

Ancillary Appropriations

Department Description

Ancillary Appropriations consists of 11 budget units from four different departments, which all assist their respective departments in achieving their goals through the provision of needed services. Individual departments and budget units include:

Executive Department

- Office of Group Benefits
- Office of Risk Management
- Louisiana Property Assistance
- Federal Property Assistance
- Office of Technology Services
- Office of State Procurement
- Office of Aircraft Services

Department of Civil Service

- Division of Administrative Law

Department of Public Safety and Corrections

- Prison Enterprises

Department of Health and Hospitals

- Drinking Water Revolving Loan Fund

Department of Environmental Quality

- Clean Water State Revolving Fund

Ancillary Appropriations Budget Summary

	Prior Year Actuals FY 2018-2019	Enacted FY 2019-2020	Existing Oper Budget as of 12/01/19	Continuation FY 2020-2021	Recommended FY 2020-2021	Total Recommended Over/(Under) EOB
Means of Financing:						
State General Fund (Direct)	\$ 202,225	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0



Ancillary Appropriations Budget Summary

	Prior Year Actuals FY 2018-2019	Enacted FY 2019-2020	Existing Oper Budget as of 12/01/19	Continuation FY 2020-2021	Recommended FY 2020-2021	Total Recommended Over/(Under) EOB
State General Fund by:						
Total Interagency Transfers	577,231,016	621,339,442	621,339,442	633,176,041	638,161,680	16,822,238
Fees and Self-generated Revenues	1,454,161,964	1,603,930,379	1,603,930,379	1,627,321,160	1,628,164,955	24,234,576
Statutory Dedications	105,560,600	126,000,000	126,000,000	146,000,000	146,000,000	20,000,000
Interim Emergency Board	0	0	0	0	0	0
Federal Funds	0	0	0	0	0	0
Total Means of Financing	\$ 2,137,155,805	\$ 2,351,269,821	\$ 2,351,269,821	\$ 2,406,497,201	\$ 2,412,326,635	\$ 61,056,814
Expenditures & Request:						
Office of Group Benefits	\$ 1,420,752,687	\$ 1,561,180,762	\$ 1,561,180,762	\$ 1,584,345,972	\$ 1,584,274,843	\$ 23,094,081
Office of Risk Management	195,411,006	204,364,446	204,364,446	204,583,803	217,558,737	13,194,291
Louisiana Property Assistance	6,522,130	7,609,762	7,609,762	7,508,236	7,451,981	(157,781)
Federal Property Assistance	2,065,994	3,331,315	3,331,315	3,612,769	3,566,313	234,998
Prison Enterprises	27,082,807	33,741,043	33,741,043	33,874,840	33,592,587	(148,456)
Office of Technology Services	360,918,711	395,384,626	395,384,626	406,152,152	398,758,450	3,373,824
Division of Administrative Law	7,399,594	8,498,129	8,498,129	8,631,913	8,475,791	(22,338)
Office of State Procurement	10,200,162	10,895,092	10,895,092	11,469,933	12,319,548	1,424,456
Office of Aircraft Services	1,899,880	2,264,646	2,264,646	2,317,583	2,328,385	63,739
Clean Water State Revolving Fund	70,907,406	90,000,000	90,000,000	110,000,000	110,000,000	20,000,000
Drinking Water Revolving Loan Fund	33,995,428	34,000,000	34,000,000	34,000,000	34,000,000	0
Total Expenditures & Request	\$ 2,137,155,805	\$ 2,351,269,821	\$ 2,351,269,821	\$ 2,406,497,201	\$ 2,412,326,635	\$ 61,056,814
Authorized Full-Time Equivalents:						
Classified	1,184	1,182	1,182	1,182	1,185	3
Unclassified	4	4	4	4	4	0
Total FTEs	1,188	1,186	1,186	1,186	1,189	3



21-800 — Office of Group Benefits



Agency Description

The mission of the Office of Group Benefits (OGB) is to successfully manage an employer-based benefits program for current and former employees of the state of Louisiana and other participating groups.

The goals of the Office of Group Benefits are:

- I. Offer OGB's members affordable and comprehensive health and wellness benefits while maintaining a financially stable program.
- II. Improve the health and wellness of OGB's employees and health plan members.

The Office of Group Benefits has one program: State Group Benefits Program.

For additional information, see:

[Office of Group Benefits](#)

Office of Group Benefits Budget Summary

	Prior Year Actuals FY 2018-2019	Enacted FY 2019-2020	Existing Oper Budget as of 12/01/19	Continuation FY 2020-2021	Recommended FY 2020-2021	Total Recommended Over/(Under) EOB
Means of Financing:						
State General Fund (Direct)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
State General Fund by:						
Total Interagency Transfers	198,733	198,733	198,733	198,733	198,733	0
Fees and Self-generated Revenues	1,420,553,954	1,560,982,029	1,560,982,029	1,584,147,239	1,584,076,110	23,094,081
Statutory Dedications	0	0	0	0	0	0
Interim Emergency Board	0	0	0	0	0	0
Federal Funds	0	0	0	0	0	0
Total Means of Financing	\$ 1,420,752,687	\$ 1,561,180,762	\$ 1,561,180,762	\$ 1,584,345,972	\$ 1,584,274,843	\$ 23,094,081

Office of Group Benefits Budget Summary

	Prior Year Actuals FY 2018-2019	Enacted FY 2019-2020	Existing Oper Budget as of 12/01/19	Continuation FY 2020-2021	Recommended FY 2020-2021	Total Recommended Over/(Under) EOB
Expenditures & Request:						
State Group Benefits	\$ 1,420,752,687	\$ 1,561,180,762	\$ 1,561,180,762	\$ 1,584,345,972	\$ 1,584,274,843	\$ 23,094,081
Total Expenditures & Request	\$ 1,420,752,687	\$ 1,561,180,762	\$ 1,561,180,762	\$ 1,584,345,972	\$ 1,584,274,843	\$ 23,094,081
Authorized Full-Time Equivalents:						
Classified	40	40	40	40	40	0
Unclassified	2	2	2	2	2	0
Total FTEs	42	42	42	42	42	0



800_E000 — State Group Benefits

Program Authorization: Chapter 12 of Title 42 of the Louisiana Revised Statutes of 1950, Section 801, 821, 851 and 871-879 as amended by Act 150 of the First Extraordinary Session of 1998 and Act 1178 of 2001

Program Description

The mission of the State Group Benefits Program is to successfully manage an employer-based benefits program for current and former employees of the state of Louisiana and other participating groups.

The goals of the State Group Benefits Program are:

- I. Offer OGB's members affordable and comprehensive health and wellness benefits while maintaining a financially stable program.
- II. Improve the health and wellness of OGB's employees and health plan members.

The State Group Benefits Program consists of the following activities:

OGB Administration – Performs and/or manages the administrative duties associated with the design and management of OGB's self-funded health insurance plans, customer service, and general agency operation. This activity includes overseeing the third-party administrator(s) and costs associated with the operation of OGB's self-funded health insurance plans.

Third-party Administration (TPA) – Provides for the payment of fees charged by third-party vendors for the administration of OGB's self-funded health plans' medical and prescription drug benefits, COBRA and Disability COBRA benefits, flexible spending benefits, and Medicare Exchange market access. Depending on contracted terms, fees charged by TPAs may be assessed on a per-member or per-enrollee per month (PMPM or PEPM) basis or on a per claim processed basis.

Self-funded Health Insurance – Provides employees, retirees and dependents of the state of Louisiana and other eligible participating groups comprehensive health insurance plans by offering the following OGB designed and managed health plans: Magnolia Open Access, Magnolia Local, Magnolia Local Plus, Pelican HSA775, and Pelican HRA1000. All of these plans include medical, prescription drug, mental health, and substance abuse coverage; as such the expenditures associated with this activity represent the payment of such claims.

Fully Insured Health Insurance – Provides an alternative option for those members whose needs are not best suited by enrollment in the self-funded health insurance plans designed and managed by OGB. The alternatives offered are a HMO/Medical Home Health Plan and Medicare Advantage Plans. These products are fully insured by the underwriters; as such the expenditures associated with this activity represent the pass-through of premiums collected to the applicable insurers.

Life Insurance – Provides affordable term life insurance products for eligible employees and retirees, with the state of Louisiana participating in 50% of the cost. Life insurance is also available on eligible dependents, with no state participation. These products are fully insured by the underwriters; as such the expenditures associated with this activity represent the pass-through of premiums collected to the applicable insurers.



Health Savings Account (HSA) Contributions – Provides employees of the state of Louisiana and other eligible participating groups who are members of the Pelican HSA775 Plan access to a Health Savings Account (HSA). Funding represents a combination of employer and employee pre-tax contributions. Expenditures associated with this activity represent the pass-through of these contributions to the HSA bank.

Louisiana Department of Health Products – Provides an efficient means to issue invoices and collect payments from those individuals enrolled in the Louisiana Children’s Health Insurance Program (LaCHIP) Affordable Plan and the Family Opportunity Act Medicaid Plan. These programs are offered by the Louisiana Department of Health (LDH); as such the expenditures associated with this activity represent the pass-through of premiums collected to LDH.

Affordable Care Act – Provides for the payment of per-member fees charged by the federal government to health insurance issuers, in compliance with the Patient Protection and Affordable Care Act of 2010.

State Group Benefits Budget Summary

	Prior Year Actuals FY 2018-2019	Enacted FY 2019-2020	Existing Oper Budget as of 12/01/19	Continuation FY 2020-2021	Recommended FY 2020-2021	Total Recommended Over/(Under) EOB
Means of Financing:						
State General Fund (Direct)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
State General Fund by:						
Total Interagency Transfers	198,733	198,733	198,733	198,733	198,733	0
Fees and Self-generated Revenues	1,420,553,954	1,560,982,029	1,560,982,029	1,584,147,239	1,584,076,110	23,094,081
Statutory Dedications	0	0	0	0	0	0
Interim Emergency Board	0	0	0	0	0	0
Federal Funds	0	0	0	0	0	0
Total Means of Financing	\$ 1,420,752,687	\$ 1,561,180,762	\$ 1,561,180,762	\$ 1,584,345,972	\$ 1,584,274,843	\$ 23,094,081
Expenditures & Request:						
Personal Services	\$ 5,094,560	\$ 6,062,965	\$ 6,062,965	\$ 5,965,778	\$ 5,924,489	\$ (138,476)
Total Operating Expenses	450,300	570,450	570,450	582,489	570,450	0
Total Professional Services	832,703	900,000	900,000	918,990	900,000	0
Total Other Charges	1,414,375,124	1,553,622,347	1,553,622,347	1,576,878,715	1,576,879,904	23,257,557
Total Acq & Major Repairs	0	25,000	25,000	0	0	(25,000)
Total Unallotted	0	0	0	0	0	0
Total Expenditures & Request	\$ 1,420,752,687	\$ 1,561,180,762	\$ 1,561,180,762	\$ 1,584,345,972	\$ 1,584,274,843	\$ 23,094,081
Authorized Full-Time Equivalents:						
Classified	40	40	40	40	40	0
Unclassified	2	2	2	2	2	0
Total FTEs	42	42	42	42	42	0



Source of Funding

This program is funded with Interagency Transfers and Fees and Self-generated Revenue. Funding deposited with the State Treasury accumulates interest.

Interagency Transfers budget authority represents payment for premium billing and collection services provided by OGB for the Louisiana Department of Health (LDH) Louisiana Children's Health Insurance Program (LaCHIP) and Family Opportunity Act (FOA) Medicaid program, at a rate of \$7.50 per enrollee per month, plus any applicable bank or credit card processing fees.

Fees and Self-generated Revenue budget authority represents payment of health and life insurance premiums by both participating employees/retirees and their employing agencies, payment of LDH LaCHIP and FOA premiums by program participants, payment of health savings account contributions by both participating employees and their employing agencies, subsidies received from Centers for Medicare and Medicaid Services (CMS) by way of OGB contracted Pharmacy Benefits Manager (PBM) for offering an Employer Group Waiver Plan (EGWP) for covered retirees, and the payment of per enrollee per month (PEPM) administrative fees by fully insured health plan administrators to OGB for administrative costs associated with OGB members enrolled in their plans (PEPM rates vary by contract).

Major Changes from Existing Operating Budget

General Fund	Total Amount	Table of Organization	Description
\$ 0	\$ 0	0	Mid-Year Adjustments (BA-7s):
\$ 0	\$ 1,561,180,762	42	Existing Oper Budget as of 12/01/19
Statewide Major Financial Changes:			
0	83,263	0	Market Rate Classified
0	15,571	0	Unclassified Pay Increase
0	18,888	0	Civil Service Training Series
0	(99,366)	0	Related Benefits Base Adjustment
0	(16,119)	0	Retirement Rate Adjustment
0	7,992	0	Group Insurance Rate Adjustment for Active Employees
0	45,796	0	Group Insurance Rate Adjustment for Retirees
0	(152,583)	0	Salary Base Adjustment
0	(41,918)	0	Attrition Adjustment
0	(25,000)	0	Non-Recurring Acquisitions & Major Repairs
0	(22,704)	0	Risk Management
0	32,998	0	Legislative Auditor Fees
0	(802)	0	Rent in State-Owned Buildings
0	18	0	UPS Fees
0	1,189	0	Civil Service Fees
0	1,445	0	State Treasury Fees
0	774,339	0	Office of Technology Services (OTS)
0	22,355	0	Office of State Procurement
Non-Statewide Major Financial Changes:			



Major Changes from Existing Operating Budget (Continued)

General Fund	Total Amount	Table of Organization	Description
0	22,568,659	0	Adjustment to align agency's budget authority with actuarial projections for self-funded medical and prescription plans claims, third-party administrator (TPA) fees, fully insured life and medical insurance provider premium pass-throughs, other medical services, and contractually-obligated administrative fees, expenses, and state program pass-throughs associated with health, life, and flexible benefit plans.
0	(119,940)	0	Adjustment to align agency's budget authority with actuarial projections for premiums collected by OGB on behalf of the Louisiana Department of Health (LDH) for the LaCHIP and Family Opportunity Act (FOA) programs. OGB provides premium billing and collection services to LDH for the LaCHIP and FOA programs, and remits collected premiums back to the department.
\$ 0	\$ 1,584,274,843	42	Recommended FY 2020-2021
\$ 0	\$ 0	0	Less Supplementary Recommendation
\$ 0	\$ 1,584,274,843	42	Base Proposed Budget FY 2020-2021
\$ 0	\$ 1,584,274,843	42	Grand Total Recommended

Professional Services

Amount	Description
\$900,000	Management and Consulting - Buck Global LLC - Actuarial Services
\$900,000	TOTAL PROFESSIONAL SERVICES

Other Charges

Amount	Description
	Other Charges:
\$112,135	Public Assistance, Health - Other Plan Costs - Medicare Part D IRMAA High Income Surcharge Member Reimbursements
\$6,742,451	Other Charges, Professional Services - Third-party Administrative Fees - Blue Cross Blue Shield - Magnolia Open Access Plan
\$23,545,340	Other Charges, Professional Services - Third-party Administrative Fees - Blue Cross Blue Shield - Magnolia Local Plus Plan
\$190,219	Other Charges, Professional Services - Third-party Administrative Fees - Blue Cross Blue Shield - Magnolia Local Plan
\$1,755,066	Other Charges, Professional Services - Third-party Administrative Fees - Blue Cross Blue Shield - Pelican HRA1000 Plan
\$1,227,000	Other Charges, Professional Services - Third-party Administrative Fees - Blue Cross Blue Shield - Pelican HSA775 Plan
\$4,128,847	Other Charges, Professional Services - Third-party Administrative Fees - MedImpact - Commercial Plan



Other Charges (Continued)

Amount	Description
\$4,381,133	Other Charges, Professional Services - Third-party Administrative Fees - MedImpact - Employer Group Waiver Plan (EGWP)
\$40,705,187	Other Charges, Professional Services - Third-party Administrative Fees - Access Health - Capitated Primary Care Network
\$30,279	Other Charges, Professional Services - Third-party Administrative Fees - Via Benefits - Individual Medicare Market Exchange with HRA
\$395,376	Other Charges, Professional Services - Third-party Administrative Fees - Discovery Benefits - COBRA and FSA Benefits
\$150,191,942	Claim Payments - Self-funded Medical Plan Claims - Blue Cross Blue Shield - Magnolia Open Access Plan
\$748,051,039	Claim Payments - Self-funded Medical Plan Claims - Blue Cross Blue Shield - Magnolia Local Plus Plan
\$2,945,805	Claim Payments - Self-funded Medical Plan Claims - Blue Cross Blue Shield - Magnolia Local Plan
\$32,193,788	Claim Payments - Self-funded Medical Plan Claims - Blue Cross Blue Shield - Pelican HRA1000 Plan
\$18,989,805	Claim Payments - Self-funded Medical Plan Claims - Blue Cross Blue Shield - Pelican HSA775 Plan
\$296,889,935	Claim Payments - Prescription Drug Claims and Rebates - MedImpact - Commercial Plan
\$132,359,254	Claim Payments - Prescription Drug Claims and Rebates - MedImpact - EGWP
\$6,692,432	Claim Payments - HSA Claims Reimbursements - Health Equity - HSA
\$34,425,462	Commercial Group Insurance - Fully Insured Plan Premiums Pass-through - Prudential Insurance - Life Insurance Plan
\$46,262,892	Commercial Group Insurance - Fully Insured Plan Premiums Pass-through - Vantage Health Plan - Medical Home HMO Plan
\$2,666,964	Commercial Group Insurance - Fully Insured Plan Premiums Pass-through - Vantage Health Plan - Medicare Advantage Plans
\$5,580,000	Commercial Group Insurance - Fully Insured Plan Premiums Pass-through - People's Health - Medicare Advantage Plan
\$155,476	Commercial Group Insurance - Fully Insured Plan Premiums Pass-through - Humana - Medicare Advantage Plan
\$899,040	Commercial Group Insurance - Fully Insured Plan Premiums Pass-through - HMO Louisiana - Medicare Advantage Plan
\$1,561,516,867	SUB-TOTAL OTHER CHARGES
	Interagency Transfers
\$3,680,850	Division of Administration - Cost Allocation for Support Services
\$37,200	Division of Administration - Human Resources Services
\$2,825	Division of Administration - Uniform Payroll System Fees
\$251,750	Louisiana Legislative Auditor - Statewide Cost Allocation
\$300,000	LSU Pennington Biomedical Research Center - Fees for Completion of Obesity Study Report
\$103,482	Office of State Procurement - Cost Allocation for Support Services
\$100,000	Office of the Secretary of State - Microfilm Fees
\$307	Louisiana Property Assistance Agency - GPS Monitoring
\$24,485	Treasury of the State of LA - Cost Allocation for Support Services
\$82,421	Office of Risk Management - Insurance Premiums
\$16,948	State Civil Service - Fees
\$6,000	Office of Technology Services - Production Support Services - Messenger Mail Service Fees
\$13,518	Office of Technology Services - Production Support Services - Postage
\$304,931	Office of Technology Services - Production Support Services - Printing Charges
\$125,059	Division Of Administration - Office Facilities Corporation - Office Space Lease
\$272,942	Various State Agencies - Annual Enrollment Meeting Facilities Rentals
\$2,167,847	Division of Administration - Office of Finance and Support Services



Other Charges (Continued)

Amount	Description
\$470,795	Division of Administration - Office of General Counsel
\$203,769	Division of Administration - Office of Internal Audit
\$215,268	Division of Administration - Office of Commissioner
\$5,966,888	Office of Technology Services - Telecommunications and Computing Services Fees
\$940,527	Louisiana Department of Health - LaCHIP Affordable Plan Premium Pass-through Collections
\$75,225	Louisiana Department of Health - Family Opportunity Act Medicaid Premium Pass-through Collections
\$15,363,037	SUB-TOTAL INTERAGENCY TRANSFERS
\$1,576,879,904	TOTAL OTHER CHARGES

Acquisitions and Major Repairs

Amount	Description
	This program does not have funding for Acquisitions and Major Repairs.

