

State of Louisiana  
Office of Risk Management

Jeff Landry  
Governor

Taylor F. Barras  
Commissioner of Administration



Division of Administration  
P.O. Box 91106  
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TO: Heads of All State Agencies, Boards and Commissions (Budget and Non-Budget)

FROM: Rachel P. Dunaway  
Director, Office of Risk Management

DATE: July 1, 2026

RE: Automobile Bodily Injury and Property Damage Liability  
Policy No.: ALPD20262027  
Insurance Co.: State of Louisiana Self-Insurance Fund  
Policy Period: July 01, 2026 to July 01, 2027  
Agent Name/Address: Office of Risk Management  
PO Box 91106  
Baton Rouge, LA 70821-9106

Proof of insurance for State-owned vehicles is not required pursuant to La. R.S. 32:1041 of the Motor Vehicle Safety Responsibility Law, La. R.S. 32:851, *et seq.* Therefore, the Office of Risk Management does not issue insurance cards that certify your agency's vehicles are insured under the above captioned policy. **The subject insurance applies to all vehicles owned, rented, leased, or loaned to the State of Louisiana and used for official State business, but does not apply to personal vehicles used on State business.**

This document can be found on the ORM internet website at <http://www.doa.la.gov/dao/orm>. In the Quick Links section at the bottom of the main page, select the "Proof of Insurance for State Vehicles" link. It is recommended that each agency place a copy of this memorandum in each insured vehicle in the event a law enforcement officer requests proof of insurance.

In the event of a loss, your agency shall report the claim to Sedgwick Claims Management Services, Inc. at 1-855-267-4400 or through the claim reporting portal – smart.ly at [intake.sedgwick.com](http://intake.sedgwick.com). More information on claims reporting can be found at <http://www.laorm.com/>.

Thank you for your cooperation and assistance.

RD/kl