants to local agencies for workforce training and education
\$25,765,106	Training grants to assist clients in acquiring and enhancing job skills in the Incumbent Worker Training Program
37,539,592	Vocational Rehabilitation - service provided per Section 110 of the Vocational Rehabilitation Act
\$535,000	Randolph Sheppard Blind Vending Stand Program and Blind Vendors Trust Fund services for the visually impaired payments
\$449,565	Independent Living Services Part B Grant
\$10,014,115	Jobs for America's Graduates (JAG) administration and grants to local agencies
\$109,953,622	SUB-TOTAL OTHER CHARGES
Interagency Transfers:	
\$110,993	Independent Living Part B Council in the Governor's Office of Disability Affairs
\$150,000	Louisiana Military Department - to fund students enrolled in the Youth Challenge Program (YCP)
\$731,138	Office of Technology Services (OTS) - Telephone and Data Line Fees
\$992,131	SUB-TOTAL INTERAGENCY TRANSFERS
\$110,945,753	TOTAL OTHER CHARGES

Acquisitions and Major Repairs

Amount	Description
	This program does not have funding recommended for Acquisitions and Major Repairs.

Acquisitions and Major Repairs

Amount	Description
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Objective: 4744-01 To provide annual on-site technical assistance and guidance to all 15 Louisiana Workforce Development Boards (LWDBs).

Children's Budget Link Not applicable

HR Policies Beneficial to Women and Families Link Not applicable

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other) Louisiana Workforce Commission Part V - Performance Management

Performance Indicator Name	Actuals FY 22-23	Initially Appropriated FY 23-24	Existing Standard FY 23-24	Continuation Budget FY 24-25	Executive Budget FY 24-25
[K] Percentage of LWDB's that receive on-site technical assistance and guidance	100	100	100	100	100

Objective: 4744-02 To increase the number of employers who use Louisiana Workforce Commission (LWC) services by 20% in order to increase the number of workers who become employed or re-employed.

Children's Budget Link Not applicable

HR Policies Beneficial to Women and Families Link Not applicable

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other) Louisiana Workforce Commission Part V - Performance Management

Performance Indicator Name	Actuals FY 22-23	Initially Appropriated FY 23-24	Existing Standard FY 23-24	Continuation Budget FY 24-25	Executive Budget FY 24-25
[K] Percent of employer market penetration	18	20	20	20	20
[K] Percentage of individuals receiving services placed in employment	67	60	60	60	60

Objective: 4744-03 To increase the number of adults, dislocated workers, and youths entering the labor market and/or increase the number of youths receiving a degree or certification.

Children's Budget Link Not applicable

HR Policies Beneficial to Women and Families Link Not applicable

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other) Louisiana Workforce Commission Part V - Performance Management

Performance Indicator Name	Actuals FY 22-23	Initially Appropriated FY 23-24	Existing Standard FY 23-24	Continuation Budget FY 24-25	Executive Budget FY 24-25
[K] Percent of adult and dislocated workers employed after receipt of services after exit	74	60	60	60	60
[K] Percent of youth that are employed after receipt of services after exit	74	60	60	60	60
[K] Percent of youth that obtain a Degree or Certification after receipt of services after exit	55	60	60	60	60



Objective: 4744-04 To train 3,000 employees through the Small Business Employee Training Program (SBET), and to fill 1,100 job openings created as a result of training through a customized training program per year.

Children's Budget Link Not applicable

HR Policies Beneficial to Women and Families Link Not applicable

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other) Louisiana Workforce Commission Part V - Performance Management

Performance Indicator Name	Actuals FY 22-23	Initially Appropriated FY 23-24	Existing Standard FY 23-24	Continuation Budget FY 24-25	Executive Budget FY 24-25
[K] Number of jobs created as a result of Incumbent Worker Training Program (IWTP) services	1,230	1,100	1,100	1,100	1,100
[K] Number of employees trained in SBET	2,222	3,000	3,000	3,000	3,000

Objective: 4744-05 To insure at least 30% of economically disadvantaged individuals and families, who have been determined eligible for services, receive a reportable Community Services Block Grant (CSBG) service each year.

