

Agency Budget Request

FISCAL YEAR 2021–2022



Culture Recreation and Tourism
261 — Office of the Secretary



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Signature Page

BUDGET REQUEST

Fiscal Year Ending June 30, 2022

NAME OF DEPARTMENT / AGENCY: Culture, Recreation and Tourism
BUDGET UNIT: Office of the Secretary
SCHEDULE NUMBER: 06-261
TELEPHONE NUMBER: 225 342-8201

PHYSICAL ADDRESS: 1051 N. Third Street, 3rd floor
Baton Rouge, LA
ZIP CODE: 70804
WEB ADDRESS: www.crt.state.la.us

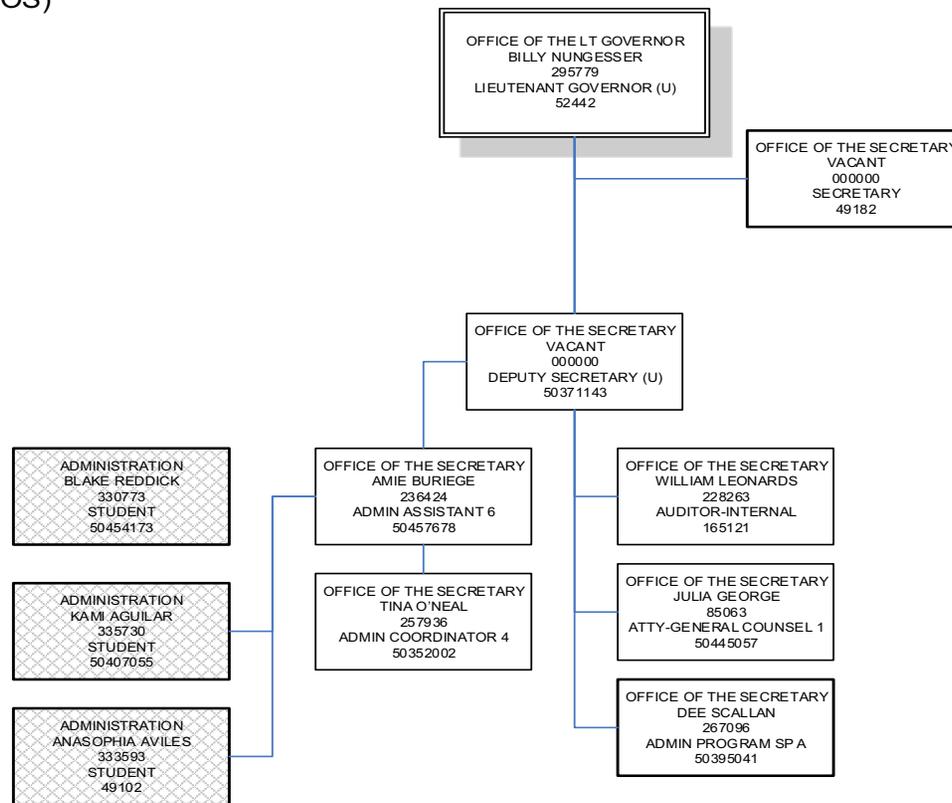
WE HEREBY CERTIFY THAT THE STATEMENTS AND FIGURES ON THE ACCOMPANYING FORMS ARE TRUE AND CORRECT TO THE BEST OF OUR KNOWLEDGE.

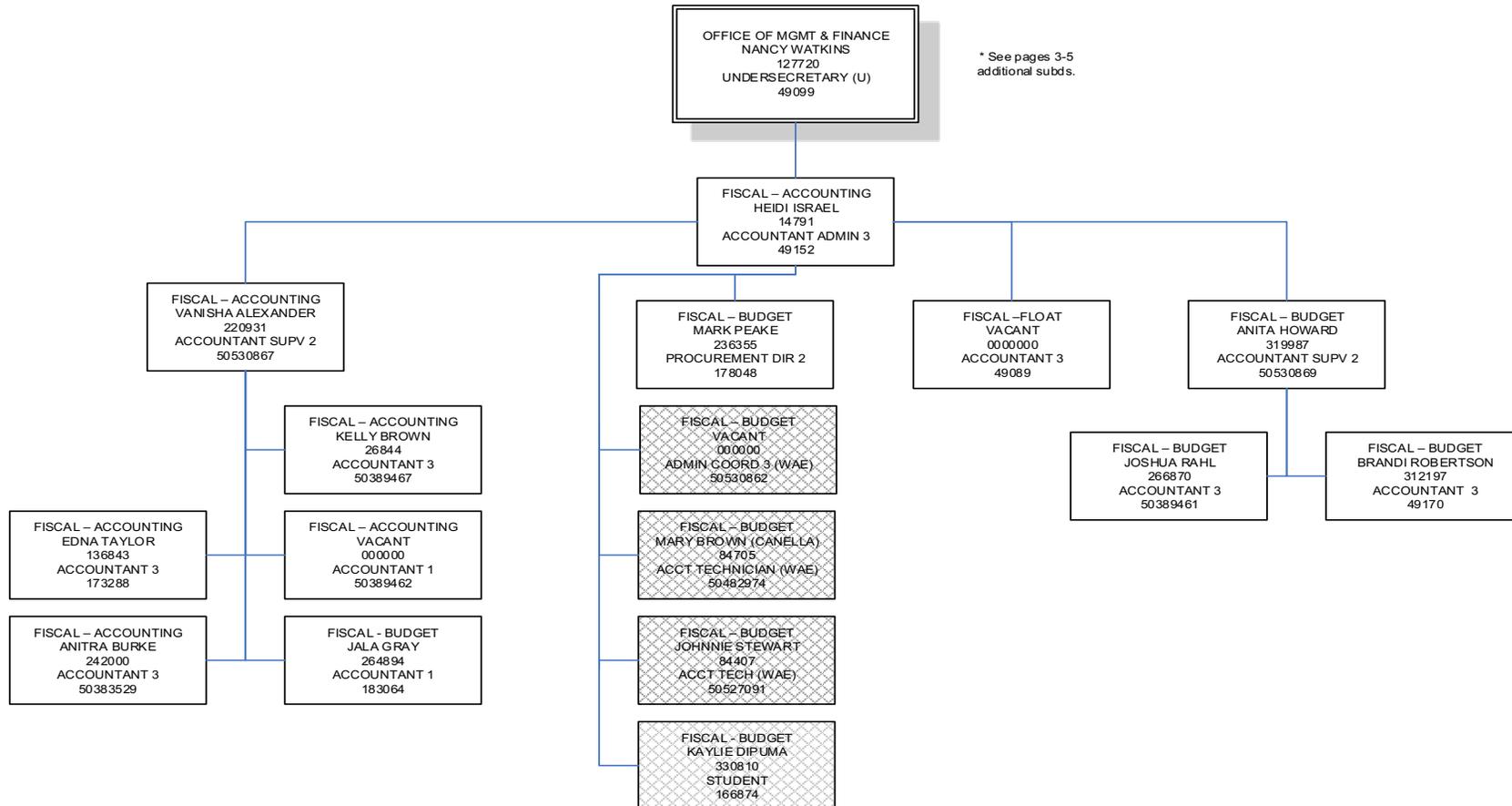
<p>HEAD OF DEPARTMENT: <u><i>Nancy Watkins</i></u> PRINTED NAME/TITLE: <u>Nancy Watkins Undersecretary</u> DATE: <u>October 23, 2020</u> EMAIL ADDRESS: <u>nwatkins@crt.la.gov</u></p>	<p>HEAD OF BUDGET UNIT: <u><i>Nancy Watkins</i></u> PRINTED NAME/TITLE: <u>Nancy Watkins Undersecretary</u> DATE: <u>October 23, 2020</u> EMAIL ADDRESS: <u>nwatkins@crt.la.gov</u></p>
<p>PROGRAM CONTACT PERSON: <u>Nancy Watkins</u> TITLE: <u>Undersecretary</u> TELEPHONE NUMBER: <u>225 342-8201</u> EMAIL ADDRESS: <u>nwatkins@crt.la.gov</u></p>	<p>FINANCIAL CONTACT PERSON: <u>Nancy Watkins</u> TITLE: <u>Undersecretary</u> TELEPHONE NUMBER: <u>225 342-8201</u> EMAIL ADDRESS: <u>nwatkins@crt.la.gov</u></p>

Operational Plan

Office of the Secretary (OS)
Administration

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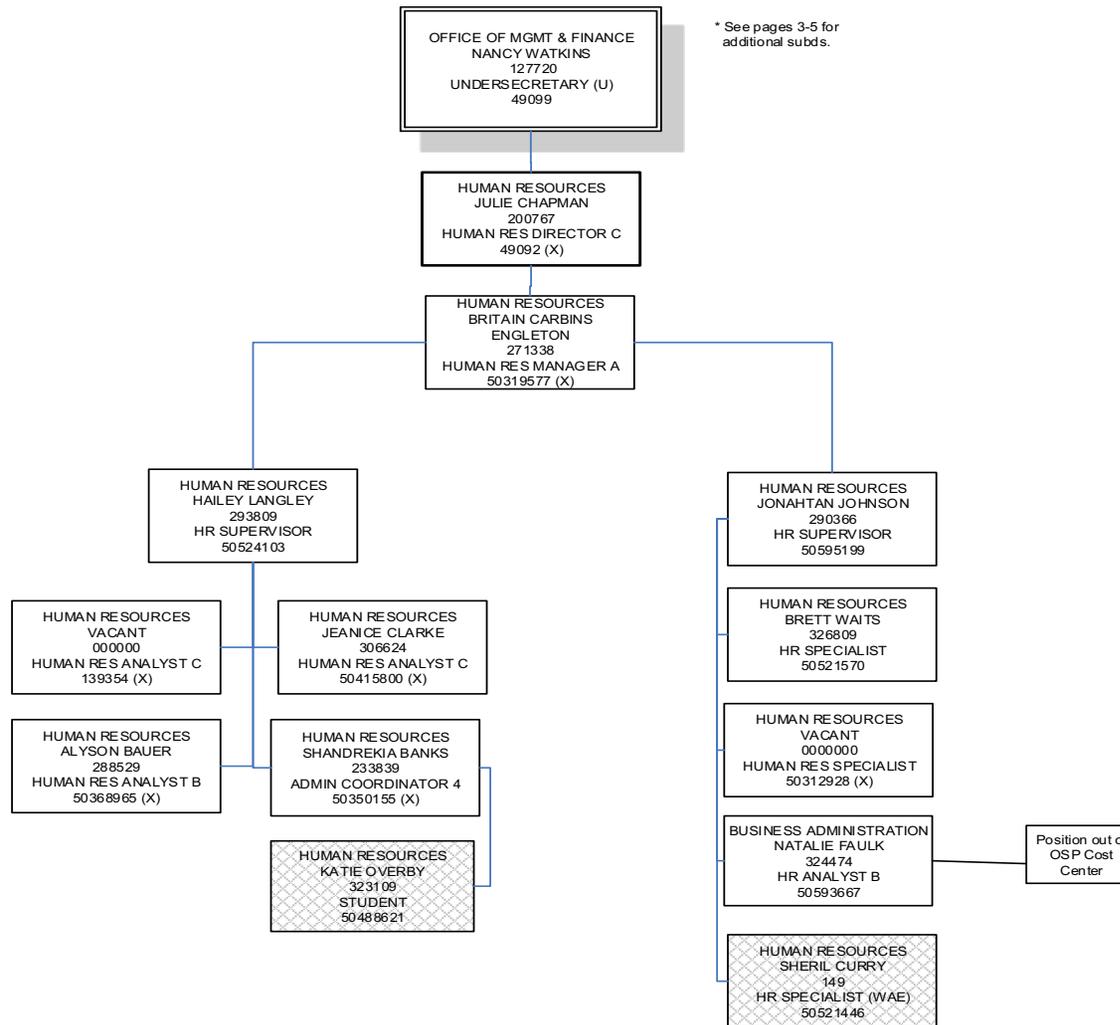




* See pages 3-5
 additional subds.

Office of the Secretary (OS)
 Office of the Management & Finance (OMF)
 Human Resources (HR) Division

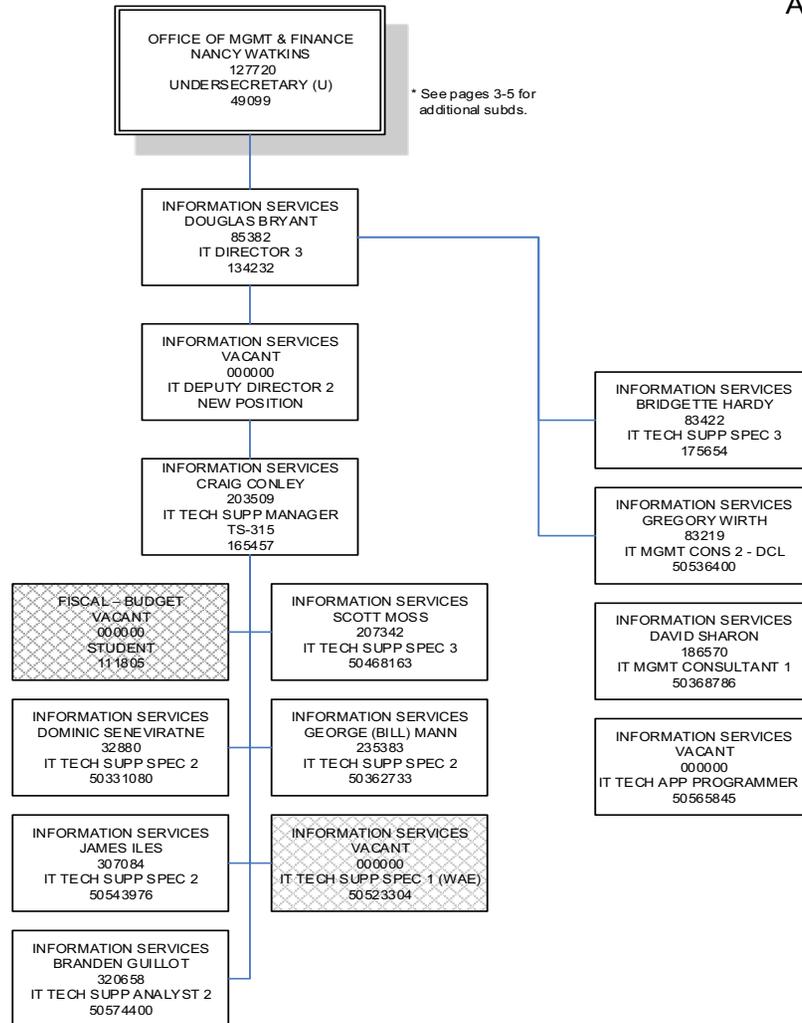
As of 09/20/2020; page 3 of 6



* See pages 3-5 for additional subds.

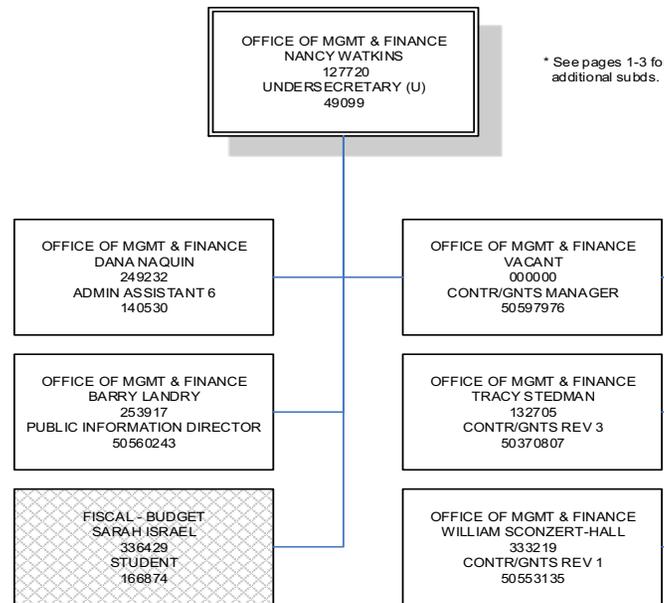
Office of the Secretary (OS)
 Office of the Management & Finance (OMF)
 Information Services (IS) Division

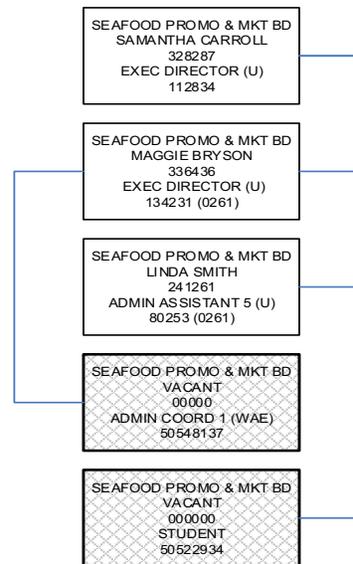
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Office of the Secretary (OS)
 Office of the Management & Finance (OMF)
 Undersecretary Division

As of 09/20/2020 page 5 of 6





DEPARTMENT ID: 06 DEPARTMENT OF CULTURE, RECREATION AND TOURISM
AGENCY ID: 261 - OFFICE OF THE SECRETARY

**OPERATIONAL PLAN
FY 2021-2022**

**OPERATIONAL PLAN FORM
DEPARTMENT DESCRIPTION**

DEPARTMENT NUMBER AND NAME: 06 - DEPARTMENT OF CULTURE, RECREATION AND TOURISM

DEPARTMENT MISSION:

The Department of Culture, Recreation and Tourism mission is to preserve and enhance Louisiana's unique heritage and natural landscape; provide cultural, informational, and recreational resources; and promote the use of these resources by our diverse citizens and visitors.

