

Agency Budget Request

FISCAL YEAR 2021–2022



Lieutenant Governor

146 — Lieutenant Governor



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Signature Page

BUDGET REQUEST

Fiscal Year Ending June 30, 2022

NAME OF DEPARTMENT / AGENCY: Lieutenant Governor PHYSICAL ADDRESS: 1051 N. Third Street, 5th floor
BUDGET UNIT: Office of the Lt. Governor Baton Rouge, LA
SCHEDULE NUMBER: 04-146 ZIP CODE: 70804
TELEPHONE NUMBER: 225 342-7009 WEB ADDRESS: www.crt.state.la.us/lt-governor/

WE HEREBY CERTIFY THAT THE STATEMENTS AND FIGURES ON THE ACCOMPANYING FORMS ARE TRUE AND CORRECT TO THE BEST OF OUR KNOWLEDGE.

HEAD OF DEPARTMENT: <u><i>Nancy Watkins</i></u> PRINTED NAME/TITLE: <u>Nancy Watkins /Undersecretary</u> DATE: <u>October 23,2020</u> EMAIL ADDRESS: <u>nwatkins@crt.la.gov</u>	HEAD OF BUDGET UNIT: <u><i>Nancy Watkins</i></u> PRINTED NAME/TITLE: <u>Nancy Watkins /Undersecretary</u> DATE: <u>October 23,2020</u> EMAIL ADDRESS: <u>nwatkins@crt.la.gov</u>
PROGRAM CONTACT PERSON: <u>Julie Samson</u> TITLE: <u>Chief of Staff</u> TELEPHONE NUMBER: <u>225 342-7009</u> EMAIL ADDRESS: <u>jsamson@crt.la.gov</u>	FINANCIAL CONTACT PERSON: <u>Nancy Watkins</u> TITLE: <u>Undersecretary</u> TELEPHONE NUMBER: <u>225 342-8201</u> EMAIL ADDRESS: <u>nwatkins@crt.la.gov</u>

Operational Plan

DEPARTMENT ID: 04 OFFICE OF THE LIEUTENANT GOVERNOR
AGENCY ID: 146 OFFICE OF THE LIEUTENANT GOVERNOR

**OPERATIONAL PLAN
FY 2021-2022**

**OPERATIONAL PLAN FORM
DEPARTMENT DESCRIPTION**

DEPARTMENT NUMBER AND NAME: 146 OFFICE OF THE LIEUTENANT GOVERNOR

DEPARTMENT MISSION:

The Office of the Lieutenant Governor serves all citizens through activities that:

1. prepare the Lieutenant Governor to serve as Governor in the event of a vacancy in the Office of the Governor or the inability of the Governor to act as such;
2. focus and prioritize the efforts of the Department of Culture, Recreation and Tourism;
3. promote and market Louisiana as a preferred choice for retirement to preretiring and retired individuals in an effort to retain and attract retirees while enhancing communities and improving the economic climate statewide through ENCORE Louisiana and
4. promote civic participation and community activism through programs funded and supported by Volunteer Louisiana Commission.

DEPARTMENT GOAL(S):

1. By maintaining a working knowledge of state issues, the Lieutenant Governor will be prepared to serve as Governor if necessary.
2. Under the direction of ENCORE Louisiana , the Office of the Lieutenant Governor will develop and implement a retirement program that will assist Louisiana communities in attracting and retaining retirees, thereby increasing the economic impact of the 55 and older industry.
3. Through the effective and efficient administration of a program of grants, the Office of the Lieutenant Governor will significantly increase communities' ability to address critical needs and substantially enhance service learning opportunities among young people.

**OPERATIONAL PLAN FORM
AGENCY (BUDGET UNIT) DESCRIPTION**

AGENCY NUMBER AND NAME: 146 OFFICE OF THE LIEUTENANT GOVERNOR

AGENCY MISSION:

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1. prepare the Lieutenant Governor to serve as Governor in the event of a vacancy in the Office of the Governor or the inability of the Governor to act as such;
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3. Through the effective and efficient administration of a program of grants, the Office of the Lieutenant Governor will significantly increase communities' ability to address critical needs and substantially enhance service learning opportunities among young people.

STATEMENT OF AGENCY STRATEGIES FOR DEVELOPMENT AND IMPLEMENTATION OF HUMAN RESOURCE POLICIES THAT ARE HELPFUL AND BENEFICIAL TO WOMEN AND FAMILIES:

These strategies can be found in the Office of Management and Finance within the Office of the Secretary

**OPERATIONAL PLAN FORM
PROGRAM DESCRIPTION**

PROGRAM NAME: Program A - Administration

PROGRAM AUTHORIZATION: Article IV, Section 1(A), 6 and 15 of Louisiana State Constitution of 1974
Louisiana Revised Statutes 36:201-9, 49:202.1, 51:1317-1319

PROGRAM MISSION:

The mission of the Administration Program in the Office of the Lieutenant Governor is:

1. To participate in executive department activities designed to prepare the Lieutenant Governor to serve as Governor;
2. To serve as Commissioner of the Department of Culture, Recreation and Tourism; and
3. To develop and implement a retirement program that will result in retaining and attracting retirees to Louisiana.

PROGRAM GOAL(S):

Under the direction of ENCORE Louisiana, the Office of the Lieutenant Governor will develop and implement a retirement program that will assist Louisiana communities in retaining and attracting retirees, thereby increasing the economic impact of the 55 and older industry.

**OPERATIONAL PLAN FORM
PROGRAM DESCRIPTION**

PROGRAM NAME: Grants Program

PROGRAM AUTHORIZATION: RS 49:1111 - 1122

PROGRAM MISSION:

The mission of the Grants Program in the Office of the Lieutenant Governor is to build and foster the sustainability of high quality programs that meet the needs of Louisiana's citizens, to promote an ethic of service, and to encourage service as a means of community and state problem solving.

PROGRAM GOAL(S):

1. The AmeriCorps grants program in the Office of the Lieutenant Governor will improve communities' capacity to address critical educational, environmental, public safety and health and human needs.
2. The Online Statewide Volunteer Network (www.VolunteerLouisiana.gov) will increase the number of volunteers, match volunteers with volunteer opportunities that meet their interest and availability, allow nonprofit organizations to find volunteers with the appropriate skills to meet critical needs in the community, and assist in the rapid and efficient management of volunteers preparing for and responding to a disaster.

DEPARTMENT ID: 04-Office of the Lieutenant Governor
 AGENCY ID: 146-Office of the Lieutenant Governor
 PROGRAM ID: B - Grants

1. Through the Volunteer Louisiana Activity, promote national service in Louisiana and develop a high-quality, diverse portfolio of AmeriCorps subgrantees.

Louisiana: *Vision 2020* Link: N/A
 Children's Budget Link: N/A
 Human Resource Policies Beneficial to Women and Families Link: See strategy 1.4 in the Office of Management and Finance within the Office of the Secretary
 Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other): N/A

Explanatory Note: Due to the increased funding received by the Corporation for National and Community Service to support the recovery efforts of Louisiana, the Commission should see a substantial increase in the number of participants serving, parishes being served, and the number of people being served.

LaPAS PI CODE	L E V E L	PERFORMANCE INDICATOR NAME	PERFORMANCE INDICATOR VALUES						
			YEAREND PERFORMANCE STANDARD FY 2019 -2020	ACTUAL YEAREND PERFORMANCE FY 2019 -2020	PERFORMANCE STANDARD AS INITIALLY APPROPRIATED FY 2020 -2021	EXISTING PERFORMANCE STANDARD FY 2020 -2021	PERFORMANCE AT CONTINUATION BUDGET LEVEL FY 2021 -2022	PERFORMANCE AT EXECUTIVE BUDGET LEVEL FY 2021 -2022	PERFORMANCE STANDARD AS INITIALLY APPROPRIATED FY 2021 -2022
(NEW)	K	Number of organizations participating in AmeriCorps RFP process	0	0	19	19	19		
14698	S	Number of parishes with AmeriCorps national service projects	25	25	25	25	25		

DEPARTMENT ID: 04-Office of the Lieutenant Governor
 AGENCY ID: 146-Office of the Lieutenant Governor
 PROGRAM ID: B - Grants

2. Through the Volunteer Louisiana Activity, maximize the efficiency and effectiveness of volunteers in times of disaster.

Louisiana: Vision 2020 Link:NA

Children's Budget Link:N/A

Human Resource Policies Beneficial to Women and Families Link: See strategy 1.4 in the Office of Management and Finance within the Office of the Secretary

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other):N/A

Explanatory Note:

LaPAS PI CODE	L E V E L	PERFORMANCE INDICATOR NAME	PERFORMANCE INDICATOR VALUES						
			YEAREND PERFORMANCE STANDARD FY 2019 -2020	ACTUAL YEAREND PERFORMANCE FY 2019 -2020	PERFORMANCE STANDARD AS INITIALLY APPROPRIATED FY 2020 -2021	EXISTING PERFORMANCE STANDARD FY 2020 -2021	PERFORMANCE AT CONTINUATION BUDGET LEVEL FY 2021 -2022	PERFORMANCE AT EXECUTIVE BUDGET LEVEL FY 2021 -2022	PERFORMANCE STANDARD AS INITIALLY APPROPRIATED FY 2021 -2022
22333 (NEW)	K	Number of parishes with trained Citizen Corps/CERT teams	0	0	20	20	20		
22334 (NEW)	K	Number of media engagements from the public	0	0	100	100	100		

DEPARTMENT ID: 04-Office of the Lieutenant Governor
 AGENCY ID: 146-Office of the Lieutenant Governor
 PROGRAM ID: B - Grants

3. Through the Volunteer Louisiana Activity, to build a culture of service and volunteerism in Louisiana.

Louisiana: Vision 2020 Link:NA

Children's Budget Link:N/A

Human Resource Policies Beneficial to Women and Families Link: See strategy 1.4 in the Office of Management and Finance within the Office of the Secretary

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other):N/A

Statewide Outcome Goal: Transparent, Accountable, and Effective Government

Explanatory Note:

LaPAS PI CODE	L E V E L	PERFORMANCE INDICATOR NAME	PERFORMANCE INDICATOR VALUES						
			YEAREND PERFORMANCE STANDARD FY 2019 -2020	ACTUAL YEAREND PERFORMANCE FY 2019 -2020	PERFORMANCE STANDARD AS INITIALLY APPROPRIATED FY 2020 -2021	EXISTING PERFORMANCE STANDARD FY 2020 -2021	PERFORMANCE AT CONTINUATION BUDGET LEVEL FY 2021 -2022	PERFORMANCE AT EXECUTIVE BUDGET LEVEL FY 2021 -2022	PERFORMANCE STANDARD AS INITIALLY APPROPRIATED FY 2021 -2022
22337 (NEW)	S	Number of volunteers recognized by Volunteer Louisiana	0		1,000	1,000	1,000		
22719 (NEW)	S	Number of volunteer organizations listed	0		350	350	350		
(NEW)	S	Number of parishes with organizations listed	0		60	60	60		

DEPARTMENT ID: 06 - Department of Culture, Recreation and Tourism
 AGENCY ID: 041-146 - Office of the Lieutenant Governor
 PROGRAM ID: Office of the Lieutenant Governor

GENERAL PERFORMANCE INFORMATION:							
LaPAS PI CODE	PERFORMANCE INDICATOR NAME	PERFORMANCE INDICATOR VALUES					
		PRIOR YEAR ACTUAL FY 2014-2015	PRIOR YEAR ACTUAL FY 2015-2016	PRIOR YEAR ACTUAL FY 2016-2017	PRIOR YEAR ACTUAL FY 2017-2018	PRIOR YEAR ACTUAL FY 2018-2019	PRIOR YEAR ACTUAL FY 2019-2020
22719	Total number of volunteer service hours in Louisiana (in millions) ¹	138	126	74	74	81	81

¹ National statistics on volunteering are released by the Corporation for National and Community Service in a comprehensive annual study entitled, "Volunteering in America Report". The report is issued each year between the months of April-July and provides data estimates for the previous calendar year. The data is based on surveys of 100,000 individuals collected by the U.S. Census and the Bureau of Labor Statistics nationwide. The statistics in the state profiles are focused on volunteer service performed by LA residents (in-state volunteers) and do not include service by out-of-state volunteers.

**OPERATIONAL PLAN FORM
OPERATIONAL PLAN ADDENDA**

ORGANIZATION AND PROGRAM STRUCTURE CHARTS CHECKLIST:

Organization Chart Attached: X

Program Structure Chart Attached: X

OTHER: List any other attachments to operational plan.