Children's Budget Link Not applicable

HR Policies Beneficial to Women and Families Link Not applicable

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other) Louisiana Workforce Commission Part V - Performance Management

Performance Indicator Name	Actuals FY 22-23	Initially Appropriated FY 23-24	Existing Standard FY 23-24	Continuation Budget FY 24-25	Executive Budget FY 24-25
[K] Percentage of participants enrolled in training and/or educational or literacy programs as a result of CSBG supported services	48	45	45	45	45
[K] Percentage of individuals who have obtained employment as a result of CSBG supported services	18	60	60	60	60
[K] Percentage of low income individuals receiving a reportable CSBG supported service	7	30	30	30	30

Objective: 4744-06 To ensure at least 4,000 annual inspections and/or reviews for programs related to worker protection that include statutes and regulations related to child labor are performed.

Children's Budget Link Not applicable

HR Policies Beneficial to Women and Families Link Not applicable

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other) Louisiana Workforce Commission Part V - Performance Management

Performance Indicator Name	Actuals FY 22-23	Initially Appropriated FY 23-24	Existing Standard FY 23-24	Continuation Budget FY 24-25	Executive Budget FY 24-25
[K] Number of child labor violation cases resolved	137	90	90	110	110
[K] Number of inspections conducted	4,328	3,200	3,200	4,000	4,000



Objective: 4744-07 To provide pre-employment transition services (Pre-ETS) and vocational rehabilitation services leading to employment outcomes for 2,000 eligible individuals with disabilities.

Children's Budget Link Not applicable

HR Policies Beneficial to Women and Families Link Not applicable

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other) Louisiana Workforce Commission Part V - Performance Management

Performance Indicator Name	Actuals FY 22-23	Initially Appropriated FY 23-24	Existing Standard FY 23-24	Continuation Budget FY 24-25	Executive Budget FY 24-25
[S] Number of transition students participating in pre-employment transition services	3,929	4,000	4,000	4,000	4,000
[S] Percent of consumers successfully employed in one of the top demand occupations	56	55	55	55	55
[K] Average annual earnings at closure	\$27,932	\$24,000	\$24,000	\$28,000	\$28,000
[K] Number of individuals served statewide	16,777	16,000	16,000	17,250	17,250
[K] Number of individuals employed	1,235	1,205	1,205	1,300	1,300
[K] Annual average cost per consumer served	\$2,553	\$2,400	\$2,400	\$2,600	\$2,600

Objective: 4744-08 To assist licensed entrepreneurs who are blind to successfully manage and maintain viable food service enterprises.

Children's Budget Link Not applicable

HR Policies Beneficial to Women and Families Link Not applicable

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other) Louisiana Workforce Commission Part V - Performance Management

Performance Indicator Name	Actuals FY 22-23	Initially Appropriated FY 23-24	Existing Standard FY 23-24	Continuation Budget FY 24-25	Executive Budget FY 24-25
[K] Average annual wage of licensed Randolph Sheppard vending facility managers	\$24,629	\$26,500	\$26,500	\$25,000	\$25,000

Objective: 4744-09 To maintain consumer ability to live independently in their homes and community through the provision of Independent Living Services.

Children's Budget Link Not applicable

HR Policies Beneficial to Women and Families Link Not applicable

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other) Louisiana Workforce Commission Part V - Performance Management

Performance Indicator Name	Actuals FY 22-23	Initially Appropriated FY 23-24	Existing Standard FY 23-24	Continuation Budget FY 24-25	Executive Budget FY 24-25
[K] Percentage of consumers rating services as satisfactory	99	95	95	95	95
[K] Percentage of recipients whose cost does not exceed average cost of long term care	100	100	100	100	100
[K] Percentage of consumers reporting improvement in independent living skills	95	90	90	90	90



4745-Office of the 2nd Injury Board

Program Authorization

This program is authorized by the following legislation:

- Louisiana Revised Statutes 23:1371 - 1379

Program Description

The mission of the Second Injury Board is to encourage the employment, re-employment, and/or retention of employees with a permanent, partial disability that is an obstacle to employment or re-employment, by reimbursing the employer, or if insured their insurer, for the costs of workers' compensation benefits when such a worker sustains a subsequent job related injury. The Second Injury Board obtains assessments from insurance companies and self-insured employers, and reimburses those clients who met the prerequisites.

The goal of the Office of the 2nd Injury Board is to ensure reimbursement for qualifying claims in a timely manner and maintain adequate funding.