Performance Information

1. (KEY) The Office of Group Benefits will maintain the efficiency and effectiveness of it's self-funded health plans by monitoring the agency's Medical Loss Ratio and Inflation Trends.

Children's Budget Link: Not applicable

Human Resource Policies Beneficial to Women and Families Link: Not applicable

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other): Not applicable

Explanatory Note: Medical Loss Ratio is calculated by taking expenses (claims, administrative costs, and ACA related taxes & fees) and comparing it to the premiums collected.



Performance Indicators

L e v e l	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard FY 2018-2019	Actual Yearend Performance FY 2018-2019	Performance Standard as Initially Appropriated FY 2019-2020	Existing Performance Standard FY 2019-2020	Performance At Continuation Budget Level FY 2020-2021	Performance At Proposed Budget Level FY 2020-2021
K	Medical Loss Ratio (MLR) for all self-funded health benefit plans (LAPAS CODE - 25920)	90.0%	98.3%	90.0%	90.0%	90.0%	90.0%
<p>Actual Yearend Performance FY 2018-2019 indicator value is through June 30, 2019. The data for this performance measure is calculated from FY 2018-2019 monthly accrual financial reports through June 30, 2019. At the time of this reporting, the June 2019 accrual financial reporting was preliminary, as OGB's FY 2018-2019 Annual Financial Report (AFR) had not yet been completed. With the completion of OGB's FY 2018-2019 AFR, the Actual Yearend Performance value attained in FY 2018-2019 was 97.2% for all self-funded health benefit plans.</p>							
S	Medical Loss Ratio (MLR) for self-funded PPO health benefit plan(s) (LAPAS CODE - 25921)	90.0%	93.7%	90.0%	90.0%	90.0%	90.0%
<p>Actual Yearend Performance FY 2018-2019 indicator value is through June 30, 2019. The data for this performance measure is calculated from FY 2018-2019 monthly accrual financial reports through June 30, 2019. At the time of this reporting, the June 2019 accrual financial reporting was preliminary, as OGB's FY 2018-2019 Annual Financial Report (AFR) had not yet been completed. With the completion of OGB's FY 2018-2019 AFR, the Actual Yearend Performance value attained in FY 2018-2019 was 92.8% for self-funded PPO health benefit plans.</p>							
S	Medical Loss Ratio (MLR) for self-funded HMO health benefit plan(s) (LAPAS CODE - 25922)	90.0%	99.8%	90.0%	90.0%	90.0%	90.0%
<p>Actual Yearend Performance FY 2018-2019 indicator value is through June 30, 2019. The data for this performance measure is calculated from FY 2018-2019 monthly accrual financial reports through June 30, 2019. At the time of this reporting, the June 2019 accrual financial reporting was preliminary, as OGB's FY 2018-2019 Annual Financial Report (AFR) had not yet been completed. With the completion of OGB's FY 2018-2019 AFR, the Actual Yearend Performance value attained in FY 2018-2019 was 98.6% for self-funded HMO health benefit plans.</p>							
S	Medical Loss Ratio (MLR) for self-funded CDHP health benefit plan(s) (LAPAS CODE - 25923)	90.0%	92.9%	90.0%	90.0%	90.0%	90.0%
<p>Actual Yearend Performance FY 2018-2019 indicator value is through June 30, 2019. The data for this performance measure is calculated from FY 2018-2019 monthly accrual financial reports through June 30, 2019. At the time of this reporting, the June 2019 accrual financial reporting was preliminary, as OGB's FY 2018-2019 Annual Financial Report (AFR) had not yet been completed. With the completion of OGB's FY 2018-2019 AFR, the Actual Yearend Performance value attained in FY 2018-2019 was 91.7% for self-funded CDHP health benefit plans.</p>							
K	PMPM medical claims inflation trend for all self- funded health benefit plans over the prior fiscal year (LAPAS CODE - 25924)	4.5%	3.8%	1.7%	1.7%	0.9%	1.9%



Performance Indicators (Continued)

L e v e l	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard FY 2018-2019	Actual Yearend Performance FY 2018-2019	Performance Standard as Initially Appropriated FY 2019-2020	Existing Performance Standard FY 2019-2020	Performance At Continuation Budget Level FY 2020-2021	Performance At Proposed Budget Level FY 2020-2021

PMPM medical claims inflation trend for self-funded health benefit plans over the prior fiscal Performance Standard of 4.5% based upon the percent difference between the midyear (January - June) averages of the CY 2016 and CY 2017 measurements of the Consumer Price Index of Southern Urban areas for medical care, as calculated by the U.S. Bureau of Labor Statistics (report series ID CUUR0300SAM and CUUS0300SAM).

Actual Yearend Performance FY 2018-2019 indicator value is through June 30, 2019. The data for this performance measure is calculated from FY 2018-2019 monthly accrual financial reports through June 30, 2019. At the time of this reporting, the June 2019 accrual financial reporting was preliminary, as OGB's FY 2018-2019 Annual Financial Report (AFR) had not yet been completed. With the completion of OGB's FY 2018-2019 AFR, the Actual Yearend Performance value attained in FY 2018-2019 was 0.6% for all self-funded health benefit plans.

PMPM medical claims inflation trend for self-funded health benefit plans over the prior fiscal Performance Standard of 1.7% based upon the percent difference between the annual (January - December) averages of the CY 2017 and CY 2018 measurements of the Consumer Price Index of Southern Urban areas for medical care, as calculated by the U.S. Bureau of Labor Statistics (report series ID CUUR0300SAM and CUUS0300SAM).

PMPM medical claims inflation trend for self-funded health benefit plans over the prior fiscal Performance Standard of 0.9% based upon the percent difference between the midyear (January - June) averages of the CY 2018 and CY 2019 measurements of the Consumer Price Index of Southern Urban areas for medical care, as calculated by the U.S. Bureau of Labor Statistics (report series ID CUUR0300SAM and CUUS0300SAM).

PMPM medical claims inflation trend for self-funded health benefit plans over the prior fiscal Performance Standard of 1.9% based upon the percent difference between the annual (January - December) averages of the CY 2018 and CY 2019 measurements of the Consumer Price Index of Southern Urban areas for medical care, as calculated by the U.S. Bureau of Labor Statistics (report series ID CUUR0300SAM and CUUS0300SAM).

S	PMPM medical claims inflation trend for self-funded PPO health benefit plan(s) over the prior fiscal year (LAPAS CODE - 25925)	4.5%	1.3%	1.7%	1.7%	0.9%	1.9%
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PMPM medical claims inflation trend for self-funded health benefit plans over the prior fiscal Performance Standard of 4.5% based upon the percent difference between the midyear (January - June) averages of the CY 2016 and CY 2017 measurements of the Consumer Price Index of Southern Urban areas for medical care, as calculated by the U.S. Bureau of Labor Statistics (report series ID CUUR0300SAM and CUUS0300SAM).

Actual Yearend Performance FY 2018-2019 indicator value is through June 30, 2019. The data for this performance measure is calculated from FY 2018-2019 monthly accrual financial reports through June 30, 2019. At the time of this reporting, the June 2019 accrual financial reporting was preliminary, as OGB's FY 2018-2019 Annual Financial Report (AFR) had not yet been completed. With the completion of OGB's FY 2018-2019 AFR, the Actual Yearend Performance value attained in FY 2018-2019 was -0.5% for self-funded PPO health benefit plans.

PMPM medical claims inflation trend for self-funded health benefit plans over the prior fiscal Performance Standard of 1.7% based upon the percent difference between the annual (January - December) averages of the CY 2017 and CY 2018 measurements of the Consumer Price Index of Southern Urban areas for medical care, as calculated by the U.S. Bureau of Labor Statistics (report series ID CUUR0300SAM and CUUS0300SAM).

PMPM medical claims inflation trend for self-funded health benefit plans over the prior fiscal Performance Standard of 0.9% based upon the percent difference between the midyear (January - June) averages of the CY 2018 and CY 2019 measurements of the Consumer Price Index of Southern Urban areas for medical care, as calculated by the U.S. Bureau of Labor Statistics (report series ID CUUR0300SAM and CUUS0300SAM).

PMPM medical claims inflation trend for self-funded health benefit plans over the prior fiscal Performance Standard of 1.9% based upon the percent difference between the annual (January - December) averages of the CY 2018 and CY 2019 measurements of the Consumer Price Index of Southern Urban areas for medical care, as calculated by the U.S. Bureau of Labor Statistics (report series ID CUUR0300SAM and CUUS0300SAM).



Performance Indicators (Continued)

L e v e l	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard FY 2018-2019	Actual Yearend Performance FY 2018-2019	Performance Standard as Initially Appropriated FY 2019-2020	Existing Performance Standard FY 2019-2020	Performance At Continuation Budget Level FY 2020-2021	Performance At Proposed Budget Level FY 2020-2021
S	PMPM medical claims inflation trend for self-funded HMO health benefit plan(s) over the prior fiscal year (LAPAS CODE - 25926)	4.5%	4.9%	1.7%	1.7%	0.9%	1.9%
<p>PMPM medical claims inflation trend for self-funded health benefit plans over the prior fiscal Performance Standard of 4.5% based upon the percent difference between the midyear (January - June) averages of the CY 2016 and CY 2017 measurements of the Consumer Price Index of Southern Urban areas for medical care, as calculated by the U.S. Bureau of Labor Statistics (report series ID CUUR0300SAM and CUUS0300SAM).</p> <p>Actual Yearend Performance FY 2018-2019 indicator value is through June 30, 2019. The data for this performance measure is calculated from FY 2018-2019 monthly accrual financial reports through June 30, 2019. At the time of this reporting, the June 2019 accrual financial reporting was preliminary, as OGB's FY 2018-2019 Annual Financial Report (AFR) had not yet been completed. With the completion of OGB's FY 2018-2019 AFR, the Actual Yearend Performance value attained in FY 2018-2019 was 1.3% for self-funded HMO health benefit plans.</p> <p>PMPM medical claims inflation trend for self-funded health benefit plans over the prior fiscal Performance Standard of 1.7% based upon the percent difference between the annual (January - December) averages of the CY 2017 and CY 2018 measurements of the Consumer Price Index of Southern Urban areas for medical care, as calculated by the U.S. Bureau of Labor Statistics (report series ID CUUR0300SAM and CUUS0300SAM).</p> <p>PMPM medical claims inflation trend for self-funded health benefit plans over the prior fiscal Performance Standard of 0.9% based upon the percent difference between the midyear (January - June) averages of the CY 2018 and CY 2019 measurements of the Consumer Price Index of Southern Urban areas for medical care, as calculated by the U.S. Bureau of Labor Statistics (report series ID CUUR0300SAM and CUUS0300SAM).</p> <p>PMPM medical claims inflation trend for self-funded health benefit plans over the prior fiscal Performance Standard of 1.9% based upon the percent difference between the annual (January - December) averages of the CY 2018 and CY 2019 measurements of the Consumer Price Index of Southern Urban areas for medical care, as calculated by the U.S. Bureau of Labor Statistics (report series ID CUUR0300SAM and CUUS0300SAM).</p>							
S	PMPM medical claims inflation trend for self-funded CDHP health benefit plan(s) over the prior fiscal year (LAPAS CODE - 25927)	4.5%	-2.0%	1.7%	1.7%	0.9%	1.9%



Performance Indicators (Continued)

L e v e l	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard FY 2018-2019	Actual Yearend Performance FY 2018-2019	Performance Standard as Initially Appropriated FY 2019-2020	Existing Performance Standard FY 2019-2020	Performance At Continuation Budget Level FY 2020-2021	Performance At Proposed Budget Level FY 2020-2021

PMPM medical claims inflation trend for self-funded health benefit plans over the prior fiscal Performance Standard of 4.5% based upon the percent difference between the midyear (January - June) averages of the CY 2016 and CY 2017 measurements of the Consumer Price Index of Southern Urban areas for medical care, as calculated by the U.S. Bureau of Labor Statistics (report series ID CUUR0300SAM and CUUS0300SAM).

Actual Yearend Performance FY 2018-2019 indicator value is through June 30, 2019. The data for this performance measure is calculated from FY 2018-2019 monthly accrual financial reports through June 30, 2019. At the time of this reporting, the June 2019 accrual financial reporting was preliminary, as OGB's FY 2018-2019 Annual Financial Report (AFR) had not yet been completed. With the completion of OGB's FY 2018-2019 AFR, the Actual Yearend Performance value attained in FY 2018-2019 was -3.5% for self-funded CDHP health benefit plans.

PMPM medical claims inflation trend for self-funded health benefit plans over the prior fiscal Performance Standard of 1.7% based upon the percent difference between the annual (January - December) averages of the CY 2017 and CY 2018 measurements of the Consumer Price Index of Southern Urban areas for medical care, as calculated by the U.S. Bureau of Labor Statistics (report series ID CUUR0300SAM and CUUS0300SAM).

PMPM medical claims inflation trend for self-funded health benefit plans over the prior fiscal Performance Standard of 0.9% based upon the percent difference between the midyear (January - June) averages of the CY 2018 and CY 2019 measurements of the Consumer Price Index of Southern Urban areas for medical care, as calculated by the U.S. Bureau of Labor Statistics (report series ID CUUR0300SAM and CUUS0300SAM).

PMPM medical claims inflation trend for self-funded health benefit plans over the prior fiscal Performance Standard of 1.9% based upon the percent difference between the annual (January - December) averages of the CY 2018 and CY 2019 measurements of the Consumer Price Index of Southern Urban areas for medical care, as calculated by the U.S. Bureau of Labor Statistics (report series ID CUUR0300SAM and CUUS0300SAM).

2. (KEY) The Office of Group Benefits will closely manage the performance of its medical TPA vendor to ensure its members receive the optimum level of service.

Children's Budget Link: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: Not Applicable

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other): Not Applicable



Performance Indicators

L e v e l	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard FY 2018-2019	Actual Yearend Performance FY 2018-2019	Performance Standard as Initially Appropriated FY 2019-2020	Existing Performance Standard FY 2019-2020	Performance At Continuation Budget Level FY 2020-2021	Performance At Proposed Budget Level FY 2020-2021
K	Percentage of medical TPA contract performance standards met (LAPAS CODE - 25928)	95.0%	100.0%	95.0%	95.0%	95.0%	95.0%

This data is reported on a calendar year basis, not on a fiscal year basis, and represents the percentage of contract performance standards met in CY 2018. The Third Party Administrator (TPA) during CY 2018 was Blue Cross Blue Shield of Louisiana. All seventeen (17) General, Mental Health & Substance Abuse, and Disease Management contract performance standards were met or exceeded.

This data is reported on a calendar year basis, not on a fiscal year basis, and represents the percentage of contract performance standards goal for CY 2019.

This data is reported on a calendar year basis, not on a fiscal year basis, and represents the percentage of contract performance standards goal for CY 2020.

3. (KEY) Maintain a fund balance reserve within a targeted range to ensure a financially stable program.

Children's Budget Link: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: Not Applicable

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other): Not Applicable

Explanatory Note: By working with its actuary, OGB has determined that the appropriate target fund balance range should be between the highest monthly spend of the prior calendar year for the low-end of the target fund balance range, and twice the monthly average monthly spend of the prior calendar year for the high end of the target fund balance range. The target fund balance range is typically recalculated in January each year; therefore the performance indicator values for Performance at Continuation Budget Level, Performance at Executive Budget Level, and Performance Standard as Initially Appropriated may differ, due to timing.



Performance Indicators

L e v e l	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard FY 2018-2019	Actual Yearend Performance FY 2018-2019	Performance Standard as Initially Appropriated FY 2019-2020	Existing Performance Standard FY 2019-2020	Performance At Continuation Budget Level FY 2020-2021	Performance At Proposed Budget Level FY 2020-2021
K	FYE Fund Balance (in millions) (LAPAS CODE - 25929)	\$ 271.7	\$ 283.7	\$ 292.2	\$ 292.2	\$ 262.4	\$ 301.2

Target value of \$271.7 million represents the June 2019 fund balance projection, as provided by OGB's actuary on June 25, 2018, based on OGB fiscal year 2018 accrual financial data through April 30, 2018.

Actual Yearend Performance FY 2018-2019 indicator value is through June 30, 2019. The data for this performance measure is calculated from FY 2018-2019 monthly accrual financial reports through June 30, 2019. At the time of this reporting, the June 2019 accrual financial reporting was preliminary, as OGB's FY 2018-2019 Annual Financial Report (AFR) had not yet been completed. With the completion of OGB's FY 2018-2019 AFR, the Actual Yearend Performance value attained in FY 2018-2019 was \$298.8 million.

This fiscal year-end 2020 projection includes a 5.0% change in the premium rates for OGB's self-funded health plans over current FY19 premium rates. The premium rate change is to become effective on January 1, 2020. OGB's actuary predicts that for FY20 the medical inflation (trend) will be equal to 6% of FY19's projected self-funded medical claims expenditures, or \$53.8 million; and the prescription drug inflation (trend) will be equal to 9% of FY19's projected self-funded prescription drug claims expenditures, or \$34.6 million. This projection was developed by OGB's actuary on June 11, 2019, based on accrual financial reports through April 2019.

This projection does not include a change in premium rates over FY20 premium rates. OGB's actuary predicts that for FY21 the medical inflation (trend) will be equal to 6% of FY20's projected self-funded medical claims expenditures and the prescription drug inflation (trend) will be equal to 9% of FY20's projected self-funded prescription drug claims expenditures. Total FY21 actuarially projected increase over FY20 projections is \$99.5 million. OGB will need to work with its actuary to determine which combination of adjustments to existing plan of benefits, eligibility rules, or new benefit offerings in Plan Year 2020 will provide the savings or additional revenues needed to offset this actuarially projected expenditure growth due to medical and prescription drug trend (inflation) in FY21, so that it can present viable options for approval to the Group Benefits Estimating Conference, the Group Benefits Policy and Planning Board, the Commissioner of Administration, and the legislative oversight committees, per Act 146 of the 2015 Regular Legislative Session. This projection was developed by OGB's actuary on August 23, 2019, based on accrual financial reports through May 2019.

This fiscal year-end 2021 projection includes a 6.0% change in the premium rates for OGB's self-funded health plans over current FY20 premium rates. This premium rate change would become effective on January 1, 2021, if approved by the Group Benefits Estimating Conference, Group Benefits Policy and Planning Board, and by the appropriate legislative oversight bodies. This projection was provided to OGB by its actuary on January 15, 2020, based in part on accrual financial data through November 30, 2019.

4. (KEY) Create baseline health statistics, program design, health improvement, and track progress and success through participation in the InHealth: Blue Health Services disease management program.