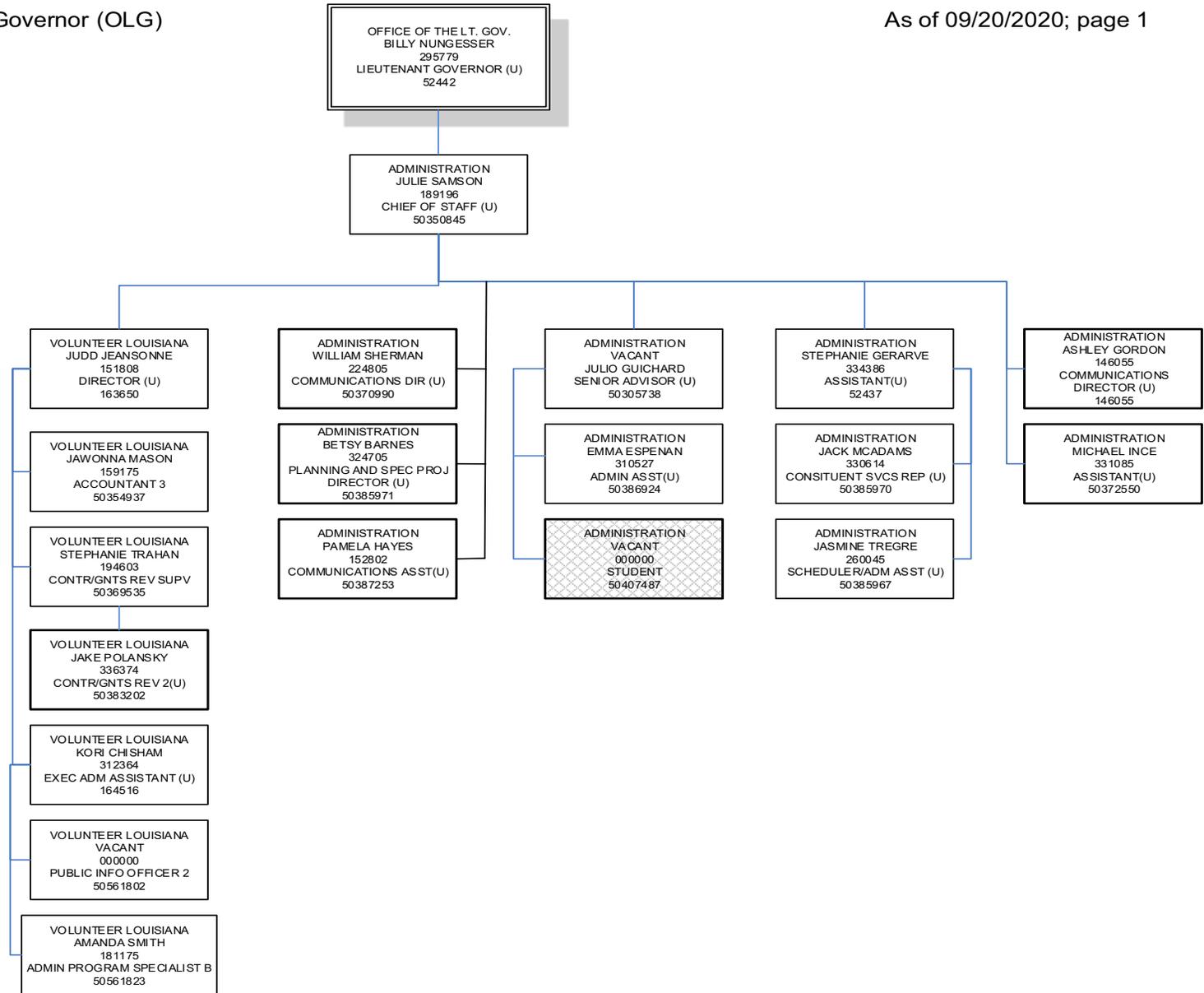
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- 2
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CONTACT PERSON(S):

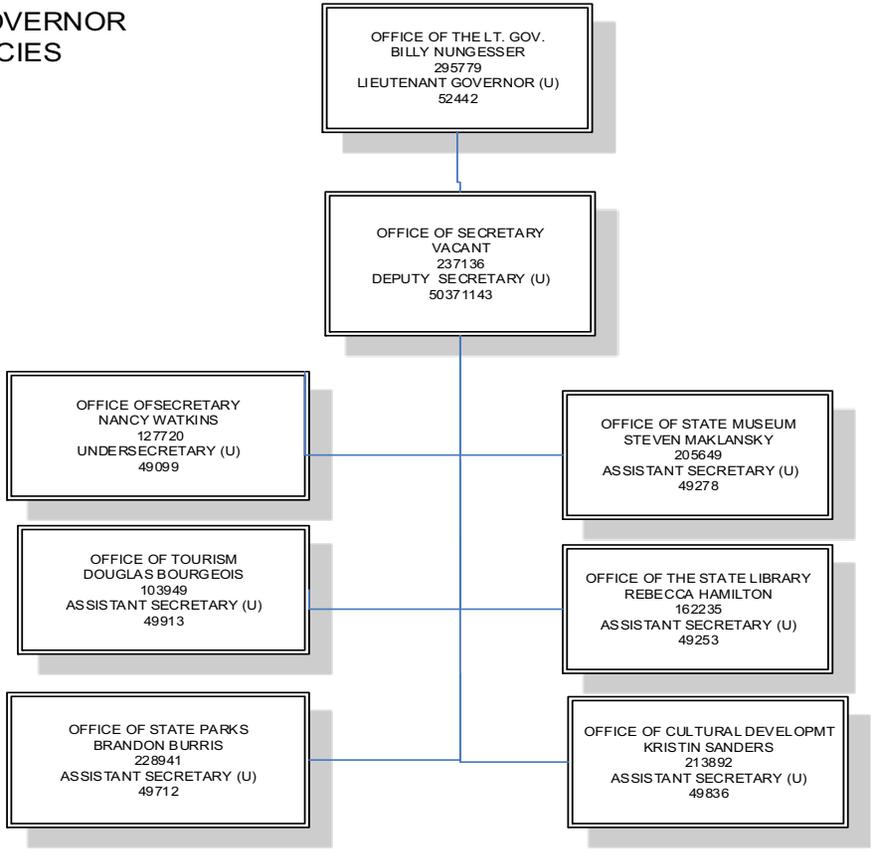
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HIERARCHY OF LT GOVERNOR
AND DCRT AGENCIES



Budget Request Overview

AGENCY SUMMARY STATEMENT

Total Agency

Means of Financing

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB	Percent Change
STATE GENERAL FUND (Direct)	1,092,868	1,102,663	2,235,100	1,132,437	102.70%
STATE GENERAL FUND BY:	—	—	—	—	—
INTERAGENCY TRANSFERS	809,372	1,095,750	—	(1,095,750)	(100.00)%
FEES & SELF-GENERATED	—	10,000	10,000	—	—
STATUTORY DEDICATIONS	—	—	—	—	—
FEDERAL FUNDS	4,855,325	5,912,545	5,912,545	—	—
TOTAL MEANS OF FINANCING	\$6,757,565	\$8,120,958	\$8,157,645	\$36,687	0.45%

Fees and Self-Generated

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB	Percent Change
Fees & Self-Generated	—	10,000	10,000	—	—
Total:	—	\$10,000	\$10,000	—	—

Statutory Dedications

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB	Percent Change
Total:	—	—	—	—	—

Agency Expenditures

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB	Percent Change
Salaries	577,974	630,996	677,238	46,242	7.33%
Other Compensation	310,938	338,501	338,501	—	—
Related Benefits	517,426	568,546	557,312	(11,234)	(1.98)%
TOTAL PERSONAL SERVICES	\$1,406,338	\$1,538,043	\$1,573,051	\$35,008	2.28%
Travel	30,024	30,793	31,486	693	2.25%
Operating Services	28,580	18,580	18,999	419	2.26%
Supplies	26,553	17,698	18,098	400	2.26%
TOTAL OPERATING EXPENSES	\$85,157	\$67,071	\$68,583	\$1,512	2.25%
PROFESSIONAL SERVICES	—	\$7,404	\$7,571	\$167	2.26%
Other Charges	5,159,548	6,365,218	6,365,218	—	—
Debt Service	—	—	—	—	—
Interagency Transfers	103,385	143,222	143,222	—	—
TOTAL OTHER CHARGES	\$5,262,933	\$6,508,440	\$6,508,440	—	—
Acquisitions	3,137	—	—	—	—
Major Repairs	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	\$3,137	—	—	—	—
TOTAL EXPENDITURES	\$6,757,565	\$8,120,958	\$8,157,645	\$36,687	0.45%

Agency Positions

Classified	—	—	—	—	—
Unclassified	7	7	7	—	—
TOTAL AUTHORIZED T.O. POSITIONS	7	7	7	—	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	8	8	8	—	—
TOTAL NON-T.O. FTE POSITIONS	—	—	—	—	—
TOTAL POSITIONS	15	15	15	—	—

Cost Detail

Means of Financing

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
State General Fund	1,092,868	1,102,663	2,235,100	1,132,437
Interagency Transfers	809,372	1,095,750	—	(1,095,750)
Fees & Self-Generated	—	10,000	10,000	—
Federal Funds	4,855,325	5,912,545	5,912,545	—
Total:	\$6,757,565	\$8,120,958	\$8,157,645	\$36,687

Salaries

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5110025	SAL-UNCLASS-TO-REG	577,974	630,996	677,238	46,242
Total Salaries:		\$577,974	\$630,996	\$677,238	\$46,242

Other Compensation

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5120010	COMPENSATION/WAGES	296,265	338,501	338,501	—
5120110	COMP-CL-NON TO-TERM	14,673	—	—	—
Total Other Compensation:		\$310,938	\$338,501	\$338,501	—

Related Benefits

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5130010	RET CONTR-STATE EMP	362,819	404,963	384,309	(20,654)
5130050	POSTRET BENEFITS	51,144	57,630	55,343	(2,287)
5130055	FICA TAX (OASDI)	—	400	—	(400)
5130060	MEDICARE TAX	12,526	11,254	13,896	2,642
5130065	UNEMPLOYMENT BENEFIT	4,829	—	—	—

Related Benefits (continued)

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5130070	GRP INS CONTRIBUTION	68,188	76,298	85,464	9,166
5130090	TAXABLE FRINGE BEN	17,921	18,001	18,300	299
Total Related Benefits:		\$517,426	\$568,546	\$557,312	\$(11,234)

Travel

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5210010	IN-STATE TRAVEL-ADM	11,562	15,793	16,148	355
5210050	OUT-OF-STATE TRV-ADM	14,698	15,000	15,338	338
5210055	OUT-OF-STTRV-CONF	206	—	—	—
5210085	TRAVEL-MILEAGE ALLOW	152	—	—	—
5210090	TRAVEL EXP REIMBURSE	46	—	—	—
5210110	CONFERENCE REG FEES	3,360	—	—	—
Total Travel:		\$30,024	\$30,793	\$31,486	\$693

Operating Services

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5310001	SERV-ADVERTISING	22	—	—	—
5310004	SERV-BANK FEES	41	—	—	—
5310005	SERV-PRINTING	41	1,000	1,023	23
5310007	SERV-TRANSPORTATION	234	—	—	—
5310010	SERV-DUES & OTHER	2,111	2,000	2,045	45
5310011	SERV-SUBSCRIPTIONS	977	—	—	—
5310014	SERV-DRUG TESTING	204	—	—	—
5310019	SERV-FREIGHT	—	2,500	2,556	56
5310021	SERV-FOOD SERV MGMT	160	—	—	—
5310400	SERV-MISC	6,680	5,000	5,113	113
5330017	MAINT-DATA SOFTWARE	1,730	2,000	2,045	45

Operating Services (continued)

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5330018	MAINT-AUTO REPAIRS	881	—	—	—
5330025	MAINT-HOSTING SVCS	—	100	102	2
5330026	MAINT-SOFTWRE MTCE	120	400	409	9
5340020	RENT-EQUIPMENT	2,593	—	—	—
5350001	UTIL-INTERNET PROVID	1,920	1,900	1,943	43
5350004	UTIL-TELEPHONE SERV	219	280	286	6
5350006	UTIL-MAIL/DEL/POST	108	3,400	3,477	77
5350008	UTIL-DEL UPS/FED EXP	10,464	—	—	—
5350020	UTIL-MAIL/DEL/POST	76	—	—	—
Total Operating Services:		\$28,580	\$18,580	\$18,999	\$419

Supplies

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5410001	SUP-OFFICE SUPPLIES	14,152	10,698	10,939	241
5410006	SUP-COMPUTER	7,315	200	205	5
5410013	SUP-FOOD & BEVERAGE	3,020	800	818	18
5410017	SUP-JANITORIAL	674	1,000	1,023	23
5410036	SUP-FUELTRAC	1,201	2,000	2,045	45
5410400	SUP-OTHER	190	3,000	3,068	68
Total Supplies:		\$26,553	\$17,698	\$18,098	\$400

Professional Services

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5510005	PROF SERV-LEGAL	—	7,404	7,571	167
Total Professional Services:		—	\$7,404	\$7,571	\$167

Other Charges

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5600000	TOTAL OTHER CHARGES	—	5,573,351	5,573,351	—
5610003	OTHER PUBLIC ASST	20,756	2,000	2,000	—
5620012	MISC-NON EE COMP	4,234,976	—	—	—
5620063	MISC-OPERATNG SVCS	20,178	150,626	150,626	—
5620064	MISC-PROF SVCS	211,763	159,446	159,446	—
5620065	MISC-SUPPLIES OTHER	40,138	15,600	15,600	—
5620066	MISC-TRVL IN STATE	16,522	13,500	13,500	—
5620067	MISC-TR OUT OF STATE	22,922	3,575	3,575	—
5620068	MISC-ACQ/MAJ REP OTH	24,293	—	—	—
5620069	MISC-INTERAGENCY OTH	776	700	700	—
5620072	MISC-OC SAL CLASS&UN	367,786	324,452	324,452	—
5620073	MISC-OC-SAL CLASS OT	275	—	—	—
5620074	MISC-OC-SAL CLSS TRM	751	—	—	—
5620078	MISC-OC-RETIRE-STEM	114,004	27,426	27,426	—
5620079	MISC-OC-RETIRE-TEACH	25,020	85,742	85,742	—
5620080	MISC-OC-RETIRE-OTHER	840	—	—	—
5620082	MISC-OC-MEDICARE TAX	5,097	2,800	2,800	—
5620083	MISC-OC-GRP INS CONT	29,431	6,000	6,000	—
5620127	MISC-BOOTH FEE	800	—	—	—
5620128	MISC-PROMO ITEMS	23,221	—	—	—
Total Other Charges:		\$5,159,548	\$6,365,218	\$6,365,218	—

Interagency Transfers

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5950001	IAT-COMMODITY/SERV	12,153	34,822	34,822	—
5950007	IAT-PRINTING	4,316	10,000	10,000	—
5950008	IAT-POSTAGE	2,636	7,000	7,000	—