The Office of the 2nd Injury Board has one activity:

- Administration of the 2nd Injury Board: This activity encourages the employment, re-employment, and/or retention of employees who have a permanent, partial disability by protecting employer's group self-insured funds, and property and casualty insurers, from excess liability for workers' compensation. The Second Injury Board obtains assessments from insurance companies and self-insured employers, and reimburses those clients who met the prerequisites.

Program Budget Summary

	Prior Year Actuals FY 2022-2023	Enacted FY2023-2024	Existing Operating Budget (EOB) as of 12/01/23	Continuation FY 2024-2025	Recommended FY 2024-2025	Total Recommended Over/(Under) EOB
Means of Finance:						
State General Fund (Direct)	\$7	\$0	\$0	\$0	\$0	\$0
State General Fund by:						
Interagency Transfers	1	0	0	0	0	0
Fees & Self-generated	0	0	0	0	0	0
Statutory Dedications	58,076,939	59,555,940	59,555,940	59,599,867	59,598,460	42,520
Federal Funds	128	0	0	0	0	0
Total Means of Finance	\$58,077,075	\$59,555,940	\$59,555,940	\$59,599,867	\$59,598,460	\$42,520
Expenditures and Request:						
Personnel Services	\$626,476	\$1,034,221	\$1,034,221	\$1,068,941	\$1,068,941	\$34,720
Operating Expenses	24,634	43,367	43,367	44,412	43,367	0
Professional Services	574	15,000	15,000	15,362	15,000	0
Other Charges	57,425,391	58,463,352	58,463,352	58,471,152	58,471,152	7,800
Acquisitions & Major Repairs	0	0	0	0	0	0
Total Expenditures & Request	\$58,077,075	\$59,555,940	\$59,555,940	\$59,599,867	\$59,598,460	\$42,520
Authorized Positions						
Classified	12	12	12	12	12	0
Unclassified	0	0	0	0	0	0
Total Authorized Positions	12	12	12	12	12	0
Authorized Other Charges Positions	0	0	0	0	0	0

Source of Funding

This program is funded with Statutory Dedications from the Workers' Compensation Second Injury Fund (R.S. 23:1377).

Per R.S. 39.36B.(8), see table for a listing of expenditures out of each Statutory Dedications Fund.

Adjustments from Existing Operating Budget

General Fund	Total Amount	Table of Organization	Description
\$0	\$59,555,940	12	Existing Operating Budget as of 12/01/2023
Statewide Adjustments			
\$0	\$2,762	0	Group Insurance Rate Adjustment for Active Employees
\$0	\$23,863	0	Market Rate Classified
\$0	\$4,394	0	Related Benefits Base Adjustment
\$0	(\$45,913)	0	Retirement Rate Adjustment
\$0	\$57,414	0	Salary Base Adjustment
\$0	\$42,520	0	Total Statewide
Non-Statewide Adjustments			
\$0	\$0	0	Adjustment to remove funding for a Student Worker position that is not being utilized/filled.
\$0	\$0	0	Adjustment to Statutory Dedications out of the Workers Compensation Second Injury Fund, due to an increase in legal services fees to the Department of Justice, Office of Attorney General.
\$0	\$0	0	Total Non-Statewide
\$0	\$59,598,460	12	Total Recommended

Fees & Self-generated

Fund	Prior Year Actuals FY 2022-2023	Enacted FY2023-2024	Existing Operating Budget (EOB) as of 12/01/23	Continuation FY 2024-2025	Recommended FY 2024-2025	Total Recommended Over/(Under) EOB
Fees & Self-Generated	\$0	\$0	\$0	\$0	\$0	\$0

Statutory Dedications

Fund	Prior Year Actuals FY 2022-2023	Enacted FY2023-2024	Existing Operating Budget (EOB) as of 12/01/23	Continuation FY 2024-2025	Recommended FY 2024-2025	Total Recommended Over/(Under) EOB
Workers' Compensation Second Injury Fund	\$58,076,905	\$59,555,940	\$59,555,940	\$59,599,867	\$59,598,460	\$42,520
Office of Workers' Compensation Admin.	24	0	0	0	0	0
Incumbent Worker Training Account	2	0	0	0	0	0
Employment Security Administration	1	0	0	0	0	0
Penalty and Interest Account	7	0	0	0	0	0
Blind Vendors Trust Fund	1	0	0	0	0	0

