



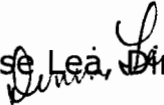
BOBBY JINDAL
GOVERNOR

ANGELE DAVIS
COMMISSIONER OF ADMINISTRATION

State of Louisiana
Division of Administration
Office of State Purchasing

MEMORANDUM OSP 09-01

TO: All Department Secretaries; Undersecretaries; Information Technology Directors; Purchasing Directors; State Departments, Agencies and Facilities; Colleges and Universities Boards and Commissions

FROM: Denise Lea,  Director of State Purchasing

DATE: September 17, 2008

SUBJECT: Oracle Master Terms and Conditions Agreement

The Office of State Purchasing has recently negotiated a master terms and conditions agreement with Oracle USA, Inc. The main purpose of this master agreement is to eliminate the need to negotiate terms and conditions.

Agencies are being advised that all purchases of software and/or software maintenance/services through Oracle or an authorized dealer are to be in strict accordance with the competitive sealed bid process as defined in Louisiana Revised Statutes 39:199 and LAC Title 34, Chapter 55. Procurements shall not be artificially divided to circumvent the \$100,000 threshold.

If you have any questions or require a copy of the agreement, please contact Felicia Sonnier at 225-342-8029 or felicia.sonnier@la.gov.