Interagency Transfers *(continued)*

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5950014	IAT-TELEPHONE	11,809	16,000	16,000	—
5950017	IAT-INSURANCE	8,328	7,400	7,400	—
5950026	IAT-RENTALS	59,733	50,000	50,000	—
5950033	IAT-INTER AGY TRANS	769	15,000	15,000	—
5950058	IAT-TECH SVCS	3,642	3,000	3,000	—
Total Interagency Transfers:		\$103,385	\$143,222	\$143,222	—

Acquisitions

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5710224	ACQ-OFFICE FURN&EQP	3,137	—	—	—
Total Acquisitions:		\$3,137	—	—	—
Total Agency Expenditures:		\$6,757,565	\$8,120,958	\$8,157,645	\$36,687

PROGRAM SUMMARY STATEMENT

1461 - Administrative

Means of Financing

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB	Percent Change
STATE GENERAL FUND (Direct)	961,053	994,937	2,003,599	1,008,662	101.38%
STATE GENERAL FUND BY:	—	—	—	—	—
INTERAGENCY TRANSFERS	702,970	971,975	—	(971,975)	(100.00)%
FEES & SELF-GENERATED	—	—	—	—	—
STATUTORY DEDICATIONS	—	—	—	—	—
FEDERAL FUNDS	—	—	—	—	—
TOTAL MEANS OF FINANCING	\$1,664,023	\$1,966,912	\$2,003,599	\$36,687	1.87%

Program Expenditures

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB	Percent Change
Salaries	577,974	630,996	677,238	46,242	7.33%
Other Compensation	310,938	338,501	338,501	—	—
Related Benefits	517,426	568,546	557,312	(11,234)	(1.98)%
TOTAL PERSONAL SERVICES	\$1,406,338	\$1,538,043	\$1,573,051	\$35,008	2.28%
Travel	30,024	30,793	31,486	693	2.25%
Operating Services	28,580	18,580	18,999	419	2.26%
Supplies	26,553	17,698	18,098	400	2.26%
TOTAL OPERATING EXPENSES	\$85,157	\$67,071	\$68,583	\$1,512	2.25%
PROFESSIONAL SERVICES	—	\$7,404	\$7,571	\$167	2.26%
Other Charges	66,006	211,172	211,172	—	—
Debt Service	—	—	—	—	—
Interagency Transfers	103,385	143,222	143,222	—	—
TOTAL OTHER CHARGES	\$169,391	\$354,394	\$354,394	—	—
Acquisitions	3,137	—	—	—	—
Major Repairs	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	\$3,137	—	—	—	—
TOTAL EXPENDITURES	\$1,664,023	\$1,966,912	\$2,003,599	\$36,687	1.87%

Program Positions

Classified	—	—	—	—	—
Unclassified	7	7	7	—	—
TOTAL AUTHORIZED T.O. POSITIONS	7	7	7	—	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—	—	—	—	—
TOTAL NON-T.O. FTE POSITIONS	—	—	—	—	—
TOTAL POSITIONS	7	7	7	—	—

Cost Detail

Means of Financing

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
State General Fund	961,053	994,937	2,003,599	1,008,662
Interagency Transfers	702,970	971,975	—	(971,975)
Total:	\$1,664,023	\$1,966,912	\$2,003,599	\$36,687

Salaries

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5110025	SAL-UNCLASS-TO-REG	577,974	630,996	677,238	46,242
Total Salaries:		\$577,974	\$630,996	\$677,238	\$46,242

Other Compensation

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5120010	COMPENSATION/WAGES	296,265	338,501	338,501	—
5120110	COMP-CL-NON TO-TERM	14,673	—	—	—
Total Other Compensation:		\$310,938	\$338,501	\$338,501	—

Related Benefits

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5130010	RET CONTR-STATE EMP	362,819	404,963	384,309	(20,654)
5130050	POSTRET BENEFITS	51,144	57,630	55,343	(2,287)
5130055	FICA TAX (OASDI)	—	400	—	(400)
5130060	MEDICARE TAX	12,526	11,254	13,896	2,642
5130065	UNEMPLOYMENT BENEFIT	4,829	—	—	—
5130070	GRP INS CONTRIBUTION	68,188	76,298	85,464	9,166
5130090	TAXABLE FRINGE BEN	17,921	18,001	18,300	299
Total Related Benefits:		\$517,426	\$568,546	\$557,312	\$(11,234)

Travel

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5210010	IN-STATE TRAVEL-ADM	11,562	15,793	16,148	355
5210050	OUT-OF-STATE TRV-ADM	14,698	15,000	15,338	338
5210055	OUT-OF-STTRV-CONF	206	—	—	—
5210085	TRAVEL-MILEAGE ALLOW	152	—	—	—
5210090	TRAVEL EXP REIMBURSE	46	—	—	—
5210110	CONFERENCE REG FEES	3,360	—	—	—
Total Travel:		\$30,024	\$30,793	\$31,486	\$693

Operating Services

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5310001	SERV-ADVERTISING	22	—	—	—
5310004	SERV-BANK FEES	41	—	—	—
5310005	SERV-PRINTING	41	1,000	1,023	23
5310007	SERV-TRANSPORTATION	234	—	—	—
5310010	SERV-DUES & OTHER	2,111	2,000	2,045	45
5310011	SERV-SUBSCRIPTIONS	977	—	—	—
5310014	SERV-DRUG TESTING	204	—	—	—
5310019	SERV-FREIGHT	—	2,500	2,556	56
5310021	SERV-FOOD SERV MGMT	160	—	—	—
5310400	SERV-MISC	6,680	5,000	5,113	113
5330017	MAINT-DATA SOFTWARE	1,730	2,000	2,045	45
5330018	MAINT-AUTO REPAIRS	881	—	—	—
5330025	MAINT-HOSTING SVCS	—	100	102	2
5330026	MAINT-SOFTWRE MTCE	120	400	409	9
5340020	RENT-EQUIPMENT	2,593	—	—	—
5350001	UTIL-INTERNET PROVID	1,920	1,900	1,943	43
5350004	UTIL-TELEPHONE SERV	219	280	286	6

Operating Services *(continued)*

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5350006	UTIL-MAIL/DEL/POST	108	3,400	3,477	77
5350008	UTIL-DEL UPS/FED EXP	10,464	—	—	—
5350020	UTIL-MAIL/DEL/POST	76	—	—	—
Total Operating Services:		\$28,580	\$18,580	\$18,999	\$419

Supplies

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5410001	SUP-OFFICE SUPPLIES	14,152	10,698	10,939	241
5410006	SUP-COMPUTER	7,315	200	205	5
5410013	SUP-FOOD & BEVERAGE	3,020	800	818	18
5410017	SUP-JANITORIAL	674	1,000	1,023	23
5410036	SUP-FUELTRAC	1,201	2,000	2,045	45
5410400	SUP-OTHER	190	3,000	3,068	68
Total Supplies:		\$26,553	\$17,698	\$18,098	\$400

Professional Services

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5510005	PROF SERV-LEGAL	—	7,404	7,571	167
Total Professional Services:		—	\$7,404	\$7,571	\$167

Other Charges

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5610003	OTHER PUBLIC ASST	20,583	—	—	—
5620063	MISC-OPERATNG SVCS	4,626	106,226	106,226	—
5620064	MISC-PROF SVCS	4,400	104,946	104,946	—
5620065	MISC-SUPPLIES OTHER	6,242	—	—	—

Other Charges *(continued)*

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5620066	MISC-TRVL IN STATE	1,953	—	—	—
5620067	MISC-TR OUT OF STATE	3,582	—	—	—
5620068	MISC-ACQ/MAJ REP OTH	599	—	—	—
5620127	MISC-BOOTH FEE	800	—	—	—
5620128	MISC-PROMO ITEMS	23,221	—	—	—
Total Other Charges:		\$66,006	\$211,172	\$211,172	—

Interagency Transfers

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5950001	IAT-COMMODITY/SERV	12,153	34,822	34,822	—
5950007	IAT-PRINTING	4,316	10,000	10,000	—
5950008	IAT-POSTAGE	2,636	7,000	7,000	—
5950014	IAT-TELEPHONE	11,809	16,000	16,000	—
5950017	IAT-INSURANCE	8,328	7,400	7,400	—
5950026	IAT-RENTALS	59,733	50,000	50,000	—
5950033	IAT-INTER AGY TRANS	769	15,000	15,000	—
5950058	IAT-TECH SVCS	3,642	3,000	3,000	—
Total Interagency Transfers:		\$103,385	\$143,222	\$143,222	—

Acquisitions

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5710224	ACQ-OFFICE FURN&EQP	3,137	—	—	—
Total Acquisitions:		\$3,137	—	—	—
Total Expenditures for Program 1461		\$1,664,023	\$1,966,912	\$2,003,599	\$36,687

1462 - Grants

Means of Financing

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB	Percent Change
STATE GENERAL FUND (Direct)	131,815	107,726	231,501	123,775	114.90%
STATE GENERAL FUND BY:	—	—	—	—	—
INTERAGENCY TRANSFERS	106,402	123,775	—	(123,775)	(100.00)%
FEES & SELF-GENERATED	—	10,000	10,000	—	—
STATUTORY DEDICATIONS	—	—	—	—	—
FEDERAL FUNDS	4,855,325	5,912,545	5,912,545	—	—
TOTAL MEANS OF FINANCING	\$5,093,542	\$6,154,046	\$6,154,046	—	—

Fees and Self-Generated

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB	Percent Change
Fees & Self-Generated	—	10,000	10,000	—	—
Total:	—	\$10,000	\$10,000	—	—

Program Expenditures

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB	Percent Change
Salaries	—	—	—	—	—
Other Compensation	—	—	—	—	—
Related Benefits	—	—	—	—	—
TOTAL PERSONAL SERVICES	—	—	—	—	—
Travel	—	—	—	—	—
Operating Services	—	—	—	—	—
Supplies	—	—	—	—	—
TOTAL OPERATING EXPENSES	—	—	—	—	—
PROFESSIONAL SERVICES	—	—	—	—	—
Other Charges	5,093,542	6,154,046	6,154,046	—	—
Debt Service	—	—	—	—	—
Interagency Transfers	—	—	—	—	—
TOTAL OTHER CHARGES	\$5,093,542	\$6,154,046	\$6,154,046	—	—
Acquisitions	—	—	—	—	—
Major Repairs	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	—	—	—	—
TOTAL EXPENDITURES	\$5,093,542	\$6,154,046	\$6,154,046	—	—

Program Positions

Classified	—	—	—	—	—
Unclassified	—	—	—	—	—
TOTAL AUTHORIZED T.O. POSITIONS	—	—	—	—	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	8	8	8	—	—
TOTAL NON-T.O. FTE POSITIONS	—	—	—	—	—
TOTAL POSITIONS	8	8	8	—	—

Cost Detail

Means of Financing

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
State General Fund	131,815	107,726	231,501	123,775
Interagency Transfers	106,402	123,775	—	(123,775)
Fees & Self-Generated	—	10,000	10,000	—
Federal Funds	4,855,325	5,912,545	5,912,545	—
Total:	\$5,093,542	\$6,154,046	\$6,154,046	—

Other Charges

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5600000	TOTAL OTHER CHARGES	—	5,573,351	5,573,351	—
5610003	OTHER PUBLIC ASST	174	2,000	2,000	—
5620012	MISC-NON EE COMP	4,234,976	—	—	—
5620063	MISC-OPERATNG SVCS	15,552	44,400	44,400	—
5620064	MISC-PROF SVCS	207,363	54,500	54,500	—
5620065	MISC-SUPPLIES OTHER	33,896	15,600	15,600	—
5620066	MISC-TRVL IN STATE	14,569	13,500	13,500	—
5620067	MISC-TR OUT OF STATE	19,339	3,575	3,575	—
5620068	MISC-ACQ/MAJ REP OTH	23,694	—	—	—
5620069	MISC-INTERAGENCY OTH	776	700	700	—
5620072	MISC-OC SAL CLASS&UN	367,786	324,452	324,452	—
5620073	MISC-OC-SAL CLASS OT	275	—	—	—
5620074	MISC-OC-SAL CLSS TRM	751	—	—	—
5620078	MISC-OC-RETIRE-STEM	114,004	27,426	27,426	—
5620079	MISC-OC-RETIRE-TEACH	25,020	85,742	85,742	—
5620080	MISC-OC-RETIRE-OTHER	840	—	—	—
5620082	MISC-OC-MEDICARE TAX	5,097	2,800	2,800	—

Other Charges *(continued)*

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5620083	MISC-OC-GRP INS CONT	29,431	6,000	6,000	—
Total Other Charges:		\$5,093,542	\$6,154,046	\$6,154,046	—
Total Expenditures for Program 1462		\$5,093,542	\$6,154,046	\$6,154,046	—
Total Agency Expenditures:		\$6,757,565	\$8,120,958	\$8,157,645	\$36,687

SOURCE OF FUNDING SUMMARY

Agency Overview

Interagency Transfers

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB	Form ID
INTERAGENCY TRANSFERS	809,372	1,095,750	—	(1,095,750)	3121
Total Interagency Transfers	\$809,372	\$1,095,750	—	\$(1,095,750)	

Fees & Self-Generated

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB	Form ID
INTERAGENCY TRANSFERS	—	—	—	—	3121
FEES & SELF GENERATED	—	10,000	10,000	—	3480
Total Fees & Self-Generated	—	\$10,000	\$10,000	—	

Federal Funds

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB	Form ID
INTERAGENCY TRANSFERS	—	—	—	—	3121
FEDERAL	4,855,325	5,912,545	5,912,545	—	3478
Total Federal Funds	\$4,855,325	\$5,912,545	\$5,912,545	—	
Total Sources of Funding:	\$5,664,697	\$7,018,295	\$5,922,545	\$(1,095,750)	