Professional Services

Amount	Description
\$15,000	Annual actuarial analysis of the Second Injury Fund
\$15,000	TOTAL PROFESSIONAL SERVICES



Other Charges

Amount	Description
	Other Charges:
\$58,279,137	Reimbursements to insurance carriers for cost of worker's compensation benefits, when an eligible worker sustains a subsequent job related injury.
\$58,279,137	SUB-TOTAL OTHER CHARGES
	Interagency Transfers:
\$10,387	Office of Technology Services (OTS) - Telephone and Data Line Fees
\$181,628	Payment for legal services to the Department of Justice, Office of Attorney General
\$192,015	SUB-TOTAL INTERAGENCY TRANSFERS
\$58,471,152	TOTAL OTHER CHARGES

Acquisitions and Major Repairs

Amount	Description
	This program does not have funding recommended for Acquisitions and Major Repairs.

Objective: 4745-01 To render a decision on a claim within 180 days, and to maintain administrative costs below four percent of the total claim payments annually.

Children's Budget Link Not applicable

HR Policies Beneficial to Women and Families Link Not applicable

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other) Louisiana Workforce Commission Part V - Performance Management

Performance Indicator Name	Actuals FY 22-23	Initially Appropriated FY 23-24	Existing Standard FY 23-24	Continuation Budget FY 24-25	Executive Budget FY 24-25
[K] Percentage of decisions rendered by the Second Injury Board within 180 days	6	35	35	35	35
[K] Percentage of administrative expenditures in the Second Injury Fund	1.4	3	3	3	3



4747-Office of Management and Finance

Program Authorization

This program is authorized by the following legislation:

- Louisiana Revised Statutes 36:306; Act. First Extraordinary Session of 1988 as amended by Regular Session 1988, Civil Service Rules Louisiana Revised Statutes 39:618(1)

Program Description

The mission of the Office of Management and Finance is to develop, promote, and implement the policies and mandates; and provide technical and administrative support, and financial information and guidance, necessary to fulfill the vision and mission of the Louisiana Workforce Commission (LWC) in serving its customers. LWC customers include department management, programs, and employees; the Division of Administration; various federal and state agencies; local political subdivisions; citizens of Louisiana; and vendors.

The goal of the Office of Management and Finance is to manage and safeguard the agency's assets to create and maintain an environment of continuous improvement.

The Office of Management and Finance has one activity:

- Support Services: This activity is designed to improve the Louisiana Workforce Commission's organizational capacity to pursue its vision, mission, and goals in a timely and sustainable manner. These services assist primary program providers by offering the necessary resources to deliver quality services to customers, properly account for federal and state funding, and procurement of services and equipment.

Program Budget Summary

	Prior Year Actuals FY 2022-2023	Enacted FY2023-2024	Existing Operating Budget (EOB) as of 12/01/23	Continuation FY 2024-2025	Recommended FY 2024-2025	Total Recommended Over/(Under) EOB
Means of Finance:						
State General Fund (Direct)	\$352,031	\$0	\$0	\$0	\$0	\$0
State General Fund by:						
Interagency Transfers	27,735	0	0	0	0	0
Fees & Self-generated	708	0	0	0	0	0
Statutory Dedications	3,324,754	2,270,129	2,270,129	2,186,196	2,176,169	(93,960)
Federal Funds	11,964,856	16,777,467	16,777,467	16,936,697	16,821,379	43,912
Total Means of Finance	\$15,670,084	\$19,047,596	\$19,047,596	\$19,122,893	\$18,997,548	(\$50,048)
Expenditures and Request:						
Personnel Services	\$13,139,587	\$14,849,045	\$14,849,045	\$14,341,508	\$14,227,475	(\$621,570)
Operating Expenses	1,008,697	1,089,935	1,089,935	1,802,997	1,776,730	686,795
Professional Services	0	81,450	81,450	83,414	81,450	0
Other Charges	1,521,799	3,027,166	3,027,166	2,894,974	2,911,893	(115,273)
Acquisitions & Major Repairs	0	0	0	0	0	0
Total Expenditures & Request	\$15,670,084	\$19,047,596	\$19,047,596	\$19,122,893	\$18,997,548	(\$50,048)
Authorized Positions						
Classified	62	62	62	62	62	0
Unclassified	1	1	1	1	1	0
Total Authorized Positions	63	63	63	63	63	0
Authorized Other Charges Positions	0	0	0	0	0	0



Source of Funding

This program is funded with the following:

- Statutory Dedications from the following funds:
 - Workers' Compensation Second Injury Fund (R.S. 23:1377);
 - Office of Workers' Compensation Administrative Fund (R.S. 23:1291.1);
 - Incumbent Worker Training Account (R.S. 23:1511);
 - Employment Security Administration Account (R.S. 23:1511);
 - Penalty and Interest Account (R.S. 23:1513); and
 - Blind Vendors Trust Fund (R.S. 23:3043).
- Federal Funds derived from Employment Security Administration Account via the Social Security Act granted to each employment security agency.

