

ARCHITECTURAL SERVICES WANTED

Applications for Architectural Services for the following projects will be accepted until **2:00 p.m., Tuesday, June 30, 2020**. (Your attention is called to the 2:00 p.m. deadline -- exceptions **WILL NOT** be made). Applications shall be submitted on the standard LSB - 1 (September 2019 edition) only, with no additional pages attached. Please be sure to use an up-to-date copy of the form. These forms are available at the selection board office and on the Facility Planning & Control website at

<http://www.doa.la.gov/Pages/ofpc/Index.aspx>. Do not attach any additional pages to this application. **Applications with attachments in addition to the pre-numbered sheets or otherwise not following this format will be discarded.** One fully completed signed copy of each application shall be submitted. The copy may be printed and mailed or printed and delivered or scanned in PDF format and e-mailed. Printed submittals shall not be bound or stapled. E-mailed PDF copies, as well as printed copies, shall be received by Facility Planning & Control within the deadline stated above. The date and time the e-mail is received in the Microsoft Outlook Inbox at Facility Planning & Control shall govern compliance with the deadline for e-mailed applications. Timely delivery by whatever means is strictly the responsibility of the applicant. By e-mailing an application the applicant assumes full responsibility for timely electronic delivery. **DO NOT** submit both printed and e-mail copies. Any application submitted by both means will be discarded.

1. Replacement of John S. Kyser Hall, Northwestern State University, Natchitoches, Louisiana, Project No. 19-631-19-01, WBS F.19002312.

This project consists of a new, approximately 73,200 s.f. building on the site of the existing Caddo Hall Dormitory. The dormitory will be demolished in a separate project. The new building will provide classrooms with state of the art equipment primarily for the Psychology, Social Work, and Mathematics programs. Collaboration spaces, an auditorium, and offices will be included. Design services and the fees established are based on and limited to Program Completion and Schematic Design phases only. At the Owner's option, the design contract may be amended to include the additional phases of basic design services with the corresponding fee and time. The Percent for Art program will apply and the Designer will cooperate with the selected artist to incorporate the artwork into the design of the building. This project may use the Construction Management @ Risk (Pre-Construction /Design Assist and Construction Services) delivery method in accordance with revised statute RS 38:2225.2.4. The Designer shall collaborate with the Construction Manager at Risk in the delivery of the overall project within a pre-determined Guaranteed Maximum Price (GMP). The Designer selection for this project will utilize the Interview Procedure defined in Section 128 of the Rules of the Louisiana Architects Selection Board. The interviewees will be advised by letter of what information is to be provided and when it must be received at the Selection Board Office. The Interview Meeting is tentatively scheduled for July 30, 2020. The Designer shall prepare and submit all required drawings to Facility Planning and Control in AutoCAD and hard copy. Drawings shall follow the format specified in the "Instructions to Designers for AutoCAD Drawings Submittal". The funds available for construction are approximately **\$29,920,000.00** with a fee of approximately **\$307,606.00**. Contract design time is **90** consecutive calendar days; including **30** days review

time. Thereafter, liquidated damages in the amount of **\$500.00** per day will be assessed. Further information is available from **Ellen Jenkins, Facility Planning and Control, ellen.jenkins@la.gov, (225)342-1021.**

2. Renovations, Northeast Louisiana State Office Building, Monroe, Louisiana, Project No. 01-107-20B-OFC, WBS F.01004080, F.01004081.

This project consists of interior renovations of approximately 39,700 s.f. in the Northeast Louisiana State Office Building in Monroe, Louisiana. The work is to be completed in two phases. The scope of work for Phase I and Phase II includes demolition of selected interior partitions and portions of the floor slab, construction of new office spaces with all associated interior finishes, mechanical, electrical, sprinkler, fire alarm, and access control system modifications, as required. Also included is the design and coordination of support infrastructure as needed for owner provided telecommunications and FF&E. Phase I will renovate approximately 17,000 s.f., divided among three tenants. The Designer's contract for Phase I will be for all phases of design and construction. Phase II will renovate approximately 22,700 s.f., divided among two tenants. The Designer's contract for Phase II will be for Program Completion and Schematic Design phases only. The User has developed a basic floor plan layout in conjunction with the various agencies which will be made available to the Designer. The Designer shall meet and work with the User Agency and the prospective tenants to determine the detailed program requirements for the project and shall refine and complete the program in a form acceptable to the owner. Existing drawings in PDF and AutoCAD format are available for the use of the Designer; however, field measurement and documentation of existing conditions is required in order to verify and supplement these drawings. The Designer shall prepare and submit all required drawings to Facility Planning and Control in AutoCAD and hard copy. Drawings shall follow the format specified in the "Instructions to Designers for AutoCAD Drawings Submittal". The funds available for construction are approximately **\$2,104,100.00** with a fee of approximately **\$95,098.00**. Contract design time is **250** consecutive calendar days; including **83** days review time. Thereafter, liquidated damages in the amount of **\$125.00** per day will be assessed. Further information is available from **Matthew Baker, Office of State Buildings, matthew.baker@la.gov, (337)247-5469.**