SOURCE OF FUNDING DETAIL

Interagency Transfers

Form 3121 — 146- Source Funding IAT BR6A

Expenditures	Existing Operating Budget as of 10/01/2020			FY2021-2022 Total Request			FY2022-2023 Projected		
	Means of Financing	In-Kind Match	Cash Match	Means of Financing	In-Kind Match	Cash Match	Means of Financing	In-Kind Match	Cash Match
Salaries	267,778	—	—	—	—	—	—	—	—
Other Compensation	310,476	—	—	—	—	—	—	—	—
Related Benefits	287,495	—	—	—	—	—	—	—	—
TOTAL PERSONAL SERVICES	\$865,749	—	—	—	—	—	—	—	—
Travel	—	—	—	—	—	—	—	—	—
Operating Services	—	—	—	—	—	—	—	—	—
Supplies	—	—	—	—	—	—	—	—	—
TOTAL OPERATING EXPENSES	—	—	—	—	—	—	—	—	—
PROFESSIONAL SERVICES	—	—	—	—	—	—	—	—	—
Other Charges	230,001	—	123,775	—	—	—	—	—	—
Debt Service	—	—	—	—	—	—	—	—	—
Interagency Transfers	—	—	—	—	—	—	—	—	—
TOTAL OTHER CHARGES	\$230,001	—	\$123,775	—	—	—	—	—	—
Acquisitions	—	—	—	—	—	—	—	—	—
Major Repairs	—	—	—	—	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	—	—	—	—	—	—	—	—
TOTAL EXPENDITURES	\$1,095,750	—	\$123,775	—	—	—	—	—	—

Form 3121 — 146- Source Funding IAT BR6A

Question	Narrative Response
State the purpose, source and legal citation.	\$329,132 -These funds are for the operation of Encore, Louisiana Commission(Retire Louisiana)funded by the Office of Tourism \$519,068 -These funds are for the operation of the Administration Program Funded by the Office of Tourism \$123,775 -These funds are for the operation of the Grants Program(match), funded by the Office of Tourism
Agency discretion or Federal requirement?	\$971,975 The line items are primarily at the discretion of the agency.
Describe any budgetary peculiarities.	N/A
Is the Total Request amount for multiple years?	No
Additional information or comments.	Funding is not being requested from the Office of Tourism. Encore Louisiana(Retire Louisiana) and the Administration Program is requesting a revenue swap. State General Funds to replace IAT funding.
Provide the amount of any indirect costs.	N/A
Any indirect costs funded with other MOF?	
Objectives and indicators in the Operational Plan.	
Additional information or comments.	

Fees & Self-Generated

Form 3121 — 146- Source Funding IAT BR6A

Expenditures	Existing Operating Budget as of 10/01/2020			FY2021-2022 Total Request			FY2022-2023 Projected		
	Means of Financing	In-Kind Match	Cash Match	Means of Financing	In-Kind Match	Cash Match	Means of Financing	In-Kind Match	Cash Match
Salaries	—	—	—	—	—	—	—	—	—
Other Compensation	—	—	—	—	—	—	—	—	—
Related Benefits	—	—	—	—	—	—	—	—	—
TOTAL PERSONAL SERVICES	—	—	—	—	—	—	—	—	—
Travel	—	—	—	—	—	—	—	—	—
Operating Services	—	—	—	—	—	—	—	—	—
Supplies	—	—	—	—	—	—	—	—	—
TOTAL OPERATING EXPENSES	—	—	—	—	—	—	—	—	—
PROFESSIONAL SERVICES	—	—	—	—	—	—	—	—	—
Other Charges	—	—	—	—	—	—	—	—	—
Debt Service	—	—	—	—	—	—	—	—	—
Interagency Transfers	—	—	—	—	—	—	—	—	—
TOTAL OTHER CHARGES	—	—	—	—	—	—	—	—	—
Acquisitions	—	—	—	—	—	—	—	—	—
Major Repairs	—	—	—	—	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	—	—	—	—	—	—	—	—
TOTAL EXPENDITURES	—	—	—	—	—	—	—	—	—

Form 3121 — 146- Source Funding IAT BR6A

Question	Narrative Response
State the purpose, source and legal citation.	\$329,132 -These funds are for the operation of Encore, Louisiana Commission(Retire Louisiana)funded by the Office of Tourism \$519,068 -These funds are for the operation of the Administration Program Funded by the Office of Tourism \$123,775 -These funds are for the operation of the Grants Program(match), funded by the Office of Tourism
Agency discretion or Federal requirement?	\$971,975 The line items are primarily at the discretion of the agency.
Describe any budgetary peculiarities.	N/A
Is the Total Request amount for multiple years?	No
Additional information or comments.	Funding is not being requested from the Office of Tourism. Encore Louisiana(Retire Louisiana) and the Administration Program is requesting a revenue swap. State General Funds to replace IAT funding.
Provide the amount of any indirect costs.	N/A
Any indirect costs funded with other MOF?	
Objectives and indicators in the Operational Plan.	
Additional information or comments.	

Form 3480 — 146- BR Self Gen

Expenditures	Existing Operating Budget as of 10/01/2020			FY2021-2022 Total Request			FY2022-2023 Projected		
	Means of Financing	In-Kind Match	Cash Match	Means of Financing	In-Kind Match	Cash Match	Means of Financing	In-Kind Match	Cash Match
Salaries	—	—	—	—	—	—	—	—	—
Other Compensation	—	—	—	—	—	—	—	—	—
Related Benefits	—	—	—	—	—	—	—	—	—
TOTAL PERSONAL SERVICES	—	—	—	—	—	—	—	—	—
Travel	—	—	—	—	—	—	—	—	—
Operating Services	—	—	—	—	—	—	—	—	—
Supplies	—	—	—	—	—	—	—	—	—
TOTAL OPERATING EXPENSES	—	—	—	—	—	—	—	—	—
PROFESSIONAL SERVICES	—	—	—	—	—	—	—	—	—
Other Charges	10,000	—	—	10,000	—	—	—	—	—
Debt Service	—	—	—	—	—	—	—	—	—
Interagency Transfers	—	—	—	—	—	—	—	—	—
TOTAL OTHER CHARGES	\$10,000	—	—	\$10,000	—	—	—	—	—
Acquisitions	—	—	—	—	—	—	—	—	—
Major Repairs	—	—	—	—	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	—	—	—	—	—	—	—	—
TOTAL EXPENDITURES	\$10,000	—	—	\$10,000	—	—	—	—	—

Form 3480 — 146- BR Self Gen

Question	Narrative Response
State the purpose, source and legal citation.	Self-generated Revenues - Contributions General Appropriation Bill
Agency discretion or Federal requirement?	N/A
Describe any budgetary peculiarities.	N/A
Is the Total Request amount for multiple years?	No
Additional information or comments.	N/A
Provide the amount of any indirect costs.	N/A
Any indirect costs funded with other MOF?	N/A
Objectives and indicators in the Operational Plan.	N/A
Additional information or comments.	N/A

Federal Funds

Form 3121 — 146- Source Funding IAT BR6A

Expenditures	Existing Operating Budget as of 10/01/2020			FY2021-2022 Total Request			FY2022-2023 Projected		
	Means of Financing	In-Kind Match	Cash Match	Means of Financing	In-Kind Match	Cash Match	Means of Financing	In-Kind Match	Cash Match
Salaries	—	—	—	—	—	—	—	—	—
Other Compensation	—	—	—	—	—	—	—	—	—
Related Benefits	—	—	—	—	—	—	—	—	—
TOTAL PERSONAL SERVICES	—	—	—	—	—	—	—	—	—
Travel	—	—	—	—	—	—	—	—	—
Operating Services	—	—	—	—	—	—	—	—	—
Supplies	—	—	—	—	—	—	—	—	—
TOTAL OPERATING EXPENSES	—	—	—	—	—	—	—	—	—
PROFESSIONAL SERVICES	—	—	—	—	—	—	—	—	—
Other Charges	—	—	—	—	—	—	—	—	—
Debt Service	—	—	—	—	—	—	—	—	—
Interagency Transfers	—	—	—	—	—	—	—	—	—
TOTAL OTHER CHARGES	—	—	—	—	—	—	—	—	—
Acquisitions	—	—	—	—	—	—	—	—	—
Major Repairs	—	—	—	—	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	—	—	—	—	—	—	—	—
TOTAL EXPENDITURES	—	—	—	—	—	—	—	—	—

Form 3121 — 146- Source Funding IAT BR6A

Question	Narrative Response
State the purpose, source and legal citation.	\$329,132 -These funds are for the operation of Encore, Louisiana Commission(Retire Louisiana)funded by the Office of Tourism \$519,068 -These funds are for the operation of the Administration Program Funded by the Office of Tourism \$123,775 -These funds are for the operation of the Grants Program(match), funded by the Office of Tourism
Agency discretion or Federal requirement?	\$971,975 The line items are primarily at the discretion of the agency.
Describe any budgetary peculiarities.	N/A
Is the Total Request amount for multiple years?	No
Additional information or comments.	Funding is not being requested from the Office of Tourism. Encore Louisiana(Retire Louisiana) and the Administration Program is requesting a revenue swap. State General Funds to replace IAT funding.
Provide the amount of any indirect costs.	N/A
Any indirect costs funded with other MOF?	
Objectives and indicators in the Operational Plan.	
Additional information or comments.	

Form 3478 — 146 - BR6A Federal

Expenditures	Existing Operating Budget as of 10/01/2020			FY2021-2022 Total Request			FY2022-2023 Projected		
	Means of Financing	In-Kind Match	Cash Match	Means of Financing	In-Kind Match	Cash Match	Means of Financing	In-Kind Match	Cash Match
Salaries	—	—	—	—	—	—	—	—	—
Other Compensation	—	—	—	—	—	—	—	—	—
Related Benefits	—	—	—	—	—	—	—	—	—
TOTAL PERSONAL SERVICES	—	—	—	—	—	—	—	—	—
Travel	—	—	—	—	—	—	—	—	—
Operating Services	—	—	—	—	—	—	—	—	—
Supplies	—	—	—	—	—	—	—	—	—
TOTAL OPERATING EXPENSES	—	—	—	—	—	—	—	—	—
PROFESSIONAL SERVICES	—	—	—	—	—	—	—	—	—
Other Charges	5,912,545	—	231,501	5,912,545	—	—	—	—	—
Debt Service	—	—	—	—	—	—	—	—	—
Interagency Transfers	—	—	—	—	—	—	—	—	—
TOTAL OTHER CHARGES	\$5,912,545	—	\$231,501	\$5,912,545	—	—	—	—	—
Acquisitions	—	—	—	—	—	—	—	—	—
Major Repairs	—	—	—	—	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	—	—	—	—	—	—	—	—
TOTAL EXPENDITURES	\$5,912,545	—	\$231,501	\$5,912,545	—	—	—	—	—

Form 3478 — 146 - BR6A Federal

Question	Narrative Response
State the purpose, source and legal citation.	Federal Funds are received from the Corporation for National and Community Service in Washington D.C. These grants are for the purpose of administering national service programs in Louisiana, developing and funding AmeriCorps volunteer programs. These grants are part of a national endeavor to address critical community needs in the areas of education, the environment, health care, and public safety.
Agency discretion or Federal requirement?	Agency discretion as submitted and approved in the grant process.
Describe any budgetary peculiarities.	This project is expected to be renewed on an annual basis for a three year period.
Is the Total Request amount for multiple years?	Funds not expended at the end of the current year may be carried forward until the grant is expended.
Additional information or comments.	
Provide the amount of any indirect costs.	
Any indirect costs funded with other MOF?	
Objectives and indicators in the Operational Plan.	
Additional information or comments.	