Per R.S. 39.36B.(8), see table for a listing of expenditures out of each Statutory Dedications Fund.

Adjustments from Existing Operating Budget

General Fund	Total Amount	Table of Organization	Description
\$0	\$19,047,596	63	Existing Operating Budget as of 12/01/2023
Statewide Adjustments			
\$0	(\$114,033)	0	Attrition Adjustment
\$0	\$19,255	0	Capitol Police
\$0	\$16,919	0	Civil Service Fees
\$0	\$17,596	0	Group Insurance Rate Adjustment for Active Employees
\$0	\$267,341	0	Group Insurance Rate Adjustment for Retirees
\$0	\$8,953	0	Maintenance in State-Owned Buildings
\$0	\$128,783	0	Market Rate Classified
\$0	(\$7,860)	0	Office of State Procurement
\$0	(\$790,552)	0	Related Benefits Base Adjustment
\$0	(\$64,537)	0	Rent in State-Owned Buildings
\$0	(\$235,296)	0	Retirement Rate Adjustment
\$0	(\$83,651)	0	Risk Management
\$0	\$104,591	0	Salary Base Adjustment
\$0	\$416	0	State Treasury Fees
\$0	(\$4,768)	0	UPS Fees
\$0	(\$736,843)	0	Total Statewide
Non-Statewide Adjustments			
\$0	\$686,795	0	Realigns funding for janitorial and security contacts, by removing from the Office of Workforce Development Program and adding to the Office of Management and Finance Program, for services being provided to the Louisiana Workforce Commission (LWC) buildings located in Baton Rouge.
\$0	\$686,795	0	Total Non-Statewide
\$0	\$18,997,548	63	Total Recommended

Fees & Self-generated

Fund	Prior Year Actuals FY 2022-2023	Enacted FY 2023-2024	Existing Operating Budget (EOB) as of 12/01/23	Continuation FY 2024-2025	Recommended FY 2024-2025	Total Recommended Over/(Under) EOB
Fees & Self-Generated	\$708	\$0	\$0	\$0	\$0	\$0



Statutory Dedications

Fund	Prior Year Actuals FY 2022-2023	Enacted FY2023-2024	Existing Operating Budget (EOB) as of 12/01/23	Continuation FY 2024-2025	Recommended FY 2024-2025	Total Recommended Over/(Under) EOB
Workers' Compensation Second Injury Fund	\$180,699	\$54,480	\$54,480	\$52,491	\$52,832	(\$1,648)
Office of Workers' Compensation Admin.	2,086,969	1,872,423	1,872,423	1,814,542	1,806,632	(65,791)
Incumbent Worker Training Account	288,861	205,076	205,076	187,317	184,278	(20,798)
Employment Security Administration	44,653	45,349	45,349	45,349	45,349	0
Penalty and Interest Account	683,159	16,506	16,506	15,470	15,573	(933)
Blind Vendors Trust Fund	40,413	76,295	76,295	71,027	71,505	(4,790)

Professional Services

Amount	Description
\$81,450	Payments to Westaff temporary personnel, Family Medical Leave Act (FMLA) and drug testing outsourcing.
\$81,450	TOTAL PROFESSIONAL SERVICES

Other Charges

Amount	Description
\$279,424	Security/Janitorial Services
\$279,424	SUB-TOTAL OTHER CHARGES

\$331,563	Civil Service Fees & Comprehensive Public Training Program (CPTP) Fees
\$971,953	Office of Risk Management (ORM)
\$86,497	Office of Technology Services (OTS) - Telephone and Data Line Fees
\$58,777	Uniform Payroll System (UPS) Fees
\$289,797	Maintenance of State Owned Buildings
\$6,332	Treasury Fees
\$149,879	Capitol Police Fees
\$58,048	Office of State Procurement
\$679,623	Rent in State-Owned Building
\$2,632,469	SUB-TOTAL INTERAGENCY TRANSFERS
\$2,911,893	TOTAL OTHER CHARGES

Acquisitions and Major Repairs

Amount	Description
	This program does not have funding recommended for Acquisitions and Major Repairs.