DEPARTMENT GOAL(S):

- I. The Department of Culture, Recreation and Tourism will create a greater awareness of Louisiana's culture, history and natural resources so that citizens and visitors will be more aware of the rich cultural, historical and natural assets of the state.
- II. The Department of Culture, Recreation and Tourism will promote the tourism and arts industries in Louisiana so that these industries will have a greater economic impact in the state.
- III. The Department of Culture, Recreation and Tourism will improve the state's management and conservation of significant historical, natural, informational and cultural sites and resources so that they will be better protected for future generations.
- IV. The Department of Culture, Recreation and Tourism will provide opportunities for outdoor recreation in Louisiana so that there will be an increased number of citizens and visitors who are aware of, have access to, and who avail themselves of these opportunities.

**OPERATIONAL PLAN FORM
AGENCY (BUDGET UNIT) DESCRIPTION**

AGENCY NUMBER AND NAME: 261 - OFFICE OF THE SECRETARY

AGENCY MISSION:

The mission of the Office of the Secretary is to position Louisiana to lead through action in defining a New South through Culture, Recreation and Tourism, through the development and implementation of strategic and integrated approaches to the management of the Office of State Parks, the Office of Tourism, the Office of State Museum, the Office of Cultural Development and the Office of State Library.

AGENCY GOAL(S):

The Office of the Secretary will ensure an efficient, accountable and entrepreneurial operation of all agencies within the department by providing the highest quality of leadership and support services and by administering targeted programs and initiatives conducive to the development of collaborative partnerships, thereby creating avenues of prosperity for all Louisianans by promoting diversity, creativity and unique, unparalleled assets. Further, the Office of the Secretary will measure and monitor the impact of the Department of Culture, Recreation and Tourism on Louisiana's economy and quality of life for Louisiana's citizens to ensure the greatest return on our investments.

STATEMENT OF AGENCY STRATEGIES FOR DEVELOPMENT AND IMPLEMENTATION OF HUMAN RESOURCE POLICIES THAT ARE HELPFUL AND BENEFICIAL TO WOMEN AND FAMILIES:

Strategy 1.4 under Objective 1 in the Office of Management and Finance states that we will:

Develop and implement human resource policies that benefit women and children that include:

- providing training on FMLA to managers statewide to ensure that all employees are treated fairly and equally.
- updating the employee handbook
- development and implementing a policy on diversity and diversity training in order to ensure hiring and placement of individuals of varied ethnicities and cultural backgrounds in the department.
- continuing to develop human resource policies to ensure that management and employees are kept abreast of human resources issues
- continuing to work on the update of all obsolete job descriptions
- reviewing job classifications and determining if any need to be reviewed with Civil Service for pay, classification and/or qualification inequities; and
- implementing a procedure with Information Services to post vacancies on the Human Resources website.

**OPERATIONAL PLAN FORM
PROGRAM DESCRIPTION**

PROGRAM NAME: ADMINISTRATION

PROGRAM AUTHORIZATION:

The authorization for the Administration Program is R.S. 25; 36:201-209; 56:1801-1808.

PROGRAM MISSION:

The mission of the Office of the Secretary is to position Louisiana to lead through action in defining a New South through Culture, Recreation and Tourism, through the development and implementation of strategic and integrated approaches to the management of the Office of State Parks, the Office of Tourism, the Office of State Museum, the Office of Cultural Development and the Office of State Library.

PROGRAM GOAL(S):

The Administration Program will ensure an efficient, accountable, and entrepreneurial operation of all agencies within the department by providing the highest quality of leadership and support services and by administering targeted programs and initiatives conducive to the development of collaborative partnerships.

The Office of the Secretary guides the Department in achieving the following results: building Louisiana's travel and tourism industry to create and retain jobs, as well as generate revenue for the state's tax base; diversifying Louisiana's economy by leveraging culture to create and retain jobs, drive commercial investment and grow personal income; improving educational and workforce development opportunities through access to information, public programming and unique cultural assets; delivering transparent, accountable and cost efficient government services to our citizens while being innovative and customer driven; preserving Louisiana as a sportsman's paradise by protecting and expanding our natural, cultural and historic resources for public use and enjoyment; and leveraging community service as a strategy to develop job skills, strengthen communities and build a culture of citizenship and responsibility in Louisiana.

The Office of the Secretary provides a foundation to ensure all CRT agencies perform above and beyond department goals, results, and performance standards, to ensure its work is both transparent and effective. The evolution of CRT into a high performing, accountable, and transparent organization that acts to create a quality workforce, values customers' expectations, effectively manages its resources and leverages external partnerships increases the economic impact of the state's tourism industry and develops its cultural economy. CRT has created an organization that is transparent, accountable and efficient; its workforce is entrepreneurial and accountable. Results achieved from this foundation include, but are not limited to the following: the Department has raised the bar for creating tourism economic benefits for the state; it has created the cultural economy initiative and grown that industry's workforce; it has contributed greatly to emergency and disaster management and assistance; and it has developed communities through main streets and cultural districts that leverage growth opportunities for local communities.

DEPARTMENT ID: 06 - DEPARTMENT OF CULTURE, RECREATION AND TOURISM
 AGENCY ID: 261 - OFFICE OF THE SECRETARY
 PROGRAM ID: A - ADMINISTRATION
 PROGRAM ACTIVITY: ADMINISTRATION-OFFICE OF THE SECRETARY-DCRT

1. To achieve 100% of the stated objectives of each program within the Department of Culture, Recreation and Tourism annually through 2025.
 State Outcome Goals Link: Transparent, Accountable, and Effective Government
 Children's Budget Link: N/A
 Human Resource Policies Beneficial to Women and Families Link: See Strategy 1.4 in the Office of Management and Finance within the Office of the Secretary
 Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other): N/A

Explanatory Note:

LaPAS PI New	L E V E K	PERFORMANCE INDICATOR NAME	PERFORMANCE INDICATOR VALUES						
			YEAREND PERFORMANCE STANDARD FY 2019-2020	ACTUAL YEAREND PERFORMANCE FY 2019-2020	PERFORMANCE STANDARD AS INITIALLY APPROPRIATED FY 2020-2021	EXISTING PERFORMANCE STANDARD FY 2020-2021	PERFORMANCE AT CONTINUATION BUDGET LEVEL FY 2021-2022	PERFORMANCE AT EXECUTIVE BUDGET LEVEL FY 2021-2022	PERFORMANCE STANDARD AS INITIALLY APPROPRIATED FY 2021-2022
22913	K	Percentage of departmental objectives achieved	95%	45%	95%	95%	95%		
23503	K	Percentage of time WAN and State Capital Annex are operational systemwide	99%	99%	99%	99%	99%		
25411	K	Average time to resolution of issues in the work log (minutes)	30	33	30	30	30		

**OPERATIONAL PLAN FORM
PROGRAM DESCRIPTION**

PROGRAM NAME: OFFICE OF MANAGEMENT AND FINANCE

PROGRAM AUTHORIZATION:

R.S. 25; 36:201-209; 56:1801-1808.

PROGRAM MISSION:

The mission of the Office of Management of Finance (OMF) is to direct the mandated functions of human resources, fiscal and information services for the six offices within the Department and the Office of the Lieutenant Governor and to support them in the accomplishment of their stated goals and objectives.

PROGRAM GOAL(S):

The Office of Management and Finance will provide the highest quality of fiscal, human resources and information services and enhance communications with the six offices within the Department and the Office of the Lieutenant Governor in order to ensure compliance with legislative mandates and increase efficiency and productivity.

PROGRAM ACTIVITY: SUPPORT SERVICES

The Fiscal Division, the Human Resources Division, the Information Services Division and the Contracts Coordinator operate under the direction of the Undersecretary. The Fiscal Division is critical to the successful operation of CRT/OLG, coordinating, overseeing and/or handling all accounts payable/receivable, budgeting, purchasing, property control, capital outlay, federal reporting, fleet management, pc card & telecommunications functions and all business functions for DCRT & OLG. The Human Resources Division plans, develops and administers human resources activities and functions in accordance with federal, state and local laws, control agency policies and procedures, internal agency policies and procedures and in accordance with Civil Service Rules and Regulations. Primary responsibilities include workforce and succession and retention planning, workforce diversity, employee performance oversight, enhanced recruitment strategies, class and pay, training and safety.

The Information Services Division provides IT services/support for hardware/software including programming, networking WAN/LAN/WLAN, scanning, document management, email, database design/administration, Web programming/design, Web hosting and office software. This office is responsible for providing a fast, secure, hardened network for exchanging data over the Internet, adding/replacing mission critical servers and network hardware as necessary, physically expanding the network within the Annex and throughout the state as necessary, providing help desk/desktop support to end users both in Baton Rouge and at the sixty remote sites at CRT facilities throughout the state, meeting new automation needs, maintaining/auditing software and hardware inventory, and ensuring OIT compliance. IT is also responsible for all aspects of 32 public wireless installations at State Parks and Welcome Centers statewide.

DEPARTMENT ID: 06 - DEPARTMENT OF CULTURE, RECREATION AND TOURISM
 AGENCY ID: 261 - OFFICE OF THE SECRETARY
 PROGRAM ID: B - OFFICE OF MANAGEMENT AND FINANCE
 PROGRAM ACTIVITY: SUPPORT SERVICES-OFFICE OF MANAGEMENT & FINANCE-OS-DCRT

1.

K

 Through 2022, to maximize human resource capital, enhance information technology and ensure fiscal reliability of the Department and the Office of the Lieutenant Governor.

State Outcome Goals Link: Transparent, Accountable, and Effective Government

Children's Budget Link: N/A

Human Resource Policies Beneficial to Women and Families Link: See Strategy 1.4 in the Office of Management and Finance within the Office of the Secretary

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other): N/A

Explanatory Note:

LaPAS PI CODE	L E V E L	PERFORMANCE INDICATOR NAME	PERFORMANCE INDICATOR VALUES						
			YEAREND PERFORMANCE STANDARD FY 2019-2020	ACTUAL YEAREND PERFORMANCE FY 2019-2020	PERFORMANCE STANDARD AS INITIALLY APPROPRIATED FY 2020-2021	EXISTING PERFORMANCE STANDARD FY 2020-2021	PERFORMANCE AT CONTINUATION BUDGET LEVEL FY 2021-2022	PERFORMANCE AT EXECUTIVE BUDGET LEVEL FY 2021-2022	PERFORMANCE STANDARD AS INITIALLY APPROPRIATED FY 2021-2022
6431	K	Number of repeat reportable audit findings.	0	1	0	0	0		

**OPERATIONAL PLAN FORM
PROGRAM DESCRIPTION**

PROGRAM NAME: LOUISIANA SEAFOOD PROMOTION & MARKETING BOARD

PROGRAM AUTHORIZATION:
R.S. 56:578.1 - 578.7

PROGRAM MISSION:

The purpose of the Seafood Promotion and Marketing Board is to give assistance to the state's seafood industry through product promotion and market development in order to enhance the economic well-being of the industry and the state.

PROGRAM GOAL(S):

To increase consumption and value of LA seafood products.

PROGRAM ACTIVITY:

Seafood Promotion and Marketing

In 1981, the State of Louisiana's legislature created the Louisiana Seafood Promotion & Marketing Board with statute R.S. 56:578.2(A)(1), to enhance and support the commercial fisheries industry. Although seafood had grown from a subsistence economy to a world class operation, it was challenged by dramatic changes in the marketplace and in the environment. The Board's statutory mandate is to strengthen and revitalize the Louisiana seafood industry, to identify threats and execute strategic plans to meet them and overcome them. The Board is composed of 14 members appointed by the Lieutenant Governor. Each represents a sector of the industry: harvesters/farmers, processors/wholesalers, restaurateurs/retailers, and marketing specialists. The Board's operating budget is derived from license sales to Louisiana commercial fishermen and seafood wholesalers/retailers, as well as private and federal grants.

DEPARTMENT ID: 06 - Department of Culture, Recreation and Tourism
 AGENCY ID: 261 - Office of the Secretary
 PROGRAM ID: 3000 - Louisiana Seafood Promotion and Marketing Board
 PROGRAM ACTIVITY: Louisiana Seafood Promotion and Marketing

1. **K** To assist Louisiana's initiatives for economic development, natural resource development and hurricane recovery. The Board assists the seafood industry through product promotion and market development, to enhance the economic well-being of the industry, our citizens and commercial users.

State Outcome Goals Link: Transparent, Accountable, and Effective Government
 Children's Budget Link:
 Human Resource Policies Beneficial to Women and Families Link:
 Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other):

Explanatory Note:

LaPAS PI CODE	L E V E L	PERFORMANCE INDICATOR NAME	PERFORMANCE INDICATOR VALUES					PERFORMANCE	
			YEAREND PERFORMANCE STANDARD FY 2019-2020	ACTUAL YEAREND PERFORMANCE FY 2019-2020	STANDARD AS INITIALLY APPROPRIATED FY 2020-2021	EXISTING PERFORMANCE STANDARD FY 2020-2021	PERFORMANCE AT CONTINUATION BUDGET LEVEL FY 2021-2022	AT EXECUTIVE BUDGET LEVEL FY 2021-2022	STANDARD AS INITIALLY APPROPRIATED FY 2021-2022
			15163	K	Number of visitors to the web site	150,000	301,424	150,000	150,000
15162	K	Number of requests and inquires for Louisiana seafood to be supplied and promoted at events, tradeshows, and other promotional gatherings.	200	241	200	200	200		
15164	K	Number of promotional and special events where Louisiana seafood has been supplied for consumption by event attendees.	150	32	150	150	150		

**OPERATIONAL PLAN FORM
OPERATIONAL PLAN ADDENDA**

ORGANIZATION AND PROGRAM STRUCTURE CHARTS CHECKLIST:

Organization Chart Attached: X

Program Structure Chart Attached: X

OTHER: List any other attachments to operational plan.