EXPENDITURES BY MEANS OF FINANCING

Existing Operating Budget

Expenditures	Used as a Cash Match	Total Means of Financing By Expenditure	Total State General Fund	Interagency Transfers Form ID 3121 INTERAGENCY TRANSFERS	Fees & Self-Generated Form ID 3480 FEES & SELF GENERATED	Federal Funds Form ID 3478 FEDERAL
Salaries	—	630,996	363,218	267,778	—	—
Other Compensation	—	338,501	28,025	310,476	—	—
Related Benefits	—	568,546	281,051	287,495	—	—
TOTAL PERSONAL SERVICES	—	\$1,538,043	\$672,294	\$865,749	—	—
Travel	—	30,793	30,793	—	—	—
Operating Services	—	18,580	18,580	—	—	—
Supplies	—	17,698	17,698	—	—	—
TOTAL OPERATING EXPENSES	—	\$67,071	\$67,071	—	—	—
PROFESSIONAL SERVICES	—	\$7,404	\$7,404	—	—	—
Other Charges	355,276	6,365,218	212,672	230,001	10,000	5,912,545
Debt Service	—	—	—	—	—	—
Interagency Transfers	—	143,222	143,222	—	—	—
TOTAL OTHER CHARGES	\$355,276	\$6,508,440	\$355,894	\$230,001	\$10,000	\$5,912,545
Acquisitions	—	—	—	—	—	—
Major Repairs	—	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	—	—	—	—	—
TOTAL EXPENDITURES	\$355,276	\$8,120,958	\$1,102,663	\$1,095,750	\$10,000	\$5,912,545

Total Request

Expenditures	Used as a Cash Match	Total Means of Financing By Expenditure	Total State General Fund	Fees & Self-Generated Form ID 3480 FEES & SELF GENERATED	Federal Funds Form ID 3478 FEDERAL
Salaries	—	677,238	677,238	—	—
Other Compensation	—	338,501	338,501	—	—
Related Benefits	—	557,312	557,312	—	—
TOTAL PERSONAL SERVICES	—	\$1,573,051	\$1,573,051	—	—
Travel	—	31,486	31,486	—	—
Operating Services	—	18,999	18,999	—	—
Supplies	—	18,098	18,098	—	—
TOTAL OPERATING EXPENSES	—	\$68,583	\$68,583	—	—
PROFESSIONAL SERVICES	—	\$7,571	\$7,571	—	—
Other Charges	—	6,365,218	442,673	10,000	5,912,545
Debt Service	—	—	—	—	—
Interagency Transfers	—	143,222	143,222	—	—
TOTAL OTHER CHARGES	—	\$6,508,440	\$585,895	\$10,000	\$5,912,545
Acquisitions	—	—	—	—	—
Major Repairs	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	—	—	—	—
TOTAL EXPENDITURES	—	\$8,157,645	\$2,235,100	\$10,000	\$5,912,545

REVENUE COLLECTIONS/INCOME

Interagency Transfers

003 - Interagency Transfers

Source	Commitment Item	Commitment Item Name	FY2019-2020 Actuals	FY-2021 Estimate	FY2021-2022 Projected	Over/Under Current Year Estimate
SOURCE						
DCRT/LOT	4710059	MR-FROM STATE AGENCY	809,372	923,775	—	(923,775)
Total Collections/Income			\$809,372	\$923,775	—	\$(923,775)
TYPE						
Expenditures Source of Funding Form (BR-6)			809,372	1,095,750	—	(1,095,750)
Total Expenditures, Transfers and Carry Forwards to Next FY			\$809,372	\$1,095,750	—	\$(1,095,750)
Difference in Total Collections/Income and Total Expenditures, Transfers and Carry Forwards to Next FY			—	\$(171,975)	—	\$171,975

Fees & Self-Generated

002 - Fees & Self-Generated

Source	Commitment Item	Commitment Item Name	FY2019-2020 Actuals	FY-2021 Estimate	FY2021-2022 Projected	Over/Under Current Year Estimate
SOURCE						
ADMINISTRATIVE FEES	4710029	MR-PRIVATE SOURCES	—	10,000	10,000	—
Total Collections/Income			—	\$10,000	\$10,000	—
TYPE						
Expenditures Source of Funding Form (BR-6)			—	10,000	10,000	—
Total Expenditures, Transfers and Carry Forwards to Next FY			—	\$10,000	\$10,000	—
Difference in Total Collections/Income and Total Expenditures, Transfers and Carry Forwards to Next FY			—	—	—	—

Federal Funds

006 - Federal Funds

Source	Commitment Item	Commitment Item Name	FY2019-2020 Actuals	FY-2021 Estimate	FY2021-2022 Projected	Over/Under Current Year Estimate
SOURCE						
ADMINISTRATIVE FEES	4060035	FR-OTHER	4,963,006	5,912,545	5,912,545	—
PRIOR YEAR ROLL FWD	4830016	PY CASH CARRYOVER	295,517	—	—	—
Total Collections/Income			\$5,258,523	\$5,912,545	\$5,912,545	—
TYPE						
Expenditures Source of Funding Form (BR-6)			4,855,325	5,912,545	5,912,545	—
Total Expenditures, Transfers and Carry Forwards to Next FY			\$4,855,325	\$5,912,545	\$5,912,545	—
Difference in Total Collections/Income and Total Expenditures, Transfers and Carry Forwards to Next FY			\$403,198	—	—	—

Justification of Differences

Form 3353 — 146 - Revenue Source BR-7

Question	Narrative Response
Explain any transfers to other appropriations.	
Break out INA by Source of Funding.	
Additional information or comments.	

SCHEDULE OF REQUESTED EXPENDITURES

1461 - Administrative

Travel

FY2021-2022 Request	Description
15,338	The Lieutenant Governor attends meetings of the Association of Lieutenant Governors and other department related meetings.
16,148	The Lieutenant Governor is required to make personal appearances, attend meetings and conferences throughout the state in performance of the duties of his office. The Director of the ENCORE! Louisiana (Retire Louisiana) attends meetings throughout the state.
\$31,486	Total Travel

Operating Services

FY2021-2022 Request	Description
102	Equipment maintenance is requested for computer/printers, fax machine and other office equipment
2,045	Membership dues are for the National Lieutenant Governor's Association and the Public Relations Association of Louisiana. Subscriptions are for area newspapers such as the Baton Rouge Advocate, Times Picayune, Lake Charles Press, Lafayette Daily Advertiser, Alexandria Town Talk, Monroe News-Star, and Shreveport Times. Also, subscriptions include La Politics Weekly, the Leadership Directory, the Congressional Quarterly, and Online West Legal Database.
2,454	Operating Services-Maintenance Data Software and Maintenance-Software
5,113	Operating Services-Miscellaneous for drug testing, furniture cleaning, repairs and other costs
3,477	Postage is required for general office correspondence.
2,556	Postage is required for general office correspondence.
1,023	Printing of letterhead, envelopes, business cards, brochures, and certificates
2,229	Utilities Internet costs and Telephone services
\$18,999	Total Operating Services

Supplies

FY2021-2022 Request	Description
1,023	Cleaning supplies
205	Computer supplies are computer paper, printer toner, cables, etc.
818	Food supplies such as coffee and coffee supplies for agency clients
2,045	Gasoline, oil, tuneups, and repairs
14,007	Office supplies are requested for pens, pencils, scotch tape, copy paper, staples, scissors, and other necessary supplies.
\$18,098	Total Supplies

Professional Services

FY2021-2022 Request	Means of Financing	Description
7,571	State General Fund	
\$7,571		Administrative Program
		Legal counsel for Human Resources personnel actions and litigations.
\$7,571	Total Professional Services	

Other Charges

FY2021-2022 Request	Means of Financing	Description
104,946	State General Fund	
\$104,946		Lt. Governor Administrative (Encore) - Professional service contracts
106,226	State General Fund	
\$106,226		Lt. Governor Administrative - Operating Services and Supplies
\$211,172	Total Other Charges	

Interagency Transfers

FY2021-2022 Request	Means of Financing	Receiving Agency	Description
34,822	Interagency Transfers		
\$34,822		STATE CIVIL SERVICE	Administrative cost for providing personnel related services Administrative cost for the Comprehensive Public Training Program
36,000	Interagency Transfers		
\$36,000		DOA-OFFICE OF TECHNOLOGY SVCS	Combined Printing, Telephone, Postage and Tech Services Administrative cost for providing personnel related services Administrative cost for the Comprehensive Public Training Program Interagency transfer of funds for telephone services
7,400	Interagency Transfers		
\$7,400		OFFICE OF RISK MANAGEMENT	DOA-Office of Risk Management insurance premiums
15,000	Interagency Transfers		
\$15,000		DOA-OFFICE OF TECHNOLOGY SVCS	Interagency transfer of funds for other operating services
50,000	Interagency Transfers		
\$50,000		DIVISION OF ADMINISTRATION	Maintenance of State-Owned Buildings
\$143,222	Total Interagency Transfers		

1462 - Grants

Other Charges

FY2021-2022 Request	Means of Financing	Description
446,420	State General Fund	
\$446,420		Misc - Classified and Unclassified Salaries, retirement benefits, medicare tax, group insurance
45,100	State General Fund	
\$45,100		Misc-Other Operating Services and Interagency other
54,500	State General Fund	
\$54,500		Misc-Other Professional Services: Miles Partnership contracts
15,600	State General Fund	
\$15,600		Misc-Other Supplies
17,075	State General Fund	
\$17,075		Other Travel
2,000	State General Fund	
\$2,000		Public assistance
5,573,351	State General Fund	
\$5,573,351		The Volunteer LA Commission receives funding from the federal Corporation for National and Community Service, established under the National and Community Service Trust Act of 1993. The Volunteer LA Commission receives a formula grant to administer the AmeriCorp programs. This program engages citizens of all ages in meeting the most critical educational, public safety, human and environmental needs of our communities
\$6,154,046	Total Other Charges	



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Continuation Budget Adjustments

AGENCY SUMMARY STATEMENT

Total Agency

Means of Financing

Description	Existing Operating Budget as of 10/01/2020	Non-Recurring	Inflation	Compulsory	Workload	Other	FY2021-2022 Requested Continuation Level
STATE GENERAL FUND (Direct)	1,102,663	—	1,679	35,008	—	1,095,750	2,235,100
STATE GENERAL FUND BY:	—	—	—	—	—	—	—
INTERAGENCY TRANSFERS	1,095,750	—	—	—	—	(1,095,750)	—
FEES & SELF-GENERATED	10,000	—	—	—	—	—	10,000
STATUTORY DEDICATIONS	—	—	—	—	—	—	—
FEDERAL FUNDS	5,912,545	—	—	—	—	—	5,912,545
TOTAL MEANS OF FINANCING	\$8,120,958	—	\$1,679	\$35,008	—	—	\$8,157,645

Fees and Self-Generated

Description	Existing Operating Budget as of 10/01/2020	Non-Recurring	Inflation	Compulsory	Workload	Other	FY2021-2022 Requested Continuation Level
Fees & Self-Generated	10,000	—	—	—	—	—	10,000
Total:	\$10,000	—	—	—	—	—	\$10,000

Statutory Dedications

Description	Existing Operating Budget as of 10/01/2020	Non-Recurring	Inflation	Compulsory	Workload	Other	FY2021-2022 Requested Continuation Level
Total:	—	—	—	—	—	—	—

Expenditures and Positions

Description	Existing Operating Budget as of 10/01/2020	Non-Recurring	Inflation	Compulsory	Workload	Other	FY2021-2022 Requested Continuation Level
Salaries	630,996	—	—	46,242	—	—	677,238
Other Compensation	338,501	—	—	—	—	—	338,501
Related Benefits	568,546	—	—	(11,234)	—	—	557,312
TOTAL PERSONAL SERVICES	\$1,538,043	—	—	\$35,008	—	—	\$1,573,051
Travel	30,793	—	693	—	—	—	31,486
Operating Services	18,580	—	419	—	—	—	18,999
Supplies	17,698	—	400	—	—	—	18,098
TOTAL OPERATING EXPENSES	\$67,071	—	\$1,512	—	—	—	\$68,583
PROFESSIONAL SERVICES	\$7,404	—	\$167	—	—	—	\$7,571
Other Charges	6,365,218	—	—	—	—	—	6,365,218
Debt Service	—	—	—	—	—	—	—
Interagency Transfers	143,222	—	—	—	—	—	143,222
TOTAL OTHER CHARGES	\$6,508,440	—	—	—	—	—	\$6,508,440
Acquisitions	—	—	—	—	—	—	—
Major Repairs	—	—	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	—	—	—	—	—	—
TOTAL EXPENDITURES	\$8,120,958	—	\$1,679	\$35,008	—	—	\$8,157,645
Classified	—	—	—	—	—	—	—
Unclassified	7	—	—	—	—	—	7
TOTAL AUTHORIZED T.O. POSITIONS	7	—	—	—	—	—	7
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	8	—	—	—	—	—	8
TOTAL NON-T.O. FTE POSITIONS	—	—	—	—	—	—	—

CONTINUATION BUDGET ADJUSTMENTS - SUMMARIZED

Form 1988 — FY22 Standard Inflation

Means of Financing

	Amount
STATE GENERAL FUND (Direct)	1,679
STATE GENERAL FUND BY:	—
INTERAGENCY TRANSFERS	—
FEES & SELF-GENERATED	—
STATUTORY DEDICATIONS	—
FEDERAL FUNDS	—
TOTAL MEANS OF FINANCING	\$1,679

Expenditures

	Amount
Salaries	—
Other Compensation	—
Related Benefits	—
TOTAL PERSONAL SERVICES	—
Travel	693
Operating Services	419
Supplies	400
TOTAL OPERATING EXPENSES	\$1,512
PROFESSIONAL SERVICES	\$167
Other Charges	—
Debt Service	—
Interagency Transfers	—
TOTAL OTHER CHARGES	—
Acquisitions	—
Major Repairs	—
TOTAL ACQ. & MAJOR REPAIRS	—
TOTAL EXPENDITURES	\$1,679

Positions

	FTE
Classified	—
Unclassified	—
TOTAL AUTHORIZED T.O. POSITIONS	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—
TOTAL NON-T.O. FTE POSITIONS	—

Form 2813 — 146-Compulsory Adjustments

Means of Financing

	Amount
STATE GENERAL FUND (Direct)	35,008
STATE GENERAL FUND BY:	—
INTERAGENCY TRANSFERS	—
FEES & SELF-GENERATED	—
STATUTORY DEDICATIONS	—
FEDERAL FUNDS	—
TOTAL MEANS OF FINANCING	\$35,008

Expenditures

	Amount
Salaries	46,242
Other Compensation	—
Related Benefits	(11,234)
TOTAL PERSONAL SERVICES	\$35,008
Travel	—
Operating Services	—
Supplies	—
TOTAL OPERATING EXPENSES	—
PROFESSIONAL SERVICES	—
Other Charges	—
Debt Service	—
Interagency Transfers	—
TOTAL OTHER CHARGES	—
Acquisitions	—
Major Repairs	—
TOTAL ACQ. & MAJOR REPAIRS	—
TOTAL EXPENDITURES	\$35,008

Positions

	FTE
Classified	—
Unclassified	—
TOTAL AUTHORIZED T.O. POSITIONS	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—
TOTAL NON-T.O. FTE POSITIONS	—

Form 2898 — 146-Revenue SWAP

Means of Financing

	Amount
STATE GENERAL FUND (Direct)	1,095,750
STATE GENERAL FUND BY:	—
INTERAGENCY TRANSFERS	(1,095,750)
FEES & SELF-GENERATED	—
STATUTORY DEDICATIONS	—
FEDERAL FUNDS	—
TOTAL MEANS OF FINANCING	—