Acquisitions and Major Repairs

Amount	Description
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Objective: 4747-01 To provide and support effective and quality management by providing accurate and timely financial information to business units.

Children's Budget Link Not applicable

HR Policies Beneficial to Women and Families Link Not applicable

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other) Louisiana Workforce Commission Part V - Performance Management

Performance Indicator Name	Actuals FY 22-23	Initially Appropriated FY 23-24	Existing Standard FY 23-24	Continuation Budget FY 24-25	Executive Budget FY 24-25
[S] Percentage of monthly financial management meetings completed	100	100	100	100	100



4748-Office of Occupational Information Services

Program Authorization

This program is authorized by the following legislation:

- RS 36:301C; RS 36:308E; 1984 Statute (29 USC 1); Wagner Peyser Act, Section 14 (29 USC 49 f(a)(3)(D); Job Training Act (29 USC 1501); PVTEA Section 422 (b); Occupational Safety & Health Act of 1970; Workforce Investment Act of 1998.

Program Description

The mission and goal of the Office of Occupational Information Services is to provide timely and accurate labor market information to the Louisiana Workforce Commission (LWC), its customers, and stakeholders in making informed workforce decisions. The program administers and provides assistance for the Occupation Information System.

The Office of Information Systems has one activity:

- Labor Statistics: This activity conducts four distinct statistical programs to determine the size and characteristics of Louisiana's labor force under established grant guidelines; populates the agency's website to produce occupational projections; and disseminates all labor market information on employment statistics.

Program Budget Summary

	Prior Year Actuals FY 2022-2023	Enacted FY2023-2024	Existing Operating Budget (EOB) as of 12/01/23	Continuation FY 2024-2025	Recommended FY 2024-2025	Total Recommended Over/(Under) EOB
Means of Finance:						
State General Fund (Direct)	\$115,518	\$0	\$0	\$0	\$0	\$0
State General Fund by:						
Interagency Transfers	217,330	0	0	0	0	0
Fees & Self-generated	131	0	0	0	0	0
Statutory Dedications	2,221,711	2,243,986	2,243,986	2,275,794	2,269,383	25,397
Federal Funds	18,014,184	23,225,257	23,225,257	17,029,478	16,917,769	(6,307,488)
Total Means of Finance	\$20,568,874	\$25,469,243	\$25,469,243	\$19,305,272	\$19,187,152	(\$6,282,091)
Expenditures and Request:						
Personnel Services	\$1,812,947	\$2,164,013	\$2,164,013	\$2,107,425	\$2,067,147	(\$96,866)
Operating Expenses	3,541,624	3,056,444	3,056,444	3,130,104	3,056,444	0
Professional Services	0	173,528	173,528	177,710	173,528	0
Other Charges	15,214,303	20,075,258	20,075,258	13,890,033	13,890,033	(6,185,225)
Acquisitions & Major Repairs	0	0	0	0	0	0
Total Expenditures & Request	\$20,568,874	\$25,469,243	\$25,469,243	\$19,305,272	\$19,187,152	(\$6,282,091)
Authorized Positions						
Classified	22	22	22	22	22	0
Unclassified	1	1	1	1	1	0
Total Authorized Positions	23	23	23	23	23	0
Authorized Other Charges Positions	0	0	0	0	0	0

Source of Funding

This program is funded with the following:

- Statutory Dedications from the following funds:
 - Workers' Compensation Second Injury Fund (R.S. 23:1377); and



- Office of Workers' Compensation Administrative Fund (R.S. 23:1291.1).
- Federal Funds derived from Employment Security Administration Account via the Social Security Act granted to each employment security agency.

Per R.S. 39.36B.(8), see table for a listing of expenditures out of each Statutory Dedications Fund.