- 1
- 2
- 3

CONTACT PERSON(S):

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TITLE: Undersecretary, Department of Culture, Recreation and Tourism
TELEPHONE: 225-342-8201
FAX: 225-342-1503
E-MAIL: nwatkins@crt.la.gov



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Budget Request Overview

AGENCY SUMMARY STATEMENT

Total Agency

Means of Financing

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB	Percent Change
STATE GENERAL FUND (Direct)	5,118,630	5,468,780	7,234,525	1,765,745	32.29%
STATE GENERAL FUND BY:	—	—	—	—	—
INTERAGENCY TRANSFERS	76,686	1,739,409	233,050	(1,506,359)	(86.60)%
FEES & SELF-GENERATED	—	50,086	—	(50,086)	(100.00)%
STATUTORY DEDICATIONS	289,210	289,551	290,379	828	0.29%
FEDERAL FUNDS	—	198,246	—	(198,246)	(100.00)%
TOTAL MEANS OF FINANCING	\$5,484,526	\$7,746,072	\$7,757,954	\$11,882	0.15%

Fees and Self-Generated

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB	Percent Change
Fees & Self-Generated	—	50,086	—	(50,086)	(100.00)%
Total:	—	\$50,086	—	\$(50,086)	(100.00)%

Statutory Dedications

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB	Percent Change
Seafood Promotion and Marketing Fund	289,210	289,551	290,379	828	0.29%
Total:	\$289,210	\$289,551	\$290,379	\$828	0.29%

Agency Expenditures

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB	Percent Change
Salaries	2,927,721	3,123,462	3,338,971	215,509	6.90%
Other Compensation	145,883	51,340	140,785	89,445	174.22%
Related Benefits	1,608,007	1,876,223	1,882,982	6,759	0.36%
TOTAL PERSONAL SERVICES	\$4,681,610	\$5,051,025	\$5,362,738	\$311,713	6.17%
Travel	10,805	61,602	20,967	(40,635)	(65.96)%
Operating Services	108,485	156,601	124,959	(31,642)	(20.21)%
Supplies	37,088	72,359	46,219	(26,140)	(36.13)%
TOTAL OPERATING EXPENSES	\$156,378	\$290,562	\$192,145	\$(98,417)	(33.87)%
PROFESSIONAL SERVICES	\$11,619	\$92,363	\$35,666	\$(56,697)	(61.38)%
Other Charges	321,769	1,789,255	1,644,538	(144,717)	(8.09)%
Debt Service	—	—	—	—	—
Interagency Transfers	313,149	522,867	522,867	—	—
TOTAL OTHER CHARGES	\$634,919	\$2,312,122	\$2,167,405	\$(144,717)	(6.26)%
Acquisitions	—	—	—	—	—
Major Repairs	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	—	—	—	—
TOTAL EXPENDITURES	\$5,484,526	\$7,746,072	\$7,757,954	\$11,882	0.15%

Agency Positions

Classified	41	41	41	—	—
Unclassified	6	6	6	—	—
TOTAL AUTHORIZED T.O. POSITIONS	47	47	47	—	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—	—	—	—	—
TOTAL NON-T.O. FTE POSITIONS	—	—	—	—	—
TOTAL POSITIONS	47	47	47	—	—

Cost Detail

Means of Financing

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
State General Fund	5,118,630	5,468,780	7,234,525	1,765,745
Interagency Transfers	76,686	1,739,409	233,050	(1,506,359)
Seafood Promotion and Marketing Fund	289,210	289,551	290,379	828
Total:	\$5,484,526	\$7,497,740	\$7,757,954	\$260,214

Salaries

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5110000	TOTAL SALARIES	—	—	(5,000)	(5,000)
5110010	SAL-CLASS-TO-REG	2,579,498	2,569,393	2,657,425	88,032
5110020	SAL-CLASS-TO-TERM	10,226	—	—	—
5110025	SAL-UNCLASS-TO-REG	307,688	554,069	652,682	98,613
5110030	SAL-UNCLASS-TO-OT	306	—	—	—
5110035	SAL-UNCLASS-TO-TERM	30,003	—	33,864	33,864
Total Salaries:		\$2,927,721	\$3,123,462	\$3,338,971	\$215,509

Other Compensation

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5120010	COMPENSATION/WAGES	119,275	50,884	120,329	69,445
5120035	STUDENT LABOR	26,314	456	20,456	20,000
5120105	COMP-CL-NON TO-OT	294	—	—	—
Total Other Compensation:		\$145,883	\$51,340	\$140,785	\$89,445

Related Benefits

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5130000	TOTAL RELATED BENF	—	—	(30,328)	(30,328)
5130010	RET CONTR-STATE EMP	1,047,988	1,220,242	1,244,697	24,455
5130020	RET CONTR-TEACHERS	28,614	35,289	30,189	(5,100)
5130050	POSTRET BENEFITS	217,547	285,002	240,533	(44,469)
5130055	FICA TAX (OASDI)	4,293	6,321	9,374	3,053
5130060	MEDICARE TAX	42,480	45,166	49,560	4,394
5130065	UNEMPLOYMENT BENEFIT	2,158	—	—	—
5130070	GRP INS CONTRIBUTION	255,440	273,403	327,257	53,854
5130090	TAXABLE FRINGE BEN	9,486	10,800	11,700	900
Total Related Benefits:		\$1,608,007	\$1,876,223	\$1,882,982	\$6,759

Travel

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5200000	TOTAL TRAVEL	—	—	(43,409)	(43,409)
5210010	IN-STATE TRAVEL-ADM	2,225	24,918	26,866	1,948
5210015	IN-STATE TRAVEL-CONF	175	—	—	—
5210050	OUT-OF-STATE TRV-ADM	7,416	36,684	37,510	826
5210110	CONFERENCE REG FEES	990	—	—	—
Total Travel:		\$10,805	\$61,602	\$20,967	\$(40,635)

Operating Services

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5300000	TOTAL OPERATING SERV	—	—	(38,696)	(38,696)
5310001	SERV-ADVERTISING	—	8,040	8,221	181
5310004	SERV-BANK FEES	93	—	—	—
5310005	SERV-PRINTING	41	2,000	5,572	3,572
5310010	SERV-DUES & OTHER	3,711	13,560	13,867	307

Operating Services (continued)

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5310011	SERV-SUBSCRIPTIONS	2,458	32,584	33,317	733
5310014	SERV-DRUG TESTING	178	—	—	—
5310017	SERV-DOC DESTRUCTION	48	—	—	—
5310037	SERV - TRAINING	728	—	—	—
5310039	SERV-PRESCRIBED BURN	135	—	—	—
5310042	SERV-BAR DUES	598	—	—	—
5310050	SERV-DUES & OTHER	175	—	—	—
5310400	SERV-MISC	16,998	44,979	45,990	1,011
5330008	MAINT-EQUIPMENT	—	3,000	3,068	68
5330017	MAINT-DATA SOFTWARE	30,373	11,900	12,168	268
5330018	MAINT-AUTO REPAIRS	721	3,500	3,579	79
5330024	MAINT-DBASE MTCE	—	8,500	8,691	191
5330026	MAINT-SOFTWRE MTCE	33,838	10,388	10,622	234
5340020	RENT-EQUIPMENT	4,662	6,800	6,953	153
5340030	RENT-DATA PROC EQUIP	3,327	—	—	—
5340070	RENT-OTHER	1,275	500	511	11
5340078	RENT-DATA-LIC SOFT	912	2,600	2,659	59
5350001	UTIL-INTERNET PROVID	3,641	2,700	2,761	61
5350002	UTIL-DATA LINE/CIRCT	47	1,200	1,227	27
5350005	UTIL-OTHER COMM SERV	384	500	511	11
5350006	UTIL-MAIL/DEL/POST	1,726	2,850	2,915	65
5350008	UTIL-DEL UPS/FED EXP	951	1,000	1,023	23
5350020	UTIL-MAIL/DEL/POST	1,466	—	—	—
Total Operating Services:		\$108,485	\$156,601	\$124,959	\$(31,642)

Supplies

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5400000	TOTAL SUPPLIES	—	—	(29,400)	(29,400)
5410001	SUP-OFFICE SUPPLIES	19,471	69,859	73,062	3,203
5410002	SUP-TELEPH & ACCESS	30	—	—	—
5410006	SUP-COMPUTER	7,963	1,000	1,023	23
5410007	SUP-CLOTHING/UNIFORM	20	—	—	—
5410008	SUP-MEDICAL	157	—	—	—
5410013	SUP-FOOD & BEVERAGE	250	1,000	1,023	23
5410015	SUP-AUTO	—	500	511	11
5410016	SUP-BLD	287	—	—	—
5410036	SUP-FUELTRAC	1,527	—	—	—
5410400	SUP-OTHER	7,383	—	—	—
Total Supplies:		\$37,088	\$72,359	\$46,219	\$(26,140)

Professional Services

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5500000	TOTAL PROF SERVICES	—	—	(60,855)	(60,855)
5510005	PROF SERV-LEGAL	8,091	92,363	96,521	4,158
5510400	PROF SERV-OTHER	3,528	—	—	—
Total Professional Services:		\$11,619	\$92,363	\$35,666	\$(56,697)

Other Charges

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5600000	TOTAL OTHER CHARGES	—	—	(144,717)	(144,717)
5620013	MISC-PRIZES/AWARDS	3,110	—	—	—
5620044	MISC-RECOUP STEE PY	(6)	—	—	—
5620063	MISC-OPERATNG SVCS	256,326	1,344,538	1,344,538	—
5620064	MISC-PROF SVCS	37,885	444,717	444,717	—

Other Charges *(continued)*

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5620065	MISC-SUPPLIES OTHER	6,887	—	—	—
5620068	MISC-ACQ/MAJ REP OTH	15,723	—	—	—
5620128	MISC-PROMO ITEMS	1,844	—	—	—
Total Other Charges:		\$321,769	\$1,789,255	\$1,644,538	\$(144,717)

Interagency Transfers

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5950001	IAT-COMMODITY/SERV	59,845	286,414	286,414	—
5950007	IAT-PRINTING	1,012	5,000	5,000	—
5950008	IAT-POSTAGE	1,466	1,700	1,700	—
5950014	IAT-TELEPHONE	79,980	74,212	74,212	—
5950017	IAT-INSURANCE	30,921	29,323	29,323	—
5950026	IAT-RENTALS	121,932	107,744	107,744	—
5950058	IAT-TECH SVCS	17,993	18,474	18,474	—
Total Interagency Transfers:		\$313,149	\$522,867	\$522,867	—
Total Agency Expenditures:		\$5,484,526	\$7,746,072	\$7,757,954	\$11,882

PROGRAM SUMMARY STATEMENT

2611 - Administrative

Means of Financing

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB	Percent Change
STATE GENERAL FUND (Direct)	604,094	570,410	978,314	407,904	71.51%
STATE GENERAL FUND BY:	—	—	—	—	—
INTERAGENCY TRANSFERS	76,686	475,722	200,000	(275,722)	(57.96)%
FEES & SELF-GENERATED	—	—	—	—	—
STATUTORY DEDICATIONS	—	—	—	—	—
FEDERAL FUNDS	—	—	—	—	—
TOTAL MEANS OF FINANCING	\$680,780	\$1,046,132	\$1,178,314	\$132,182	12.64%

Program Expenditures

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB	Percent Change
Salaries	427,302	666,327	771,540	105,213	15.79%
Other Compensation	8,984	456	456	—	—
Related Benefits	205,896	335,769	361,398	25,629	7.63%
TOTAL PERSONAL SERVICES	\$642,182	\$1,002,552	\$1,133,394	\$130,842	13.05%
Travel	731	3,560	3,722	162	4.55%
Operating Services	18,693	18,693	19,541	848	4.54%
Supplies	7,629	4,467	4,669	202	4.52%
TOTAL OPERATING EXPENSES	\$27,053	\$26,720	\$27,932	\$1,212	4.54%
PROFESSIONAL SERVICES	—	\$2,848	\$2,976	\$128	4.49%
Other Charges	4,954	—	—	—	—
Debt Service	—	—	—	—	—
Interagency Transfers	6,590	14,012	14,012	—	—
TOTAL OTHER CHARGES	\$11,544	\$14,012	\$14,012	—	—
Acquisitions	—	—	—	—	—
Major Repairs	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	—	—	—	—
TOTAL EXPENDITURES	\$680,780	\$1,046,132	\$1,178,314	\$132,182	12.64%

Program Positions

Classified	5	5	5	—	—
Unclassified	3	3	3	—	—
TOTAL AUTHORIZED T.O. POSITIONS	8	8	8	—	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—	—	—	—	—
TOTAL NON-T.O. FTE POSITIONS	—	—	—	—	—
TOTAL POSITIONS	8	8	8	—	—

Cost Detail

Means of Financing

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
State General Fund	604,094	570,410	978,314	407,904
Interagency Transfers	76,686	475,722	200,000	(275,722)
Total:	\$680,780	\$1,046,132	\$1,178,314	\$132,182

Salaries

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5110010	SAL-CLASS-TO-REG	341,587	360,885	358,076	(2,809)
5110025	SAL-UNCLASS-TO-REG	55,538	305,442	379,600	74,158
5110030	SAL-UNCLASS-TO-OT	306	—	—	—
5110035	SAL-UNCLASS-TO-TERM	29,872	—	33,864	33,864
Total Salaries:		\$427,302	\$666,327	\$771,540	\$105,213

Other Compensation

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5120035	STUDENT LABOR	8,984	456	456	—
Total Other Compensation:		\$8,984	\$456	\$456	—

Related Benefits

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5130010	RET CONTR-STATE EMP	144,982	262,876	260,075	(2,801)
5130050	POSTRET BENEFITS	20,641	20,200	21,144	944
5130055	FICA TAX (OASDI)	3,219	4,075	2,553	(1,522)
5130060	MEDICARE TAX	6,127	7,300	10,013	2,713
5130070	GRP INS CONTRIBUTION	28,919	38,618	63,113	24,495
5130090	TAXABLE FRINGE BEN	2,008	2,700	4,500	1,800
Total Related Benefits:		\$205,896	\$335,769	\$361,398	\$25,629

Travel

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5210010	IN-STATE TRAVEL-ADM	191	1,000	1,104	104
5210050	OUT-OF-STATE TRV-ADM	—	2,560	2,618	58
5210110	CONFERENCE REG FEES	540	—	—	—
Total Travel:		\$731	\$3,560	\$3,722	\$162

Operating Services

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5310004	SERV-BANK FEES	93	—	—	—
5310005	SERV-PRINTING	—	700	1,140	440
5310010	SERV-DUES & OTHER	936	1,000	1,023	23
5310011	SERV-SUBSCRIPTIONS	2,035	—	—	—
5310014	SERV-DRUG TESTING	178	—	—	—
5310042	SERV-BAR DUES	598	—	—	—
5310050	SERV-DUES & OTHER	(6,432)	—	—	—
5310400	SERV-MISC	15,506	4,893	5,003	110
5330008	MAINT-EQUIPMENT	—	1,000	1,023	23
5330017	MAINT-DATA SOFTWARE	2,512	1,000	1,023	23
5330018	MAINT-AUTO REPAIRS	(9)	1,500	1,534	34
5330026	MAINT-SOFTWRE MTCE	137	2,000	2,045	45
5340020	RENT-EQUIPMENT	—	2,000	2,045	45
5340070	RENT-OTHER	1,275	—	—	—
5340078	RENT-DATA-LIC SOFT	912	2,600	2,659	59
5350006	UTIL-MAIL/DEL/POST	—	1,000	1,023	23
5350008	UTIL-DEL UPS/FED EXP	951	1,000	1,023	23
Total Operating Services:		\$18,693	\$18,693	\$19,541	\$848

Supplies

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5410001	SUP-OFFICE SUPPLIES	4,097	1,967	2,112	145
5410006	SUP-COMPUTER	3,060	1,000	1,023	23
5410007	SUP-CLOTHING/UNIFORM	20	—	—	—
5410013	SUP-FOOD & BEVERAGE	—	1,000	1,023	23
5410015	SUP-AUTO	—	500	511	11
5410016	SUP-BLD	207	—	—	—
5410400	SUP-OTHER	246	—	—	—
Total Supplies:		\$7,629	\$4,467	\$4,669	\$202

Professional Services

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5510005	PROF SERV-LEGAL	—	2,848	2,976	128
Total Professional Services:		—	\$2,848	\$2,976	\$128

Other Charges

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5620013	MISC-PRIZES/AWARDS	3,110	—	—	—
5620128	MISC-PROMO ITEMS	1,844	—	—	—
Total Other Charges:		\$4,954	—	—	—

Interagency Transfers

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5950001	IAT-COMMODITY/SERV	—	2,000	2,000	—
5950007	IAT-PRINTING	979	—	—	—
5950008	IAT-POSTAGE	96	200	200	—

Interagency Transfers *(continued)*

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5950014	IAT-TELEPHONE	5,515	11,812	11,812	—
Total Interagency Transfers:		\$6,590	\$14,012	\$14,012	—
Total Expenditures for Program 2611		\$680,780	\$1,046,132	\$1,178,314	\$132,182

2612 - Management and Finance

Means of Financing

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB	Percent Change
STATE GENERAL FUND (Direct)	4,500,484	4,576,491	5,909,228	1,332,737	29.12%
STATE GENERAL FUND BY:	—	—	—	—	—
INTERAGENCY TRANSFERS	—	1,163,407	33,050	(1,130,357)	(97.16)%
FEES & SELF-GENERATED	—	—	—	—	—
STATUTORY DEDICATIONS	—	—	—	—	—
FEDERAL FUNDS	—	—	—	—	—
TOTAL MEANS OF FINANCING	\$4,500,484	\$5,739,898	\$5,942,278	\$202,380	3.53%