Children's Budget Link: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: Not Applicable

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other): Not Applicable



Performance Indicators

L e v e l	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard FY 2018-2019	Actual Yearend Performance FY 2018-2019	Performance Standard as Initially Appropriated FY 2019-2020	Existing Performance Standard FY 2019-2020	Performance At Continuation Budget Level FY 2020-2021	Performance At Proposed Budget Level FY 2020-2021
K	Percentage change of eligible Active employees and non-Medicare retirees participating in the Disease Management Program over the prior calendar year (LAPAS CODE - 25930)	5.0%	-13.3%	5.0%	5.0%	5.0%	5.0%

This data is reported on a calendar year basis, not on a fiscal year basis, and represents the percentage change in the average number of InHealth: Blue Health Services program participants in calendar year 2018 over calendar year 2017. The average monthly participation count in CY 2018 was 10,167; the average monthly participation count in CY 2017 was 10,675.

This data is reported on a calendar year basis, not on a fiscal year basis, and represents the anticipated percentage change in the average number of InHealth: Blue Health Services program participants.



21-804 — Office of Risk Management



Agency Description

The mission of the Office of Risk Management is to develop, direct, achieve, and administer a cost-effective, comprehensive risk management program for all agencies, boards and commissions of the State of Louisiana and for any other entity for which the State has an equity interest, in order to preserve and protect the assets of the State of Louisiana.

The goals of the Office of Risk Management are:

- To provide a comprehensive loss prevention program that promotes loss reduction and asset protection.
- To manage all state property and casualty insurance through commercial insurance, self-insurance, or a combination of both utilizing sound management practices.

The Office of Risk Management has one program: Risk Management Program.

For additional information, see:

[Office of Risk Management](#)

Office of Risk Management Budget Summary

	Prior Year Actuals FY 2018-2019	Enacted FY 2019-2020	Existing Oper Budget as of 12/01/19	Continuation FY 2020-2021	Recommended FY 2020-2021	Total Recommended Over/(Under) EOB
Means of Financing:						
State General Fund (Direct)	\$ 202,225	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
State General Fund by:						
Total Interagency Transfers	178,654,723	184,534,813	184,534,813	184,754,647	197,418,676	12,883,863
Fees and Self-generated Revenues	15,896,292	17,829,633	17,829,633	17,829,156	18,140,061	310,428
Statutory Dedications	657,766	2,000,000	2,000,000	2,000,000	2,000,000	0
Interim Emergency Board	0	0	0	0	0	0
Federal Funds	0	0	0	0	0	0
Total Means of Financing	\$ 195,411,006	\$ 204,364,446	\$ 204,364,446	\$ 204,583,803	\$ 217,558,737	\$ 13,194,291
Expenditures & Request:						
Risk Management	\$ 195,411,006	\$ 204,364,446	\$ 204,364,446	\$ 204,583,803	\$ 217,558,737	\$ 13,194,291



Office of Risk Management Budget Summary

	Prior Year Actuals FY 2018-2019	Enacted FY 2019-2020	Existing Oper Budget as of 12/01/19	Continuation FY 2020-2021	Recommended FY 2020-2021	Total Recommended Over/(Under) EOB
Total Expenditures & Request	\$ 195,411,006	\$ 204,364,446	\$ 204,364,446	\$ 204,583,803	\$ 217,558,737	\$ 13,194,291
Authorized Full-Time Equivalents:						
Classified	38	38	38	38	41	3
Unclassified	0	0	0	0	0	0
Total FTEs	38	38	38	38	41	3



804_E000 — Risk Management

Program Authorization: R.S. 39:1527-1544

Program Description

The mission of the Risk Management Program is to develop, direct, achieve and administer a cost effective comprehensive risk management program for all agencies, boards and commissions of the State of Louisiana and for any other entity for which the state has an equity interest, in order to preserve and protect the assets of the State of Louisiana; to fund the claims and loss related liabilities and expenses of the self-insurance program of the state as administered by the Office of Risk Management; to provide funding for contract legal services used to defend the state against claims and legal actions; and to provide funding for Louisiana Department of Justice, Division of Risk Litigation services used to defend the state against claims and legal actions.

The goals of the Risk Management Program are:

- To provide a comprehensive loss prevention program that promotes loss reduction and asset production.
- To manage all state property and casualty insurance through commercial insurance, self-insurance, or a combination of both utilizing sound management practices.

The Risk Management Program consists of the following activities:

- Administration - provides for the overall executive leadership and management of the self-insurance program. It provides administrative support functions performed by state employees such as personnel administration, underwriting, contracts administration, loss prevention administration, claim payment controls (client authority), disaster recovery management, litigated claims management, reserves authority, and performance monitoring activities of the Third Party Administrator's processes relating to claims management and loss prevention.
- Claims Losses & Related Payments - funds the payment of adjusted/settled claims, commercial excess insurance premiums, and related costs. The program activity also funds certain payments to the Third Party Administrator (TPA), under a five year professional services contract with the State of Louisiana, beginning in fiscal year 2015-2016. The contractual costs paid to the TPA from this program include fees for claims adjusting, processing and administrative services, ancillary services, loss prevention services and emergency adjusting services when necessary.
- Disaster Management and Recovery- the Office of Risk Management (ORM) serve as the single applicant for Federal Public Assistance grants representing the state for all damaged state-owned public facilities. Through this activity, ORM works with the Governor's Office of Homeland Security & Preparedness (GOHSEP) and the Federal Emergency Management Agency (FEMA) to support state agencies through the coordination of benefits between insurance and federal public assistance grants.
- Contract Litigation - funds the payment of contracts issued for the professional legal defense of claims made against the state, including contract attorneys and other related expenses.
- Division of Risk Litigation - This activity provides funding for the reimbursement of the Division of Risk Litigation in the Louisiana Department of Justice for costs incurred in the professional legal defense of claims made against the state.

Risk Management Budget Summary

	Prior Year Actuals FY 2018-2019	Enacted FY 2019-2020	Existing Oper Budget as of 12/01/19	Continuation FY 2020-2021	Recommended FY 2020-2021	Total Recommended Over/(Under) EOB
Means of Financing:						
State General Fund (Direct)	\$ 202,225	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
State General Fund by:						
Total Interagency Transfers	178,654,723	184,534,813	184,534,813	184,754,647	197,418,676	12,883,863
Fees and Self-generated Revenues	15,896,292	17,829,633	17,829,633	17,829,156	18,140,061	310,428
Statutory Dedications	657,766	2,000,000	2,000,000	2,000,000	2,000,000	0
Interim Emergency Board	0	0	0	0	0	0
Federal Funds	0	0	0	0	0	0
Total Means of Financing	\$ 195,411,006	\$ 204,364,446	\$ 204,364,446	\$ 204,583,803	\$ 217,558,737	\$ 13,194,291
Expenditures & Request:						
Personal Services	\$ 4,202,923	\$ 4,768,020	\$ 4,768,020	\$ 4,921,718	\$ 5,160,794	\$ 392,774
Total Operating Expenses	106,737	282,476	292,476	298,647	292,476	0
Total Professional Services	14,681,054	15,163,556	15,164,557	15,175,951	16,128,441	963,884
Total Other Charges	176,417,900	184,150,394	184,139,393	184,187,487	195,977,026	11,837,633
Total Acq & Major Repairs	2,392	0	0	0	0	0
Total Unallotted	0	0	0	0	0	0
Total Expenditures & Request	\$ 195,411,006	\$ 204,364,446	\$ 204,364,446	\$ 204,583,803	\$ 217,558,737	\$ 13,194,291
Authorized Full-Time Equivalents:						
Classified	38	38	38	38	41	3
Unclassified	0	0	0	0	0	0
Total FTEs	38	38	38	38	41	3

Source of Funding

This program is funded from Interagency Transfers and Fees & Self-generated Revenues that are derived from premiums billed for insurance provided by this office and from interest earnings from the self insurance fund. Also, the agency is funded with Statutory Dedications derived from the Future Medical Care Fund. State and Quasi-State agencies obtain insurance from the Office of Risk Management, per R.S. 39:36B.(8).



Risk Management Statutory Dedications

Fund	Prior Year Actuals FY 2018-2019	Enacted FY 2019-2020	Existing Oper Budget as of 12/01/19	Continuation FY 2020-2021	Recommended FY 2020-2021	Total Recommended Over/(Under) EOB
FutureMedicalCareFund	\$ 657,766	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 0

Major Changes from Existing Operating Budget

General Fund	Total Amount	Table of Organization	Description
\$ 0	\$ 0	0	Mid-Year Adjustments (BA-7s):
\$ 0	\$ 204,364,446	38	Existing Oper Budget as of 12/01/19
Statewide Major Financial Changes:			
\$ 0	\$ 80,977	0	Market Rate Classified
\$ 0	\$ (3,765)	0	Related Benefits Base Adjustment
\$ 0	\$ (16,415)	0	Retirement Rate Adjustment
\$ 0	\$ 8,148	0	Group Insurance Rate Adjustment for Active Employees
\$ 0	\$ 20,635	0	Group Insurance Rate Adjustment for Retirees
\$ 0	\$ 64,118	0	Salary Base Adjustment
\$ 0	\$ (83,582)	0	Attrition Adjustment
\$ 0	\$ 7,517	0	Risk Management
\$ 0	\$ 3,874	0	Legislative Auditor Fees
\$ 0	\$ (1,059)	0	Rent in State-Owned Buildings
\$ 0	\$ (460)	0	Capitol Park Security
\$ 0	\$ (79)	0	UPS Fees
\$ 0	\$ 2,637	0	Civil Service Fees
\$ 0	\$ (477)	0	State Treasury Fees
\$ 0	\$ 26,516	0	Office of Technology Services (OTS)
\$ 0	\$ 3,611	0	Office of State Procurement
Non-Statewide Major Financial Changes:			
\$ 0	\$ 8,651	0	Provides funding for interagency agreements with the Division of Administration for human resources services provided by the Office of Human Resources (-\$2,704), support services provided by the Office of the Commissioner (\$2,717), and legal counsel services provided by Office of General Counsel (\$8,638).
\$ 0	\$ 963,884	0	Increases funding for the Sedgwick Claims Management Third Party contract.
\$ 0	\$ 2,049,000	0	Increases funding to the Disaster Recovery Contract to assist with disaster grants related to major catastrophic events that occurred in 2019.
\$ 0	\$ 4,000,000	0	Increases funding for the commercial property insurance coverage.
\$ 0	\$ 5,734,152	0	Increases budget authority associated with premiums and claims costs.



Major Changes from Existing Operating Budget (Continued)

General Fund	Total Amount	Table of Organization	Description
\$ 0	\$ 326,408	3	Funding to add two positions to reorganize the disaster management, recovery, and property claim services to promptly address daily claims, and one position to add to the staff of the Commercial General Liability Team (CGL) for third party injuries and wrongful acts where the state is legally liable.
\$ 0	\$ 217,558,737	41	Recommended FY 2020-2021
\$ 0	\$ 0	0	Less Supplementary Recommendation
\$ 0	\$ 217,558,737	41	Base Proposed Budget FY 2020-2021
\$ 0	\$ 217,558,737	41	Grand Total Recommended

Professional Services

Amount	Description
\$121,000	Accounting and Auditing - Towers Watson Delaware, Inc. - Reserve analysis, forecasting, Premium Development
\$100,000	Management Consulting - Consulting Associated with Performance Metrics and Evaluation of Third Party Administrator Performance
\$540,000	Other Professional Services - National Elevator Inspection Services - Statewide Elevator Inspection/Repair Services
\$15,367,441	Other Professional Services - Sedgwick Claims Mgt. Services, Inc. - Third Party Administrator -Claims Management Cost Containment and Loss Prevention Services
\$16,128,441	TOTAL PROFESSIONAL SERVICES

Other Charges

Amount	Description
	Other Charges:
\$106,047,454	Misc Charges - Claims payments
\$5,000,000	Misc Charges - Firefighter and Police Survivor Benefit payments
\$2,000,000	Misc Charges - Future Medical payments
\$35,522,743	Misc Charges - Commercial insurance to protect state against excessive losses in the event of a catastrophe
\$4,000,000	Second Injury and Workers' Comp Board Assessments.
\$13,500,000	Contract Attorney Expenses
\$1,717,363	Contract Expert Expenses - Expert Witnesses Expenses
\$6,749,000	Contract Expert Expenses - Disaster Recovery Expenses
\$200,000	Other Charges Interagency - Road Hazard and Safety Funds - provided to state agencies to use to reduce and/or eliminate hazards that could lead to costly future claims to the state.
\$852,000	Recoveries - Second Injury and Subrogation Claims Recoveries Expenses
\$175,588,560	SUB-TOTAL OTHER CHARGES



Other Charges (Continued)

Amount	Description
Interagency Transfers:	
\$10,000	Office of Risk Management - Insurance Premiums
\$19,216	Department of Public Safety - Capitol Park Security Fees
\$57,198	Legislative Auditor Fees
\$3,043	Department of the Treasury - Treasury Fees
\$19,128	State Civil Service Fees
\$43,430	Division of Administration - Office of State Procurement
\$2,132	Division of Administration - Office of State Uniform Payroll Fees
\$403,469	Division of Administration - Office of Technology Services (OTS) Fees
\$17,279	Telephone and Telegraph- Office of Technology Service
\$50,000	Division of Administration - Legal fees
\$0	Division of Administration - Lab fees
\$167,779	Division of Administration - Rent in State-Owned Buildings
\$6,900	Office of State Printing & Forms Management
\$6,876	Office of State Mail
\$50,000	State Police - Accident reconstruction
\$124,572	Interagency transfers to other state agencies.
\$19,407,444	State Attorney General Fees - Risk Litigation Services
\$20,388,466	SUB-TOTAL INTERAGENCY TRANSFERS
\$195,977,026	TOTAL OTHER CHARGES

Acquisitions and Major Repairs

Amount	Description
	This program does not have funding for Acquisitions and Major Repairs.

Performance Information

1. (KEY) Annual loss prevention audits will show a 95% or greater pass rate (compliant) for statewide agencies.

Children's Budget Link: Not applicable

Human Resource Policies Beneficial to Women and Families Link: Not applicable

Other Links: Not applicable

Explanatory Note: The Loss Prevention Program is designed to support state agencies in operating a successful safety and health program.



Performance Indicators

L e v e l	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard FY 2018-2019	Actual Yearend Performance FY 2018-2019	Performance Standard as Initially Appropriated FY 2019-2020	Existing Performance Standard FY 2019-2020	Performance At Continuation Budget Level FY 2020-2021	Performance At Proposed Budget Level FY 2020-2021
S	Percentage of agencies found compliant on loss prevention audits (LAPAS CODE - 25749)	90%	99%	90%	90%	95%	95%

2. (KEY) The efficiency of claims administration will be improved by maintaining closed claims to opened claims ratio of no less than 1:1 (or 1.0).

Children's Budget Link: Not applicable

Human Resource Policies Beneficial to Women and Families Link: Not applicable

Other Links (TANF, Tobacco Settlement, Workforce Development Commission): Not applicable

Explanatory Note: Efficient Administration of claims reduces claims cost and long-term liabilities.

Performance Indicators

L e v e l	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard FY 2018-2019	Actual Yearend Performance FY 2018-2019	Performance Standard as Initially Appropriated FY 2019-2020	Existing Performance Standard FY 2019-2020	Performance At Continuation Budget Level FY 2020-2021	Performance At Proposed Budget Level FY 2020-2021
K	Ratio of closed claims to opened claims (LAPAS CODE - 25750)	1.0	1.0	1.0	1.0	1.0	1.0

3. (KEY) The performance of claims administration will be improved by achieving a closure percentage of 45% of non-litigated claims, within 90 days of opened date.

Children's Budget Link: Not applicable

Human Resource Policies Beneficial to Women and Families Link: Not applicable

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other): Not applicable

Explanatory Note: Shortening the lifespan of claims reduces claims cost and long-term liabilities.



Performance Indicators

L e v e l	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard FY 2018-2019	Actual Yearend Performance FY 2018-2019	Performance Standard as Initially Appropriated FY 2019-2020	Existing Performance Standard FY 2019-2020	Performance At Continuation Budget Level FY 2020-2021	Performance At Proposed Budget Level FY 2020-2021
K	Percentage of non-litigated claims closed within 90 days of opened date (LAPAS CODE - 25752)	45%	63%	45%	45%	45%	45%

4. (KEY) To reduce workers' compensation claim costs by maintaining a minimum of 25% agency participation in the Transitional Duty Return to Work plan.

Children's Budget Link: Not applicable

Human Resource Policies Beneficial to Women and Families Link: Not applicable

Other Links: Not applicable

Explanatory Note: Reducing the percentage of worker's compensation claims in dispute reduces claims program cost and long-term liabilities.

Performance Indicators

L e v e l	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard FY 2018-2019	Actual Yearend Performance FY 2018-2019	Performance Standard as Initially Appropriated FY 2019-2020	Existing Performance Standard FY 2019-2020	Performance At Continuation Budget Level FY 2020-2021	Performance At Proposed Budget Level FY 2020-2021
K	Percentage of agencies participating in the Transitional Duty Return to Work plan. (LAPAS CODE - New)	Not Available	Not Available	Not Available	Not Available	Not Available	25%

This is a new indicator beginning in FY 2020-2021.

5. (KEY) The performance of litigated claims administration will be improved by achieving a closure percentage of 47% of litigated claims, within 36 months of contract defense attorney engagement.

Children's Budget Link: Not applicable

Human Resource Policies Beneficial to Women and Families Link: Not applicable

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other): Not applicable



Explanatory Note: Shortening the lifespan of litigated claims reduces claims cost and long-term liabilities.

Performance Indicators

L e v e l	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard FY 2018-2019	Actual Yearend Performance FY 2018-2019	Performance Standard as Initially Appropriated FY 2019-2020	Existing Performance Standard FY 2019-2020	Performance At Continuation Budget Level FY 2020-2021	Performance At Proposed Budget Level FY 2020-2021
K	Percentage of litigated claims closed within 36 months of contract defense attorney engagement (LAPAS CODE - 25754)	47%	31%	47%	47%	40%	40%



21-806 — Louisiana Property Assistance

Agency Description

The mission of Louisiana Property Assistance is to provide for the accountability of the state’s movable property using sound management practices; to ensure that all state agencies comply with the State Property Control and Fleet Management Regulations; to provide a savings and return on state and federal monies through redistribution and sale of surplus property; and to track the utilization of the state’s fleet of passenger vehicles.

The goals of Louisiana Property Assistance are:

- I. To ensure accountability of the state's movable property according to the guidelines set forth in property control and fleet management regulations (R.S. 39 part XI, Sections 321-332 & Part XIII, Sections 361-364).
- II. To provide pickup services for surplus property that meet the needs of our customers while being timely and efficient (R.S. 39 Part XI, Sections 321-332 & Part XIII, Sections 361-364).

The Louisiana Property Assistance has one program: Louisiana Property Assistance Program.

