

June 5, 2020

INSURANCE INFORMATION NOTICE 2020-7

SUBJECT: New Procedure to Report Property Damage from Storm Events

To help expedite notification of claims, the Office of Risk Management's Third Party Administrator (TPA), Sedgwick CMS, is implementing a new procedure for reporting multiple property damage losses due to a storm event. This new procedure will be implemented beginning with TS Cristobal. Should an agency sustain damage to several buildings, business personal property/contents, heavy machinery, or outdoor property, please immediately email lastorms@sedgwick.com.

The email should include the agency name(s) and agency location code(s). This information can be found at <https://www.doa.la.gov/orm/PDF/loccodes.pdf>. Sedgwick will send you an agency-specific form that allows for multiple claims to be reported at one time.

This form will replace the need to complete individual "Louisiana State Property 1st Party Losses" claim forms. This new reporting process does not apply to automobile, marine vessel, or aircraft property damage claims.

As always, you will find this information and more at our website <http://www.laorm.com>.