Program Expenditures

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB	Percent Change
Salaries	2,326,128	2,275,813	2,375,516	99,703	4.38%
Other Compensation	135,966	50,884	140,329	89,445	175.78%
Related Benefits	1,293,442	1,433,059	1,440,267	7,208	0.50%
TOTAL PERSONAL SERVICES	\$3,755,536	\$3,759,756	\$3,956,112	\$196,356	5.22%
Travel	682	6,542	6,836	294	4.49%
Operating Services	88,032	83,582	87,346	3,764	4.50%
Supplies	23,484	13,625	14,241	616	4.52%
TOTAL OPERATING EXPENSES	\$112,198	\$103,749	\$108,423	\$4,674	4.51%
PROFESSIONAL SERVICES	\$11,619	\$30,000	\$31,350	\$1,350	4.50%
Other Charges	316,815	1,344,538	1,344,538	—	—
Debt Service	—	—	—	—	—
Interagency Transfers	304,315	501,855	501,855	—	—
TOTAL OTHER CHARGES	\$621,130	\$1,846,393	\$1,846,393	—	—
Acquisitions	—	—	—	—	—
Major Repairs	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	—	—	—	—
TOTAL EXPENDITURES	\$4,500,484	\$5,739,898	\$5,942,278	\$202,380	3.53%

Program Positions

Classified	35	35	35	—	—
Unclassified	1	1	1	—	—
TOTAL AUTHORIZED T.O. POSITIONS	36	36	36	—	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—	—	—	—	—
TOTAL NON-T.O. FTE POSITIONS	—	—	—	—	—
TOTAL POSITIONS	36	36	36	—	—

Cost Detail

Means of Financing

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
State General Fund	4,500,484	4,576,491	5,909,228	1,332,737
Interagency Transfers	—	1,163,407	33,050	(1,130,357)
Total:	\$4,500,484	\$5,739,898	\$5,942,278	\$202,380

Salaries

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5110010	SAL-CLASS-TO-REG	2,194,271	2,150,443	2,245,224	94,781
5110020	SAL-CLASS-TO-TERM	10,226	—	—	—
5110025	SAL-UNCLASS-TO-REG	121,631	125,370	130,292	4,922
Total Salaries:		\$2,326,128	\$2,275,813	\$2,375,516	\$99,703

Other Compensation

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5120010	COMPENSATION/WAGES	119,275	50,884	120,329	69,445
5120035	STUDENT LABOR	16,398	—	20,000	20,000
5120105	COMP-CL-NON TO-OT	294	—	—	—
Total Other Compensation:		\$135,966	\$50,884	\$140,329	\$89,445

Related Benefits

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5130010	RET CONTR-STATE EMP	831,588	886,386	905,660	19,274
5130020	RET CONTR-TEACHERS	28,614	35,289	30,189	(5,100)
5130050	POSTRET BENEFITS	183,250	250,764	205,352	(45,412)
5130055	FICA TAX (OASDI)	1,017	2,246	6,821	4,575
5130060	MEDICARE TAX	33,895	35,564	36,691	1,127
5130065	UNEMPLOYMENT BENEFIT	2,158	—	—	—

Related Benefits *(continued)*

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5130070	GRP INS CONTRIBUTION	206,758	216,510	249,254	32,744
5130090	TAXABLE FRINGE BEN	6,162	6,300	6,300	—
Total Related Benefits:		\$1,293,442	\$1,433,059	\$1,440,267	\$7,208

Travel

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5210010	IN-STATE TRAVEL-ADM	57	6,542	6,836	294
5210015	IN-STATE TRAVEL-CONF	175	—	—	—
5210110	CONFERENCE REG FEES	450	—	—	—
Total Travel:		\$682	\$6,542	\$6,836	\$294

Operating Services

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5310005	SERV-PRINTING	—	100	1,984	1,884
5310010	SERV-DUES & OTHER	2,510	12,560	12,844	284
5310011	SERV-SUBSCRIPTIONS	423	32,584	33,317	733
5310017	SERV-DOC DESTRUCTION	48	—	—	—
5310037	SERV - TRAINING	728	—	—	—
5310039	SERV-PRESCRIBED BURN	135	—	—	—
5310050	SERV-DUES & OTHER	6,607	—	—	—
5310400	SERV-MISC	1,492	—	—	—
5330017	MAINT-DATA SOFTWARE	27,055	10,400	10,634	234
5330018	MAINT-AUTO REPAIRS	730	2,000	2,045	45
5330024	MAINT-DBASE MTCE	—	8,500	8,691	191
5330026	MAINT-SOFTWRE MTCE	33,701	8,388	8,577	189
5340020	RENT-EQUIPMENT	4,028	2,800	2,863	63
5340030	RENT-DATA PROC EQUIP	3,327	—	—	—

Operating Services *(continued)*

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5350001	UTIL-INTERNET PROVID	3,641	2,700	2,761	61
5350002	UTIL-DATA LINE/CIRCT	47	1,200	1,227	27
5350005	UTIL-OTHER COMM SERV	384	500	511	11
5350006	UTIL-MAIL/DEL/POST	1,710	1,850	1,892	42
5350020	UTIL-MAIL/DEL/POST	1,466	—	—	—
Total Operating Services:		\$88,032	\$83,582	\$87,346	\$3,764

Supplies

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5410001	SUP-OFFICE SUPPLIES	15,294	13,625	14,241	616
5410002	SUP-TELEPH & ACCESS	30	—	—	—
5410006	SUP-COMPUTER	4,903	—	—	—
5410008	SUP-MEDICAL	157	—	—	—
5410016	SUP-BLD	80	—	—	—
5410036	SUP-FUELTRAC	1,527	—	—	—
5410400	SUP-OTHER	1,494	—	—	—
Total Supplies:		\$23,484	\$13,625	\$14,241	\$616

Professional Services

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5510005	PROF SERV-LEGAL	8,091	30,000	31,350	1,350
5510400	PROF SERV-OTHER	3,528	—	—	—
Total Professional Services:		\$11,619	\$30,000	\$31,350	\$1,350

Other Charges

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5620044	MISC-RECOUP STEE PY	(6)	—	—	—
5620063	MISC-OPERATNG SVCS	256,326	1,344,538	1,344,538	—
5620064	MISC-PROF SVCS	37,885	—	—	—
5620065	MISC-SUPPLIES OTHER	6,887	—	—	—
5620068	MISC-ACQ/MAJ REP OTH	15,723	—	—	—
Total Other Charges:		\$316,815	\$1,344,538	\$1,344,538	—

Interagency Transfers

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5950001	IAT-COMMODITY/SERV	59,845	284,414	284,414	—
5950007	IAT-PRINTING	—	5,000	5,000	—
5950008	IAT-POSTAGE	1,338	1,500	1,500	—
5950014	IAT-TELEPHONE	72,286	55,400	55,400	—
5950017	IAT-INSURANCE	30,921	29,323	29,323	—
5950026	IAT-RENTALS	121,932	107,744	107,744	—
5950058	IAT-TECH SVCS	17,993	18,474	18,474	—
Total Interagency Transfers:		\$304,315	\$501,855	\$501,855	—
Total Expenditures for Program 2612		\$4,500,484	\$5,739,898	\$5,942,278	\$202,380

2613 - Seafood Promotion & Marketing

Means of Financing

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB	Percent Change
STATE GENERAL FUND (Direct)	14,053	321,879	346,983	25,104	7.80%
STATE GENERAL FUND BY:	—	—	—	—	—
INTERAGENCY TRANSFERS	—	100,280	—	(100,280)	(100.00)%
FEES & SELF-GENERATED	—	50,086	—	(50,086)	(100.00)%
STATUTORY DEDICATIONS	289,210	289,551	290,379	828	0.29%
FEDERAL FUNDS	—	198,246	—	(198,246)	(100.00)%
TOTAL MEANS OF FINANCING	\$303,263	\$960,042	\$637,362	\$(322,680)	(33.61)%

Fees and Self-Generated

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB	Percent Change
Fees & Self-Generated	—	50,086	—	(50,086)	(100.00)%
Total:	—	\$50,086	—	\$(50,086)	(100.00)%

Statutory Dedications

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB	Percent Change
Seafood Promotion and Marketing Fund	289,210	289,551	290,379	828	0.29%
Total:	\$289,210	\$289,551	\$290,379	\$828	0.29%

Program Expenditures

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB	Percent Change
Salaries	174,291	181,322	191,915	10,593	5.84%
Other Compensation	932	—	—	—	—
Related Benefits	108,669	107,395	81,317	(26,078)	(24.28)%
TOTAL PERSONAL SERVICES	\$283,892	\$288,717	\$273,232	\$(15,485)	(5.36)%
Travel	9,392	51,500	10,409	(41,091)	(79.79)%
Operating Services	1,760	54,326	18,072	(36,254)	(66.73)%
Supplies	5,974	54,267	27,309	(26,958)	(49.68)%
TOTAL OPERATING EXPENSES	\$17,127	\$160,093	\$55,790	\$(104,303)	(65.15)%
PROFESSIONAL SERVICES	—	\$59,515	\$1,340	\$(58,175)	(97.75)%
Other Charges	—	444,717	300,000	(144,717)	(32.54)%
Debt Service	—	—	—	—	—
Interagency Transfers	2,244	7,000	7,000	—	—
TOTAL OTHER CHARGES	\$2,244	\$451,717	\$307,000	\$(144,717)	(32.04)%
Acquisitions	—	—	—	—	—
Major Repairs	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	—	—	—	—
TOTAL EXPENDITURES	\$303,263	\$960,042	\$637,362	\$(322,680)	(33.61)%

Program Positions

Classified	1	1	1	—	—
Unclassified	2	2	2	—	—
TOTAL AUTHORIZED T.O. POSITIONS	3	3	3	—	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—	—	—	—	—
TOTAL NON-T.O. FTE POSITIONS	—	—	—	—	—
TOTAL POSITIONS	3	3	3	—	—

Cost Detail

Means of Financing

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
State General Fund	14,053	321,879	346,983	25,104
Interagency Transfers	—	100,280	—	(100,280)
Fees & Self-Generated	—	50,086	—	(50,086)
Seafood Promotion and Marketing Fund	289,210	289,551	290,379	828
Federal Funds	—	198,246	—	(198,246)
Total:	\$303,263	\$960,042	\$637,362	\$(322,680)

Salaries

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5110000	TOTAL SALARIES	—	—	(5,000)	(5,000)
5110010	SAL-CLASS-TO-REG	43,640	58,065	54,125	(3,940)
5110025	SAL-UNCLASS-TO-REG	130,519	123,257	142,790	19,533
5110035	SAL-UNCLASS-TO-TERM	131	—	—	—
Total Salaries:		\$174,291	\$181,322	\$191,915	\$10,593

Other Compensation

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5120035	STUDENT LABOR	932	—	—	—
Total Other Compensation:		\$932	—	—	—

Related Benefits

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5130000	TOTAL RELATED BENF	—	—	(30,328)	(30,328)
5130010	RET CONTR-STATE EMP	71,418	70,980	78,962	7,982
5130050	POSTRET BENEFITS	13,656	14,038	14,037	(1)
5130055	FICA TAX (OASDI)	58	—	—	—

Related Benefits *(continued)*

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5130060	MEDICARE TAX	2,458	2,302	2,856	554
5130070	GRP INS CONTRIBUTION	19,763	18,275	14,890	(3,385)
5130090	TAXABLE FRINGE BEN	1,316	1,800	900	(900)
Total Related Benefits:		\$108,669	\$107,395	\$81,317	\$(26,078)

Travel

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5200000	TOTAL TRAVEL	—	—	(43,409)	(43,409)
5210010	IN-STATE TRAVEL-ADM	1,976	17,376	18,926	1,550
5210050	OUT-OF-STATE TRV-ADM	7,416	34,124	34,892	768
Total Travel:		\$9,392	\$51,500	\$10,409	\$(41,091)

Operating Services

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5300000	TOTAL OPERATING SERV	—	—	(38,696)	(38,696)
5310001	SERV-ADVERTISING	—	8,040	8,221	181
5310005	SERV-PRINTING	41	1,200	2,448	1,248
5310010	SERV-DUES & OTHER	265	—	—	—
5310400	SERV-MISC	—	40,086	40,987	901
5330008	MAINT-EQUIPMENT	—	2,000	2,045	45
5330017	MAINT-DATA SOFTWARE	805	500	511	11
5340020	RENT-EQUIPMENT	634	2,000	2,045	45
5340070	RENT-OTHER	—	500	511	11
5350006	UTIL-MAIL/DEL/POST	16	—	—	—
Total Operating Services:		\$1,760	\$54,326	\$18,072	\$(36,254)

Supplies

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5400000	TOTAL SUPPLIES	—	—	(29,400)	(29,400)
5410001	SUP-OFFICE SUPPLIES	80	54,267	56,709	2,442
5410013	SUP-FOOD & BEVERAGE	250	—	—	—
5410400	SUP-OTHER	5,644	—	—	—
Total Supplies:		\$5,974	\$54,267	\$27,309	\$(26,958)

Professional Services

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5500000	TOTAL PROF SERVICES	—	—	(60,855)	(60,855)
5510005	PROF SERV-LEGAL	—	59,515	62,195	2,680
Total Professional Services:		—	\$59,515	\$1,340	\$(58,175)

Other Charges

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5600000	TOTAL OTHER CHARGES	—	—	(144,717)	(144,717)
5620064	MISC-PROF SVCS	—	444,717	444,717	—
Total Other Charges:		—	\$444,717	\$300,000	\$(144,717)

Interagency Transfers

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5950007	IAT-PRINTING	33	—	—	—
5950008	IAT-POSTAGE	32	—	—	—

Interagency Transfers *(continued)*

Commitment Item	Name	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB
5950014	IAT-TELEPHONE	2,179	7,000	7,000	—
Total Interagency Transfers:		\$2,244	\$7,000	\$7,000	—
Total Expenditures for Program 2613		\$303,263	\$960,042	\$637,362	\$(322,680)
Total Agency Expenditures:		\$5,484,526	\$7,746,072	\$7,757,954	\$11,882

SOURCE OF FUNDING SUMMARY

Agency Overview

Interagency Transfers

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB	Form ID
INTERAGENCY TRANSFERS	—	200,000	200,000	—	3462
INTERAGENCY TRANSFERS	76,686	1,439,129	33,050	(1,406,079)	3469
INTERAGENCY TRANSFERS	—	100,280	—	(100,280)	3474
Total Interagency Transfers	\$76,686	\$1,739,409	\$233,050	\$(1,506,359)	

Fees & Self-Generated

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB	Form ID
FEES & SELF GENERATED	—	50,086	—	(50,086)	3472
Total Fees & Self-Generated	—	\$50,086	—	\$(50,086)	

Statutory Dedications

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB	Form ID
W02-SEAFOOD PROMO & MRKT	289,210	289,551	290,379	828	3450
Total Statutory Dedications	\$289,210	\$289,551	\$290,379	\$828	

Federal Funds

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Total Request	Over/Under EOB	Form ID
FEDERAL	—	198,246	—	(198,246)	3471
Total Federal Funds	—	\$198,246	—	\$(198,246)	
Total Sources of Funding:	\$365,896	\$2,277,292	\$523,429	\$(1,753,863)	

SOURCE OF FUNDING DETAIL

Interagency Transfers

Form 3462 — 261 - BR6 IAT ADMIN

Expenditures	Existing Operating Budget as of 10/01/2020			FY2021-2022 Total Request			FY2022-2023 Projected		
	Means of Financing	In-Kind Match	Cash Match	Means of Financing	In-Kind Match	Cash Match	Means of Financing	In-Kind Match	Cash Match
Salaries	105,442	—	—	105,442	—	—	—	—	—
Other Compensation	—	—	—	—	—	—	—	—	—
Related Benefits	94,558	—	—	94,558	—	—	—	—	—
TOTAL PERSONAL SERVICES	\$200,000	—	—	\$200,000	—	—	—	—	—
Travel	—	—	—	—	—	—	—	—	—
Operating Services	—	—	—	—	—	—	—	—	—
Supplies	—	—	—	—	—	—	—	—	—
TOTAL OPERATING EXPENSES	—	—	—	—	—	—	—	—	—
PROFESSIONAL SERVICES	—	—	—	—	—	—	—	—	—
Other Charges	—	—	—	—	—	—	—	—	—
Debt Service	—	—	—	—	—	—	—	—	—
Interagency Transfers	—	—	—	—	—	—	—	—	—
TOTAL OTHER CHARGES	—	—	—	—	—	—	—	—	—
Acquisitions	—	—	—	—	—	—	—	—	—
Major Repairs	—	—	—	—	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	—	—	—	—	—	—	—	—
TOTAL EXPENDITURES	\$200,000	—	—	\$200,000	—	—	—	—	—

Form 3462 — 261 - BR6 IAT ADMIN

Question	Narrative Response
State the purpose, source and legal citation.	The purpose of these Interagency transfers is to fund operating expenses for Management providing and Finance for accounting, budgeting, personnel, data processing and administrative services.
Agency discretion or Federal requirement?	Agency discretion. No grant requirement.
Describe any budgetary peculiarities.	The Total Request amount is less than the existing operating budget amount due to the revenue swap to replace Tourism Interagency with State General Funds in FY21/22.
Is the Total Request amount for multiple years?	No
Additional information or comments.	N/A
Provide the amount of any indirect costs.	
Any indirect costs funded with other MOF?	
Objectives and indicators in the Operational Plan.	
Additional information or comments.	

