From: <u>DOACommissioner</u>
To: <u>State Employee Alert</u>

Subject: STATE OFFICE CLOSURES ORLEANS PARISH JANUARY 2ND

**Date:** Wednesday, January 1, 2025 3:41:33 PM

## STATE OFFICE CLOSURE - ORLEANS PARISH ONLY THURSDAY, JANUARY 2ND

Commissioner of Administration, Taylor Barras, is announcing that state office buildings located in ORLEANS PARISH ONLY will be closed tomorrow January 2<sup>nd</sup>. The offices will reopen on January 3<sup>rd</sup>.

This office closure applies to all nonessential employees, including those authorized to work from home.

Time keepers: This is an office closure and should be coded as such. All employees in the affected parish, including those authorized to work from home, should use the Office Closure code (LSOC). Employees with further questions should seek guidance from their supervisors.