

**Office of State Buildings**  
**State of Louisiana**  
 Division of Administration

**JEFF LANDRY**  
 GOVERNOR



**TAYLOR F. BARRAS**  
 COMMISSIONER OF ADMINISTRATION

**Contractor Access Badge Enrollment Supplemental Form**

OSB Badging Office's Telephone Number: 225.219.4799

Completed and signed forms may be faxed to 225.219.9309 or emailed to [Badging.Office@la.gov](mailto:Badging.Office@la.gov)

**Access Badge Holder Company Information**

<b>Company Name:</b>			
<b>Company Address:</b>			
<b>Company Phone Number:</b>			
<b>Supervisor Name:</b>			
<b>Supervisor Job Title:</b>			

**State Agency Contracting with Company**

<b>Agency:</b>			
<b>Department:</b>			
<b>Building Name:</b>			
<b>Telephone (work):</b>			

**Purpose of Work to be Performed by Contractor**

**Duration Period Expected to Perform Work**

Please select one of the following:			
<b>One Month</b>	<b>Three Months</b>	<b>Six Months</b>	<b>Other*</b>
<i>*If "Other," provide justification below:</i>			
<b>Begin Date:</b>		<b>End Date:</b>	