Form 3469 — 261 - BR6 IAT OMF

Expenditures	Existing Operating Budget as of 10/01/2020			FY2021-2022 Total Request			FY2022-2023 Projected		
	Means of Financing	In-Kind Match	Cash Match	Means of Financing	In-Kind Match	Cash Match	Means of Financing	In-Kind Match	Cash Match
Salaries	200,000	—	—	—	—	—	—	—	—
Other Compensation	—	—	—	—	—	—	—	—	—
Related Benefits	75,722	—	—	—	—	—	—	—	—
TOTAL PERSONAL SERVICES	\$275,722	—	—	—	—	—	—	—	—
Travel	—	—	—	—	—	—	—	—	—
Operating Services	—	—	—	—	—	—	—	—	—
Supplies	—	—	—	—	—	—	—	—	—
TOTAL OPERATING EXPENSES	—	—	—	—	—	—	—	—	—
PROFESSIONAL SERVICES	—	—	—	—	—	—	—	—	—
Other Charges	1,163,407	—	—	33,050	—	—	—	—	—
Debt Service	—	—	—	—	—	—	—	—	—
Interagency Transfers	—	—	—	—	—	—	—	—	—
TOTAL OTHER CHARGES	\$1,163,407	—	—	\$33,050	—	—	—	—	—
Acquisitions	—	—	—	—	—	—	—	—	—
Major Repairs	—	—	—	—	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	—	—	—	—	—	—	—	—
TOTAL EXPENDITURES	\$1,439,129	—	—	\$33,050	—	—	—	—	—

Form 3469 — 261 - BR6 IAT OMF

Question	Narrative Response
State the purpose, source and legal citation.	The purpose of these Interagency transfers, from the Office of Tourism, the Office of State Parks and the Office of the Lieutenant Governor, is to fund operating expenses for Management providing and Finance for accounting, budgeting, personnel, data processing and administrative services.
Agency discretion or Federal requirement?	No grant requirement.
Describe any budgetary peculiarities.	N/A
Is the Total Request amount for multiple years?	No
Additional information or comments.	
Provide the amount of any indirect costs.	
Any indirect costs funded with other MOF?	
Objectives and indicators in the Operational Plan.	
Additional information or comments.	

Form 3474 — 261 - BR 6 IAT Seafood

Expenditures	Existing Operating Budget as of 10/01/2020			FY2021-2022 Total Request			FY2022-2023 Projected		
	Means of Financing	In-Kind Match	Cash Match	Means of Financing	In-Kind Match	Cash Match	Means of Financing	In-Kind Match	Cash Match
Salaries	5,000	—	—	—	—	—	—	—	—
Other Compensation	—	—	—	—	—	—	—	—	—
Related Benefits	30,328	—	—	—	—	—	—	—	—
TOTAL PERSONAL SERVICES	\$35,328	—	—	—	—	—	—	—	—
Travel	34,124	—	—	—	—	—	—	—	—
Operating Services	—	—	—	—	—	—	—	—	—
Supplies	—	—	—	—	—	—	—	—	—
TOTAL OPERATING EXPENSES	\$34,124	—	—	—	—	—	—	—	—
PROFESSIONAL SERVICES	—	—	—	—	—	—	—	—	—
Other Charges	30,828	—	—	—	—	—	—	—	—
Debt Service	—	—	—	—	—	—	—	—	—
Interagency Transfers	—	—	—	—	—	—	—	—	—
TOTAL OTHER CHARGES	\$30,828	—	—	—	—	—	—	—	—
Acquisitions	—	—	—	—	—	—	—	—	—
Major Repairs	—	—	—	—	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	—	—	—	—	—	—	—	—
TOTAL EXPENDITURES	\$100,280	—	—	—	—	—	—	—	—

Form 3474 — 261 - BR 6 IAT Seafood

Question	Narrative Response
State the purpose, source and legal citation.	Provides funding for operating expenses for the Seafood Marketing and Promotion Board for providing services and presentation to the, Oyster Development Fund, Shrimp Marketing and Promotion Account and Crab Promotion and Marketing Account.
Agency discretion or Federal requirement?	Agency discretion. No grant requirement.
Describe any budgetary peculiarities.	N/A
Is the Total Request amount for multiple years?	No
Additional information or comments.	N/A
Provide the amount of any indirect costs.	N/A
Any indirect costs funded with other MOF?	N/A
Objectives and indicators in the Operational Plan.	N/A
Additional information or comments.	N/A

Fees & Self-Generated

Form 3472 — 261 - BR 6 Self Gen

Expenditures	Existing Operating Budget as of 10/01/2020			FY2021-2022 Total Request			FY2022-2023 Projected		
	Means of Financing	In-Kind Match	Cash Match	Means of Financing	In-Kind Match	Cash Match	Means of Financing	In-Kind Match	Cash Match
Salaries	—	—	—	—	—	—	—	—	—
Other Compensation	—	—	—	—	—	—	—	—	—
Related Benefits	—	—	—	—	—	—	—	—	—
TOTAL PERSONAL SERVICES	—	—	—	—	—	—	—	—	—
Travel	—	—	—	—	—	—	—	—	—
Operating Services	2,946	—	—	—	—	—	—	—	—
Supplies	2,000	—	—	—	—	—	—	—	—
TOTAL OPERATING EXPENSES	\$4,946	—	—	—	—	—	—	—	—
PROFESSIONAL SERVICES	\$27,000	—	—	—	—	—	—	—	—
Other Charges	18,140	—	—	—	—	—	—	—	—
Debt Service	—	—	—	—	—	—	—	—	—
Interagency Transfers	—	—	—	—	—	—	—	—	—
TOTAL OTHER CHARGES	\$18,140	—	—	—	—	—	—	—	—
Acquisitions	—	—	—	—	—	—	—	—	—
Major Repairs	—	—	—	—	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	—	—	—	—	—	—	—	—
TOTAL EXPENDITURES	\$50,086	—	—	—	—	—	—	—	—

Form 3472 — 261 - BR 6 Self Gen

Question	Narrative Response
State the purpose, source and legal citation.	LSPMB has not received a grant from BP oil spill and doesn't have any other sources for fees and self generated revenue.
Agency discretion or Federal requirement?	No
Describe any budgetary peculiarities.	N/A
Is the Total Request amount for multiple years?	No
Additional information or comments.	N/A
Provide the amount of any indirect costs.	N/A
Any indirect costs funded with other MOF?	N/A
Objectives and indicators in the Operational Plan.	N/A
Additional information or comments.	N/A

Statutory Dedications

Form 3450 — 261 - BR 6 STAT DED

Expenditures	Existing Operating Budget as of 10/01/2020			FY2021-2022 Total Request			FY2022-2023 Projected		
	Means of Financing	In-Kind Match	Cash Match	Means of Financing	In-Kind Match	Cash Match	Means of Financing	In-Kind Match	Cash Match
Salaries	176,322	—	—	176,322	—	—	—	—	—
Other Compensation	—	—	—	—	—	—	—	—	—
Related Benefits	69,428	—	—	69,428	—	—	—	—	—
TOTAL PERSONAL SERVICES	\$245,750	—	—	\$245,750	—	—	—	—	—
Travel	9,046	—	—	9,250	—	—	—	—	—
Operating Services	2,241	—	—	2,291	—	—	—	—	—
Supplies	25,514	—	—	26,088	—	—	—	—	—
TOTAL OPERATING EXPENSES	\$36,801	—	—	\$37,629	—	—	—	—	—
PROFESSIONAL SERVICES	—	—	—	—	—	—	—	—	—
Other Charges	—	—	—	—	—	—	—	—	—
Debt Service	—	—	—	—	—	—	—	—	—
Interagency Transfers	7,000	—	—	7,000	—	—	—	—	—
TOTAL OTHER CHARGES	\$7,000	—	—	\$7,000	—	—	—	—	—
Acquisitions	—	—	—	—	—	—	—	—	—
Major Repairs	—	—	—	—	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	—	—	—	—	—	—	—	—
TOTAL EXPENDITURES	\$289,551	—	—	\$290,379	—	—	—	—	—

Form 3450 — 261 - BR 6 STAT DED

Question	Narrative Response
State the purpose, source and legal citation.	Statutory Dedications - Seafood Promotion and Marketing Fund created by R.S. 56:10 (a)(i) derived from the total of five dollars per license fee and gear fee from commercial fisheries license fees imposed by Acts 1984, No 230 wholesale / retail dealers license fee, vessel license fee, and transport license fee pursuant to part VI of Chapter 1 of Title 56 of the Louisiana Revised Statutes of 1950.
Agency discretion or Federal requirement?	No grant requirements
Describe any budgetary peculiarities.	N/A
Is the Total Request amount for multiple years?	If there is a fund balance at the end of the existing budget year it will be transferred to the next fiscal year.
Additional information or comments.	
Provide the amount of any indirect costs.	
Any indirect costs funded with other MOF?	
Objectives and indicators in the Operational Plan.	
Additional information or comments.	

Federal Funds

Form 3471 — 261 - BR6 Federal

Expenditures	Existing Operating Budget as of 10/01/2020			FY2021-2022 Total Request			FY2022-2023 Projected		
	Means of Financing	In-Kind Match	Cash Match	Means of Financing	In-Kind Match	Cash Match	Means of Financing	In-Kind Match	Cash Match
Salaries	—	—	—	—	—	—	—	—	—
Other Compensation	—	—	—	—	—	—	—	—	—
Related Benefits	—	—	—	—	—	—	—	—	—
TOTAL PERSONAL SERVICES	—	—	—	—	—	—	—	—	—
Travel	8,330	—	—	—	—	—	—	—	—
Operating Services	34,899	—	—	—	—	—	—	—	—
Supplies	26,753	—	—	—	—	—	—	—	—
TOTAL OPERATING EXPENSES	\$69,982	—	—	—	—	—	—	—	—
PROFESSIONAL SERVICES	\$32,515	—	—	—	—	—	—	—	—
Other Charges	95,749	—	—	—	—	—	—	—	—
Debt Service	—	—	—	—	—	—	—	—	—
Interagency Transfers	—	—	—	—	—	—	—	—	—
TOTAL OTHER CHARGES	\$95,749	—	—	—	—	—	—	—	—
Acquisitions	—	—	—	—	—	—	—	—	—
Major Repairs	—	—	—	—	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	—	—	—	—	—	—	—	—
TOTAL EXPENDITURES	\$198,246	—	—	—	—	—	—	—	—

Form 3471 — 261 - BR6 Federal

Question	Narrative Response
State the purpose, source and legal citation.	LSPMB currently does not have a federal grant.
Agency discretion or Federal requirement?	Federal requirements could apply.
Describe any budgetary peculiarities.	N/A
Is the Total Request amount for multiple years?	No
Additional information or comments.	N/A
Provide the amount of any indirect costs.	N/A
Any indirect costs funded with other MOF?	N/A
Objectives and indicators in the Operational Plan.	N/A
Additional information or comments.	N/A

EXPENDITURES BY MEANS OF FINANCING

Existing Operating Budget

Expenditures	Used as a Cash Match	Total Means of Financing By Expenditure	Total State General Fund	Interagency Transfers Form ID 3462 INTERAGENCY TRANSFERS	Interagency Transfers Form ID 3469 INTERAGENCY TRANSFERS	Interagency Transfers Form ID 3474 INTERAGENCY TRANSFERS
Salaries	—	3,123,462	2,636,698	105,442	200,000	5,000
Other Compensation	—	51,340	51,340	—	—	—
Related Benefits	—	1,876,223	1,606,187	94,558	75,722	30,328
TOTAL PERSONAL SERVICES	—	\$5,051,025	\$4,294,225	\$200,000	\$275,722	\$35,328
Travel	—	61,602	10,102	—	—	34,124
Operating Services	—	156,601	116,515	—	—	—
Supplies	—	72,359	18,092	—	—	—
TOTAL OPERATING EXPENSES	—	\$290,562	\$144,709	—	—	\$34,124
PROFESSIONAL SERVICES	—	\$92,363	\$32,848	—	—	—
Other Charges	—	1,789,255	481,131	—	1,163,407	30,828
Debt Service	—	—	—	—	—	—
Interagency Transfers	—	522,867	515,867	—	—	—
TOTAL OTHER CHARGES	—	\$2,312,122	\$996,998	—	\$1,163,407	\$30,828
Acquisitions	—	—	—	—	—	—
Major Repairs	—	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	—	—	—	—	—
TOTAL EXPENDITURES	—	\$7,746,072	\$5,468,780	\$200,000	\$1,439,129	\$100,280

Expenditures by Means of Financing

Existing Operating Budget

Expenditures	Fees & Self-Generated Form ID 3472 FEES & SELF GENERATED	Statutory Dedications Form ID 3450 W02-SEAFOOD PROMO & MRKT	Federal Funds Form ID 3471 FEDERAL
Salaries	—	176,322	—
Other Compensation	—	—	—
Related Benefits	—	69,428	—
TOTAL PERSONAL SERVICES	—	\$245,750	—
Travel	—	9,046	8,330
Operating Services	2,946	2,241	34,899
Supplies	2,000	25,514	26,753
TOTAL OPERATING EXPENSES	\$4,946	\$36,801	\$69,982
PROFESSIONAL SERVICES	\$27,000	—	\$32,515
Other Charges	18,140	—	95,749
Debt Service	—	—	—
Interagency Transfers	—	7,000	—
TOTAL OTHER CHARGES	\$18,140	\$7,000	\$95,749
Acquisitions	—	—	—
Major Repairs	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	—	—
TOTAL EXPENDITURES	\$50,086	\$289,551	\$198,246

Total Request

Expenditures	Used as a Cash Match	Total Means of Financing By Expenditure	Total State General Fund	Interagency Transfers Form ID 3462 INTERAGENCY TRANSFERS	Interagency Transfers Form ID 3469 INTERAGENCY TRANSFERS	Statutory Dedications Form ID 3450 W02-SEAFOOD PROMO & MRKT
Salaries	—	3,338,971	3,057,207	105,442	—	176,322
Other Compensation	—	140,785	140,785	—	—	—
Related Benefits	—	1,882,982	1,718,996	94,558	—	69,428
TOTAL PERSONAL SERVICES	—	\$5,362,738	\$4,916,988	\$200,000	—	\$245,750
Travel	—	20,967	11,717	—	—	9,250
Operating Services	—	124,959	122,668	—	—	2,291
Supplies	—	46,219	20,131	—	—	26,088
TOTAL OPERATING EXPENSES	—	\$192,145	\$154,516	—	—	\$37,629
PROFESSIONAL SERVICES	—	\$35,666	\$35,666	—	—	—
Other Charges	—	1,644,538	1,611,488	—	33,050	—
Debt Service	—	—	—	—	—	—
Interagency Transfers	—	522,867	515,867	—	—	7,000
TOTAL OTHER CHARGES	—	\$2,167,405	\$2,127,355	—	\$33,050	\$7,000
Acquisitions	—	—	—	—	—	—
Major Repairs	—	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	—	—	—	—	—
TOTAL EXPENDITURES	—	\$7,757,954	\$7,234,525	\$200,000	\$33,050	\$290,379

