

**MINUTES OF THE
INTERVIEWS AND FINAL CMAR SELECTION**

**Engineering Classroom Building
University of Louisiana at Lafayette
Lafayette, Louisiana
Project No. 19-640-20-02, F.19002350**

A meeting of the selection committee to conduct interviews and make the final selection for the project referenced above was held in the Claiborne Building, 1201 N. Third Street, Room 1-153 Iowa Room, Baton Rouge, Louisiana 70802 on August 9, 2022.

The meeting was called to order at 7:49 a.m. by Bobby Boudreaux, FPC RFQ Coordinator. Those committee members present were: Scott Hebert, Bobby Boudreaux, James Pugh, Josh Hoffpauir, Ron Barron.

The first item of business was to ask for any public comments. There were none.

The next item of business was to enter executive session for interviews. There was a roll call vote and all committee members agreed to enter executive session.

Presentations during the executive session were as follows:

- 8:00 a.m. – 8:45 a.m. Rudick Construction
- 9:00 a.m. – 9:45 a.m. Lemoine
- 10:00 a.m. – 10:45 a.m. Ratcliff Construction
- 11:00 a.m. – 11:45 a.m. Arkel Constructors

The committee reconvened at 1:00 p.m. Those committee members present were: Scott Hebert, Bobby Boudreaux, James Pugh, Josh Hoffpauir, Ron Barron. There was a roll call vote and all committee members agreed to exit executive session.

The voting procedure was explained by Bobby Boudreaux:

- Interviews were conducted earlier today. The purpose of this meeting is to score and the applicants to determine who will be awarded the CMAR contract. Committee members will provide scores in 4 categories:
 - Team Compatibility / Intra-team Relationship
 - Creative / Breakthrough Thinking
 - Response to Questions
 - Enhancement of Proposal Criteria
- Ballots will be provided to each committee member where they will score applicants on these four categories, their first choice scored as 1, second choice scored as 2, third choice scored as a 3, etc.
- For each category, the scores of each applicant will be totaled and averaged.
- The averages for each category will then be totaled for a final score for each applicant.
- The contract will be awarded to the applicant with the lowest final score.
- In the event of a tie for lowest score, a final ballot will take place. Each committee member will receive a ballot where they will vote for their top choice between the tied firms. The firm with most votes for top choice will be awarded the contract.

The following scores were recorded via ballots, the totals were calculated and applicants were ranked.

TEAM COMPATIBILITY / INTRA-TEAM RELATIONSHIP

Score 1-4

	Arkel Constructors	Lemoine	Ratcliff Construction	Rudick Construction
Scott Hebert	2	3	4	1
Bobby Boudreaux	1	2	3	4
James Pugh	1	2	3	4
Josh Hoffpauir	2	4	3	1
Ron Barron	2	4	3	1
TOTAL	8	15	16	11
AVERAGE	1.6	3	3.2	2.2

CREATIVE / BREAKTHROUGH THINKING

Score 1-4

	Arkel Constructors	Lemoine	Ratcliff Construction	Rudick Construction
Scott Hebert	1	3	4	2
Bobby Boudreaux	2	1	4	3
James Pugh	1	2	3	4
Josh Hoffpauir	1	4	3	2
Ron Barron	1	2	3	4
TOTAL	6	12	17	15
AVERAGE	1.2	2.4	3.4	3

RESPONSE TO QUESTIONS

Score 1-4

	Arkel Constructors	Lemoine	Ratcliff Construction	Rudick Construction
Scott Hebert	2	3	4	1
Bobby Boudreaux	1	2	3	4
James Pugh	1	2	3	4
Josh Hoffpauir	1	3	4	2
Ron Barron	1	3	4	2
TOTAL	6	13	18	13
AVERAGE	1.2	2.6	3.6	2.6

ENHANCEMENT OF PROPOSAL CRITERIA

Score 1-4

	Arkel Constructors	Lemoine	Ratcliff Construction	Rudick Construction
Scott Hebert	3	4	1	2
Bobby Boudreaux	2	1	4	3
James Pugh	3	1	4	2
Josh Hoffpauir	2	3	4	1
Ron Barron	4	3	1	2
TOTAL	14	12	14	10
AVERAGE	2.8	2.4	2.8	2

Phase B - FINAL SCORE

	Arkel Constructors	Lemoine	Ratcliff Construction	Rudick Construction
Sum of Averages	6.8	10.4	13	9.8

The contract is awarded to Arkel Constructors.

Meeting was adjourned at 1:16 p.m.