3. Deckhand Training Facility, Delgado Community College, New Orleans, Louisiana, Project No. DCC.2021.

This project consists of a new two-story maritime deckhand training facility of approximately 3000 s.f. The facility will contain a teaching kitchen and dining area where students will learn how to prepare meals onboard vessels, a classroom, and a mock ship bridge that will overlook a mock barge. Students will participate in exercises to maneuver around barges, throw lines, build tow, and use industry equipment. The new facility should complement the existing Training Center at Delgado. The Designer shall prepare and submit all required drawings to Facility Planning and Control in AutoCAD and hard copy. Drawings shall follow the format specified in the "Instructions to Designers for AutoCAD Drawings Submittal". The funds available for construction are approximately **\$791,973.00** with a fee of approximately **\$70,662.00**. Contract design time is **120** consecutive calendar days; including **30** days review time. Thereafter, liquidated damages in the amount of **\$125.00** per day will be assessed. Further information is available from **James Royer, Delgado, (504)671-5477, jroyer@dcc.edu.**

4. Reroof, Associated Waterproofing and Related Equipment, Main Building, L.E. Fletcher Technical Community College, Thibodaux, Louisiana, Project No. 01-107-06B-11; 01-107-18-02, WBS F.01003966; F.01004079.

This project consists of removal of the existing roof system and related base flashings of roof sections A, B & C down to the existing decks, and the installation of a State of Louisiana approved 20 year warranted SBS Modified Bitumen roofing system for roof sections A & B, and a 20 year warranted symmetrical metal panel roofing system for roof section C, all in accordance with the manufacturer's recommendations for installation. The Designer shall be responsible for evaluating the existing decks (insulating or otherwise) to ensure that the roof decks are capable of accepting the new roofing system, associated waterproofing, and equipment to ensure no water migration through external elements into the new roofing system(s). The building will remain occupied for the duration of the Project. Primary and secondary drainage must meet current code requirements. FPC will not accept any exceptions for secondary drainage. The Designer shall prepare and submit all required drawings to Facility Planning and Control in AutoCAD and hard copy. Drawings shall follow the format specified in the "Instructions to Designers for AutoCAD Drawings Submittal". The funds available for construction are approximately **\$540,000.00** with a fee of approximately **\$42,299.00**. Contract design time is **180** consecutive calendar days; including **60** days review time. Thereafter, liquidated damages in the amount of **\$100.00** per day will be assessed. Further information is available from **Kevin Clark, Facility Planning and Control, kevin.clark@la.gov, (225)342-0571**.

GENERAL REQUIREMENTS APPLICABLE TO ALL PROJECTS:

Applicants are advised that design time ends when the Documents are "complete, coordinated and **ready for bid**" as stated in to Article 3.3.1 (4) of the Capital Improvements Projects Procedure Manual for Design and Construction. Documents will be considered to be "complete, coordinated and ready for bid" only if the advertisement for bid can be issued with no further corrections to the Documents. Design time will not necessarily end at the receipt of the initial Construction Documents Phase submittal by Facility Planning and Control. Any re-submittals required to complete the documents will be included in the design time.

In addition to the statutory requirements, professional liability insurance covering the work involved will be required in an amount specified in the following schedule. This will be required at the time the designer's contract is signed. Proof of coverage will be required at that time.

SCHEDULE

LIMITS OF PROFESSIONAL LIABILITY

<u>Construction Cost</u>	<u>Limit of Liability</u>
\$0 to \$10,000,000	\$1,000,000
\$10,000,001 to \$20,000,000	\$1,500,000
\$20,000,001 to \$50,000,000	\$3,000,000
Over \$50,000,000	To be determined by Owner

Applicant firms should be familiar with the above stated requirements prior to application. The

firm(s) selected for the project(s) will be required to sign the state's standard Contract Between Owner and Designer. When these projects are financed either partially or entirely with Bonds, the award of the contract is contingent upon the sale of bonds or the issuance of a line of credit by the State Bond Commission. The State shall incur no obligation to the designer until the Contract Between Owner and Designer is fully executed.

Firms will be expected to have all the expertise necessary to provide all architectural services required by the Louisiana Capital Improvement Projects Procedure Manual for Design and Construction for the projects for which they are applying. Unless indicated otherwise in the project description, there will be no additional fee for consultants.

Facility Planning and Control is a participant in the Small Entrepreneurship Program (the Hudson Initiative) and applicants are encouraged to consider participation. Information is available from the Office of Facility Planning and Control or on its website at www.doa.la.gov/Pages/ofpc/Index.aspx.

ANY PERSON REQUIRING SPECIAL ACCOMMODATIONS SHALL NOTIFY FACILITY PLANNING AND CONTROL OF THE TYPE(S) OF ACCOMMODATION REQUIRED NOT LESS THAN SEVEN (7) DAYS BEFORE THE SELECTION BOARD MEETING.

Applications shall be delivered or mailed or emailed to :
LOUISIANA ARCHITECTS SELECTION BOARD
c/o FACILITY PLANNING AND CONTROL

E-Mail: selection.board@la.gov	Deliver: 1201 North Third Street Claiborne Office Building Seventh Floor, Suite 7-160 Baton Rouge, LA 70802
Mail: Post Office Box 94095 Baton Rouge, LA 70804-9095	

Use this e-mail address for applications only. Do not send any other communications to this address.

The tentative meeting date for the Louisiana Architectural Selection Board is **Wednesday, July 15, 2020 at 10:00 AM at the Claiborne Building, 1201 North Third Street, Room 1-136C Thomas Jefferson, Baton Rouge, LA 70802.**