For additional information, see:

[Louisiana Property Assistance](#)

Louisiana Property Assistance Budget Summary

	Prior Year Actuals FY 2018-2019	Enacted FY 2019-2020	Existing Oper Budget as of 12/01/19	Continuation FY 2020-2021	Recommended FY 2020-2021	Total Recommended Over/(Under) EOB
Means of Financing:						
State General Fund (Direct)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
State General Fund by:						
Total Interagency Transfers	1,509,634	1,915,846	1,915,846	1,915,846	1,915,846	0
Fees and Self-generated Revenues	5,012,496	5,693,916	5,693,916	5,592,390	5,536,135	(157,781)
Statutory Dedications	0	0	0	0	0	0
Interim Emergency Board	0	0	0	0	0	0
Federal Funds	0	0	0	0	0	0
Total Means of Financing	\$ 6,522,130	\$ 7,609,762	\$ 7,609,762	\$ 7,508,236	\$ 7,451,981	\$ (157,781)
Expenditures & Request:						
Louisiana Property Assistance	\$ 6,522,130	\$ 7,609,762	\$ 7,609,762	\$ 7,508,236	\$ 7,451,981	\$ (157,781)



Louisiana Property Assistance Budget Summary

	Prior Year Actuals FY 2018-2019	Enacted FY 2019-2020	Existing Oper Budget as of 12/01/19	Continuation FY 2020-2021	Recommended FY 2020-2021	Total Recommended Over/(Under) EOB
Total Expenditures & Request	\$ 6,522,130	\$ 7,609,762	\$ 7,609,762	\$ 7,508,236	\$ 7,451,981	\$ (157,781)
Authorized Full-Time Equivalents:						
Classified	39	37	37	37	37	0
Unclassified	0	0	0	0	0	0
Total FTEs	39	37	37	37	37	0



806_E000 — Louisiana Property Assistance

Program Authorization: R.S. 39:321- 330

Program Description

The mission of the Louisiana Property Assistance Program is to provide for the accountability of the state’s movable property using sound management practices; to ensure that all state agencies comply with the State Property Control and Fleet Management Regulations; to provide a savings and return on state and federal monies through redistribution and sale of surplus property; and to track the utilization of the state’s fleet of passenger vehicles.

The goals of the Louisiana Property Assistance Program are:

- I. To ensure accountability of the state's movable property according to the guidelines set forth in property control and fleet management regulations (R.S. 39 part XI, Sections 321-332 & Part XIII, Sections 361-364).
- II. To provide pickup services for surplus property that meet the needs of our customers while being timely and efficient (R.S. 39 Part XI, Sections 321-332 & Part XIII, Sections 361-364).

The Louisiana Property Assistance Program includes the following activities:

- Property Certifications - Responsible for ensuring that all state agencies comply with property and fleet regulations. This is achieved, in part, by the review of inventory certification documents submitted by each agency. Approval of certification (or rejection) depends upon factors such as percentage, dollar value, or types of items that cannot be located.
- Surplus Property - Assists state agencies by providing transportation and manpower resources to remove surplus property from state agency locations across the state. Louisiana Property Assistance Agency (LPAA) attempts to reutilize surplus movable property by making it available to other state agencies, municipalities, and qualifying non-profit entities.

Louisiana Property Assistance Budget Summary

	Prior Year Actuals FY 2018-2019	Enacted FY 2019-2020	Existing Oper Budget as of 12/01/19	Continuation FY 2020-2021	Recommended FY 2020-2021	Total Recommended Over/(Under) EOB
Means of Financing:						
State General Fund (Direct)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0
State General Fund by:						
Total Interagency Transfers	1,509,634	1,915,846	1,915,846	1,915,846	1,915,846	0



Louisiana Property Assistance Budget Summary

	Prior Year Actuals FY 2018-2019	Enacted FY 2019-2020	Existing Oper Budget as of 12/01/19	Continuation FY 2020-2021	Recommended FY 2020-2021	Total Recommended Over/(Under) EOB
Fees and Self-generated Revenues	5,012,496	5,693,916	5,693,916	5,592,390	5,536,135	(157,781)
Statutory Dedications	0	0	0	0	0	0
Interim Emergency Board	0	0	0	0	0	0
Federal Funds	0	0	0	0	0	0
Total Means of Financing	\$ 6,522,130	\$ 7,609,762	\$ 7,609,762	\$ 7,508,236	\$ 7,451,981	\$ (157,781)
Expenditures & Request:						
Personal Services	\$ 2,090,295	\$ 2,778,555	\$ 2,778,555	\$ 2,785,941	\$ 2,762,122	\$ (16,433)
Total Operating Expenses	1,181,781	1,426,161	1,426,161	1,456,255	1,426,161	0
Total Professional Services	0	0	0	0	0	0
Total Other Charges	3,158,068	3,070,046	3,070,046	3,131,040	3,128,698	58,652
Total Acq & Major Repairs	91,986	335,000	335,000	135,000	135,000	(200,000)
Total Unallotted	0	0	0	0	0	0
Total Expenditures & Request	\$ 6,522,130	\$ 7,609,762	\$ 7,609,762	\$ 7,508,236	\$ 7,451,981	\$ (157,781)
Authorized Full-Time Equivalents:						
Classified	39	37	37	37	37	0
Unclassified	0	0	0	0	0	0
Total FTEs	39	37	37	37	37	0

Source of Funding

This program is funded with Interagency Transfers derived from the sale of state surplus property to state agencies, political subdivisions, and charitable organizations. This program is also funded with Fees and Self-generated Revenue derived from the sale of state surplus property at public auctions.

Major Changes from Existing Operating Budget

General Fund	Total Amount	Table of Organization	Description
\$ 0	\$ 0	0	Mid-Year Adjustments (BA-7s):
\$ 0	\$ 7,609,762	37	Existing Oper Budget as of 12/01/19
Statewide Major Financial Changes:			
0	54,553	0	Market Rate Classified
0	2,629	0	Civil Service Training Series
0	(27,328)	0	Related Benefits Base Adjustment



Major Changes from Existing Operating Budget (Continued)

General Fund	Total Amount	Table of Organization	Description
0	(9,413)	0	Retirement Rate Adjustment
0	7,253	0	Group Insurance Rate Adjustment for Active Employees
0	4,064	0	Group Insurance Rate Adjustment for Retirees
0	(24,372)	0	Salary Base Adjustment
0	(23,819)	0	Attrition Adjustment
0	135,000	0	Acquisitions & Major Repairs
0	(335,000)	0	Non-Recurring Acquisitions & Major Repairs
0	(9,361)	0	Risk Management
0	(200)	0	UPS Fees
0	1,542	0	Civil Service Fees
0	22,742	0	Office of Technology Services (OTS)
0	(5,918)	0	Office of State Procurement
Non-Statewide Major Financial Changes:			
			Provides funding for interagency agreements with the Division of Administration for human resources services provided by the Office of Human Resources (\$2,589) and fiscal services provided by the Office of Finance and Support Services(\$47,258).
0	49,847	0	
\$ 0	\$ 7,451,981	37	Recommended FY 2020-2021
\$ 0	\$ 0	0	Less Supplementary Recommendation
\$ 0	\$ 7,451,981	37	Base Proposed Budget FY 2020-2021
\$ 0	\$ 7,451,981	37	Grand Total Recommended

Professional Services

Amount	Description
	This program does not have funding for Professional Services.

Other Charges

Amount	Description
Other Charges:	
\$184,064	Reimbursements from sale of surplus property to non-state agencies
\$184,064	SUB-TOTAL OTHER CHARGES
Interagency Transfers:	
\$9,651	State Civil Service Fees
\$87,130	Office of Risk Management (ORM) Fees
\$11,357	Office of State Procurement



Other Charges (Continued)

Amount	Description
\$443,221	Office of Technology Services (OTS) Fees
\$45,697	Miscellaneous Interagency Transfers
\$33,480	Division of Administration - Human Resources
\$134,117	Division of Administration - Office of Finance and Support Services
\$45,000	Division of Administration - Office of General Counsel
\$1,887	Division of Administration - Office of State Uniform Payroll (UPS) Fees
\$13,000	Division of Administration - Office of State Mail
\$16,088	Division of Administration - State Printing
\$120,000	Division of Administration - Equipment financing
\$1,915,846	Reimbursements to state agencies from auction sales
\$67,398	Capitol Park Security
\$533	Department of Transportation and Development - Commodities and Services
\$229	Department of Public Safety Services - Commodities and Services
\$2,944,634	SUB-TOTAL INTERAGENCY TRANSFERS
\$3,128,698	TOTAL OTHER CHARGES

Acquisitions and Major Repairs

Amount	Description
	Acquisitions:
\$50,000	Yard Forklift
\$85,000	Semi-Tractor
\$135,000	TOTAL ACQUISITIONS
	This program has no funding for Major Repairs.
\$0	TOTAL MAJOR REPAIRS
\$135,000	TOTAL ACQUISITIONS AND MAJOR REPAIRS

Performance Information

1. (KEY) The Louisiana Property Assistance Agency will ensure that at least 95% of the state's moveable property accounts remain compliant with the Louisiana Property Assistance Agency's rules and regulations.

Children's Budget: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: Leave for Maternity, FLMA Act, Sexual Harrassment in Workplace, Attendance/Leave/Workhours, Workplace Violence

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other): Not Applicable



Performance Indicators

L e v e l	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard FY 2018-2019	Actual Yearend Performance FY 2018-2019	Performance Standard as Initially Appropriated FY 2019-2020	Existing Performance Standard FY 2019-2020	Performance At Continuation Budget Level FY 2020-2021	Performance At Proposed Budget Level FY 2020-2021
K	Percentage of the state's moveable property accounts that are in compliance with state property control rules and regulations (LAPAS CODE - 11912)	95%	95%	95%	95%	95%	95%
This measure computes the actual percentage of agencies that pass their annual certifications.							

2. (KEY) The Louisiana Property Assistance Agency will pick up 95% of agencies' surplus property within 45 days of their request.

Children's Budget: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: Leave for Maternity, FLMA Act, Sexual Harrassment in Workplace, Attendance/Leave/Workhours, Workplace Violence

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other): Not Applicable

Performance Indicators

L e v e l	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard FY 2018-2019	Actual Yearend Performance FY 2018-2019	Performance Standard as Initially Appropriated FY 2019-2020	Existing Performance Standard FY 2019-2020	Performance At Continuation Budget Level FY 2020-2021	Performance At Proposed Budget Level FY 2020-2021
K	Percentage of surplus property picked up within 45 days (LAPAS CODE - 17013)	95%	44%	95%	95%	95%	95%
The agency has been unable to effectively recruit and retain truck drivers. Positions are currently posted.							



21-807 — Federal Property Assistance

Agency Description

The mission of Federal Property Assistance is to re-utilize the tax dollar by putting federal property that is no longer needed into the hands of Louisiana entities. This surplus property may be used by all eligible donees in public and private health facilities, cities, parish and state government, as well as qualified 501 non-profit organizations and federal Small Business Administration subcontractors.

The goal of Federal Property Assistance is:

- I. To maximize the percentage of federal property donated annually within Louisiana by assuring the efficient and equitable distribution of property allocated.

The Federal Property Assistance has one program: Federal Property Assistance Program.

For additional information, see:

[Federal Property Assistance](#)

Federal Property Assistance Budget Summary

	Prior Year Actuals FY 2018-2019	Enacted FY 2019-2020	Existing Oper Budget as of 12/01/19	Continuation FY 2020-2021	Recommended FY 2020-2021	Total Recommended Over/(Under) EOB
Means of Financing:						
State General Fund (Direct)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
State General Fund by:						
Total Interagency Transfers	234,342	234,342	234,342	484,342	484,342	250,000
Fees and Self-generated Revenues	1,831,652	3,096,973	3,096,973	3,128,427	3,081,971	(15,002)
Statutory Dedications	0	0	0	0	0	0
Interim Emergency Board	0	0	0	0	0	0
Federal Funds	0	0	0	0	0	0
Total Means of Financing	\$ 2,065,994	\$ 3,331,315	\$ 3,331,315	\$ 3,612,769	\$ 3,566,313	\$ 234,998
Expenditures & Request:						
Federal Property Assistance	\$ 2,065,994	\$ 3,331,315	\$ 3,331,315	\$ 3,612,769	\$ 3,566,313	\$ 234,998
Total Expenditures & Request	\$ 2,065,994	\$ 3,331,315	\$ 3,331,315	\$ 3,612,769	\$ 3,566,313	\$ 234,998
Authorized Full-Time Equivalents:						
Classified	9	9	9	9	9	0
Unclassified	0	0	0	0	0	0
Total FTEs	9	9	9	9	9	0



807_E000 — Federal Property Assistance

Program Authorization: Public Law 94-519: Executive Order KBB 2007-10

Program Description

The mission of the Federal Property Assistance Program is to re-utilize the tax dollar by putting federal property that is no longer needed into the hands of Louisiana entities. This surplus property may be used by all eligible donees in public and private health facilities, cities, parish and state government, as well as qualified 501 non-profit organizations and federal Small Business Administration subcontractors.

The goal of the Federal Property Assistance Program is:

To maximize the percentage of federal property donated annually within Louisiana by assuring the efficient and equitable distribution of property allocated.

The Federal Property Assistance Program includes the following activity:

- Transfer of Federal Surplus Property to Louisiana- the Louisiana Federal Property Assistance Agency (LFPAA) re-utilizes tax dollars by securing surplus federal property and making it available to eligible donees in Louisiana, including public and private education entities, public and private health facilities, local, parish and state governments, and qualified 501(c) non-profit organizations.

Federal Property Assistance Budget Summary

	Prior Year Actuals FY 2018-2019	Enacted FY 2019-2020	Existing Oper Budget as of 12/01/19	Continuation FY 2020-2021	Recommended FY 2020-2021	Total Recommended Over/(Under) EOB
Means of Financing:						
State General Fund (Direct)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
State General Fund by:						
Total Interagency Transfers	234,342	234,342	234,342	484,342	484,342	250,000
Fees and Self-generated Revenues	1,831,652	3,096,973	3,096,973	3,128,427	3,081,971	(15,002)
Statutory Dedications	0	0	0	0	0	0
Interim Emergency Board	0	0	0	0	0	0
Federal Funds	0	0	0	0	0	0
Total Means of Financing	\$ 2,065,994	\$ 3,331,315	\$ 3,331,315	\$ 3,612,769	\$ 3,566,313	\$ 234,998
Expenditures & Request:						
Personal Services	\$ 521,920	\$ 872,606	\$ 872,606	\$ 881,206	\$ 881,206	\$ 8,600
Total Operating Expenses	1,367,713	2,189,665	2,184,665	2,230,868	2,184,665	0



Federal Property Assistance Budget Summary

	Prior Year Actuals FY 2018-2019	Enacted FY 2019-2020	Existing Oper Budget as of 12/01/19	Continuation FY 2020-2021	Recommended FY 2020-2021	Total Recommended Over/(Under) EOB
Total Professional Services	0	0	0	0	0	0
Total Other Charges	137,161	234,044	234,044	250,695	250,442	16,398
Total Acq & Major Repairs	39,200	35,000	40,000	250,000	250,000	210,000
Total Unallotted	0	0	0	0	0	0
Total Expenditures & Request	\$ 2,065,994	\$ 3,331,315	\$ 3,331,315	\$ 3,612,769	\$ 3,566,313	\$ 234,998
Authorized Full-Time Equivalents:						
Classified	9	9	9	9	9	0
Unclassified	0	0	0	0	0	0
Total FTEs	9	9	9	9	9	0

Source of Funding

This program is funded from Interagency Transfers and Fees and Self-generated Revenue derived from commissions earned from the sale of federal surplus property to state agencies and institutions.

Major Changes from Existing Operating Budget

General Fund	Total Amount	Table of Organization	Description
\$ 0	\$ 0	0	Mid-Year Adjustments (BA-7s):
\$ 0	\$ 3,331,315	9	Existing Oper Budget as of 12/01/19
Statewide Major Financial Changes:			
0	8,986	0	Market Rate Classified
0	4,730	0	Civil Service Training Series
0	11,558	0	Related Benefits Base Adjustment
0	(2,844)	0	Retirement Rate Adjustment
0	2,068	0	Group Insurance Rate Adjustment for Active Employees
0	3,336	0	Group Insurance Rate Adjustment for Retirees
0	(19,234)	0	Salary Base Adjustment
0	250,000	0	Acquisitions & Major Repairs
0	(40,000)	0	Non-Recurring Acquisitions & Major Repairs
0	(3,448)	0	Risk Management
0	(34)	0	UPS Fees
0	(169)	0	Civil Service Fees
0	17,334	0	Office of Technology Services (OTS)
0	2,715	0	Office of State Procurement



Major Changes from Existing Operating Budget (Continued)

General Fund	Total Amount	Table of Organization	Description
Non-Statewide Major Financial Changes:			
\$ 0	\$ 3,566,313	9	Recommended FY 2020-2021
\$ 0	\$ 0	0	Less Supplementary Recommendation
\$ 0	\$ 3,566,313	9	Base Proposed Budget FY 2020-2021
\$ 0	\$ 3,566,313	9	Grand Total Recommended

Professional Services

Amount	Description
	This program does not have funding for Professional Services.

Other Charges

Amount	Description
Other Charges:	
\$3,973	Miscellaneous expenses incurred in the collection and sale of property
\$3,973	SUB-TOTAL OTHER CHARGES
Interagency Transfers:	
\$82,720	Division of Administration - Office of Finance and Support Services
\$41,562	Office of Technology Services (OTS) Fees
\$77,966	Miscellaneous Interagency Transfers
\$342	Division of Administration - Office of State Uniform Payroll (UPS) Fees
\$5,451	Division of Administration - Human Resources
\$11,232	Office of State Procurement
\$1,973	State Civil Service Fees
\$21,060	Office of Risk Management (ORM) Fees
\$563	Louisiana Property Assistance Agency - GPS Initiative
\$3,600	Office of State Mail
\$246,469	SUB-TOTAL INTERAGENCY TRANSFERS
\$250,442	TOTAL OTHER CHARGES



Acquisitions and Major Repairs

Amount	Description
	Acquisitions:
\$200,000	Replacement forklift
\$200,000	TOTAL ACQUISITIONS
	Major Repairs:
\$50,000	Replacement fencing and gate
\$50,000	TOTAL MAJOR REPAIRS
\$250,000	TOTAL ACQUISITIONS AND MAJOR REPAIRS

Performance Information

1. (KEY) The Louisiana Federal Property Assistance Agency will donate a minimum of 60% of the federal surplus property allocated.

Children's Budget: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: Leave for Maternity, FLMA Act, Sexual Harrassment in Workplace, Attendance/Leave/Workhours, Workplace Violence

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other): Not Applicable

Performance Indicators

L e v e l	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard FY 2018-2019	Actual Yearend Performance FY 2018-2019	Performance Standard as Initially Appropriated FY 2019-2020	Existing Performance Standard FY 2019-2020	Performance At Continuation Budget Level FY 2020-2021	Performance At Proposed Budget Level FY 2020-2021
K	Percentage of property transferred (LAPAS CODE - 10444)	60%	62%	60%	60%	60%	60%

Federal Property Assistance General Performance Information

Performance Indicator Name	Performance Indicator Values				
	Prior Year Actual FY 2014-2015	Prior Year Actual FY 2015-2016	Prior Year Actual FY 2016-2017	Prior Year Actual FY 2017-2018	Prior Year Actual FY 2018-2019
Dollar value of property received (LAPAS CODE - 21496)	\$ 22,076,183	\$ 12,915,841	\$ 15,578,306	\$ 17,603,922	\$ 15,986,487
Dollar value of property donated (LAPAS CODE - 21497)	\$ 19,460,793	\$ 9,834,718	\$ 14,589,389	\$ 17,321,117	\$ 9,967,629
Percentage of property donated (LAPAS CODE - 24220)	88%	76%	94%	98%	62%



21-811 — Prison Enterprises



Agency Description

The mission of Prison Enterprises (PE) is to lower the costs of incarceration by providing productive job opportunities to offenders that instill occupational and skills training while producing quality products and services for sale to state and local governments, non-profit organizations, political subdivisions, and others. Operation of PE programs serves to further the Corrections Services reentry initiative by enabling offenders to increase the potential for successful rehabilitation and reintegration into society.