REVENUE COLLECTIONS/INCOME

Interagency Transfers

003 - Interagency Transfers

Source	Commitment Item	Commitment Item Name	FY2019-2020 Actuals	FY-2021 Estimate	FY2021-2022 Projected	Over/Under Current Year Estimate
SOURCE						
DCRT/LOT	4710058	MR-INT AGCY-SERVICES	76,686	1,506,359	—	(1,506,359)
DCRT/OSP	4710058	MR-INT AGCY-SERVICES	—	200,000	200,000	—
OFC OF LT GOV	4710058	MR-INT AGCY-SERVICES	—	33,050	33,050	—
Total Collections/Income			\$76,686	\$1,739,409	\$233,050	\$(1,506,359)
TYPE						
Expenditures Source of Funding Form (BR-6)			76,686	1,739,409	233,050	(1,506,359)
Total Expenditures, Transfers and Carry Forwards to Next FY			\$76,686	\$1,739,409	\$233,050	\$(1,506,359)
Difference in Total Collections/Income and Total Expenditures, Transfers and Carry Forwards to Next FY			—	—	—	—

Fees & Self-Generated

002 - Fees & Self-Generated

Source	Commitment Item	Commitment Item Name	FY2019-2020 Actuals	FY-2021 Estimate	FY2021-2022 Projected	Over/Under Current Year Estimate
SOURCE						
BP OIL SPILL	4710029	MR-PRIVATE SOURCES	—	50,086	—	(50,086)
Total Collections/Income			—	\$50,086	—	\$(50,086)
TYPE						
Expenditures Source of Funding Form (BR-6)			—	50,086	—	(50,086)
Total Expenditures, Transfers and Carry Forwards to Next FY			—	\$50,086	—	\$(50,086)
Difference in Total Collections/Income and Total Expenditures, Transfers and Carry Forwards to Next FY			—	—	—	—

Statutory Dedications

W02 - Seafood Promotion and Marketing Fund

Source	Commitment Item	Commitment Item Name	FY2019-2020 Actuals	FY-2021 Estimate	FY2021-2022 Projected	Over/Under Current Year Estimate
SOURCE						
W02-SEAFOOD PROMO & MRKT	4830014	INTRAFUND TRANSFER	289,210	289,551	290,379	828
Total Collections/Income			\$289,210	\$289,551	\$290,379	\$828
TYPE						
Expenditures Source of Funding Form (BR-6)			289,210	289,551	290,379	828
Total Expenditures, Transfers and Carry Forwards to Next FY			\$289,210	\$289,551	\$290,379	\$828
Difference in Total Collections/Income and Total Expenditures, Transfers and Carry Forwards to Next FY			—	—	—	—

Federal Funds

006 - Federal Funds

Source	Commitment Item	Commitment Item Name	FY2019-2020 Actuals	FY-2021 Estimate	FY2021-2022 Projected	Over/Under Current Year Estimate
SOURCE						
FEDERAL	4060035	FR-OTHER	—	198,246	—	(198,246)
Total Collections/Income			—	\$198,246	—	\$(198,246)
TYPE						
Expenditures Source of Funding Form (BR-6)			—	198,246	—	(198,246)
Total Expenditures, Transfers and Carry Forwards to Next FY			—	\$198,246	—	\$(198,246)
Difference in Total Collections/Income and Total Expenditures, Transfers and Carry Forwards to Next FY			—	—	—	—

Justification of Differences

Form 3269 — 261- Interagency Transfers

Question	Narrative Response
Explain any transfers to other appropriations.	
Break out INA by Source of Funding.	
Additional information or comments.	

Form 3363 — 261- W02 Seafood Promotion Marketing Fund

Question	Narrative Response
Explain any transfers to other appropriations.	
Break out INA by Source of Funding.	
Additional information or comments.	

Form 3838 — 261 - Fees & Self Generated

Question	Narrative Response
Explain any transfers to other appropriations.	
Break out INA by Source of Funding.	
Additional information or comments.	

Form 3839 — 261 - Federal

Question	Narrative Response
Explain any transfers to other appropriations.	
Break out INA by Source of Funding.	
Additional information or comments.	

SCHEDULE OF REQUESTED EXPENDITURES

2611 - Administrative

Travel

FY2021-2022 Request	Description
1,104	To attend meetings in state related to DCRT agencies and speak at public functions to promote activities of the Department.
2,618	To attend meetings out of state with the federal government, corporations, trade associations and others for activities related to DCRT agencies.
\$3,722	Total Travel

Operating Services

FY2021-2022 Request	Description
1,534	Automotive repairs such as brake jobs, wheel alignments, tune-ups and other necessary repairs.
2,045	Equipment rental for copier, water cooler and postal box; hardware/software maintenance
2,046	Postage required for mailing correspondence, checks and vendor information.
1,140	Printing of letterhead, envelopes, business cards, stationary & various bound reports.
5,003	Provides for items such as office keys (file cabinets, doors, desks) and building door entry cards. Installation of laser printer lines, electrical lines and drug testing for new employees.
1,023	Provides maintenance for data processing and office equipment. Includes computers, printers, servers, routers, network systems and anti-virus protection software.
2,659	software licenses; internet and mobile broadband (wireless internet)

Operating Services *(continued)*

FY2021-2022 Request	Description
1,023	Subscriptions and Memberships to various vendors.
3,068	Support and Preservation of software for data processing equipment.
\$19,541	Total Operating Services

Supplies

FY2021-2022 Request	Description
511	Gasoline for vehicles for travel throughout the state on business.
2,112	Office supplies cost covers regular office supplies -- pens, pencils, paper (including duplicating), file folders, labels, toner for printers and fax machines, etc.
1,023	Provides for computer supplies such as computer memory, mouse, mouse pad, keyboard etc.
1,023	Provides for food supplies for agency clients
\$4,669	Total Supplies

Professional Services

FY2021-2022 Request	Means of Financing	Description
2,976	State General Fund	
\$2,976		Provide professional legal services, legal advice, and legal representation
\$2,976		Total Professional Services

Interagency Transfers

FY2021-2022 Request	Means of Financing	Receiving Agency	Description
2,000	State General Fund		
\$2,000		STATE CIVIL SERVICE	CPTP
12,012	State General Fund		
\$12,012		DOA-OFFICE OF TECHNOLOGY SVCS	Messenger service fees for delivery between departments and agencies. Telephone services.
\$14,012	Total Interagency Transfers		

2612 - Management and Finance

Travel

FY2021-2022 Request	Description
6,836	The Undersecretary is required to attend meetings related to DCRT agencies and to speak at public functions.
\$6,836	Total Travel

Operating Services

FY2021-2022 Request	Description
2,045	Automotive repairs such as brake jobs, wheel alignments, tune-ups and other necessary repairs.
2,863	Equipment rental for copier, water cooler and postal box; hardware/software maintenance and software licenses; internet and mobile broadband (wireless internet)
1,984	Printing of letterhead, envelopes, business cards, stationary & various bound reports.
46,161	Subscriptions and Memberships to various vendors.
27,902	Support and Preservation of software for data processing equipment. Provides maintenance for data processing and office equipment. Includes computers, printers, servers, routers, network systems and anti-virus protection software.
6,391	Utility service to Management and Finance
\$87,346	Total Operating Services

Supplies

FY2021-2022 Request	Description
14,241	Office supplies cost covers regular office supplies -- pens, pencils, paper (including duplicating), file folders, labels, toner for printers and fax machines, etc.
\$14,241	Total Supplies

Professional Services

FY2021-2022 Request	Means of Financing	Description
31,350	State General Fund	
\$31,350		Provide professional legal services, legal advice, and legal representation
\$31,350	Total Professional Services	

Other Charges

FY2021-2022 Request	Means of Financing	Description
1,344,538	State General Fund	
\$1,344,538		OMF Staff Development / Training and Miscellaneous expenses
\$1,344,538	Total Other Charges	

Interagency Transfers

FY2021-2022 Request	Means of Financing	Receiving Agency	Description
284,414	State General Fund		
\$284,414		STATE CIVIL SERVICE	Civil Service-cost for CPTP program and personnel services;
29,323	State General Fund		
\$29,323		OFFICE OF RISK MANAGEMENT	DOA-Office of Risk Management insurance premiums

Interagency Transfers *(continued)*

FY2021-2022 Request	Means of Financing	Receiving Agency	Description
80,374	State General Fund		
\$80,374		DOA-OFFICE OF TECHNOLOGY SVCS	I.T. Services, Printing services, Messenger service fees for delivery between departments and agencies. Office of Telecommunications Management Fees
107,744	State General Fund		
\$107,744		DIVISION OF ADMINISTRATION	Rent, Maintenance of State-Owned Buildings
\$501,855	Total Interagency Transfers		

2613 - Seafood Promotion & Marketing

Travel

FY2021-2022 Request	Description
18,926	To attend board meetings related to the Seafood Promotion and Marketing Board and public functions to promote activities of the Department.
34,892	To attend functions out of state related to the Seafood Promotion and Marketing Board, and promote activities of the department.
\$53,818	Total Travel

Operating Services

FY2021-2022 Request	Description
2,045	Equipment rental for copier
2,045	Equipment rental for copier, water cooler and postal box; hardware/software maintenance and software licenses; internet and mobile broadband (wireless internet)
511	Other rental
8,221	Posting employment advertisements in the newspaper. Advertising and promoting Louisiana seafood.
2,448	Printing of letterhead, envelopes, business cards, stationary & various bound reports.
40,987	Provides for items such as office keys (file cabinets, doors, desks) and building door entry cards. Installation of laser printer lines, electrical lines and drug testing for new employees.
511	software licenses; internet and mobile broadband (wireless internet)
\$56,768	Total Operating Services

Supplies

FY2021-2022 Request	Description
56,709	Office supplies cost covers regular office supplies -- pens, pencils, paper (including duplicating), file folders, labels, toner for printers and fax machines, etc.
\$56,709	Total Supplies

Professional Services

FY2021-2022 Request	Means of Financing	Description
62,195	State General Fund	
\$62,195		Provide professional legal services, legal advice, and legal representation
\$62,195	Total Professional Services	

Other Charges

FY2021-2022 Request	Means of Financing	Description
444,717	State General Fund	
\$444,717		Various vendors for sponsorships for various festivals and cool-offs and federal grant funds
\$444,717	Total Other Charges	

Interagency Transfers

FY2021-2022 Request	Means of Financing	Receiving Agency	Description
7,000	State General Fund		
\$7,000		DOA-OFFICE OF TECHNOLOGY SVCS	Office of Telecommunications Management Fees
\$7,000	Total Interagency Transfers		



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Continuation Budget Adjustments

AGENCY SUMMARY STATEMENT

Total Agency

Means of Financing

Description	Existing Operating Budget as of 10/01/2020	Non-Recurring	Inflation	Compulsory	Workload	Other	FY2021-2022 Requested Continuation Level
STATE GENERAL FUND (Direct)	5,468,780	—	12,625	347,041	—	1,406,079	7,234,525
STATE GENERAL FUND BY:	—	—	—	—	—	—	—
INTERAGENCY TRANSFERS	1,739,409	—	768	—	—	(1,507,127)	233,050
FEES & SELF-GENERATED	50,086	—	719	—	—	(50,805)	—
STATUTORY DEDICATIONS	289,551	—	828	—	—	—	290,379
FEDERAL FUNDS	198,246	—	2,306	—	—	(200,552)	—
TOTAL MEANS OF FINANCING	\$7,746,072	—	\$17,246	\$347,041	—	\$(352,405)	\$7,757,954

Statutory Dedications

Description	Existing Operating Budget as of 10/01/2020	Non-Recurring	Inflation	Compulsory	Workload	Other	FY2021-2022 Requested Continuation Level
Seafood Promotion and Marketing Fund	289,551	—	828	—	—	—	290,379
Total:	\$289,551	—	\$828	—	—	—	\$290,379

Expenditures and Positions

Description	Existing Operating Budget as of 10/01/2020	Non-Recurring	Inflation	Compulsory	Workload	Other	FY2021-2022 Requested Continuation Level
Salaries	3,123,462	—	—	220,509	—	(5,000)	3,338,971
Other Compensation	51,340	—	—	89,445	—	—	140,785
Related Benefits	1,876,223	—	—	37,087	—	(30,328)	1,882,982
TOTAL PERSONAL SERVICES	\$5,051,025	—	—	\$347,041	—	\$(35,328)	\$5,362,738
Travel	61,602	—	2,774	—	—	(43,409)	20,967
Operating Services	156,601	—	7,054	—	—	(38,696)	124,959
Supplies	72,359	—	3,260	—	—	(29,400)	46,219
TOTAL OPERATING EXPENSES	\$290,562	—	\$13,088	—	—	\$(111,505)	\$192,145
PROFESSIONAL SERVICES	\$92,363	—	\$4,158	—	—	\$(60,855)	\$35,666
Other Charges	1,789,255	—	—	—	—	(144,717)	1,644,538
Debt Service	—	—	—	—	—	—	—
Interagency Transfers	522,867	—	—	—	—	—	522,867
TOTAL OTHER CHARGES	\$2,312,122	—	—	—	—	\$(144,717)	\$2,167,405
Acquisitions	—	—	—	—	—	—	—
Major Repairs	—	—	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	—	—	—	—	—	—
TOTAL EXPENDITURES	\$7,746,072	—	\$17,246	\$347,041	—	\$(352,405)	\$7,757,954
Classified	41	—	—	—	—	—	41
Unclassified	6	—	—	—	—	—	6
TOTAL AUTHORIZED T.O. POSITIONS	47	—	—	—	—	—	47
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—	—	—	—	—	—	—
TOTAL NON-T.O. FTE POSITIONS	—	—	—	—	—	—	—

CONTINUATION BUDGET ADJUSTMENTS - SUMMARIZED

Form 1988 — FY22 Standard Inflation

Means of Financing

	Amount
STATE GENERAL FUND (Direct)	4,002
STATE GENERAL FUND BY:	—
INTERAGENCY TRANSFERS	768
FEES & SELF-GENERATED	719
STATUTORY DEDICATIONS	828
FEDERAL FUNDS	2,306
TOTAL MEANS OF FINANCING	\$8,623

Expenditures

	Amount
Salaries	—
Other Compensation	—
Related Benefits	—
TOTAL PERSONAL SERVICES	—
Travel	1,387
Operating Services	3,527
Supplies	1,630
TOTAL OPERATING EXPENSES	\$6,544
PROFESSIONAL SERVICES	\$2,079
Other Charges	—
Debt Service	—
Interagency Transfers	—
TOTAL OTHER CHARGES	—
Acquisitions	—
Major Repairs	—
TOTAL ACQ. & MAJOR REPAIRS	—
TOTAL EXPENDITURES	\$8,623

Positions

	FTE
Classified	—
Unclassified	—
TOTAL AUTHORIZED T.O. POSITIONS	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—
TOTAL NON-T.O. FTE POSITIONS	—

**Form 2921 — 261 - Inflation
Means of Financing**

	Amount
STATE GENERAL FUND (Direct)	8,623
STATE GENERAL FUND BY:	—
INTERAGENCY TRANSFERS	—
FEES & SELF-GENERATED	—
STATUTORY DEDICATIONS	—
FEDERAL FUNDS	—
TOTAL MEANS OF FINANCING	\$8,623

Expenditures

	Amount
Salaries	—
Other Compensation	—
Related Benefits	—
TOTAL PERSONAL SERVICES	—
Travel	1,387
Operating Services	3,527
Supplies	1,630
TOTAL OPERATING EXPENSES	\$6,544
PROFESSIONAL SERVICES	\$2,079
Other Charges	—
Debt Service	—
Interagency Transfers	—
TOTAL OTHER CHARGES	—
Acquisitions	—
Major Repairs	—
TOTAL ACQ. & MAJOR REPAIRS	—
TOTAL EXPENDITURES	\$8,623

Positions

	FTE
Classified	—
Unclassified	—
TOTAL AUTHORIZED T.O. POSITIONS	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—
TOTAL NON-T.O. FTE POSITIONS	—

Continuation Budget Adjustments - Summarized

Total Agency
Request Type: COMPULSORY

Form 2857 — 261 - Compulsory Salary Adjustment CB-6-2

Means of Financing

	Amount
STATE GENERAL FUND (Direct)	347,041
STATE GENERAL FUND BY:	—
INTERAGENCY TRANSFERS	—
FEES & SELF-GENERATED	—
STATUTORY DEDICATIONS	—
FEDERAL FUNDS	—
TOTAL MEANS OF FINANCING	\$347,041

Expenditures

	Amount
Salaries	220,509
Other Compensation	89,445
Related Benefits	37,087
TOTAL PERSONAL SERVICES	\$347,041
Travel	—
Operating Services	—
Supplies	—
TOTAL OPERATING EXPENSES	—
PROFESSIONAL SERVICES	—
Other Charges	—
Debt Service	—
Interagency Transfers	—
TOTAL OTHER CHARGES	—
Acquisitions	—
Major Repairs	—
TOTAL ACQ. & MAJOR REPAIRS	—
TOTAL EXPENDITURES	\$347,041