Expenditures

	Amount
Salaries	—
Other Compensation	—
Related Benefits	—
TOTAL PERSONAL SERVICES	—
Travel	—
Operating Services	—
Supplies	—
TOTAL OPERATING EXPENSES	—
PROFESSIONAL SERVICES	—
Other Charges	—
Debt Service	—
Interagency Transfers	—
TOTAL OTHER CHARGES	—
Acquisitions	—
Major Repairs	—
TOTAL ACQ. & MAJOR REPAIRS	—
TOTAL EXPENDITURES	—

Positions

	FTE
Classified	—
Unclassified	—
TOTAL AUTHORIZED T.O. POSITIONS	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—
TOTAL NON-T.O. FTE POSITIONS	—

PROGRAM SUMMARY STATEMENT

1461 - Administrative

Means of Financing

Description	Existing Operating Budget as of 10/01/2020	Non-Recurring	Inflation	Compulsory	Workload	Other	FY2021-2022 Requested Continuation Level
STATE GENERAL FUND (Direct)	994,937	—	1,679	35,008	—	971,975	2,003,599
STATE GENERAL FUND BY:	—	—	—	—	—	—	—
INTERAGENCY TRANSFERS	971,975	—	—	—	—	(971,975)	—
FEEES & SELF-GENERATED	—	—	—	—	—	—	—
STATUTORY DEDICATIONS	—	—	—	—	—	—	—
FEDERAL FUNDS	—	—	—	—	—	—	—
TOTAL MEANS OF FINANCING	\$1,966,912	—	\$1,679	\$35,008	—	—	\$2,003,599

Expenditures and Positions

Description	Existing Operating Budget as of 10/01/2020	Non-Recurring	Inflation	Compulsory	Workload	Other	FY2021-2022 Requested Continuation Level
Salaries	630,996	—	—	46,242	—	—	677,238
Other Compensation	338,501	—	—	—	—	—	338,501
Related Benefits	568,546	—	—	(11,234)	—	—	557,312
TOTAL PERSONAL SERVICES	\$1,538,043	—	—	\$35,008	—	—	\$1,573,051
Travel	30,793	—	693	—	—	—	31,486
Operating Services	18,580	—	419	—	—	—	18,999
Supplies	17,698	—	400	—	—	—	18,098
TOTAL OPERATING EXPENSES	\$67,071	—	\$1,512	—	—	—	\$68,583
PROFESSIONAL SERVICES	\$7,404	—	\$167	—	—	—	\$7,571
Other Charges	211,172	—	—	—	—	—	211,172
Debt Service	—	—	—	—	—	—	—
Interagency Transfers	143,222	—	—	—	—	—	143,222
TOTAL OTHER CHARGES	\$354,394	—	—	—	—	—	\$354,394
Acquisitions	—	—	—	—	—	—	—
Major Repairs	—	—	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	—	—	—	—	—	—
TOTAL EXPENDITURES	\$1,966,912	—	\$1,679	\$35,008	—	—	\$2,003,599
Classified	—	—	—	—	—	—	—
Unclassified	7	—	—	—	—	—	7
TOTAL AUTHORIZED T.O. POSITIONS	7	—	—	—	—	—	7
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—	—	—	—	—	—	—
TOTAL NON-T.O. FTE POSITIONS	—	—	—	—	—	—	—

1462 - Grants

Means of Financing

Description	Existing Operating Budget as of 10/01/2020	Non-Recurring	Inflation	Compulsory	Workload	Other	FY2021-2022 Requested Continuation Level
STATE GENERAL FUND (Direct)	107,726	—	—	—	—	123,775	231,501
STATE GENERAL FUND BY:	—	—	—	—	—	—	—
INTERAGENCY TRANSFERS	123,775	—	—	—	—	(123,775)	—
FEES & SELF-GENERATED	10,000	—	—	—	—	—	10,000
STATUTORY DEDICATIONS	—	—	—	—	—	—	—
FEDERAL FUNDS	5,912,545	—	—	—	—	—	5,912,545
TOTAL MEANS OF FINANCING	\$6,154,046	—	—	—	—	—	\$6,154,046

Fees and Self-Generated

Description	Existing Operating Budget as of 10/01/2020	Non-Recurring	Inflation	Compulsory	Workload	Other	FY2021-2022 Requested Continuation Level
Fees & Self-Generated	10,000	—	—	—	—	—	10,000
Total:	\$10,000	—	—	—	—	—	\$10,000

Expenditures and Positions

Description	Existing Operating Budget as of 10/01/2020	Non-Recurring	Inflation	Compulsory	Workload	Other	FY2021-2022 Requested Continuation Level
Salaries	—	—	—	—	—	—	—
Other Compensation	—	—	—	—	—	—	—
Related Benefits	—	—	—	—	—	—	—
TOTAL PERSONAL SERVICES	—	—	—	—	—	—	—
Travel	—	—	—	—	—	—	—
Operating Services	—	—	—	—	—	—	—
Supplies	—	—	—	—	—	—	—
TOTAL OPERATING EXPENSES	—	—	—	—	—	—	—
PROFESSIONAL SERVICES	—	—	—	—	—	—	—
Other Charges	6,154,046	—	—	—	—	—	6,154,046
Debt Service	—	—	—	—	—	—	—
Interagency Transfers	—	—	—	—	—	—	—
TOTAL OTHER CHARGES	\$6,154,046	—	—	—	—	—	\$6,154,046
Acquisitions	—	—	—	—	—	—	—
Major Repairs	—	—	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	—	—	—	—	—	—
TOTAL EXPENDITURES	\$6,154,046	—	—	—	—	—	\$6,154,046
Classified	—	—	—	—	—	—	—
Unclassified	—	—	—	—	—	—	—
TOTAL AUTHORIZED T.O. POSITIONS	—	—	—	—	—	—	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	8	—	—	—	—	—	8
TOTAL NON-T.O. FTE POSITIONS	—	—	—	—	—	—	—

CONTINUATION BUDGET ADJUSTMENTS - BY PROGRAM

Form 1988 — FY22 Standard Inflation

1461 - Administrative

Means of Financing

	Amount
STATE GENERAL FUND (Direct)	1,679
STATE GENERAL FUND BY:	—
INTERAGENCY TRANSFERS	—
FEES & SELF-GENERATED	—
STATUTORY DEDICATIONS	—
FEDERAL FUNDS	—
TOTAL MEANS OF FINANCING	\$1,679

Expenditures

	Amount
Salaries	—
Other Compensation	—
Related Benefits	—
TOTAL PERSONAL SERVICES	—
Travel	693
Operating Services	419
Supplies	400
TOTAL OPERATING EXPENSES	\$1,512
PROFESSIONAL SERVICES	\$167
Other Charges	—
Debt Service	—
Interagency Transfers	—
TOTAL OTHER CHARGES	—
Acquisitions	—
Major Repairs	—
TOTAL ACQ. & MAJOR REPAIRS	—
TOTAL EXPENDITURES	\$1,679

Positions

	FTE
Classified	—
Unclassified	—
TOTAL AUTHORIZED T.O. POSITIONS	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—
TOTAL NON-T.O. FTE POSITIONS	—

Statutory Dedications

	Amount
Total:	—

Supporting Detail

Means of Financing

Description	Amount
State General Fund	1,679
Total:	\$1,679

Travel

Commitment item	Name	Amount
5210010	IN-STATE TRAVEL-ADM	355
5210050	OUT-OF-STATE TRV-ADM	338
Total:		\$693

Operating Services

Commitment item	Name	Amount
5310005	SERV-PRINTING	23
5310010	SERV-DUES & OTHER	45
5310019	SERV-FREIGHT	56
5310400	SERV-MISC	113
5330017	MAINT-DATA SOFTWARE	45
5330025	MAINT-HOSTING SVCS	2
5330026	MAINT-SOFTWRE MTCE	9
5350001	UTIL-INTERNET PROVID	43
5350004	UTIL-TELEPHONE SERV	6
5350006	UTIL-MAIL/DEL/POST	77
Total:		\$419

Supplies

Commitment item	Name	Amount
5410001	SUP-OFFICE SUPPLIES	241
5410006	SUP-COMPUTER	5
5410013	SUP-FOOD & BEVERAGE	18
5410017	SUP-JANITORIAL	23

Supplies (continued)

Commitment item	Name	Amount
5410036	SUP-FUELTRAC	45
5410400	SUP-OTHER	68
Total:		\$400

Professional Services

Commitment item	Name	Amount
5510005	PROF SERV-LEGAL	167
Total:		\$167

Form 2813 — 146-Compulsory Adjustments

1461 - Administrative

MEANS OF FINANCING

	Amount
STATE GENERAL FUND (Direct)	35,008
STATE GENERAL FUND BY:	—
INTERAGENCY TRANSFERS	—
FEES & SELF-GENERATED	—
STATUTORY DEDICATIONS	—
FEDERAL FUNDS	—
TOTAL MEANS OF FINANCING	\$35,008

EXPENDITURES

	Amount
Salaries	46,242
Other Compensation	—
Related Benefits	(11,234)
TOTAL PERSONAL SERVICES	\$35,008
Travel	—
Operating Services	—
Supplies	—
TOTAL OPERATING EXPENSES	—
PROFESSIONAL SERVICES	—
Other Charges	—
Debt Service	—
Interagency Transfers	—
TOTAL OTHER CHARGES	—
Acquisitions	—
Major Repairs	—
TOTAL ACQ. & MAJOR REPAIRS	—
TOTAL EXPENDITURES	\$35,008

AUTHORIZED POSITIONS

	FTE
Classified	—
Unclassified	—
TOTAL AUTHORIZED T.O. POSITIONS	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—
TOTAL NON-T.O. FTE POSITIONS	—

Question	Narrative Response
Explain the need for this request.	Please refer to the attached summary and CB/BR-9B on this program
Cite performance indicators for the adjustment.	N/A
What would the impact be if this is not funded?	This adjustment is for Salaries - Annualization
Is revenue a fixed amount or can it be adjusted?	
Is the expenditure of these revenues restricted?	N/A
Additional information or comments.	N/A

OFFICE OF THE LT. GOVERNOR
 AGENCY NAME: OFFICE OF LT. GOVERNOR
 PROGRAM: ADMINISTRATIVE
 FISCAL YEAR: 2021-2022

CONTINUATION BUDGET PACKAGE

CB-6-1
 COMPULSORY CONTINUATION
 (9/93)
 AFS AGY: 146

		COMPULSORY ADJUSTMENTS PERSONAL SERVICES					TOTAL NEED FOR FY FY 2021-2022
		Budgeted FY	Salary Shortfall	Classified Market Adjustment	Unclassified Market Adjustment	TOTAL COMPULSORY ADJUSTMENT	
		FY 2020-2021	FY 2021-2022	FY 2021-2022	FY 2021-2022		FY 2021-2022
SALARIES:							
2100 Regular Salaries	5110010	-	-	-	-	-	-
2130 Unclassified Salaries	5110025	630,996	26,224	-	20,018	46,242	677,238
TOTAL SALARIES		630,996	26,224	-	20,018	46,242	677,238
OTHER COMPENSATION							
2200 Wages	5120010	338,501	-	-	-	-	338,501
2210 Student Wages	5120035	-	-	-	-	-	-
TOTAL COMPENSATION		338,501	-	-	-	-	338,501
RELATED BENEFITS:							
2300 State Retirement	5130010	404,963	(28,681)	-	8,027	(20,654)	384,309
2310 Teachers Retirement	5130015	-	-	-	-	-	-
2345 Post Retirement	5130050	57,630	(2,287)	-	-	(2,287)	55,343
2350 F.I.C.A. Tax	5130055	400	(400)	-	-	(400)	-
2360 Medicare Tax	5130060	11,254	2,352	-	290	2,642	13,896
2370 Unemployment	5130065	-	-	-	-	-	-
2380 Group Insurance	5130070	76,298	9,166	-	-	9,166	85,464
2410 Fringe Benefits	5130090	18,001	299	-	-	299	18,300
TOTAL RELATED BENEFITS		568,546	(19,551)	-	8,317	(11,234)	557,312
TOTAL SALARIES/RELATED BENEFITS							
		1,538,043	6,673	-	28,335	35,008	1,573,051

Form 2898 — 146-Revenue SWAP

1461 - Administrative

MEANS OF FINANCING

	Amount
STATE GENERAL FUND (Direct)	971,975
STATE GENERAL FUND BY:	—
INTERAGENCY TRANSFERS	(971,975)
FEES & SELF-GENERATED	—
STATUTORY DEDICATIONS	—
FEDERAL FUNDS	—
TOTAL MEANS OF FINANCING	—

EXPENDITURES

	Amount
Salaries	—
Other Compensation	—
Related Benefits	—
TOTAL PERSONAL SERVICES	—
Travel	—
Operating Services	—
Supplies	—
TOTAL OPERATING EXPENSES	—
PROFESSIONAL SERVICES	—
Other Charges	—
Debt Service	—
Interagency Transfers	—
TOTAL OTHER CHARGES	—
Acquisitions	—
Major Repairs	—
TOTAL ACQ. & MAJOR REPAIRS	—
TOTAL EXPENDITURES	—

AUTHORIZED POSITIONS

	FTE
Classified	—
Unclassified	—
TOTAL AUTHORIZED T.O. POSITIONS	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—
TOTAL NON-T.O. FTE POSITIONS	—

1462 - Grants

MEANS OF FINANCING

	Amount
STATE GENERAL FUND (Direct)	123,775
STATE GENERAL FUND BY:	—
INTERAGENCY TRANSFERS	(123,775)
FEES & SELF-GENERATED	—
STATUTORY DEDICATIONS	—
FEDERAL FUNDS	—
TOTAL MEANS OF FINANCING	—

