From: <u>DOACommissioner</u>
To: <u>State Employee Alert</u>

Subject: STATE OFFICE CLOSURE IN 8 Parishes

Date: Thursday, September 12, 2024 2:25:14 PM

STATE OFFICES CLOSED IN 8 PARISHES Friday September 13

Commissioner of Administration Taylor F. Barras is announcing that state offices in 8 Louisiana parishes will remain closed on Friday, September 13, in the aftermath of Hurricane Francine. The parishes that will be closed are: **Ascension, Assumption, Lafourche, St. Charles, St. James, St. John, St. Mary, and Terrebonne.**

All agency heads are responsible for determining those essential personnel who should remain on duty, report for duty or those who should report to alternate work sites as necessary. Officials continue to monitor conditions throughout the state, and this announcement may be updated.

This office closure applies to all nonessential employees, including those authorized to work from home.

<u>TIMEKEEPERS:</u> This is an office closure and should be coded as such. All employees in the affected parishes, including those authorized to work from home, should use the Office Closure code (LSOC). Employees with further questions should seek guidance from their supervisors.

State employees should be aware of the following phone numbers to call, which will be updated: 1-800-360-9660 or 225-342-0498.