The goals of Prison Enterprises are:

- I. To operate in a professional, customer focused work environment in order to provide quality products and services at competitive prices ensuring customer satisfaction and increased sales.
- II. To increase involvement in the Department's reentry efforts through the continued use of occupational job titles for the offender workforce and through the expansion of offender work programs and Private Sector/Prison Industry Enhancement (PS/PIE) programs. By continuing to instill occupational and skills training to the offender population, this will ultimately reduce the recidivism rate for offenders working in PE programs.
- III. To research, evaluate, expand and/or curtail existing industrial, agricultural, or service programs, product lines, and other items based upon financial data, market trends, customer requests, and overall operational value.

Prison Enterprises is an ancillary agency within the Department of Public Safety and Corrections and receives no state funding for its yearly operational budget. PE provides unique job opportunities for offenders that may otherwise be unavailable. These jobs teach offenders valuable skills as well as a work ethic and a sense of responsibility; all of which are vital for eventual re-entry into society. Due to these opportunities, PE's recidivism rate is typically lower than that of the Department. The overall goal of PE is to have offenders, who are normally a financial burden on taxpayers, work to produce a variety of products and services that save taxpayer dollars. PE pays the offender incentive wages for the entire Department of Public Safety and Corrections, resulting in yearly savings of over one million dollars. Prison-based industry and agricultural operations play an important role in the institutional environment: increasing offender jobs, decreasing the number of correctional officers necessary to supervise the offender population, and assisting in basic work ethic development among the offenders.

This agency has one program: Prison Enterprises.

For additional information, see:

[Prison Enterprises](#)

Prison Enterprises Budget Summary

	Prior Year Actuals FY 2018-2019	Enacted FY 2019-2020	Existing Oper Budget as of 12/01/19	Continuation FY 2020-2021	Recommended FY 2020-2021	Total Recommended Over/(Under) EOB
Means of Financing:						
State General Fund (Direct)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
State General Fund by:						
Total Interagency Transfers	22,189,976	24,837,346	24,837,346	25,249,864	24,860,496	23,150
Fees and Self-generated Revenues	4,892,831	8,903,697	8,903,697	8,624,976	8,732,091	(171,606)
Statutory Dedications	0	0	0	0	0	0
Interim Emergency Board	0	0	0	0	0	0
Federal Funds	0	0	0	0	0	0
Total Means of Financing	\$ 27,082,807	\$ 33,741,043	\$ 33,741,043	\$ 33,874,840	\$ 33,592,587	\$ (148,456)
Expenditures & Request:						
Prison Enterprises	\$ 27,082,807	\$ 33,741,043	\$ 33,741,043	\$ 33,874,840	\$ 33,592,587	\$ (148,456)
Total Expenditures & Request	\$ 27,082,807	\$ 33,741,043	\$ 33,741,043	\$ 33,874,840	\$ 33,592,587	\$ (148,456)
Authorized Full-Time Equivalents:						
Classified	72	72	72	72	72	0
Unclassified	0	0	0	0	0	0
Total FTEs	72	72	72	72	72	0



811_E000 — Prison Enterprises

Program Authorization: R.S. 15:1151-1161

Program Description

Prison Enterprises has two components: Industry Operations and Agriculture Operations.

- **Industry Operations** - The purpose of Industry Operations is to utilize offender labor in the production of low-cost goods and services, which reduce the overall cost of incarceration and save funds for other state agencies, parishes, and local government entities.
 - Prison Enterprises operates fifteen different industries located within six different adult correctional institutions across the state. The major goal of these operations is to provide quality, low-cost products to the department, thus reducing the cost of incarceration. Offenders, who are normally a financial burden on taxpayers, work to produce a variety of products and services that actually save taxpayer dollars. Prison Enterprises strives to produce goods that meet or exceed the quality of similar products available on state contract, offering them for sale at lower prices.
- **Agriculture Operations** - The purpose of Agriculture Operations is to utilize offender labor in the production of a wide variety of crops and livestock sold on the open market.
 - Prison Enterprises operates thirteen agricultural entities located within five different adult correctional institutions across the state. Range herd operations produce cattle that are sold at public auction. A continual goal of Agriculture Operations is to improve the efficiency of the row crop and cattle programs to meet or exceed state and regional yields and prices for similar operations.

For additional information, see:

[Prison Enterprises](#)

Prison Enterprises Budget Summary

	Prior Year Actuals FY 2018-2019	Enacted FY 2019-2020	Existing Oper Budget as of 12/01/19	Continuation FY 2020-2021	Recommended FY 2020-2021	Total Recommended Over/(Under) EOB
Means of Financing:						
State General Fund (Direct)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
State General Fund by:						
Total Interagency Transfers	22,189,976	24,837,346	24,837,346	25,249,864	24,860,496	23,150
Fees and Self-generated Revenues	4,892,831	8,903,697	8,903,697	8,624,976	8,732,091	(171,606)
Statutory Dedications	0	0	0	0	0	0
Interim Emergency Board	0	0	0	0	0	0
Federal Funds	0	0	0	0	0	0
Total Means of Financing	\$ 27,082,807	\$ 33,741,043	\$ 33,741,043	\$ 33,874,840	\$ 33,592,587	\$ (148,456)



Prison Enterprises Budget Summary

	Prior Year Actuals FY 2018-2019	Enacted FY 2019-2020	Existing Oper Budget as of 12/01/19	Continuation FY 2020-2021	Recommended FY 2020-2021	Total Recommended Over/(Under) EOB
Expenditures & Request:						
Personal Services	\$ 5,229,588	\$ 6,174,739	\$ 6,174,739	\$ 6,353,914	\$ 6,227,384	\$ 52,645
Total Operating Expenses	17,605,877	20,831,533	20,831,533	21,271,078	20,831,533	0
Total Professional Services	104,343	403,017	403,017	411,521	403,017	0
Total Other Charges	2,921,300	3,895,579	3,895,579	3,917,502	3,919,178	23,599
Total Acq & Major Repairs	1,221,699	2,436,175	2,436,175	1,920,825	2,211,475	(224,700)
Total Unallotted	0	0	0	0	0	0
Total Expenditures & Request	\$ 27,082,807	\$ 33,741,043	\$ 33,741,043	\$ 33,874,840	\$ 33,592,587	\$ (148,456)
Authorized Full-Time Equivalents:						
Classified	72	72	72	72	72	0
Unclassified	0	0	0	0	0	0
Total FTEs	72	72	72	72	72	0

Source of Funding

This program is funded by Interagency Transfers and Fees and Self-generated Revenue derived from sales to state agencies, municipalities, parishes, non-profit organizations, and the sale of surplus farm products on the open market.

Major Changes from Existing Operating Budget

General Fund	Total Amount	Table of Organization	Description
\$ 0	\$ 0	0	Mid-Year Adjustments (BA-7s):
\$ 0	\$ 33,741,043	72	Existing Oper Budget as of 12/01/19
Statewide Major Financial Changes:			
0	125,916	0	Market Rate Classified
0	3,112	0	Civil Service Training Series
0	25,591	0	Related Benefits Base Adjustment
0	37,008	0	Retirement Rate Adjustment
0	15,962	0	Group Insurance Rate Adjustment for Active Employees
0	(28,414)	0	Salary Base Adjustment
0	(126,530)	0	Attrition Adjustment
0	2,211,475	0	Acquisitions & Major Repairs
0	(2,436,175)	0	Non-Recurring Acquisitions & Major Repairs
0	44,309	0	Risk Management
0	(285)	0	UPS Fees



Major Changes from Existing Operating Budget (Continued)

General Fund	Total Amount	Table of Organization	Description
0	1,676	0	Civil Service Fees
0	20,557	0	Office of Technology Services (OTS)
0	(42,658)	0	Office of State Procurement
Non-Statewide Major Financial Changes:			
\$ 0	\$ 33,592,587	72	Recommended FY 2020-2021
\$ 0	\$ 0	0	Less Supplementary Recommendation
\$ 0	\$ 33,592,587	72	Base Proposed Budget FY 2020-2021
\$ 0	\$ 33,592,587	72	Grand Total Recommended

Professional Services

Amount	Description
\$12,000	To provide programming assistance for AS/400 computer and accounting software
\$20,000	Forest management consulting for statewide timber operations
\$12,000	To prepare and submit Tier Two environmental reports for all Prison Enterprises locations
\$5,000	To provide website training for Prison Enterprises Row Crops
\$20,000	To provide consulting services for all Prison Enterprises Row Crops
\$75,000	Architectural consulting for expansion and construction programs
\$75,000	Engineering and mechanical consulting for Prison Enterprises and other corrections projects
\$105,000	To provide routine and emergency Veterinary Services for levestock at LSP
\$20,000	Development and testing of new chemical formulations for cleaning products
\$59,017	Management consulting contracts providing programming assistance for computer and other consulting services
\$403,017	TOTAL PROFESSIONAL SERVICES

Other Charges

Amount	Description
Other Charges:	
\$1,181,862	Incentive wages of 20 cents per hour for adult state offenders who are employed in Prison Enterprises operations
\$1,181,862	SUB-TOTAL OTHER CHARGES
Interagency Transfers:	
\$24,534	Civil Service Fees
\$4,773	Comprehensive Public Training Program (CPTP) Fees
\$1,263,788	Reimbursement to Dixon Correctional Institute for Capital Complex work crews
\$172,500	Reimbursement to Louisiana State Penitentiary for utilities



Other Charges (Continued)

Amount	Description
\$391,993	Office of Risk Management (ORM) Fees
\$40,314	Office of Technology Services (OTS) Fees
\$81,122	Miscellaneous IAT Expenditures in Prison Enterprises
\$569,035	Division of Administration - LEAF payments
\$10,296	Division of Administration - Printing and postage services
\$4,537	Uniform Payroll System (UPS) Fees
\$174,424	Office of State Procurement (OSP) Fees
\$2,737,316	SUB-TOTAL INTERAGENCY TRANSFERS
\$3,919,178	TOTAL OTHER CHARGES

Acquisitions and Major Repairs

Amount	Description
\$1,851,475	Acquisitions - Includes capitalized automotive equipment and farm & heavy movable objects. The existing items are in poor mechanical condition, or broken, and can no longer be repaired.
\$360,000	Major repairs - Includes repairs to Prison Enterprises buildings, grounds and general structure. Also includes repairs to farm and other heavy movable equipment.
\$2,211,475	TOTAL ACQUISITIONS AND MAJOR REPAIRS

Performance Information

1. (KEY) Decrease the percentage of customer complaints by 5% by 2025.

Children's Budget Link: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: Not Applicable

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other): Not Applicable

Performance Indicators

L e v e l	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard FY 2018-2019	Actual Yearend Performance FY 2018-2019	Performance Standard as Initially Appropriated FY 2019-2020	Existing Performance Standard FY 2019-2020	Performance At Continuation Budget Level FY 2020-2021	Performance At Proposed Budget Level FY 2020-2021
K	Percentage of customer complaints to orders delivered (LAPAS CODE - 20641)	0.96%	2.63%	0.96%	0.96%	0.96%	0.96%
K	Total volume of sales (LAPAS CODE - 20648)	\$ 28,500,000	\$ 27,154,701	\$ 28,000,000	\$ 28,000,000	\$ 28,000,000	\$ 28,000,000
K	Percentage of orders damaged (LAPAS CODE - 20643)	0.15%	0	0.15%	0.15%	0.15%	0.15%



2. (KEY) Provide 100% on-time deliveries by 2025.

Children's Budget Link: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: Not Applicable

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other): Not Applicable

Performance Indicators

L e v e l	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard	Actual Yearend Performance	Performance Standard as Initially Appropriated	Existing Performance Standard	Performance At Continuation Budget Level	Performance At Proposed Budget Level
		FY 2018-2019	FY 2018-2019	FY 2019-2020	FY 2019-2020	FY 2020-2021	FY 2020-2021
K	Percentage of orders delivered on or before promised delivery date (LAPAS CODE - 20644)	89.9%	79.6%	89.9%	89.9%	89.9%	89.9%

3. (KEY) Ensure that 100% of Prison Enterprises' operating units are in compliance with American Correctional Association (ACA) Performance-Based Standards for Correctional Industries every three years.

Children's Budget Link: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: Not Applicable

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other): Not Applicable

Performance Indicators

L e v e l	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard	Actual Yearend Performance	Performance Standard as Initially Appropriated	Existing Performance Standard	Performance At Continuation Budget Level	Performance At Proposed Budget Level
		FY 2018-2019	FY 2018-2019	FY 2019-2020	FY 2019-2020	FY 2020-2021	FY 2020-2021
K	Percentage of operating units that are in compliance with ACA Performance-Based Standards for Correctional Industries (LAPAS CODE - 20653)	100%	100%	100%	100%	100%	100%

4. (KEY) Increase the number of offenders working in Prison Enterprises programs by 5% by 2025.

Children's Budget Link: Not Applicable



Human Resource Policies Beneficial to Women and Families Link: Not Applicable

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other): Not Applicable

Performance Indicators

L e v e l	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard FY 2018-2019	Actual Yearend Performance FY 2018-2019	Performance Standard as Initially Appropriated FY 2019-2020	Existing Performance Standard FY 2019-2020	Performance At Continuation Budget Level FY 2020-2021	Performance At Proposed Budget Level FY 2020-2021
K	Percent increase in offenders assigned to Prison Enterprises programs (LAPAS CODE - 24502)	1%	5%	1%	1%	1%	1%

Prison Enterprises General Performance Information

Performance Indicator Name	Performance Indicator Values				
	Prior Year Actual FY 2014-2015	Prior Year Actual FY 2015-2016	Prior Year Actual FY 2016-2017	Prior Year Actual FY 2017-2018	Prior Year Actual FY 2018-2019
Recidivism rate for offenders employed by PE (LAPAS CODE - 25758)	39%	39%	29%	32%	26%
Incentive wages paid to offenders (LAPAS CODE - 25759)	\$ 1,139,135	\$ 1,364,012	\$ 1,208,150	\$ 1,243,779	\$ 1,357,369



21-815 — Office of Technology Services

Agency Description

The mission of the Office of Technology Services (OTS) is to establish competitive, cost-effective technology systems and services while acting as the sole centralized customer for the acquisition, billing and record keeping of those technology services. The Office of Technology Services shall charge respective user agencies for the cost of the technology and services provided including the cost of the operation of the office in a fair, equitable, and consistent manner, in full compliance with State of Louisiana statutes.

The goals of the Office of Technology Services are:

- To procure and provide competitive, cost effective technology systems and services. Leverage the state’s buying power to secure the most favorable contract terms and conditions which provide for increases and/or reductions in customer consumption without termination penalties/liabilities.
- To determine the most cost effective sourcing and procurement for the state enterprise.
- To provide a comprehensive package of technology systems and services which meet the needs of the government enterprise and enables individual agencies/customers to carry out their operational plans, missions, program goals and objectives.
- To assist customers in the assessment of their technology requirements and provide consolidated management, administration, and implementation coordination/support of services as appropriate.

The Office of Technology Services has one program – Office of Technology Services Program. As the central procurement and provisioning agency for all technology goods and services, OTS is uniquely positioned to identify the total cost of ownership/operations and make appropriate strategic sourcing determinations. OTS directly supports the administration’s goal for a transparent, accountable and effective state government through the full disclosure of consumption levels and costs of technology services. Additionally, OTS works collectively with the Division of Administration to increase customer satisfaction with by establishing satisfaction level baselines for rates, service responsiveness and reliability and by improving upon them.

For additional information, see:

[Office of Technology Services](#)

[Office of Technology Services](#)

Office of Technology Services Budget Summary

	Prior Year Actuals FY 2018-2019	Enacted FY 2019-2020	Existing Oper Budget as of 12/01/19	Continuation FY 2020-2021	Recommended FY 2020-2021	Total Recommended Over/(Under) EOB
Means of Financing:						
State General Fund (Direct)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0



Office of Technology Services Budget Summary

	Prior Year Actuals FY 2018-2019	Enacted FY 2019-2020	Existing Oper Budget as of 12/01/19	Continuation FY 2020-2021	Recommended FY 2020-2021	Total Recommended Over/(Under) EOB
State General Fund by:						
Total Interagency Transfers	358,000,238	393,866,153	393,866,153	404,633,679	397,239,977	3,373,824
Fees and Self-generated Revenues	2,918,473	1,518,473	1,518,473	1,518,473	1,518,473	0
Statutory Dedications	0	0	0	0	0	0
Interim Emergency Board	0	0	0	0	0	0
Federal Funds	0	0	0	0	0	0
Total Means of Financing	\$ 360,918,711	\$ 395,384,626	\$ 395,384,626	\$ 406,152,152	\$ 398,758,450	\$ 3,373,824
Expenditures & Request:						
Office of Technology Services	\$ 360,918,711	\$ 395,384,626	\$ 395,384,626	\$ 406,152,152	\$ 398,758,450	\$ 3,373,824
Total Expenditures & Request	\$ 360,918,711	\$ 395,384,626	\$ 395,384,626	\$ 406,152,152	\$ 398,758,450	\$ 3,373,824
Authorized Full-Time Equivalents:						
Classified	834	834	834	834	827	(7)
Unclassified	1	1	1	1	1	0
Total FTEs	835	835	835	835	828	(7)



815_E000 — Office of Technology Services

Program Description

The mission of the Technology Services Program is to establish competitive, cost-effective technology and communication systems and services, while acting as the sole centralized customer for the acquisition, billing, and record keeping of those services. The Office of Technology Services (OTS) shall charge respective user agencies for the cost of the technology, communications, and services provided, including the cost of the operation of the office, in a fair, equitable, and consistent manner, in full compliance with Federal 2 CFR-200 and State of Louisiana statutes.

The goals of the Technology Services Program are:

- To procure and provide competitive, cost effective technology and communication systems and services by leveraging the state's buying power to secure the most favorable contract terms and conditions that provide for increases and/or reductions in customer consumption without termination penalties or liabilities.
- To determine the most cost effective sourcing and procurement for the state enterprise.
- To provide a comprehensive package of technology and communication systems and services that meet the needs of the government enterprise and enable individual agencies/customers to carry out their operational plans, missions, program goals, and objectives.
- To assist customers in the assessment of their technology and communications requirements and provide consolidated management, administration, and implementation coordination and support of services, as appropriate.

The Technology Services program consists of three activities - Technology Services, Production Support Services, and Telecommunications Management. As the central procurement and provisioning agency for all technology goods and services, OTS is uniquely positioned to identify the total cost of ownership/operations and make appropriate strategic sourcing determinations. OTS directly supports the administration's goal for a transparent, accountable and effective state government through the full disclosure of consumption levels and costs of technology services. Additionally, OTS works collectively with the Division of Administration to increase customer satisfaction with by establishing satisfaction level baselines for rates, service responsiveness and reliability and by improving upon them.