EXPENDITURES

	Amount
Salaries	—
Other Compensation	—
Related Benefits	—
TOTAL PERSONAL SERVICES	—
Travel	—
Operating Services	—
Supplies	—
TOTAL OPERATING EXPENSES	—
PROFESSIONAL SERVICES	—
Other Charges	—
Debt Service	—
Interagency Transfers	—
TOTAL OTHER CHARGES	—
Acquisitions	—
Major Repairs	—
TOTAL ACQ. & MAJOR REPAIRS	—
TOTAL EXPENDITURES	—

AUTHORIZED POSITIONS

	FTE
Classified	—
Unclassified	—
TOTAL AUTHORIZED T.O. POSITIONS	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—
TOTAL NON-T.O. FTE POSITIONS	—

Question	Narrative Response
Explain the need for this request.	This Means of Financing Swap for State General Fund in place of IAT funding received from the Office of Tourism
Cite performance indicators for the adjustment.	N/A
What would the impact be if this is not funded?	The Office of Tourism is no longer able to provide IAT funding to Lt. Governor's office because Tourism needs every dollar of funding available to them to advertise and promote tourism in the State due to budget constraints
Is revenue a fixed amount or can it be adjusted?	N/A
Is the expenditure of these revenues restricted?	N/A
Additional information or comments.	N/A

Technical and Other Adjustments

AGENCY SUMMARY STATEMENT

Total Agency

Means of Financing	Existing Operating Budget as of 10/01/2020	FY2021-2022 Requested Continuation Adjustment	FY2021-2022 Requested in this Adjustment Package	FY2021-2022 Requested Realignment
STATE GENERAL FUND (Direct)	1,102,663	1,132,437	—	2,235,100
STATE GENERAL FUND BY:	—	—	—	—
INTERAGENCY TRANSFERS	1,095,750	(1,095,750)	—	—
FEES & SELF-GENERATED	10,000	—	—	10,000
STATUTORY DEDICATIONS	—	—	—	—
FEDERAL FUNDS	5,912,545	—	—	5,912,545
TOTAL MEANS OF FINANCING	\$8,120,958	\$36,687	—	\$8,157,645
Salaries	630,996	46,242	—	677,238
Other Compensation	338,501	—	—	338,501
Related Benefits	568,546	(11,234)	—	557,312
TOTAL PERSONAL SERVICES	\$1,538,043	\$35,008	—	\$1,573,051
Travel	30,793	693	—	31,486
Operating Services	18,580	419	—	18,999
Supplies	17,698	400	—	18,098
TOTAL OPERATING EXPENSES	\$67,071	\$1,512	—	\$68,583
PROFESSIONAL SERVICES	\$7,404	\$167	—	\$7,571
Other Charges	6,365,218	—	—	6,365,218
Debt Service	—	—	—	—
Interagency Transfers	143,222	—	—	143,222
TOTAL OTHER CHARGES	\$6,508,440	—	—	\$6,508,440
Acquisitions	—	—	—	—
Major Repairs	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	—	—	—
TOTAL EXPENDITURES	\$8,120,958	\$36,687	—	\$8,157,645
Classified	—	—	—	—
Unclassified	7	—	—	7
TOTAL AUTHORIZED T.O. POSITIONS	7	—	—	7
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	8	—	—	8
TOTAL NON-T.O. FTE POSITIONS	—	—	—	—

PROGRAM BREAKOUT

Means of Financing	Requested in this Adjustment Package	1461 Administrative	1462 Grants
STATE GENERAL FUND (Direct)	—	—	—
STATE GENERAL FUND BY:	—	—	—
INTERAGENCY TRANSFERS	—	—	—
FEES & SELF-GENERATED	—	—	—
STATUTORY DEDICATIONS	—	—	—
FEDERAL FUNDS	—	—	—
TOTAL MEANS OF FINANCING	—	—	—
Salaries	—	—	—
Other Compensation	—	—	—
Related Benefits	—	—	—
TOTAL SALARIES	—	—	—
Travel	—	—	—
Operating Services	—	—	—
Supplies	—	—	—
TOTAL OPERATING EXPENSES	—	—	—
PROFESSIONAL SERVICES	—	—	—
Other Charges	—	—	—
Debt Service	—	—	—
Interagency Transfers	—	—	—
TOTAL OTHER CHARGES	—	—	—
Acquisitions	—	—	—
Major Repairs	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	—	—
TOTAL EXPENDITURES & REQUEST	—	—	—
Classified	—	—	—
Unclassified	—	—	—
TOTAL AUTHORIZED T.O. POSITIONS	—	—	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—	—	—
TOTAL NON-T.O. FTE POSITIONS	—	—	—

PROGRAM SUMMARY STATEMENT

1461 - Administrative

Means of Financing	Existing Operating Budget as of 10/01/2020	FY2021-2022 Requested Continuation Adjustment	FY2021-2022 Requested in this Adjustment Package	FY2021-2022 Requested Realignment
STATE GENERAL FUND (Direct)	994,937	1,008,662	—	2,003,599
STATE GENERAL FUND BY:	—	—	—	—
INTERAGENCY TRANSFERS	971,975	(971,975)	—	—
FEES & SELF-GENERATED	—	—	—	—
STATUTORY DEDICATIONS	—	—	—	—
FEDERAL FUNDS	—	—	—	—
TOTAL MEANS OF FINANCING	\$1,966,912	\$36,687	—	\$2,003,599
Salaries	630,996	46,242	—	677,238
Other Compensation	338,501	—	—	338,501
Related Benefits	568,546	(11,234)	—	557,312
TOTAL PERSONAL SERVICES	\$1,538,043	\$35,008	—	\$1,573,051
Travel	30,793	693	—	31,486
Operating Services	18,580	419	—	18,999
Supplies	17,698	400	—	18,098
TOTAL OPERATING EXPENSES	\$67,071	\$1,512	—	\$68,583
PROFESSIONAL SERVICES	\$7,404	\$167	—	\$7,571
Other Charges	211,172	—	—	211,172
Debt Service	—	—	—	—
Interagency Transfers	143,222	—	—	143,222
TOTAL OTHER CHARGES	\$354,394	—	—	\$354,394
Acquisitions	—	—	—	—
Major Repairs	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	—	—	—
TOTAL EXPENDITURES	\$1,966,912	\$36,687	—	\$2,003,599
Classified	—	—	—	—
Unclassified	7	—	—	7
TOTAL AUTHORIZED T.O. POSITIONS	7	—	—	7
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—	—	—	—
TOTAL NON-T.O. FTE POSITIONS	—	—	—	—

1462 - Grants

Means of Financing	Existing Operating Budget as of 10/01/2020	FY2021-2022 Requested Continuation Adjustment	FY2021-2022 Requested in this Adjustment Package	FY2021-2022 Requested Realignment
STATE GENERAL FUND (Direct)	107,726	123,775	—	231,501
STATE GENERAL FUND BY:	—	—	—	—
INTERAGENCY TRANSFERS	123,775	(123,775)	—	—
FEES & SELF-GENERATED	10,000	—	—	10,000
STATUTORY DEDICATIONS	—	—	—	—
FEDERAL FUNDS	5,912,545	—	—	5,912,545
TOTAL MEANS OF FINANCING	\$6,154,046	—	—	\$6,154,046
Salaries	—	—	—	—
Other Compensation	—	—	—	—
Related Benefits	—	—	—	—
TOTAL PERSONAL SERVICES	—	—	—	—
Travel	—	—	—	—
Operating Services	—	—	—	—
Supplies	—	—	—	—
TOTAL OPERATING EXPENSES	—	—	—	—
PROFESSIONAL SERVICES	—	—	—	—
Other Charges	6,154,046	—	—	6,154,046
Debt Service	—	—	—	—
Interagency Transfers	—	—	—	—
TOTAL OTHER CHARGES	\$6,154,046	—	—	\$6,154,046
Acquisitions	—	—	—	—
Major Repairs	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	—	—	—
TOTAL EXPENDITURES	\$6,154,046	—	—	\$6,154,046
Classified	—	—	—	—
Unclassified	—	—	—	—
TOTAL AUTHORIZED T.O. POSITIONS	—	—	—	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	8	—	—	8
TOTAL NON-T.O. FTE POSITIONS	—	—	—	—



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New or Expanded Requests

AGENCY SUMMARY STATEMENT

Total Agency

Means of Financing and Expenditures	Existing Operating Budget as of 10/01/2020	FY2021-2022 Requested Continuation Adjustment	FY2021-2022 Requested in Technical/Other Package	FY2021-2022 Requested New/Expanded	FY2021-2022 Requested Realignment
STATE GENERAL FUND (Direct)	1,102,663	1,132,437	—	—	2,235,100
STATE GENERAL FUND BY:	—	—	—	—	—
INTERAGENCY TRANSFERS	1,095,750	(1,095,750)	—	—	—
FEES & SELF-GENERATED	10,000	—	—	—	10,000
STATUTORY DEDICATIONS	—	—	—	—	—
FEDERAL FUNDS	5,912,545	—	—	—	5,912,545
TOTAL MEANS OF FINANCING	\$8,120,958	\$36,687	—	—	\$8,157,645
Salaries	630,996	46,242	—	—	677,238
Other Compensation	338,501	—	—	—	338,501
Related Benefits	568,546	(11,234)	—	—	557,312
TOTAL PERSONAL SERVICES	\$1,538,043	\$35,008	—	—	\$1,573,051
Travel	30,793	693	—	—	31,486
Operating Services	18,580	419	—	—	18,999
Supplies	17,698	400	—	—	18,098
TOTAL OPERATING EXPENSES	\$67,071	\$1,512	—	—	\$68,583
PROFESSIONAL SERVICES	\$7,404	\$167	—	—	\$7,571
Other Charges	6,365,218	—	—	—	6,365,218
Debt Service	—	—	—	—	—
Interagency Transfers	143,222	—	—	—	143,222
TOTAL OTHER CHARGES	\$6,508,440	—	—	—	\$6,508,440
Acquisitions	—	—	—	—	—
Major Repairs	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	—	—	—	—
TOTAL EXPENDITURES	\$8,120,958	\$36,687	—	—	\$8,157,645
Classified	—	—	—	—	—
Unclassified	7	—	—	—	7
TOTAL AUTHORIZED T.O. POSITIONS	7	—	—	—	7
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	8	—	—	—	8
TOTAL NON-T.O. FTE POSITIONS	—	—	—	—	—

Fees and Self-Generated

Description	Existing Operating Budget as of 10/01/2020	FY2021-2022 Requested Continuation Adjustment	FY2021-2022 Requested in Technical/Other Package	FY2021-2022 Requested New/Expanded	FY2021-2022 Requested Realignment
Fees & Self-Generated	10,000	—	—	—	10,000
Total:	\$10,000	—	—	—	\$10,000

Statutory Dedications

Description	Existing Operating Budget as of 10/01/2020	FY2021-2022 Requested Continuation Adjustment	FY2021-2022 Requested in Technical/Other Package	FY2021-2022 Requested New/Expanded	FY2021-2022 Requested Realignment
Total:	—	—	—	—	—

PROGRAM SUMMARY STATEMENT

1461 - Administrative

Means of Financing and Expenditures	Existing Operating Budget as of 10/01/2020	FY2021-2022 Requested Continuation Adjustment	FY2021-2022 Requested in Technical/Other Package	FY2021-2022 Requested New/Expanded	FY2021-2022 Requested Realignment
STATE GENERAL FUND (Direct)	994,937	1,008,662	—	—	2,003,599
STATE GENERAL FUND BY:	—	—	—	—	—
INTERAGENCY TRANSFERS	971,975	(971,975)	—	—	—
FEES & SELF-GENERATED	—	—	—	—	—
STATUTORY DEDICATIONS	—	—	—	—	—
FEDERAL FUNDS	—	—	—	—	—
TOTAL MEANS OF FINANCING	\$1,966,912	\$36,687	—	—	\$2,003,599
Salaries	630,996	46,242	—	—	677,238
Other Compensation	338,501	—	—	—	338,501
Related Benefits	568,546	(11,234)	—	—	557,312
TOTAL PERSONAL SERVICES	\$1,538,043	\$35,008	—	—	\$1,573,051
Travel	30,793	693	—	—	31,486
Operating Services	18,580	419	—	—	18,999
Supplies	17,698	400	—	—	18,098
TOTAL OPERATING EXPENSES	\$67,071	\$1,512	—	—	\$68,583
PROFESSIONAL SERVICES	\$7,404	\$167	—	—	\$7,571
Other Charges	211,172	—	—	—	211,172
Debt Service	—	—	—	—	—
Interagency Transfers	143,222	—	—	—	143,222
TOTAL OTHER CHARGES	\$354,394	—	—	—	\$354,394
Acquisitions	—	—	—	—	—
Major Repairs	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	—	—	—	—
TOTAL EXPENDITURES	\$1,966,912	\$36,687	—	—	\$2,003,599
Classified	—	—	—	—	—
Unclassified	7	—	—	—	7
TOTAL AUTHORIZED T.O. POSITIONS	7	—	—	—	7
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—	—	—	—	—
TOTAL NON-T.O. FTE POSITIONS	—	—	—	—	—

Statutory Dedications

Description	Existing Operating Budget as of 10/01/2020	FY2021-2022 Requested Continuation Adjustment	FY2021-2022 Requested in Technical/Other Package	FY2021-2022 Requested New/Expanded	FY2021-2022 Requested Realignment
Total:	—	—	—	—	—