Positions

	FTE
Classified	—
Unclassified	—
TOTAL AUTHORIZED T.O. POSITIONS	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—
TOTAL NON-T.O. FTE POSITIONS	—

Form 3411 — 261- Other Adjustment

Means of Financing

	Amount
STATE GENERAL FUND (Direct)	—
STATE GENERAL FUND BY:	—
INTERAGENCY TRANSFERS	(101,048)
FEES & SELF-GENERATED	(50,805)
STATUTORY DEDICATIONS	—
FEDERAL FUNDS	(200,552)
TOTAL MEANS OF FINANCING	\$(352,405)

Expenditures

	Amount
Salaries	(5,000)
Other Compensation	—
Related Benefits	(30,328)
TOTAL PERSONAL SERVICES	\$(35,328)
Travel	(43,409)
Operating Services	(38,696)
Supplies	(29,400)
TOTAL OPERATING EXPENSES	\$(111,505)
PROFESSIONAL SERVICES	\$(60,855)
Other Charges	(144,717)
Debt Service	—
Interagency Transfers	—
TOTAL OTHER CHARGES	\$(144,717)
Acquisitions	—
Major Repairs	—
TOTAL ACQ. & MAJOR REPAIRS	—
TOTAL EXPENDITURES	\$(352,405)

Positions

	FTE
Classified	—
Unclassified	—
TOTAL AUTHORIZED T.O. POSITIONS	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—
TOTAL NON-T.O. FTE POSITIONS	—

Form 3445 — 261- Revenue Swap

Means of Financing

	Amount
STATE GENERAL FUND (Direct)	1,406,079
STATE GENERAL FUND BY:	—
INTERAGENCY TRANSFERS	(1,406,079)
FEES & SELF-GENERATED	—
STATUTORY DEDICATIONS	—
FEDERAL FUNDS	—
TOTAL MEANS OF FINANCING	—

Expenditures

	Amount
Salaries	—
Other Compensation	—
Related Benefits	—
TOTAL PERSONAL SERVICES	—
Travel	—
Operating Services	—
Supplies	—
TOTAL OPERATING EXPENSES	—
PROFESSIONAL SERVICES	—
Other Charges	—
Debt Service	—
Interagency Transfers	—
TOTAL OTHER CHARGES	—
Acquisitions	—
Major Repairs	—
TOTAL ACQ. & MAJOR REPAIRS	—
TOTAL EXPENDITURES	—

Positions

	FTE
Classified	—
Unclassified	—
TOTAL AUTHORIZED T.O. POSITIONS	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—
TOTAL NON-T.O. FTE POSITIONS	—

PROGRAM SUMMARY STATEMENT

2611 - Administrative

Means of Financing

Description	Existing Operating Budget as of 10/01/2020	Non-Recurring	Inflation	Compulsory	Workload	Other	FY2021-2022 Requested Continuation Level
STATE GENERAL FUND (Direct)	570,410	—	1,340	130,842	—	275,722	978,314
STATE GENERAL FUND BY:	—	—	—	—	—	—	—
INTERAGENCY TRANSFERS	475,722	—	—	—	—	(275,722)	200,000
FEES & SELF-GENERATED	—	—	—	—	—	—	—
STATUTORY DEDICATIONS	—	—	—	—	—	—	—
FEDERAL FUNDS	—	—	—	—	—	—	—
TOTAL MEANS OF FINANCING	\$1,046,132	—	\$1,340	\$130,842	—	—	\$1,178,314

Expenditures and Positions

Description	Existing Operating Budget as of 10/01/2020	Non-Recurring	Inflation	Compulsory	Workload	Other	FY2021-2022 Requested Continuation Level
Salaries	666,327	—	—	105,213	—	—	771,540
Other Compensation	456	—	—	—	—	—	456
Related Benefits	335,769	—	—	25,629	—	—	361,398
TOTAL PERSONAL SERVICES	\$1,002,552	—	—	\$130,842	—	—	\$1,133,394
Travel	3,560	—	162	—	—	—	3,722
Operating Services	18,693	—	848	—	—	—	19,541
Supplies	4,467	—	202	—	—	—	4,669
TOTAL OPERATING EXPENSES	\$26,720	—	\$1,212	—	—	—	\$27,932
PROFESSIONAL SERVICES	\$2,848	—	\$128	—	—	—	\$2,976
Other Charges	—	—	—	—	—	—	—
Debt Service	—	—	—	—	—	—	—
Interagency Transfers	14,012	—	—	—	—	—	14,012
TOTAL OTHER CHARGES	\$14,012	—	—	—	—	—	\$14,012
Acquisitions	—	—	—	—	—	—	—
Major Repairs	—	—	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	—	—	—	—	—	—
TOTAL EXPENDITURES	\$1,046,132	—	\$1,340	\$130,842	—	—	\$1,178,314
Classified	5	—	—	—	—	—	5
Unclassified	3	—	—	—	—	—	3
TOTAL AUTHORIZED T.O. POSITIONS	8	—	—	—	—	—	8
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—	—	—	—	—	—	—
TOTAL NON-T.O. FTE POSITIONS	—	—	—	—	—	—	—

2612 - Management and Finance

Means of Financing

Description	Existing Operating Budget as of 10/01/2020	Non-Recurring	Inflation	Compulsory	Workload	Other	FY2021-2022 Requested Continuation Level
STATE GENERAL FUND (Direct)	4,576,491	—	6,024	196,356	—	1,130,357	5,909,228
STATE GENERAL FUND BY:	—	—	—	—	—	—	—
INTERAGENCY TRANSFERS	1,163,407	—	—	—	—	(1,130,357)	33,050
FEES & SELF-GENERATED	—	—	—	—	—	—	—
STATUTORY DEDICATIONS	—	—	—	—	—	—	—
FEDERAL FUNDS	—	—	—	—	—	—	—
TOTAL MEANS OF FINANCING	\$5,739,898	—	\$6,024	\$196,356	—	—	\$5,942,278

Expenditures and Positions

Description	Existing Operating Budget as of 10/01/2020	Non-Recurring	Inflation	Compulsory	Workload	Other	FY2021-2022 Requested Continuation Level
Salaries	2,275,813	—	—	99,703	—	—	2,375,516
Other Compensation	50,884	—	—	89,445	—	—	140,329
Related Benefits	1,433,059	—	—	7,208	—	—	1,440,267
TOTAL PERSONAL SERVICES	\$3,759,756	—	—	\$196,356	—	—	\$3,956,112
Travel	6,542	—	294	—	—	—	6,836
Operating Services	83,582	—	3,764	—	—	—	87,346
Supplies	13,625	—	616	—	—	—	14,241
TOTAL OPERATING EXPENSES	\$103,749	—	\$4,674	—	—	—	\$108,423
PROFESSIONAL SERVICES	\$30,000	—	\$1,350	—	—	—	\$31,350
Other Charges	1,344,538	—	—	—	—	—	1,344,538
Debt Service	—	—	—	—	—	—	—
Interagency Transfers	501,855	—	—	—	—	—	501,855
TOTAL OTHER CHARGES	\$1,846,393	—	—	—	—	—	\$1,846,393
Acquisitions	—	—	—	—	—	—	—
Major Repairs	—	—	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	—	—	—	—	—	—
TOTAL EXPENDITURES	\$5,739,898	—	\$6,024	\$196,356	—	—	\$5,942,278
Classified	35	—	—	—	—	—	35
Unclassified	1	—	—	—	—	—	1
TOTAL AUTHORIZED T.O. POSITIONS	36	—	—	—	—	—	36
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—	—	—	—	—	—	—
TOTAL NON-T.O. FTE POSITIONS	—	—	—	—	—	—	—

2613 - Seafood Promotion & Marketing

Means of Financing

Description	Existing Operating Budget as of 10/01/2020	Non-Recurring	Inflation	Compulsory	Workload	Other	FY2021-2022 Requested Continuation Level
STATE GENERAL FUND (Direct)	321,879	—	5,261	19,843	—	—	346,983
STATE GENERAL FUND BY:	—	—	—	—	—	—	—
INTERAGENCY TRANSFERS	100,280	—	768	—	—	(101,048)	—
FEES & SELF-GENERATED	50,086	—	719	—	—	(50,805)	—
STATUTORY DEDICATIONS	289,551	—	828	—	—	—	290,379
FEDERAL FUNDS	198,246	—	2,306	—	—	(200,552)	—
TOTAL MEANS OF FINANCING	\$960,042	—	\$9,882	\$19,843	—	\$(352,405)	\$637,362

Fees and Self-Generated

Description	Existing Operating Budget as of 10/01/2020	Non-Recurring	Inflation	Compulsory	Workload	Other	FY2021-2022 Requested Continuation Level
Fees & Self-Generated	50,086	—	719	—	—	(50,805)	—
Total:	\$50,086	—	\$719	—	—	\$(50,805)	—

Statutory Dedications

Description	Existing Operating Budget as of 10/01/2020	Non-Recurring	Inflation	Compulsory	Workload	Other	FY2021-2022 Requested Continuation Level
Seafood Promotion and Marketing Fund	289,551	—	828	—	—	—	290,379
Total:	\$289,551	—	\$828	—	—	—	\$290,379

Expenditures and Positions

Description	Existing Operating Budget as of 10/01/2020	Non-Recurring	Inflation	Compulsory	Workload	Other	FY2021-2022 Requested Continuation Level
Salaries	181,322	—	—	15,593	—	(5,000)	191,915
Other Compensation	—	—	—	—	—	—	—
Related Benefits	107,395	—	—	4,250	—	(30,328)	81,317
TOTAL PERSONAL SERVICES	\$288,717	—	—	\$19,843	—	\$(35,328)	\$273,232
Travel	51,500	—	2,318	—	—	(43,409)	10,409
Operating Services	54,326	—	2,442	—	—	(38,696)	18,072
Supplies	54,267	—	2,442	—	—	(29,400)	27,309
TOTAL OPERATING EXPENSES	\$160,093	—	\$7,202	—	—	\$(111,505)	\$55,790
PROFESSIONAL SERVICES	\$59,515	—	\$2,680	—	—	\$(60,855)	\$1,340
Other Charges	444,717	—	—	—	—	(144,717)	300,000
Debt Service	—	—	—	—	—	—	—
Interagency Transfers	7,000	—	—	—	—	—	7,000
TOTAL OTHER CHARGES	\$451,717	—	—	—	—	\$(144,717)	\$307,000
Acquisitions	—	—	—	—	—	—	—
Major Repairs	—	—	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	—	—	—	—	—	—
TOTAL EXPENDITURES	\$960,042	—	\$9,882	\$19,843	—	\$(352,405)	\$637,362
Classified	1	—	—	—	—	—	1
Unclassified	2	—	—	—	—	—	2
TOTAL AUTHORIZED T.O. POSITIONS	3	—	—	—	—	—	3
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—	—	—	—	—	—	—
TOTAL NON-T.O. FTE POSITIONS	—	—	—	—	—	—	—

CONTINUATION BUDGET ADJUSTMENTS - BY PROGRAM

Form 1988 — FY22 Standard Inflation

2611 - Administrative

Means of Financing

	Amount
STATE GENERAL FUND (Direct)	670
STATE GENERAL FUND BY:	—
INTERAGENCY TRANSFERS	—
FEES & SELF-GENERATED	—
STATUTORY DEDICATIONS	—
FEDERAL FUNDS	—
TOTAL MEANS OF FINANCING	\$670

Expenditures

	Amount
Salaries	—
Other Compensation	—
Related Benefits	—
TOTAL PERSONAL SERVICES	—
Travel	81
Operating Services	424
Supplies	101
TOTAL OPERATING EXPENSES	\$606
PROFESSIONAL SERVICES	\$64
Other Charges	—
Debt Service	—
Interagency Transfers	—
TOTAL OTHER CHARGES	—
Acquisitions	—
Major Repairs	—
TOTAL ACQ. & MAJOR REPAIRS	—
TOTAL EXPENDITURES	\$670

Positions

	FTE
Classified	—
Unclassified	—
TOTAL AUTHORIZED T.O. POSITIONS	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—
TOTAL NON-T.O. FTE POSITIONS	—

Statutory Dedications

	Amount
Total:	—

Supporting Detail

Means of Financing

Description	Amount
State General Fund	670
Total:	\$670

Travel

Commitment item	Name	Amount
5210010	IN-STATE TRAVEL-ADM	23
5210050	OUT-OF-STATE TRV-ADM	58
Total:		\$81

Operating Services

Commitment item	Name	Amount
5310005	SERV-PRINTING	16
5310010	SERV-DUES & OTHER	23
5310400	SERV-MISC	110
5330008	MAINT-EQUIPMENT	23
5330017	MAINT-DATA SOFTWARE	23
5330018	MAINT-AUTO REPAIRS	34
5330026	MAINT-SOFTWRE MTCE	45
5340020	RENT-EQUIPMENT	45
5340078	RENT-DATA-LIC SOFT	59
5350006	UTIL-MAIL/DEL/POST	23
5350008	UTIL-DEL UPS/FED EXP	23
Total:		\$424

Supplies

Commitment item	Name	Amount
5410001	SUP-OFFICE SUPPLIES	44
5410006	SUP-COMPUTER	23
5410013	SUP-FOOD & BEVERAGE	23
5410015	SUP-AUTO	11
Total:		\$101

Professional Services

Commitment item	Name	Amount
5510005	PROF SERV-LEGAL	64
Total:		\$64

2612 - Management and Finance

Means of Financing

	Amount
STATE GENERAL FUND (Direct)	3,012
STATE GENERAL FUND BY:	—
INTERAGENCY TRANSFERS	—
FEES & SELF-GENERATED	—
STATUTORY DEDICATIONS	—
FEDERAL FUNDS	—
TOTAL MEANS OF FINANCING	\$3,012

Expenditures

	Amount
Salaries	—
Other Compensation	—
Related Benefits	—
TOTAL PERSONAL SERVICES	—
Travel	147
Operating Services	1,882
Supplies	308
TOTAL OPERATING EXPENSES	\$2,337
PROFESSIONAL SERVICES	\$675
Other Charges	—
Debt Service	—
Interagency Transfers	—
TOTAL OTHER CHARGES	—
Acquisitions	—
Major Repairs	—
TOTAL ACQ. & MAJOR REPAIRS	—
TOTAL EXPENDITURES	\$3,012

Positions

	FTE
Classified	—
Unclassified	—
TOTAL AUTHORIZED T.O. POSITIONS	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—
TOTAL NON-T.O. FTE POSITIONS	—

Statutory Dedications

	Amount
Total:	—

Supporting Detail

Means of Financing

Description	Amount
State General Fund	3,012
Total:	\$3,012

Travel

Commitment item	Name	Amount
5210010	IN-STATE TRAVEL-ADM	147
Total:		\$147

Operating Services

Commitment item	Name	Amount
5310005	SERV-PRINTING	2
5310010	SERV-DUES & OTHER	284
5310011	SERV-SUBSCRIPTIONS	733
5330017	MAINT-DATA SOFTWARE	234
5330018	MAINT-AUTO REPAIRS	45
5330024	MAINT-DBASE MTCE	191
5330026	MAINT-SOFTWRE MTCE	189
5340020	RENT-EQUIPMENT	63
5350001	UTIL-INTERNET PROVID	61
5350002	UTIL-DATA LINE/CIRCT	27
5350005	UTIL-OTHER COMM SERV	11
5350006	UTIL-MAIL/DEL/POST	42
Total:		\$1,882

Supplies

Commitment item	Name	Amount
5410001	SUP-OFFICE SUPPLIES	308
Total:		\$308

Professional Services

Commitment item	Name	Amount
5510005	PROF SERV-LEGAL	675
Total:		\$675

2613 - Seafood Promotion & Marketing

Means of Financing

	Amount
STATE GENERAL FUND (Direct)	320
STATE GENERAL FUND BY:	—
INTERAGENCY TRANSFERS	768
FEES & SELF-GENERATED	719
STATUTORY DEDICATIONS	828
FEDERAL FUNDS	2,306
TOTAL MEANS OF FINANCING	\$4,941