Adjustments from Existing Operating Budget

General Fund	Total Amount	Table of Organization	Description
\$0	\$25,469,243	23	Existing Operating Budget as of 12/01/2023
Statewide Adjustments			
\$0	(\$40,278)	0	Attrition Adjustment
\$0	\$6,110	0	Group Insurance Rate Adjustment for Active Employees
\$0	\$45,838	0	Market Rate Classified
\$0	\$387,275	0	Office of Technology Services (OTS)
\$0	(\$37,886)	0	Related Benefits Base Adjustment
\$0	(\$82,886)	0	Retirement Rate Adjustment
\$0	\$12,236	0	Salary Base Adjustment
\$0	\$290,409	0	Total Statewide
Non-Statewide Adjustments			
\$0	(\$6,572,500)	0	Non-recurs one-time federal Average Weekly Insured Unemployment (AWUI) grant funding for fraud detection and prevention measures software upgrades, due to COVID-19, in the existing Helping Individuals Reach Employment (HIRE)/call center Unemployment Insurance (UI) claim processing system.
\$0	(\$6,572,500)	0	Total Non-Statewide
\$0	\$19,187,152	23	Total Recommended

Fees & Self-generated

Fund	Prior Year Actuals FY 2022-2023	Enacted FY2023-2024	Existing Operating Budget (EOB) as of 12/01/23	Continuation FY 2024-2025	Recommended FY 2024-2025	Total Recommended Over/(Under) EOB
Fees & Self-Generated	\$131	\$0	\$0	\$0	\$0	\$0

Statutory Dedications

Fund	Prior Year Actuals FY 2022-2023	Enacted FY2023-2024	Existing Operating Budget (EOB) as of 12/01/23	Continuation FY 2024-2025	Recommended FY 2024-2025	Total Recommended Over/(Under) EOB
Workers' Compensation Second Injury Fund	\$69,147	\$684,651	\$684,651	\$697,996	\$697,996	\$13,345
Office of Workers' Compensation Admin.	891,715	1,559,335	1,559,335	1,577,798	1,571,387	12,052
Incumbent Worker Training Account	138,274	0	0	0	0	0
Employment Security Administration	402,269	0	0	0	0	0
Penalty and Interest Account	105,828	0	0	0	0	0
Blind Vendors Trust Fund	3,167	0	0	0	0	0
Overcollections Fund	611,311	0	0	0	0	0



Professional Services

Amount	Description
\$173,528	Provides for occupational forecast and revise the forecast as necessary; analyze demand and supply of the labor force.
\$173,528	TOTAL PROFESSIONAL SERVICES

Other Charges

Amount	Description
Other Charges:	
\$206,877	Hosting services outsourcing initiatives for Aware, Geosol and Justware.
\$206,877	SUB-TOTAL OTHER CHARGES
Interagency Transfers:	
\$626,718	Office of Technology Services (OTS) - Telephone and Data Line Fees
\$13,056,438	Office of Technology Services (OTS)
\$13,683,156	SUB-TOTAL INTERAGENCY TRANSFERS
\$13,890,033	TOTAL OTHER CHARGES

Acquisitions and Major Repairs

Amount	Description
	This program does not have funding recommended for Acquisitions and Major Repairs.

Objective: 4748-01 To provide 75% training on addressing the industry and occupational forecasts, which will be used throughout Louisiana's eight regional labor market areas.

Children's Budget Link Not applicable

HR Policies Beneficial to Women and Families Link Not applicable

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other) Louisiana Workforce Commission Part V - Performance Management

Performance Indicator Name	Actuals FY 22-23	Initially Appropriated FY 23-24	Existing Standard FY 23-24	Continuation Budget FY 24-25	Executive Budget FY 24-25
[S] Percentage of regional labor market areas which have received training that addresses the industry and occupational forecasts	75	75	75	75	75

Objective: 4748-02 To provide labor force statistical data with 95% of all contract deliverables completed satisfactorily, resulting in workforce data dissemination in a user-friendly format.

Children's Budget Link Not applicable

HR Policies Beneficial to Women and Families Link Not applicable

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other) Louisiana Workforce Commission Part V - Performance Management

Performance Indicator Name	Actuals FY 22-23	Initially Appropriated FY 23-24	Existing Standard FY 23-24	Continuation Budget FY 24-25	Executive Budget FY 24-25
[S] Percentage of Bureau of Labor Statistics (BLS) contract deliverables accurately completed	100	100	100	100	100
[S] Percent of Labor Market Information (LMI) data disseminated in 30 days	95	95	95	95	95