For additional information, see:

[Office of Technology Services](#)

Office of Technology Services Budget Summary

	Prior Year Actuals FY 2018-2019	Enacted FY 2019-2020	Existing Oper Budget as of 12/01/19	Continuation FY 2020-2021	Recommended FY 2020-2021	Total Recommended Over/(Under) EOB
Means of Financing:						
State General Fund (Direct)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
State General Fund by:						
Total Interagency Transfers	358,000,238	393,866,153	393,866,153	404,633,679	397,239,977	3,373,824
Fees and Self-generated Revenues	2,918,473	1,518,473	1,518,473	1,518,473	1,518,473	0
Statutory Dedications	0	0	0	0	0	0
Interim Emergency Board	0	0	0	0	0	0
Federal Funds	0	0	0	0	0	0
Total Means of Financing	\$ 360,918,711	\$ 395,384,626	\$ 395,384,626	\$ 406,152,152	\$ 398,758,450	\$ 3,373,824
Expenditures & Request:						
Personal Services	\$ 82,199,230	\$ 89,452,297	\$ 89,452,297	\$ 94,096,539	\$ 92,544,150	\$ 3,091,853
Total Operating Expenses	108,372,428	76,711,543	76,711,543	79,107,845	76,711,543	0
Total Professional Services	117,457,007	38,059,034	38,059,034	40,868,677	38,059,034	0
Total Other Charges	48,032,842	183,338,952	183,338,952	184,196,291	183,620,923	281,971
Total Acq & Major Repairs	4,857,204	7,822,800	7,822,800	7,882,800	7,822,800	0
Total Unallotted	0	0	0	0	0	0
Total Expenditures & Request	\$ 360,918,711	\$ 395,384,626	\$ 395,384,626	\$ 406,152,152	\$ 398,758,450	\$ 3,373,824
Authorized Full-Time Equivalents:						
Classified	834	834	834	834	827	(7)
Unclassified	1	1	1	1	1	0
Total FTEs	835	835	835	835	828	(7)

Source of Funding

This program is funded with Interagency Transfers, and Fees and Self-generated revenue derived from various departments and agencies of state government which use technology services provided by the Office of Technology Services.



Major Changes from Existing Operating Budget

General Fund	Total Amount	Table of Organization	Description
\$ 0	\$ 0	0	Mid-Year Adjustments (BA-7s):
\$ 0	\$ 395,384,626	835	Existing Oper Budget as of 12/01/19
Statewide Major Financial Changes:			
0	1,902,143	0	Market Rate Classified
0	133,830	0	Civil Service Training Series
0	1,594,327	0	Related Benefits Base Adjustment
0	(334,125)	0	Retirement Rate Adjustment
0	172,564	0	Group Insurance Rate Adjustment for Active Employees
0	70,655	0	Group Insurance Rate Adjustment for Retirees
0	1,104,848	0	Salary Base Adjustment
0	(902,435)	0	Attrition Adjustment
0	7,822,800	0	Acquisitions & Major Repairs
0	(7,822,800)	0	Non-Recurring Acquisitions & Major Repairs
0	(30,166)	0	Risk Management
0	36,207	0	Rent in State-Owned Buildings
0	(131,595)	0	Maintenance in State-Owned Buildings
0	38,685	0	Capitol Park Security
0	(369)	0	UPS Fees
0	28,881	0	Civil Service Fees
0	368,540	0	Office of Technology Services (OTS)
0	(28,212)	0	Office of State Procurement
Non-Statewide Major Financial Changes:			
0	(827,238)	(9)	Transfers nine (9) positions and funding from the Office of Technology Service to the Division of Administration's Executive Administration program. These positions are currently performing legal, audit, finance, and human resources functions. This transfer allows the positions to be reflected appropriately where these functions are performed.
0	177,284	2	Transfers in of positions and associated funding from the Louisiana Department of Health's Office of Citizens with Developmental Disabilities for technology support.
\$ 0	\$ 398,758,450	828	Recommended FY 2020-2021
\$ 0	\$ 0	0	Less Supplementary Recommendation
\$ 0	\$ 398,758,450	828	Base Proposed Budget FY 2020-2021
\$ 0	\$ 398,758,450	828	Grand Total Recommended



Professional Services

Amount	Description
\$38,059,034	Information Technology support to customer agencies statewide
\$38,059,034	TOTAL PROFESSIONAL SERVICES

Other Charges

Amount	Description
	Other Charges:
\$137,286,886	Statewide Information Technology Services support for state agencies including hardware/software support and telecommunication services
\$137,286,886	SUB-TOTAL OTHER CHARGES
	Interagency Transfers:
\$421,515	Capitol Park Security (DPS)
\$108,497	Louisiana Property Assistance Agency (LPAA)
\$720,543	Office of Risk Management
\$391,624	Civil Services Fees
\$25,655,772	Modernized Medicaid Eligibility, Enrollment Solution, and statewide Enterprise Architecture
\$3,310,404	Rent in State Owned Buildings
\$995,253	Rent in State Owned Buildings maintained by OSB
\$105,902	Rent for DPS Data Center
\$123,591	Division of Administration - Legal Services
\$751,441	Division of Administration - Human Resources Services
\$215,268	Division of Administration - Commissioners Office
\$1,044,377	Office of Technology Services (OTS) Fees
\$2,661,249	Division of Administration - Equipment financing
\$1,109,768	Division of Administration - Office of Finance and Support Services
\$51,210	Division of Administration - Office of State Uniform Payroll (UPS) Fees
\$8,340,612	Contract with Universities
\$158,753	Office of State Procurement
\$168,258	Office of Technology Services (Phone and Data Lines of Service)
\$46,334,037	SUB-TOTAL INTERAGENCY TRANSFERS
\$183,620,923	TOTAL OTHER CHARGES

Acquisitions and Major Repairs

Amount	Description
	Acquisitions:
\$69,000	Replacement of vehicles necessary to continue operations for OTS customer agencies
\$58,300	Data center infrastructure to support consolidation of IT infrastructure
\$2,291,000	Workstations and printers to OTS executive branch customers to replace equipment that has reached end of life
\$5,404,500	Acquisitions for customer agencies statewide
\$7,822,800	TOTAL ACQUISITIONS



Acquisitions and Major Repairs (Continued)

Amount	Description
\$7,822,800	TOTAL ACQUISITIONS AND MAJOR REPAIRS

Performance Information

1. (KEY) The Office of Technology Services will maintain customer satisfaction with information technology services at or above the baseline satisfaction level rating of 4, based on a 5-point scale, that was established by the Division of Administration in FY 2009-2010.

Children's Budget Link: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: Leave for Maternity, Family and Medical Leave Act (FMLA), Sexual Harassment in the Workplace, Attendance/Leave and Work Hours, Workplace Violence.

Other Links: Not Applicable

Performance Indicators

L e v e l	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard FY 2018-2019	Actual Yearend Performance FY 2018-2019	Performance Standard as Initially Appropriated FY 2019-2020	Existing Performance Standard FY 2019-2020	Performance At Continuation Budget Level FY 2020-2021	Performance At Proposed Budget Level FY 2020-2021
K	Average customer satisfaction rating (score on a 5-point scale). (LAPAS CODE - 22633)	4.6	4.5	4.5	4.5	4.5	4.5
This performance indicator measures progress toward a new information technology initiatives in the Division of Administration, the control agency for the Office of Technology Services.							
S	Percent of help desk incidents resolved at time of first contact by End User Computing (LAPAS CODE - 26260)	65%	71%	65%	65%	65%	65%
S	Percentage data center facility uptime. (LAPAS CODE - 26261)	100%	100%	100%	100%	100%	100%
K	Percent of Enterprise Mail qualified by Pre-Sort postage discounts. (LAPAS CODE - 25973)	95%	98%	95%	95%	94%	94%
K	Percentage of Basic Class Centrex Service Orders processed within three (3) days or less by Network Services (LAPAS CODE - 21210)	93%	94%	93%	93%	93%	93%



21-816 — Division of Administrative Law

Agency Description

The mission of the Division of Administrative Law is to provide a neutral forum for resolving administrative disputes by conducting accessible, fair and prompt hearings and rendering well-reasoned decisions and orders.

The goals of the Division of Administrative Law are as follows:

- I. Provide due process rights afforded to Louisiana citizens by promptly docketing and conducting hearings subject to the Division of Administrative Law’s jurisdiction.
- II. Maintain the independence and integrity of the Division of Administrative Law, and protect the role of the administrative law judge as an impartial adjudicator.
- III. Continue to develop more efficient processes that do not compromise accessibility in proceedings.

The Division of Administrative Law has one program: Administration Program.

For additional information, see:

[Division of Administrative Law](#)

Division of Administrative Law Budget Summary

	Prior Year Actuals FY 2018-2019	Enacted FY 2019-2020	Existing Oper Budget as of 12/01/19	Continuation FY 2020-2021	Recommended FY 2020-2021	Total Recommended Over/(Under) EOB
Means of Financing:						
State General Fund (Direct)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
State General Fund by:						
Total Interagency Transfers	7,391,410	8,469,232	8,469,232	8,603,016	8,446,894	(22,338)
Fees and Self-generated Revenues	8,184	28,897	28,897	28,897	28,897	0
Statutory Dedications	0	0	0	0	0	0
Interim Emergency Board	0	0	0	0	0	0
Federal Funds	0	0	0	0	0	0
Total Means of Financing	\$ 7,399,594	\$ 8,498,129	\$ 8,498,129	\$ 8,631,913	\$ 8,475,791	\$ (22,338)
Expenditures & Request:						
Administration	\$ 7,399,594	\$ 8,498,129	\$ 8,498,129	\$ 8,631,913	\$ 8,475,791	\$ (22,338)
Total Expenditures & Request	\$ 7,399,594	\$ 8,498,129	\$ 8,498,129	\$ 8,631,913	\$ 8,475,791	\$ (22,338)



Division of Administrative Law Budget Summary

	Prior Year Actuals FY 2018-2019	Enacted FY 2019-2020	Existing Oper Budget as of 12/01/19	Continuation FY 2020-2021	Recommended FY 2020-2021	Total Recommended Over/(Under) EOB
Authorized Full-Time Equivalents:						
Classified	57	57	57	57	57	0
Unclassified	1	1	1	1	1	0
Total FTEs	58	58	58	58	58	0



816_E000 — Administration

Program Authorization: R.S.49:991, et seq.

Program Description

The mission of the Division of Administrative Law is to provide a neutral forum for resolving administrative disputes by conducting accessible, fair and prompt hearings and rendering well-reasoned decisions and orders.

The goals of the Division of Administrative Law are as follows:

Provide due process rights afforded to Louisiana citizens by promptly docketing and conducting hearings subject to the Division of Administrative Law's jurisdiction.

Maintain the independence and integrity of the Division of Administrative Law, and protect the role of the administrative law judge as an impartial adjudicator.

Continue to develop more efficient processes that do not compromise accessibility in proceedings.

The Administration Program includes the following activity:

- Providing Impartial Administrative Hearings – Division of Administrative Law docket, schedules and conduct adjudications for state agencies, including the issuance of decisions and orders.

Administration Budget Summary

	Prior Year Actuals FY 2018-2019	Enacted FY 2019-2020	Existing Oper Budget as of 12/01/19	Continuation FY 2020-2021	Recommended FY 2020-2021	Total Recommended Over/(Under) EOB
Means of Financing:						
State General Fund (Direct)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
State General Fund by:						
Total Interagency Transfers	7,391,410	8,469,232	8,469,232	8,603,016	8,446,894	(22,338)
Fees and Self-generated Revenues	8,184	28,897	28,897	28,897	28,897	0
Statutory Dedications	0	0	0	0	0	0
Interim Emergency Board	0	0	0	0	0	0
Federal Funds	0	0	0	0	0	0
Total Means of Financing	\$ 7,399,594	\$ 8,498,129	\$ 8,498,129	\$ 8,631,913	\$ 8,475,791	\$ (22,338)
Expenditures & Request:						
Personal Services	\$ 6,216,239	\$ 7,135,968	\$ 7,135,968	\$ 7,290,182	\$ 7,148,361	\$ 12,393
Total Operating Expenses	687,457	839,021	839,021	856,725	839,021	0
Total Professional Services	54,852	36,200	36,200	36,964	36,200	0



Administration Budget Summary

	Prior Year Actuals FY 2018-2019	Enacted FY 2019-2020	Existing Oper Budget as of 12/01/19	Continuation FY 2020-2021	Recommended FY 2020-2021	Total Recommended Over/(Under) EOB
Total Other Charges	367,329	394,603	394,603	407,589	411,756	17,153
Total Acq&MajorRepairs	73,717	92,337	92,337	40,453	40,453	(51,884)
Total Unallotted	0	0	0	0	0	0
Total Expenditures & Request	\$ 7,399,594	\$ 8,498,129	\$ 8,498,129	\$ 8,631,913	\$ 8,475,791	\$ (22,338)
Authorized Full-Time Equivalents:						
Classified	57	57	57	57	57	0
Unclassified	1	1	1	1	1	0
Total FTEs	58	58	58	58	58	0

Source of Funding

This program is funded with Interagency Transfers and Fees & Self-generated Revenue. The Interagency Transfers are from various state agencies for which the Division of Administrative Law conducts administrative hearings. The Fees and Self-generated Revenue are derived from the sale of transcripts.

Major Changes from Existing Operating Budget

General Fund	Total Amount	Table of Organization	Description
\$ 0	\$ 0	0	Mid-Year Adjustments (BA-7s):
\$ 0	\$ 8,498,129	58	Existing Oper Budget as of 12/01/19
Statewide Major Financial Changes:			
0	118,128	0	Market Rate Classified
0	2,943	0	Civil Service Training Series
0	20,852	0	Related Benefits Base Adjustment
0	(25,793)	0	Retirement Rate Adjustment
0	11,942	0	Group Insurance Rate Adjustment for Active Employees
0	5,088	0	Group Insurance Rate Adjustment for Retirees
0	21,054	0	Salary Base Adjustment
0	(141,821)	0	Attrition Adjustment
0	22,213	0	Acquisitions & Major Repairs
0	(92,337)	0	Non-Recurring Acquisitions & Major Repairs
0	(8,315)	0	Risk Management
0	1,947	0	Rent in State-Owned Buildings
0	984	0	Capitol Park Security
0	(245)	0	UPS Fees
0	4,167	0	Civil Service Fees
0	20,184	0	Office of Technology Services (OTS)



Major Changes from Existing Operating Budget (Continued)

General Fund	Total Amount	Table of Organization	Description
0	(1,569)	0	Office of State Procurement
Non-Statewide Major Financial Changes:			
0	18,240	0	Provides for the lifecycle replacement of twenty (20) computers.
\$ 0	\$ 8,475,791	58	Recommended FY 2020-2021
\$ 0	\$ 0	0	Less Supplementary Recommendation
\$ 0	\$ 8,475,791	58	Base Proposed Budget FY 2020-2021
\$ 0	\$ 8,475,791	58	Grand Total Recommended

Professional Services

Amount	Description
\$15,500	Accounting services for Annual Financial Report (AFR)
\$20,700	Continuing judicial education and development
\$36,200	TOTAL PROFESSIONAL SERVICES

Other Charges

Amount	Description
	This program does not have funding for Other Charges.
	Interagency Transfers:
\$29,432	Civil Service Fees
\$44,148	Capitol Park Security Fees
\$27,043	Office of Risk Management (ORM) Fees
\$22,028	Telephone Services - Office of Technology Services
\$33,043	Data Services - Office of Technology Services
\$27,833	Division of Administration - State Mail Operations
\$500	Division of Administration - State Printing
\$3,281	Uniform Payroll System (UPS) Fees
\$36,056	Office of Technology Services (OTS)
\$2,974	Office of State Procurement
\$185,418	Rent in State-Owned Buildings
\$411,756	SUB-TOTAL INTERAGENCY TRANSFERS
\$411,756	TOTAL OTHER CHARGES



Acquisitions and Major Repairs

Amount	Description
\$39,110	Desktops, monitors, and headsets
\$1,343	AnyConnect Software
\$40,453	TOTAL ACQUISITIONS AND MAJOR REPAIRS

Performance Information

1. (KEY) Through the Providing Impartial Administrative Hearings activity, to docket cases and conduct administrative hearings as requested by parties.

Children's Budget Link: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: Not Applicable

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, Other): Not Applicable

Performance Indicators

Level	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard FY 2018-2019	Actual Yearend Performance FY 2018-2019	Performance Standard as Initially Appropriated FY 2019-2020	Existing Performance Standard FY 2019-2020	Performance At Continuation Budget Level FY 2020-2021	Performance At Proposed Budget Level FY 2020-2021
K	Number of cases docketed (LAPAS CODE - 4240)	14,000	13,904	14,000	14,000	14,000	14,000
K	Percentage of cases docketed that are properly filed and received (LAPAS CODE - 4239)	100%	100%	100%	100%	100%	100%
K	Number of hearings conducted (LAPAS CODE - 4241)	12,000	7,853	12,000	12,000	12,000	12,000
K	Number of pre-hearing conferences conducted (LAPAS CODE - 7145)	1,300	2,231	1,300	1,300	1,300	1,300
S	Number of settlements (LAPAS CODE - 7146)	4,000	4,880	4,000	4,000	4,000	4,000
S	Average length of administrative hearings in hours (LAPAS CODE - 20331)	0.50	0.42	0.50	0.50	0.50	0.50
S	Hearings held less than 30 minutes (LAPAS CODE - 20332)	60.0%	68.5%	60.0%	60.0%	60.0%	60.0%
S	Average number of days from date docketed to case closed (LAPAS CODE - 20333)	70.00	48.40	70.00	70.00	70.00	70.00



2. (KEY) Through the Providing Impartial Administrative Hearings activity, to issue decisions and orders in all unresolved cases.

Children's Budget Link: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: Not Applicable

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, Other): Not Applicable

Performance Indicators

L e v e l	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard FY 2018-2019	Actual Yearend Performance FY 2018-2019	Performance Standard as Initially Appropriated FY 2019-2020	Existing Performance Standard FY 2019-2020	Performance At Continuation Budget Level FY 2020-2021	Performance At Proposed Budget Level FY 2020-2021
K	Number of decisions or orders issued (LAPAS CODE - 4242)	15,500	14,765	15,500	15,500	15,500	15,500
S	Average number of days from record closed to decision signed (LAPAS CODE - 20334)	9.00	10.72	9.00	9.00	9.00	9.00



21-820 — Office of State Procurement

Agency Description

The mission of the Office of State Procurement (OSP) is to establish and administer competitive, cost-effective purchasing opportunities and contracts for goods and services required by state agencies. The Office is also responsible for the regulation of RFPs and contracts for professional and complex services, as well as processing bid requisitions and orders for items and services not covered by annual contracts. The Office of State Procurement shall charge respective user agencies for the cost of the services provided, including the cost of the operation of the Office, in a fair, equitable, and consistent manner, in full compliance with Federal cost allocation regulations and State law.

The goals of the Office of State Procurement are:

- To effectively manage costs by standardizing procurement of goods and services, ensuring that contract pricing, terms and conditions are advantageous to the State.
- To provide quality and timely services to user agencies and vendors to ensure that the office prioritizes customer service to agencies and vendors alike.
- To realize economies of scale by leveraging the State’s buying power, ensuring that small and large agencies alike have access to the best pricing available, and that the State’s enterprise purchasing activities are aligned with the State’s budget.
- To ensure that all procurement and related management processes are conducted in full accordance with State and Federal law, policies and procedures.

The Office of State Procurement has one program: Office of State Procurement Program. As the central procurement agency for almost all goods and services statewide, OSP is positioned to measure and manage the State’s procurement processes and make appropriate strategic sourcing determinations.