1462 - Grants

Means of Financing and Expenditures	Existing Operating Budget as of 10/01/2020	FY2021-2022 Requested Continuation Adjustment	FY2021-2022 Requested in Technical/Other Package	FY2021-2022 Requested New/Expanded	FY2021-2022 Requested Realignment
STATE GENERAL FUND (Direct)	107,726	123,775	—	—	231,501
STATE GENERAL FUND BY:	—	—	—	—	—
INTERAGENCY TRANSFERS	123,775	(123,775)	—	—	—
FEES & SELF-GENERATED	10,000	—	—	—	10,000
STATUTORY DEDICATIONS	—	—	—	—	—
FEDERAL FUNDS	5,912,545	—	—	—	5,912,545
TOTAL MEANS OF FINANCING	\$6,154,046	—	—	—	\$6,154,046
Salaries	—	—	—	—	—
Other Compensation	—	—	—	—	—
Related Benefits	—	—	—	—	—
TOTAL PERSONAL SERVICES	—	—	—	—	—
Travel	—	—	—	—	—
Operating Services	—	—	—	—	—
Supplies	—	—	—	—	—
TOTAL OPERATING EXPENSES	—	—	—	—	—
PROFESSIONAL SERVICES	—	—	—	—	—
Other Charges	6,154,046	—	—	—	6,154,046
Debt Service	—	—	—	—	—
Interagency Transfers	—	—	—	—	—
TOTAL OTHER CHARGES	\$6,154,046	—	—	—	\$6,154,046
Acquisitions	—	—	—	—	—
Major Repairs	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	—	—	—	—
TOTAL EXPENDITURES	\$6,154,046	—	—	—	\$6,154,046
Classified	—	—	—	—	—
Unclassified	—	—	—	—	—
TOTAL AUTHORIZED T.O. POSITIONS	—	—	—	—	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	8	—	—	—	8
TOTAL NON-T.O. FTE POSITIONS	—	—	—	—	—

Fees and Self-Generated

Description	Existing Operating Budget as of 10/01/2020	FY2021-2022 Requested Continuation Adjustment	FY2021-2022 Requested in Technical/Other Package	FY2021-2022 Requested New/Expanded	FY2021-2022 Requested Realignment
Fees & Self-Generated	10,000	—	—	—	10,000
Total:	\$10,000	—	—	—	\$10,000

Statutory Dedications

Description	Existing Operating Budget as of 10/01/2020	FY2021-2022 Requested Continuation Adjustment	FY2021-2022 Requested in Technical/Other Package	FY2021-2022 Requested New/Expanded	FY2021-2022 Requested Realignment
Total:	—	—	—	—	—



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Total Request Summary

AGENCY SUMMARY STATEMENT

Total Agency

Means of Financing

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Requested Continuation Adjustments	FY2021-2022 Requested in Technical/Other Adjustments	FY2021-2022 Requested New or Expanded Adjustments	FY2021-2022 Total Request	Over/Under EOB
STATE GENERAL FUND (Direct)	1,092,868	1,102,663	1,132,437	—	—	2,235,100	1,132,437
STATE GENERAL FUND BY:	—	—	—	—	—	—	—
INTERAGENCY TRANSFERS	809,372	1,095,750	(1,095,750)	—	—	—	(1,095,750)
FEES & SELF-GENERATED	—	10,000	—	—	—	10,000	—
STATUTORY DEDICATIONS	—	—	—	—	—	—	—
FEDERAL FUNDS	4,855,325	5,912,545	—	—	—	5,912,545	—
TOTAL MEANS OF FINANCING	\$6,757,565	\$8,120,958	\$36,687	—	—	\$8,157,645	\$36,687

Fees and Self-Generated

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Requested Continuation Adjustments	FY2021-2022 Requested in Technical/Other Adjustments	FY2021-2022 Requested New or Expanded Adjustments	FY2021-2022 Total Request	Over/Under EOB
Fees & Self-Generated	—	10,000	—	—	—	10,000	—
Total:	—	\$10,000	—	—	—	\$10,000	—

Statutory Dedications

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Requested Continuation Adjustments	FY2021-2022 Requested in Technical/Other Adjustments	FY2021-2022 Requested New or Expanded Adjustments	FY2021-2022 Total Request	Over/Under EOB
Total:	—	—	—	—	—	—	—

Expenditures and Positions

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Requested Continuation Adjustments	FY2021-2022 Requested in Technical/Other Adjustments	FY2021-2022 Requested New or Expanded Adjustments	FY2021-2022 Total Request	Over/Under EOB
Salaries	577,974	630,996	46,242	—	—	677,238	46,242
Other Compensation	310,938	338,501	—	—	—	338,501	—
Related Benefits	517,426	568,546	(11,234)	—	—	557,312	(11,234)
TOTAL PERSONAL SERVICES	\$1,406,338	\$1,538,043	\$35,008	—	—	\$1,573,051	\$35,008
Travel	30,024	30,793	693	—	—	31,486	693
Operating Services	28,580	18,580	419	—	—	18,999	419
Supplies	26,553	17,698	400	—	—	18,098	400
TOTAL OPERATING EXPENSES	\$85,157	\$67,071	\$1,512	—	—	\$68,583	\$1,512
PROFESSIONAL SERVICES	—	\$7,404	\$167	—	—	\$7,571	\$167
Other Charges	5,159,548	6,365,218	—	—	—	6,365,218	—
Debt Service	—	—	—	—	—	—	—
Interagency Transfers	103,385	143,222	—	—	—	143,222	—
TOTAL OTHER CHARGES	\$5,262,933	\$6,508,440	—	—	—	\$6,508,440	—
Acquisitions	3,137	—	—	—	—	—	—
Major Repairs	—	—	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	\$3,137	—	—	—	—	—	—
TOTAL EXPENDITURES	\$6,757,565	\$8,120,958	\$36,687	—	—	\$8,157,645	\$36,687
Classified	—	—	—	—	—	—	—
Unclassified	7	7	—	—	—	7	—
TOTAL AUTHORIZED T.O. POSITIONS	7	7	—	—	—	7	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	8	8	—	—	—	8	—
TOTAL NON-T.O. FTE POSITIONS	—	—	—	—	—	—	—

PROGRAM SUMMARY STATEMENT

1461 - Administrative

Means of Financing

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Requested Continuation Adjustments	FY2021-2022 Requested in Technical/Other Adjustments	FY2021-2022 Requested New or Expanded Adjustments	FY2021-2022 Total Request	Over/Under EOB
STATE GENERAL FUND (Direct)	961,053	994,937	1,008,662	—	—	2,003,599	1,008,662
STATE GENERAL FUND BY:	—	—	—	—	—	—	—
INTERAGENCY TRANSFERS	702,970	971,975	(971,975)	—	—	—	(971,975)
FEES & SELF-GENERATED	—	—	—	—	—	—	—
STATUTORY DEDICATIONS	—	—	—	—	—	—	—
FEDERAL FUNDS	—	—	—	—	—	—	—
TOTAL MEANS OF FINANCING	\$1,664,023	\$1,966,912	\$36,687	—	—	\$2,003,599	\$36,687

Expenditures and Positions

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Requested Continuation Adjustments	FY2021-2022 Requested in Technical/Other Adjustments	FY2021-2022 Requested New or Expanded Adjustments	FY2021-2022 Total Request	Over/Under EOB
Salaries	577,974	630,996	46,242	—	—	677,238	46,242
Other Compensation	310,938	338,501	—	—	—	338,501	—
Related Benefits	517,426	568,546	(11,234)	—	—	557,312	(11,234)
TOTAL PERSONAL SERVICES	\$1,406,338	\$1,538,043	\$35,008	—	—	\$1,573,051	\$35,008
Travel	30,024	30,793	693	—	—	31,486	693
Operating Services	28,580	18,580	419	—	—	18,999	419
Supplies	26,553	17,698	400	—	—	18,098	400
TOTAL OPERATING EXPENSES	\$85,157	\$67,071	\$1,512	—	—	\$68,583	\$1,512
PROFESSIONAL SERVICES	—	\$7,404	\$167	—	—	\$7,571	\$167
Other Charges	66,006	211,172	—	—	—	211,172	—
Debt Service	—	—	—	—	—	—	—
Interagency Transfers	103,385	143,222	—	—	—	143,222	—
TOTAL OTHER CHARGES	\$169,391	\$354,394	—	—	—	\$354,394	—
Acquisitions	3,137	—	—	—	—	—	—
Major Repairs	—	—	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	\$3,137	—	—	—	—	—	—
TOTAL EXPENDITURES	\$1,664,023	\$1,966,912	\$36,687	—	—	\$2,003,599	\$36,687
Classified	—	—	—	—	—	—	—
Unclassified	7	7	—	—	—	7	—
TOTAL AUTHORIZED T.O. POSITIONS	7	7	—	—	—	7	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—	—	—	—	—	—	—
TOTAL NON-T.O. FTE POSITIONS	—	—	—	—	—	—	—

1462 - Grants

Means of Financing

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Requested Continuation Adjustments	FY2021-2022 Requested in Technical/Other Adjustments	FY2021-2022 Requested New or Expanded Adjustments	FY2021-2022 Total Request	Over/Under EOB
STATE GENERAL FUND (Direct)	131,815	107,726	123,775	—	—	231,501	123,775
STATE GENERAL FUND BY:	—	—	—	—	—	—	—
INTERAGENCY TRANSFERS	106,402	123,775	(123,775)	—	—	—	(123,775)
FEES & SELF-GENERATED	—	10,000	—	—	—	10,000	—
STATUTORY DEDICATIONS	—	—	—	—	—	—	—
FEDERAL FUNDS	4,855,325	5,912,545	—	—	—	5,912,545	—
TOTAL MEANS OF FINANCING	\$5,093,542	\$6,154,046	—	—	—	\$6,154,046	—

Fees and Self-Generated

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Requested Continuation Adjustments	FY2021-2022 Requested in Technical/Other Adjustments	FY2021-2022 Requested New or Expanded Adjustments	FY2021-2022 Total Request	Over/Under EOB
Fees & Self-Generated	—	10,000	—	—	—	10,000	—
Total:	—	\$10,000	—	—	—	\$10,000	—

Expenditures and Positions

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Requested Continuation Adjustments	FY2021-2022 Requested in Technical/Other Adjustments	FY2021-2022 Requested New or Expanded Adjustments	FY2021-2022 Total Request	Over/Under EOB
Salaries	—	—	—	—	—	—	—
Other Compensation	—	—	—	—	—	—	—
Related Benefits	—	—	—	—	—	—	—
TOTAL PERSONAL SERVICES	—	—	—	—	—	—	—
Travel	—	—	—	—	—	—	—
Operating Services	—	—	—	—	—	—	—
Supplies	—	—	—	—	—	—	—
TOTAL OPERATING EXPENSES	—	—	—	—	—	—	—
PROFESSIONAL SERVICES	—	—	—	—	—	—	—
Other Charges	5,093,542	6,154,046	—	—	—	6,154,046	—
Debt Service	—	—	—	—	—	—	—
Interagency Transfers	—	—	—	—	—	—	—
TOTAL OTHER CHARGES	\$5,093,542	\$6,154,046	—	—	—	\$6,154,046	—
Acquisitions	—	—	—	—	—	—	—
Major Repairs	—	—	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	—	—	—	—	—	—
TOTAL EXPENDITURES	\$5,093,542	\$6,154,046	—	—	—	\$6,154,046	—
Classified	—	—	—	—	—	—	—
Unclassified	—	—	—	—	—	—	—
TOTAL AUTHORIZED T.O. POSITIONS	—	—	—	—	—	—	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	8	8	—	—	—	8	—
TOTAL NON-T.O. FTE POSITIONS	—	—	—	—	—	—	—



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Addenda

INTERAGENCY TRANSFERS

INTERAGENCY AGREEMENT

BR-19B
(08/20)

Interagency Agreement Between DCRT Office of the Secretary Management and Finance 06-261-200 and Office of the Lt. Governor 04-146-100
(Recipient Agency and #) (Sending Agency and #)

For Fiscal Year 2021-2022, DCRT Office of the Secretary Management and Finance 06-261-200 is budgeted to receive the following revenue
(Agency Name and #)

from Office of the Lt. Governor 04-146-100 by Interagency Transfer for the following reason(s):
(Agency Name and #)

The reason for the Interagency Agreement is : \$10,800 for administrative cost for the OMF to provide accounting, budget, purchasing, human resources and IT service to the Office of the Lt. Governor Administration

<u><i>Nancy Watkins</i></u>	<u>10/26/2020</u>
Recipient Agency Fiscal Officer	Date
<u><i>Nancy Watkins</i></u>	<u>10/26/2020</u>
Sending Agency Fiscal Officer	Date

NOTE:
It is the Receiving Agency's responsibility to ensure the execution of this Agreement.
Both Agencies must submit copies of this Agreement with their Budget Request (and any subsequent BA-7s as documentation for I.A.T. revenues and I.A.T. expense).

INTERAGENCY AGREEMENT

BR-19B
(08/20)

Interagency Agreement Between DCRT Office of the Secretary Management and Finance 06-261-200 and Office of the Lt. Governor 04-146-200
(Recipient Agency and #) (Sending Agency and #)

For Fiscal Year 2021-2022, DCRT Office of the Secretary Management and Finance 06-261-200 is budgeted to receive the following revenue
(Agency Name and #)

from Office of the Lt. Governor 04-146-200 by Interagency Transfer for the following reason(s):
(Agency Name and #)

The reason for the Interagency Agreement is : \$22,250 for administrative cost for the OMF to provide accounting, budget, purchasing, human resources and IT service to the Louisiana Serve Commission

Nancy Watkins 10/26/2020
Recipient Agency Fiscal Officer Date

Nancy Watkins 10/26/2020
Sending Agency Fiscal Officer Date

NOTE:
It is the Receiving Agency's responsibility to ensure the execution of this Agreement.
Both Agencies must submit copies of this Agreement with their Budget Request (and any subsequent BA-7s as documentation for I.A.T. revenues and I.A.T. expense).



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