For additional information, see:

Office of State Procurement

Office of State Procurement Budget Summary

	Prior Year Actuals FY 2018-2019	Enacted FY 2019-2020	Existing Oper Budget as of 12/01/19	Continuation FY 2020-2021	Recommended FY 2020-2021	Total Recommended Over/(Under) EOB
Means of Financing:						
State General Fund (Direct)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
State General Fund by:						
Total Interagency Transfers	7,251,066	5,447,546	5,447,546	5,447,546	5,447,546	0



Office of State Procurement Budget Summary

	Prior Year Actuals FY 2018-2019	Enacted FY 2019-2020	Existing Oper Budget as of 12/01/19	Continuation FY 2020-2021	Recommended FY 2020-2021	Total Recommended Over/(Under) EOB
Fees and Self-generated Revenues	2,949,096	5,447,546	5,447,546	6,022,387	6,872,002	1,424,456
Statutory Dedications	0	0	0	0	0	0
Interim Emergency Board	0	0	0	0	0	0
Federal Funds	0	0	0	0	0	0
Total Means of Financing	\$ 10,200,162	\$ 10,895,092	\$ 10,895,092	\$ 11,469,933	\$ 12,319,548	\$ 1,424,456
Expenditures & Request:						
Office of State Procurement	\$ 10,200,162	\$ 10,895,092	\$ 10,895,092	\$ 11,469,933	\$ 12,319,548	\$ 1,424,456
Total Expenditures & Request	\$ 10,200,162	\$ 10,895,092	\$ 10,895,092	\$ 11,469,933	\$ 12,319,548	\$ 1,424,456
Authorized Full-Time Equivalents:						
Classified	92	92	92	92	99	7
Unclassified	0	0	0	0	0	0
Total FTEs	92	92	92	92	99	7



820_E000 — Office of State Procurement

Program Authorization: R.S.39:3 and R.S.39:4

Program Description

The mission of the Office of State Procurement program is to establish and administer competitive, cost-effective purchasing opportunities and contracts for goods and services required by state agencies. The Office is also responsible for the regulation of RFPs and contracts for professional and complex services, as well as processing bid requisitions and orders for items and services not covered by annual contracts. The Office of State Procurement shall charge respective user agencies for the cost of the services provided, including the cost of the operation of the Office, in a fair, equitable, and consistent manner, in full compliance with Federal cost allocation regulations and State law.

The goals of the Office of State Procurement program are:

- To effectively manage costs by standardizing procurement of goods and services, ensuring that contract pricing, terms and conditions are advantageous to the State.
- To provide quality and timely services to user agencies and vendors to ensure that the office prioritizes customer service to agencies and vendors alike.
- To realize economies of scale by leveraging the State’s buying power, ensuring that small and large agencies alike have access to the best pricing available, and that the State’s enterprise purchasing activities are aligned with the State’s budget.
- To ensure that all procurement and related management processes are conducted in full accordance with State and Federal law, policies and procedures.

The Office of State Procurement (OSP) program consists of one program and activity – State Procurement. As the central procurement agency for almost all goods and services statewide, OSP is positioned to measure and manage the State’s procurement processes and make appropriate strategic sourcing determinations.

For additional information, see:

Office of State Procurement

Office of State Procurement Budget Summary

	Prior Year Actuals FY 2018-2019	Enacted FY 2019-2020	Existing Oper Budget as of 12/01/19	Continuation FY 2020-2021	Recommended FY 2020-2021	Total Recommended Over/(Under) EOB
Means of Financing:						
State General Fund (Direct)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0



Office of State Procurement Budget Summary

	Prior Year Actuals FY 2018-2019	Enacted FY 2019-2020	Existing Oper Budget as of 12/01/19	Continuation FY 2020-2021	Recommended FY 2020-2021	Total Recommended Over/(Under) EOB
State General Fund by:						
Total Interagency Transfers	7,251,066	5,447,546	5,447,546	5,447,546	5,447,546	0
Fees and Self-generated Revenues	2,949,096	5,447,546	5,447,546	6,022,387	6,872,002	1,424,456
Statutory Dedications	0	0	0	0	0	0
Interim Emergency Board	0	0	0	0	0	0
Federal Funds	0	0	0	0	0	0
Total Means of Financing	\$ 10,200,162	\$ 10,895,092	\$ 10,895,092	\$ 11,469,933	\$ 12,319,548	\$ 1,424,456
Expenditures & Request:						
Personal Services	\$ 8,354,389	\$ 9,018,052	\$ 9,018,052	\$ 9,558,398	\$ 10,163,669	\$ 1,145,617
Total Operating Expenses	90,761	204,441	204,441	208,757	361,736	157,295
Total Professional Services	0	12,725	12,725	12,994	12,725	0
Total Other Charges	1,743,203	1,659,874	1,659,874	1,689,784	1,774,638	114,764
Total Acq & Major Repairs	11,809	0	0	0	6,780	6,780
Total Unallotted	0	0	0	0	0	0
Total Expenditures & Request	\$ 10,200,162	\$ 10,895,092	\$ 10,895,092	\$ 11,469,933	\$ 12,319,548	\$ 1,424,456
Authorized Full-Time Equivalents:						
Classified	92	92	92	92	99	7
Unclassified	0	0	0	0	0	0
Total FTEs	92	92	92	92	99	7

Source of Funding

This program is funded with Interagency Transfers, and Self-generated revenues derived from various departments and agencies of state government which use procurement services provided by the Office of State Procurement.

Major Changes from Existing Operating Budget

General Fund	Total Amount	Table of Organization	Description
\$ 0	\$ 0	0	Mid-Year Adjustments (BA-7s):
\$ 0	\$ 10,895,092	92	Existing Oper Budget as of 12/01/19
Statewide Major Financial Changes:			
0	205,468	0	Market Rate Classified
0	63,951	0	Civil Service Training Series



Major Changes from Existing Operating Budget (Continued)

General Fund	Total Amount	Table of Organization	Description
0	132,411	0	Related Benefits Base Adjustment
0	(33,676)	0	Retirement Rate Adjustment
0	17,234	0	Group Insurance Rate Adjustment for Active Employees
0	4,688	0	Group Insurance Rate Adjustment for Retirees
0	150,270	0	Salary Base Adjustment
0	(184,558)	0	Attrition Adjustment
0	641	0	Risk Management
0	(1,633)	0	Rent in State-Owned Buildings
0	(199)	0	UPS Fees
0	2,813	0	Civil Service Fees
0	28,307	0	Office of Technology Services (OTS)
Non-Statewide Major Financial Changes:			
			Provides funding for interagency agreements with the Division of Administration for human resources services provided by the Office of Human Resources (\$3,767), fiscal services provided by the Office of Finance and Support Services(\$29,699),support services provided by the Office of the Commissioner (\$2,956), and legal services provided by the Office of General Council (-\$11,517).
0	24,905	0	
0	51,096	0	Funding for the leasing of 92 laptops, 8 standard computers, and 84 docking stations.
0	807,051	7	Funding to add to positions an existing Request for Proposals (RFP) team to reduce processing time
0	155,687	0	Funding for a third party vendor software that will increase efficiency throughout the RFP process.
\$ 0	\$ 12,319,548	99	Recommended FY 2020-2021
\$ 0	\$ 0	0	Less Supplementary Recommendation
\$ 0	\$ 12,319,548	99	Base Proposed Budget FY 2020-2021
\$ 0	\$ 12,319,548	99	Grand Total Recommended

Professional Services

Amount	Description
\$12,725	MGT of America for cost allocation methodology
\$12,725	TOTAL PROFESSIONAL SERVICES

Other Charges

Amount	Description
	Other Charges:



Other Charges (Continued)

Amount	Description
\$132,391	Contractual and operating services necessary to fulfill mission
\$132,391	SUB-TOTAL OTHER CHARGES
	Interagency Transfers:
\$258,872	Rent in the Claiborne Building
\$94,116	Risk Management Premiums
\$5,261	Uniform Payroll Fees
\$39,883	Civil Service Fees
\$330,563	Division of Administration - Legal Services
\$153,628	Division of Administration - Office of Finance and Support Services
\$84,630	Division of Administration - Human Resources Services
\$215,268	Division of Administration- Support Services
\$372,712	Office of Technology Services Fees
\$75,112	Telephone and Telegraph- Office of Technology Service
\$10,074	State Mail
\$2,128	State Printing
\$1,642,247	SUB-TOTAL INTERAGENCY TRANSFERS
\$1,774,638	TOTAL OTHER CHARGES

Acquisitions and Major Repairs

Amount	Description
\$2,580	Seven (7) Chairs
\$4,200	Seven (7) Cubicles
\$6,780	TOTAL ACQUISITIONS AND MAJOR REPAIRS

Performance Information

- (KEY) OSP will provide the necessary resources to quickly and efficiently perform professional services contract review, oversight and approval functions, to ensure 85% of professional contract review transactions are completed within 21 days.**

Children's Budget Link: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: Leave for Maternity, Family and Medical Leave Act (FMLA), Sexual Harassment in the Workplace, Attendance/Leave and Work Hours, Workplace Violence.

Other Links: Not Applicable



Performance Indicators

Level	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard FY 2018-2019	Actual Yearend Performance FY 2018-2019	Performance Standard as Initially Appropriated FY 2019-2020	Existing Performance Standard FY 2019-2020	Performance At Continuation Budget Level FY 2020-2021	Performance At Proposed Budget Level FY 2020-2021
K	Percentage of Professional Contracts Teams transactions completed within 21 days. (LAPAS CODE - 112)	85%	87%	80%	80%	80%	80%
K	Percentage of Bid Team purchases of \$25,000 or less completed within 30 days. (LAPAS CODE - 26007)	80%	86%	80%	80%	80%	80%
K	Percentage of Commodity Team transactions completed within 45 days (LAPAS CODE - New)	Not Available	Not Available	Not Available	Not Available	Not Available	80%
This is a new indicator beginning FY 2020-2021.							
K	Percentage of total RFP administration completed within 232 days (LAPAS CODE - New)	Not Available	Not Available	Not Available	Not Available	Not Available	80%
This is a new indicator beginning FY 2020-2021.							
K	Percentage of RFPs published within 120 days (LAPAS CODE - New)	Not Available	Not Available	Not Available	Not Available	Not Available	80%
This is a new indicator beginning FY 2020-2021.							
K	Percentage of contracts resulting from RFP process approved within 21 days (LAPAS CODE - New)	Not Available	Not Available	Not Available	Not Available	Not Available	80%
This is a new indicator beginning FY 2020-2021.							

Office of State Procurement General Performance Information

Performance Indicator Name	Performance Indicator Values				
	Prior Year Actual FY 2014-2015	Prior Year Actual FY 2015-2016	Prior Year Actual FY 2016-2017	Prior Year Actual FY 2017-2018	Prior Year Actual FY 2018-2019
Percentage of RFP award concurrences decided within 21 days (LAPAS CODE - New)	Not Available				
This is a new indicator beginning FY 2020-2021.					
Average cycle time in days for Professional Contracts Team transactions (LAPAS CODE - New)	Not Available	Not Available	Not Available	Not Available	Not Applicable
This is a new indicator beginning FY 2020-2021.					



Office of State Procurement General Performance Information (Continued)

Performance Indicator Name	Performance Indicator Values				
	Prior Year Actual FY 2014-2015	Prior Year Actual FY 2015-2016	Prior Year Actual FY 2016-2017	Prior Year Actual FY 2017-2018	Prior Year Actual FY 2018-2019
Average cycle time in days for Bid Team transactions (LAPAS CODE - New)	Not Available				
This is a new indicator beginning FY 2020-2021.					
Average cycle time in days for Commodity team transactions (LAPAS CODE - New)	Not Available				
This is a new indicator beginning FY 2020-2021.					
Average cycle time in days for the complete RFP process (LAPAS CODE - New)	Not Available				
This is a new indicator beginning FY 2020-2021.					



21-829 — Office of Aircraft Services

Agency Description

The mission of the Office of Aircraft Services is to manage the overall maintenance and provide all needed and required support for safe, proper, and economic operation of the State’s various aircraft.

The goal of the Office of Aircraft Services is:

To supply and manage the overall maintenance and provide all needed and required support for safe, proper, and economic operation of the State’s various aircraft.

The Office of Aircraft Services has one program: Flight Maintenance Program.

Office of Aircraft Services Budget Summary

	Prior Year Actuals FY 2018-2019	Enacted FY 2019-2020	Existing Oper Budget as of 12/01/19	Continuation FY 2020-2021	Recommended FY 2020-2021	Total Recommended Over/(Under) EOB
Means of Financing:						
State General Fund (Direct)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
State General Fund by:						
Total Interagency Transfers	1,800,894	1,835,431	1,835,431	1,888,368	2,149,170	313,739
Fees and Self-generated Revenues	98,986	429,215	429,215	429,215	179,215	(250,000)
Statutory Dedications	0	0	0	0	0	0
Interim Emergency Board	0	0	0	0	0	0
Federal Funds	0	0	0	0	0	0
Total Means of Financing	\$ 1,899,880	\$ 2,264,646	\$ 2,264,646	\$ 2,317,583	\$ 2,328,385	\$ 63,739
Expenditures & Request:						
Flight Maintenance	\$ 1,899,880	\$ 2,264,646	\$ 2,264,646	\$ 2,317,583	\$ 2,328,385	\$ 63,739
Total Expenditures & Request	\$ 1,899,880	\$ 2,264,646	\$ 2,264,646	\$ 2,317,583	\$ 2,328,385	\$ 63,739
Authorized Full-Time Equivalents:						
Classified	3	3	3	3	3	0
Unclassified	0	0	0	0	0	0
Total FTEs	3	3	3	3	3	0



829_E000 — Flight Maintenance

Program Authorization: R.S. 39:360(C)

Program Description

The mission of the Flight Maintenance Program is to manage the overall maintenance and provide all needed and required support for safe, proper, and economic operation of the State's various aircraft.

The goal of the Flight Maintenance Program is:

- I. To have no aircraft accidents caused by equipment malfunctions stemming from inadequate or faulty maintenance.

The Flight Maintenance Program consists of one activity - Supply and Manage State's Aircraft Fleet. Through this activity, the agency performs maintenance, inspections, modifications, parts procurement and replacement avionic services, fuel services, storage, and outside services as required within the guidelines, rules and regulations of the Federal Aviation Administration, aircraft and engine manufactures, industry standards and laws of the State of Louisiana.

Flight Maintenance Budget Summary

	Prior Year Actuals FY 2018-2019	Enacted FY 2019-2020	Existing Oper Budget as of 12/01/19	Continuation FY 2020-2021	Recommended FY 2020-2021	Total Recommended Over/(Under) EOB
Means of Financing:						
State General Fund (Direct)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
State General Fund by:						
Total Interagency Transfers	1,800,894	1,835,431	1,835,431	1,888,368	2,149,170	313,739
Fees and Self-generated Revenues	98,986	429,215	429,215	429,215	179,215	(250,000)
Statutory Dedications	0	0	0	0	0	0
Interim Emergency Board	0	0	0	0	0	0
Federal Funds	0	0	0	0	0	0
Total Means of Financing	\$ 1,899,880	\$ 2,264,646	\$ 2,264,646	\$ 2,317,583	\$ 2,328,385	\$ 63,739
Expenditures & Request:						
Personal Services	\$ 351,306	\$ 390,796	\$ 390,796	\$ 417,077	\$ 417,077	\$ 26,281
Total Operating Expenses	1,439,371	1,714,533	1,714,533	1,750,710	1,714,533	0
Total Professional Services	0	0	0	0	0	0
Total Other Charges	109,203	112,717	112,717	149,796	150,175	37,458
Total Acq & Major Repairs	0	46,600	46,600	0	46,600	0



Flight Maintenance Budget Summary

	Prior Year Actuals FY 2018-2019	Enacted FY 2019-2020	Existing Oper Budget as of 12/01/19	Continuation FY 2020-2021	Recommended FY 2020-2021	Total Recommended Over/(Under) EOB
Total Unallotted	0	0	0	0	0	0
Total Expenditures & Request	\$ 1,899,880	\$ 2,264,646	\$ 2,264,646	\$ 2,317,583	\$ 2,328,385	\$ 63,739
Authorized Full-Time Equivalents:						
Classified	3	3	3	3	3	0
Unclassified	0	0	0	0	0	0
Total FTEs	3	3	3	3	3	0

Source of Funding

This program is funded with Interagency Transfers from agencies who utilize flight services and Fees and Self-Generated Revenues derived from non-state agencies for aircraft maintenance services provided.

Major Changes from Existing Operating Budget

General Fund	Total Amount	Table of Organization	Description
\$ 0	\$ 0	0	Mid-Year Adjustments (BA-7s):
\$ 0	\$ 2,264,646	3	Existing Oper Budget as of 12/01/19
Statewide Major Financial Changes:			
0	2,589	0	Market Rate Classified
0	13,979	0	Related Benefits Base Adjustment
0	(1,292)	0	Retirement Rate Adjustment
0	981	0	Group Insurance Rate Adjustment for Active Employees
0	747	0	Group Insurance Rate Adjustment for Retirees
0	9,277	0	Salary Base Adjustment
0	46,600	0	Acquisitions & Major Repairs
0	(46,600)	0	Non-Recurring Acquisitions & Major Repairs
0	2,929	0	Risk Management
0	12	0	UPS Fees
0	379	0	Civil Service Fees
0	14,779	0	Office of Technology Services (OTS)
0	(6,137)	0	Office of State Procurement
Non-Statewide Major Financial Changes:			



Major Changes from Existing Operating Budget (Continued)

General Fund	Total Amount	Table of Organization	Description
0	25,496	0	Provides funding for interagency agreements with the Division of Administration for human resources services provided by the Office of Human Resources (-\$866) and fiscal services provided by the Office of Finance and Support Service(\$26,362).
\$ 0	\$ 2,328,385	3	Recommended FY 2020-2021
\$ 0	\$ 0	0	Less Supplementary Recommendation
\$ 0	\$ 2,328,385	3	Base Proposed Budget FY 2020-2021
\$ 0	\$ 2,328,385	3	Grand Total Recommended

Professional Services

Amount	Description
	This program does not have funding for Professional Services.

Other Charges

Amount	Description
	Other Charges:
	This program does not have funding recommended for Other Charges.
	Interagency Transfers:
\$14,661	Office of Risk Management (ORM) Fees
\$1,860	Division of Administration - Human Resources
\$29,614	Office of Technology Services (OTS) Fees
\$85,537	Division of Administration - Office of Finance and Support Services - Accounting and Support Services
\$403	Division of Administration - Facility Planning and Control - Miscellaneous Services
\$2,150	State Civil Service Fees
\$181	Office of State Uniform Payroll (UPS) Fees
\$15,769	Office of State Procurement
\$150,175	SUB-TOTAL INTERAGENCY TRANSFERS
\$150,175	TOTAL OTHER CHARGES

Acquisitions and Major Repairs

Amount	Description
\$1,700	One (1) Shop Fans
\$13,500	Helicopter Work Stands



Acquisitions and Major Repairs (Continued)

Amount	Description
\$900	Replacement Band Saw
\$750	Replacement Belt Sander
\$12,750	Replacement Reflex/Constant Current Ni-CAD Battery Charger
\$17,000	Replacement Tractor
\$46,600	TOTAL ACQUISITIONS AND MAJOR REPAIRS

Performance Information

1. (KEY) To supply and manage the overall maintenance and support for safety and economic operation of the states various aircraft as well as maintain scheduled flight cancellations due to non-scheduled maintenance at 10% or less.

Children's Budget Link: Not applicable

Human Resource Policies Beneficial to Women and Families Link: Leave for Maternity, FLMA Act, Sexual Harrassment in Workplace, Attendance/Leave/Workhours, Workplace Violence

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other): Not applicable

Performance Indicators

L e v e l	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard FY 2018-2019	Actual Yearend Performance FY 2018-2019	Performance Standard as Initially Appropriated FY 2019-2020	Existing Performance Standard FY 2019-2020	Performance At Continuation Budget Level FY 2020-2021	Performance At Proposed Budget Level FY 2020-2021
K	Percentage of flights canceled due to unscheduled maintenance (LAPAS CODE - 8694)	10%	0	10%	10%	10%	10%
K	Number of flights cancelled due to unscheduled maintenance. (LAPAS CODE - 17015)	0	0	0	0	0	0

2. (KEY) The Office of Aircraft Services will maintain man-hour costs for maintenance below the national average as published by the Federal Aviation Administration.

Children's Budget Link: Not applicable

Human Resource Policies Beneficial to Women and Families Link: Leave for Maternity, FLMA Act, Sexual Harrassment in Workplace, Attendance/Leave/Workhours, Workplace Violence

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other): Not applicable



Performance Indicators

L e v e l	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard FY 2018-2019	Actual Yearend Performance FY 2018-2019	Performance Standard as Initially Appropriated FY 2019-2020	Existing Performance Standard FY 2019-2020	Performance At Continuation Budget Level FY 2020-2021	Performance At Proposed Budget Level FY 2020-2021
K	National man-hour cost average (LAPAS CODE - 8696)	\$ 85	\$ 85	\$ 85	\$ 85	\$ 85	\$ 85
K	State man-hours cost average (LAPAS CODE - 8697)	\$ 37	\$ 38	\$ 37	\$ 37	\$ 85	\$ 85

Flight Maintenance General Performance Information

Performance Indicator Name	Performance Indicator Values				
	Prior Year Actual FY 2014-2015	Prior Year Actual FY 2015-2016	Prior Year Actual FY 2016-2017	Prior Year Actual FY 2017-2018	Prior Year Actual FY 2018-2019
Number of fixed wing aircraft maintained. (LAPAS CODE - 8698)	23	24	23	23	23
Number of helicopters maintained. (LAPAS CODE - 8699)	9	9	11	12	12



21-860 — Clean Water State Revolving Fund

Agency Description

The Water Planning and Assessment Division in conjunction with the Financial Services Division - Clean Water State Revolving Fund Section strive to uphold Title VI of the federal Clean Water Act and to protect the health and welfare of the citizens of the state, as well as to enhance the environment of the state by administering the Clean Water State Revolving Fund.

The goal of the program is to protect the health and welfare of the citizens of the state, as well as to enhance the environment of the state, by providing financial assistance to eligible borrowers for improvement and/or construction of wastewater treatment facilities. DEQ is committed to supporting the three major objectives found in Title VI of the Clean Water Act; these are:

1. Construction of publicly owned treatment works (Section 212)
2. Implementing a management program (Section 319); and
3. Developing and implementing a conservation and management plan (Section 320).

The Department is fully committed to ensuring full compliance with all human resources policies that provide assistance and support to females and families. All policies are monitored for compliance with state and federal rules and regulations. Initiatives that are presently utilized are: flexible work schedules, telecommuting, educational leave, availability of training courses, such as Diversity in the Workplace, Harassment/Discrimination/Workplace Violence, Ethics, etc. The Department also has policies and procedures for Family and Medical Leave and accommodations under the Americans with Disabilities Act.

For additional information, see:

[Clean Water State Revolving Fund](#)

[DEQ Strategic Plan](#)

Clean Water State Revolving Fund Budget Summary

	Prior Year Actuals FY 2018-2019	Enacted FY 2019-2020	Existing Oper Budget as of 12/01/19	Continuation FY 2020-2021	Recommended FY 2020-2021	Total Recommended Over/(Under) EOB
Means of Financing:						
State General Fund (Direct)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
State General Fund by:						
Total Interagency Transfers	0	0	0	0	0	0
Fees and Self-generated Revenues	0	0	0	0	0	0
Statutory Dedications	70,907,406	90,000,000	90,000,000	110,000,000	110,000,000	20,000,000
Interim Emergency Board	0	0	0	0	0	0
Federal Funds	0	0	0	0	0	0
Total Means of Financing	\$ 70,907,406	\$ 90,000,000	\$ 90,000,000	\$ 110,000,000	\$ 110,000,000	\$ 20,000,000
Expenditures & Request:						
Clean Water State Revolving Fund	\$ 70,907,406	\$ 90,000,000	\$ 90,000,000	\$ 110,000,000	\$ 110,000,000	\$ 20,000,000
Total Expenditures & Request	\$ 70,907,406	\$ 90,000,000	\$ 90,000,000	\$ 110,000,000	\$ 110,000,000	\$ 20,000,000
Authorized Full-Time Equivalents:						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
Total FTEs	0	0	0	0	0	0



860_E000 — Clean Water State Revolving Fund

Program Authorization: R.S. 30:2302

Program Description

The Water Planning and Assessment Division in conjunction with the Financial Services Division - State Revolving Fund Section strive to uphold Title VI of the federal Clean Water Act and to protect the health and welfare of the citizens of the state, as well as to enhance the environment of the state by administering the Clean Water State Revolving Fund.

The agency’s goal is to protect the health and welfare of the citizens of the state, as well as to enhance the environment of the state, by providing financial assistance to eligible borrowers for improvement and/or construction of wastewater treatment facilities. DEQ is committed to supporting the three major objectives found in Title VI of the Clean Water Act; these are:

1. Construction of publicly owned treatment works (Section 212)
2. Implementing a management program (Section 319); and
3. Developing and implementing a conservation and management plan (Section 320).

The Clean Water State Revolving Fund activity continues to maintain long-term goals to ensure it assists the State in meeting water quality goals and ensure the long-range integrity of the fund. These goals include: 1. To achieve statewide compliance with Federal and State water quality standards by providing financial assistance to municipalities and other qualified recipients. 2. To promote expanded eligibility under Title VI of the Clean Water Act that allows financial assistance for additional project categories. These additional project categories include non-point sources, reconstruction of waste water treatment facilities needed to accommodate population growth, estuary, and groundwater-related needs. 3. To maintain the fiscal integrity of the Clean Water State Revolving Fund and to assure its continuous enhancements in perpetuity through maintaining net assets equal to federal capitalization grants and state matching funds and the use of a cash flow modeling plan.

Clean Water State Revolving Fund Budget Summary

	Prior Year Actuals FY 2018-2019	Enacted FY 2019-2020	Existing Oper Budget as of 12/01/19	Continuation FY 2020-2021	Recommended FY 2020-2021	Total Recommended Over/(Under) EOB
Means of Financing:						
State General Fund (Direct)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0



Clean Water State Revolving Fund Budget Summary

	Prior Year Actuals FY 2018-2019	Enacted FY 2019-2020	Existing Oper Budget as of 12/01/19	Continuation FY 2020-2021	Recommended FY 2020-2021	Total Recommended Over/(Under) EOB
State General Fund by:						
Total Interagency Transfers	0	0	0	0	0	0
Fees and Self-generated Revenues	0	0	0	0	0	0
Statutory Dedications	70,907,406	90,000,000	90,000,000	110,000,000	110,000,000	20,000,000
Interim Emergency Board	0	0	0	0	0	0
Federal Funds	0	0	0	0	0	0
Total Means of Financing	\$ 70,907,406	\$ 90,000,000	\$ 90,000,000	\$ 110,000,000	\$ 110,000,000	\$ 20,000,000
Expenditures & Request:						
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Operating Expenses	0	0	0	0	0	0
Total Professional Services	0	0	0	0	0	0
Total Other Charges	70,907,406	90,000,000	90,000,000	110,000,000	110,000,000	20,000,000
Total Acq & Major Repairs	0	0	0	0	0	0
Total Unallotted	0	0	0	0	0	0
Total Expenditures & Request	\$ 70,907,406	\$ 90,000,000	\$ 90,000,000	\$ 110,000,000	\$ 110,000,000	\$ 20,000,000
Authorized Full-Time Equivalents:						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
Total FTEs	0	0	0	0	0	0

Source of Funding

This program is funded with Statutory Dedications from the Clean Water State Revolving Fund (CWSRF) (R.S. 30:2302). (Per R.S. 39:36B.(8), see table below for listing of expenditures out of each Statutory Dedicated fund). The CWSRF consists of federal funds and state match via general obligations bonds and general fund, which will be used to make direct loans to local governments to finance sewer system improvements to clean up water in the state.

Clean Water State Revolving Fund Statutory Dedications

Fund	Prior Year Actuals FY 2018-2019	Enacted FY 2019-2020	Existing Oper Budget as of 12/01/19	Continuation FY 2020-2021	Recommended FY 2020-2021	Total Recommended Over/(Under) EOB
Clean Water State Revolving Fund	\$ 70,907,406	\$ 90,000,000	\$ 90,000,000	\$ 110,000,000	\$ 110,000,000	\$ 20,000,000



Major Changes from Existing Operating Budget

General Fund	Total Amount	Table of Organization	Description
\$ 0	\$ 0	0	Mid-Year Adjustments (BA-7s):
\$ 0	\$ 90,000,000	0	Existing Oper Budget as of 12/01/19
Statewide Major Financial Changes:			
Non-Statewide Major Financial Changes:			
\$ 0	\$ 20,000,000	0	Provides for an increase in funding to meet projected needs of current and anticipated borrowers with loans pending that are expected to close as of June 30, 2020. These loans provide communities a permanent independent source of low-cost financing for a wide range of water quality infrastructure projects. FY20 budget reduced excess authority during session and this adjustment adds authority back.
\$ 0	\$ 110,000,000	0	Recommended FY 2020-2021
\$ 0	\$ 0	0	Less Supplementary Recommendation
\$ 0	\$ 110,000,000	0	Base Proposed Budget FY 2020-2021
\$ 0	\$ 110,000,000	0	Grand Total Recommended

Professional Services

Amount	Description
	This program does not have funding for Professional Services

Other Charges

Amount	Description
	Other Charges:
\$110,000,000	Clean Water State Revolving Fund - to reimburse municipalities who have received loans from the department for the construction and/or repair of publicly owned treatment work facilities.
\$110,000,000	SUB-TOTAL OTHER CHARGES
	This program does not have funding for Interagency Transfers
\$0	SUB-TOTAL INTERAGENCY TRANSFERS
\$110,000,000	TOTAL OTHER CHARGES



Acquisitions and Major Repairs

Amount	Description
	This program does not have funding for Acquisitions and Major Repairs

Performance Information

1. (KEY) Through the Clean Water State Revolving Fund Activity, to review 100% of the loan applications and associated documents processed within 30 days of receipt in FY 2020-2021.

Children's Budget Link: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: Not Applicable

Other Links: Not Applicable

Performance Indicators

L e v e l	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard FY 2018-2019	Actual Yearend Performance FY 2018-2019	Performance Standard as Initially Appropriated FY 2019-2020	Existing Performance Standard FY 2019-2020	Performance At Continuation Budget Level FY 2020-2021	Performance At Proposed Budget Level FY 2020-2021
K	Percent of loan applications and associated documents processed within 30 days of receipt (LAPAS CODE - 10583)	100%	100%	100%	100%	100%	100%



21-861 — Drinking Water Revolving Loan Fund

Agency Description

The mission of the Drinking Water Revolving Loan Fund (DWRLF) is to provide for the correction of conditions that may cause poor water quality and/or quantity delivery to Louisiana citizens.

The goal of the DWRLF is to provide assistance in the form of low-interest loans and technical assistance, to public water systems in Louisiana to assist them in complying with state and federal drinking water regulations ensuring that their customers are provided with safe drinking water, thereby protecting the public health.

For additional information, see:

[Office of Public Health](#)

[Environmental Protection Agency](#)

Drinking Water Revolving Loan Fund Budget Summary

	Prior Year Actuals FY 2018-2019	Enacted FY 2019-2020	Existing Oper Budget as of 12/01/19	Continuation FY 2020-2021	Recommended FY 2020-2021	Total Recommended Over/(Under) EOB
Means of Financing:						
State General Fund (Direct)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
State General Fund by:						
Total Interagency Transfers	0	0	0	0	0	0
Fees and Self-generated Revenues	0	0	0	0	0	0
Statutory Dedications	33,995,428	34,000,000	34,000,000	34,000,000	34,000,000	0
Interim Emergency Board	0	0	0	0	0	0
Federal Funds	0	0	0	0	0	0
Total Means of Financing	\$ 33,995,428	\$ 34,000,000	\$ 34,000,000	\$ 34,000,000	\$ 34,000,000	\$ 0
Expenditures & Request:						
Drinking Water Revolving Loan Fund	\$ 33,995,428	\$ 34,000,000	\$ 34,000,000	\$ 34,000,000	\$ 34,000,000	\$ 0



Drinking Water Revolving Loan Fund Budget Summary

	Prior Year Actuals FY 2018-2019	Enacted FY 2019-2020	Existing Oper Budget as of 12/01/19	Continuation FY 2020-2021	Recommended FY 2020-2021	Total Recommended Over/(Under) EOB
Total Expenditures & Request	\$ 33,995,428	\$ 34,000,000	\$ 34,000,000	\$ 34,000,000	\$ 34,000,000	\$ 0
Authorized Full-Time Equivalents:						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
Total FTEs	0	0	0	0	0	0



861_E000 — Drinking Water Revolving Loan Fund

Program Authorization: Program Authorization: Chapter 32 of Title 40 of the Louisiana Revised Statutes of 1950, as amended (R.S. 40:2821-2826).

Program Description

The mission of the Drinking Water Revolving Loan Fund (DWRLF) is to provide for the correction of conditions that may cause poor water quality and/or quantity delivery to Louisiana citizens.

The goal of the DWRLF is to provide assistance in the form of low-interest loans and technical assistance, to public water systems in Louisiana to assist them in complying with state and federal drinking water regulations ensuring that their customers are provided with safe drinking water, thereby protecting the public health.

Drinking Water Revolving Loan Fund Budget Summary

	Prior Year Actuals FY 2018-2019	Enacted FY 2019-2020	Existing Oper Budget as of 12/01/19	Continuation FY 2020-2021	Recommended FY 2020-2021	Total Recommended Over/(Under) EOB
Means of Financing:						
State General Fund (Direct)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
State General Fund by:						
Total Interagency Transfers	0	0	0	0	0	0
Fees and Self-generated Revenues	0	0	0	0	0	0
Statutory Dedications	33,995,428	34,000,000	34,000,000	34,000,000	34,000,000	0
Interim Emergency Board	0	0	0	0	0	0
Federal Funds	0	0	0	0	0	0
Total Means of Financing	\$ 33,995,428	\$ 34,000,000	\$ 34,000,000	\$ 34,000,000	\$ 34,000,000	\$ 0
Expenditures & Request:						
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Operating Expenses	0	0	0	0	0	0
Total Professional Services	0	0	0	0	0	0
Total Other Charges	33,995,428	34,000,000	34,000,000	34,000,000	34,000,000	0
Total Acq & Major Repairs	0	0	0	0	0	0
Total Unallotted	0	0	0	0	0	0
Total Expenditures & Request	\$ 33,995,428	\$ 34,000,000	\$ 34,000,000	\$ 34,000,000	\$ 34,000,000	\$ 0



Drinking Water Revolving Loan Fund Budget Summary

	Prior Year Actuals FY 2018-2019	Enacted FY 2019-2020	Existing Oper Budget as of 12/01/19	Continuation FY 2020-2021	Recommended FY 2020-2021	Total Recommended Over/(Under) EOB
Authorized Full-Time Equivalents:						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
Total FTEs	0	0	0	0	0	0

Source of Funding

This program is funded with Statutory Dedications from the Drinking Water Revolving Loan Fund (DWRLF) (R.S. 40:2821-2826). (Per R.S. 39:36B.(8), see table below for listing of expenditures). The DWRLF consists of federal funds and state match via general funds, which will be used to make direct loans to community water systems and non-profit non-community water systems, which are included in the state project list, to finance improvements to the water systems.

Drinking Water Revolving Loan Fund Statutory Dedications

Fund	Prior Year Actuals FY 2018-2019	Enacted FY 2019-2020	Existing Oper Budget as of 12/01/19	Continuation FY 2020-2021	Recommended FY 2020-2021	Total Recommended Over/(Under) EOB
Drinking Water Revolving Loan Fund	\$ 33,995,428	\$ 34,000,000	\$ 34,000,000	\$ 34,000,000	\$ 34,000,000	\$ 0

Major Changes from Existing Operating Budget

General Fund	Total Amount	Table of Organization	Description
\$ 0	\$ 0	0	Mid-Year Adjustments (BA-7s):
\$ 0	\$ 34,000,000	0	Existing Oper Budget as of 12/01/19
Statewide Major Financial Changes:			
Non-Statewide Major Financial Changes:			
\$ 0	\$ 34,000,000	0	Recommended FY 2020-2021
\$ 0	\$ 0	0	Less Supplementary Recommendation
\$ 0	\$ 34,000,000	0	Base Proposed Budget FY 2020-2021
\$ 0	\$ 34,000,000	0	Grand Total Recommended



Professional Services

Amount	Description
	This program does not have funding for Professional Services.

Other Charges

Amount	Description
	Other Charges:
\$34,000,000	Drinking Water Revolving Loan Fund to make low interest loans to local political subdivisions for the construction of water system improvements to meet or maintain the EPA and State standards.
\$34,000,000	SUB-TOTAL OTHER CHARGES
	Interagency Transfers:
	This program does not have funding for Interagency Transfers.
\$34,000,000	SUB-TOTAL INTERAGENCY TRANSFERS
\$34,000,000	TOTAL OTHER CHARGES

Acquisitions and Major Repairs

Amount	Description
	This program does not have funding for Acquisitions and Major Repairs.

Performance Information

1. (KEY) Through the Drinking Water Revolving Loan Fund activity, to review 100% of the loan applications and associated documents within 60 days of receipt each year through June 30, 2025.

Children's Budget Link: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: Not Applicable

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other): Not Applicable

Explanatory Notes: Drinking Water Revolving Loan Fund is an ancillary fund in the Department of Health and Hospitals, Office of Public Health. The Drinking Water Revolving Loan Fund, (DWRLF) was created to assist public water systems in financing needed drinking water infrastructure improvements (e.g., treatment plant, distribution main replacement, storage facilities, and new wells). The recipients of the services provided by the DWRLF Program are the consumers of water from those publicly and privately owned community water systems and nonprofit, non-community publicly owned water systems in the state of Louisiana. The DWRLF consists of federal funds and state match via interest on loans outstanding from the fund.



Performance Indicators

L e v e l	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard FY 2018-2019	Actual Yearend Performance FY 2018-2019	Performance Standard as Initially Appropriated FY 2019-2020	Existing Performance Standard FY 2019-2020	Performance At Continuation Budget Level FY 2020-2021	Performance At Proposed Budget Level FY 2020-2021
K	Percentage of loan applications and associated documents processed within 60 days of receipt. (LAPAS CODE - 17023)	100%	100%	100%	100%	100%	100%