Expenditures

	Amount
Salaries	—
Other Compensation	—
Related Benefits	—
TOTAL PERSONAL SERVICES	—
Travel	1,159
Operating Services	1,221
Supplies	1,221
TOTAL OPERATING EXPENSES	\$3,601
PROFESSIONAL SERVICES	\$1,340
Other Charges	—
Debt Service	—
Interagency Transfers	—
TOTAL OTHER CHARGES	—
Acquisitions	—
Major Repairs	—
TOTAL ACQ. & MAJOR REPAIRS	—
TOTAL EXPENDITURES	\$4,941

Positions

	FTE
Classified	—
Unclassified	—
TOTAL AUTHORIZED T.O. POSITIONS	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—
TOTAL NON-T.O. FTE POSITIONS	—

Fees and Self-Generated

	Amount
Fees & Self-Generated	719
Total:	\$719

Statutory Dedications

	Amount
Seafood Promotion and Marketing Fund	828
Total:	\$828

Supporting Detail

Means of Financing

Description	Amount
Federal Funds	2,306
Fees & Self-Generated	719
Interagency Transfers	768
Seafood Promotion and Marketing Fund	828
State General Fund	320
Total:	\$4,941

Travel

Commitment item	Name	Amount
5210010	IN-STATE TRAVEL-ADM	391
5210050	OUT-OF-STATE TRV-ADM	768
Total:		\$1,159

Operating Services

Commitment item	Name	Amount
5310001	SERV-ADVERTISING	181
5310005	SERV-PRINTING	27
5310400	SERV-MISC	901
5330008	MAINT-EQUIPMENT	45
5330017	MAINT-DATA SOFTWARE	11
5340020	RENT-EQUIPMENT	45
5340070	RENT-OTHER	11
Total:		\$1,221

Supplies

Commitment item	Name	Amount
5410001	SUP-OFFICE SUPPLIES	1,221
Total:		\$1,221

Professional Services

Commitment item	Name	Amount
5510005	PROF SERV-LEGAL	1,340
Total:		\$1,340

Form 2921 — 261 - Inflation

2611 - Administrative

MEANS OF FINANCING

	Amount
STATE GENERAL FUND (Direct)	670
STATE GENERAL FUND BY:	—
INTERAGENCY TRANSFERS	—
FEES & SELF-GENERATED	—
STATUTORY DEDICATIONS	—
FEDERAL FUNDS	—
TOTAL MEANS OF FINANCING	\$670

EXPENDITURES

	Amount
Salaries	—
Other Compensation	—
Related Benefits	—
TOTAL PERSONAL SERVICES	—
Travel	81
Operating Services	424
Supplies	101
TOTAL OPERATING EXPENSES	\$606
PROFESSIONAL SERVICES	\$64
Other Charges	—
Debt Service	—
Interagency Transfers	—
TOTAL OTHER CHARGES	—
Acquisitions	—
Major Repairs	—
TOTAL ACQ. & MAJOR REPAIRS	—
TOTAL EXPENDITURES	\$670

AUTHORIZED POSITIONS

	FTE
Classified	—
Unclassified	—
TOTAL AUTHORIZED T.O. POSITIONS	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—
TOTAL NON-T.O. FTE POSITIONS	—

2612 - Management and Finance

MEANS OF FINANCING

	Amount
STATE GENERAL FUND (Direct)	3,012
STATE GENERAL FUND BY:	—
INTERAGENCY TRANSFERS	—
FEES & SELF-GENERATED	—
STATUTORY DEDICATIONS	—
FEDERAL FUNDS	—
TOTAL MEANS OF FINANCING	\$3,012

EXPENDITURES

	Amount
Salaries	—
Other Compensation	—
Related Benefits	—
TOTAL PERSONAL SERVICES	—
Travel	147
Operating Services	1,882
Supplies	308
TOTAL OPERATING EXPENSES	\$2,337
PROFESSIONAL SERVICES	\$675
Other Charges	—
Debt Service	—
Interagency Transfers	—
TOTAL OTHER CHARGES	—
Acquisitions	—
Major Repairs	—
TOTAL ACQ. & MAJOR REPAIRS	—
TOTAL EXPENDITURES	\$3,012

AUTHORIZED POSITIONS

	FTE
Classified	—
Unclassified	—
TOTAL AUTHORIZED T.O. POSITIONS	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—
TOTAL NON-T.O. FTE POSITIONS	—

2613 - Seafood Promotion & Marketing

MEANS OF FINANCING

	Amount
STATE GENERAL FUND (Direct)	4,941
STATE GENERAL FUND BY:	—
INTERAGENCY TRANSFERS	—
FEES & SELF-GENERATED	—
STATUTORY DEDICATIONS	—
FEDERAL FUNDS	—
TOTAL MEANS OF FINANCING	\$4,941

EXPENDITURES

	Amount
Salaries	—
Other Compensation	—
Related Benefits	—
TOTAL PERSONAL SERVICES	—
Travel	1,159
Operating Services	1,221
Supplies	1,221
TOTAL OPERATING EXPENSES	\$3,601
PROFESSIONAL SERVICES	\$1,340
Other Charges	—
Debt Service	—
Interagency Transfers	—
TOTAL OTHER CHARGES	—
Acquisitions	—
Major Repairs	—
TOTAL ACQ. & MAJOR REPAIRS	—
TOTAL EXPENDITURES	\$4,941

AUTHORIZED POSITIONS

	FTE
Classified	—
Unclassified	—
TOTAL AUTHORIZED T.O. POSITIONS	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—
TOTAL NON-T.O. FTE POSITIONS	—

Question	Narrative Response
Explain the need for this request.	
Cite performance indicators for the adjustment.	
What would the impact be if this is not funded?	
Is revenue a fixed amount or can it be adjusted?	
Is the expenditure of these revenues restricted?	
Additional information or comments.	

Form 2857 — 261 - Compulsory Salary Adjustment CB-6-2

2611 - Administrative

MEANS OF FINANCING

	Amount
STATE GENERAL FUND (Direct)	130,842
STATE GENERAL FUND BY:	—
INTERAGENCY TRANSFERS	—
FEES & SELF-GENERATED	—
STATUTORY DEDICATIONS	—
FEDERAL FUNDS	—
TOTAL MEANS OF FINANCING	\$130,842

AUTHORIZED POSITIONS

	FTE
Classified	—
Unclassified	—
TOTAL AUTHORIZED T.O. POSITIONS	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—
TOTAL NON-T.O. FTE POSITIONS	—

EXPENDITURES

	Amount
Salaries	105,213
Other Compensation	—
Related Benefits	25,629
TOTAL PERSONAL SERVICES	\$130,842
Travel	—
Operating Services	—
Supplies	—
TOTAL OPERATING EXPENSES	—
PROFESSIONAL SERVICES	—
Other Charges	—
Debt Service	—
Interagency Transfers	—
TOTAL OTHER CHARGES	—
Acquisitions	—
Major Repairs	—
TOTAL ACQ. & MAJOR REPAIRS	—
TOTAL EXPENDITURES	\$130,842

2612 - Management and Finance

MEANS OF FINANCING

	Amount
STATE GENERAL FUND (Direct)	196,356
STATE GENERAL FUND BY:	—
INTERAGENCY TRANSFERS	—
FEES & SELF-GENERATED	—
STATUTORY DEDICATIONS	—
FEDERAL FUNDS	—
TOTAL MEANS OF FINANCING	\$196,356

EXPENDITURES

	Amount
Salaries	99,703
Other Compensation	89,445
Related Benefits	7,208
TOTAL PERSONAL SERVICES	\$196,356
Travel	—
Operating Services	—
Supplies	—
TOTAL OPERATING EXPENSES	—
PROFESSIONAL SERVICES	—
Other Charges	—
Debt Service	—
Interagency Transfers	—
TOTAL OTHER CHARGES	—
Acquisitions	—
Major Repairs	—
TOTAL ACQ. & MAJOR REPAIRS	—
TOTAL EXPENDITURES	\$196,356

AUTHORIZED POSITIONS

	FTE
Classified	—
Unclassified	—
TOTAL AUTHORIZED T.O. POSITIONS	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—
TOTAL NON-T.O. FTE POSITIONS	—

2613 - Seafood Promotion & Marketing

MEANS OF FINANCING

	Amount
STATE GENERAL FUND (Direct)	19,843
STATE GENERAL FUND BY:	—
INTERAGENCY TRANSFERS	—
FEES & SELF-GENERATED	—
STATUTORY DEDICATIONS	—
FEDERAL FUNDS	—
TOTAL MEANS OF FINANCING	\$19,843

EXPENDITURES

	Amount
Salaries	15,593
Other Compensation	—
Related Benefits	4,250
TOTAL PERSONAL SERVICES	\$19,843
Travel	—
Operating Services	—
Supplies	—
TOTAL OPERATING EXPENSES	—
PROFESSIONAL SERVICES	—
Other Charges	—
Debt Service	—
Interagency Transfers	—
TOTAL OTHER CHARGES	—
Acquisitions	—
Major Repairs	—
TOTAL ACQ. & MAJOR REPAIRS	—
TOTAL EXPENDITURES	\$19,843

AUTHORIZED POSITIONS

	FTE
Classified	—
Unclassified	—
TOTAL AUTHORIZED T.O. POSITIONS	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—
TOTAL NON-T.O. FTE POSITIONS	—

Question	Narrative Response
Explain the need for this request.	Please see attachment.
Cite performance indicators for the adjustment.	N/A
What would the impact be if this is not funded?	This adjustment is for Salaries - Shortfalls and Adjustments.
Is revenue a fixed amount or can it be adjusted?	N/A
Is the expenditure of these revenues restricted?	N/A
Additional information or comments.	

DEPARTMENT OF CULTURE, RECREATION AND TOURISM
 AGENCY NAME: OFFICE OF THE SECRETARY
 PROGRAM : 100 - Administrative
 FISCAL YEAR: 2021-2022

CONTINUATION BUDGET PACKAGE

CB-6-2
 COMPULSORY CONTINUATION
 (9/93)
 AFS AGY: 06-261

		COMPULSORY ADJUSTMENTS PERSONAL SERVICES					
	Budgeted FY 2020-2021	Salary Shortfall FY 2021-2022	Classified Market Adjustment FY 2021-2022	Unclassified Market Adjustment FY 2021-2022	TOTAL COMPULSORY ADJUSTMENT	TOTAL NEED FOR FY FY 2021-2022	
SALARIES:							
2100 Regular Salaries	\$360,885	(\$10,343)	\$7,534	\$0	(\$2,809)	\$358,076	\$358,076
2130 Unclass. Salaries	\$305,442	\$59,558	\$0	\$14,600	\$74,158	\$379,600	\$379,600
TOTAL SALARIES	\$666,327	\$49,215	\$7,534	\$14,600	\$71,349	\$737,676	\$737,676
OTHER COMPENSATION							
2200 Wages	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5120035 / 2210 Student Wages	\$456	\$33,864	\$0	\$0	\$33,864	\$34,320	\$34,320
TOTAL COMPENSATION	\$456	\$33,864	\$0	\$0	\$33,864	\$34,320	\$34,320
RELATED BENEFITS:							
2300 State Retirement	\$262,876	(\$11,677)	\$3,021	\$5,855	(\$2,801)	\$260,075	\$260,075
2345 Retirees' Insurance	\$20,200	\$944	\$0	\$0	\$944	\$21,144	\$21,144
2350 F.I.C.A. Tax	\$4,075	(\$1,989)	\$467	\$0	(\$1,522)	\$2,553	\$2,553
2360 Medicare Tax	\$7,300	\$2,392	\$109	\$212	\$2,713	\$10,013	\$10,013
2380 Group Insurance	\$38,618	\$24,495	\$0	\$0	\$24,495	\$63,113	\$63,113
2410 Taxable Fringe Benefits	\$2,700	\$1,800	\$0	\$0	\$1,800	\$4,500	\$4,500
TOTAL RELATED BENEFITS	\$335,769	\$15,965	\$3,597	\$6,067	\$25,629	\$361,398	\$361,398
TOTAL SALARIES/RELATED BENEFITS	\$1,002,552	\$99,044	\$11,131	\$20,667	\$130,842	\$1,133,394	\$1,133,394

DEPARTMENT OF CULTURE, RECREATION AND TOURISM
 AGENCY NAME: OFFICE OF THE SECRETARY
 PROGRAM : 200 - MANAGEMENT & FINANCE
 FISCAL YEAR: 2021-2022

CONTINUATION BUDGET PACKAGE

CB-6-2
 COMPULSORY CONTINUATION
 (9/93)
 AFS AGY: 06-261

		COMPULSORY ADJUSTMENTS PERSONAL SERVICES						
	Budgeted FY FY 2020-2021	Salary Shortfall FY 2021-2022	Classified Market Adjustment FY 2021-2022	Unclassified Market Adjustment FY 2021-2022	TOTAL COMPULSORY ADJUSTMENT	TOTAL NEED FOR FY FY 2021-2022		
SALARIES:								
2100 Regular Salaries	\$2,150,443	\$36,172	\$58,609	\$0	\$94,781	\$2,245,224	\$2,245,224	
2130 Unclass. Salaries	\$125,370	\$283	\$0	\$4,639	\$4,922	\$130,292	\$130,292	
TOTAL SALARIES	\$2,275,813	\$36,455	\$58,609	\$4,639	\$99,703	\$2,375,516	\$2,375,516	
OTHER COMPENSATION:								
2200 Wages	\$50,884	\$69,445	\$0	\$0	\$69,445	\$120,329	\$120,329	
2210 Student Wages	\$0	\$20,000	\$0	\$0	\$20,000	\$20,000	\$34,528	
TOTAL OTHER COMPENSATION	\$50,884	\$89,445	\$0	\$0	\$89,445	\$140,329	\$154,857	
RELATED BENEFITS:								
2300 State Retirement	\$886,386	(\$6,088)	\$23,502	\$1,860	\$19,274	\$905,660	\$905,660	
2320 Teachers Retirement	\$35,289	(\$5,486)	\$386	\$0	(\$5,100)	\$30,189	\$30,189	
2345 Post Retirement Benefits	\$250,764	(\$45,412)	\$0	\$0	(\$45,412)	\$205,352	\$205,352	
2350 F.I.C.A. Tax	\$2,246	\$4,575	\$0	\$0	\$4,575	\$6,821	\$6,821	
2360 Medicare Tax	\$35,564	\$210	\$850	\$67	\$1,127	\$36,691	\$36,691	
2380 Group Insurance	\$216,510	\$32,744	\$0	\$0	\$32,744	\$249,254	\$249,254	
2410 Taxable Fringe Benefits	\$6,300	\$0	\$0	\$0	\$0	\$6,300	\$6,300	
TOTAL RELATED BENEFITS	\$1,433,059	(\$19,457)	\$24,738	\$1,927	\$7,208	\$1,440,267	\$1,440,267	
TOTAL SALARIES/RELATED BENEFITS	\$3,759,756	\$106,443	\$83,347	\$6,566	\$196,356	\$3,956,112	\$3,970,640	

DEPARTMENT OF CULTURE, RECREATION AND TOURISM
 AGENCY NAME: OFFICE OF THE SECRETARY
 PROGRAM : 300 - LOUISIANA SEAFOOD PROMOTION & MARKETING BOARD
 FISCAL YEAR: 2021-2022

CONTINUATION BUDGET PACKAGE

CB-6-2
 COMPULSORY CONTINUATION
 (9/93)
 AFS AGY: 06-261

		COMPULSORY ADJUSTMENTS PERSONAL SERVICES						
	Budgeted FY FY 2020-2021	Salary Shortfall FY 2021-2022	Classified Market Adjustment FY 2021-2022	Unclassified Market Adjustment FY 2021-2022	TOTAL COMPULSORY ADJUSTMENT	TOTAL NEED FOR FY 2021-2022		
SALARIES:								
2100 Regular Salaries	\$58,065	(\$4,921)	\$981	\$0	(\$3,940)	\$54,125	\$54,125	
2130 Unclass. Salaries	\$123,257	\$14,449	\$0	\$5,084	\$19,533	\$142,790	\$142,790	
TOTAL SALARIES	\$181,322	\$9,528	\$981	\$5,084	\$15,593	\$196,915	\$196,915	
OTHER COMPENSATION:								
2200 Wages	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
2210 Student Wages	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
TOTAL OTHER COMPENSATION	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
RELATED BENEFITS:								
2300 State Retirement	\$70,980	\$5,550	\$393	\$2,039	\$7,982	\$78,962	\$78,962	
2345 Post Retirement Benefits	\$14,038	(\$1)	\$0	\$0	(\$1)	\$14,037	\$14,037	
2350 F.I.C.A. Tax	\$0		\$0	\$0	\$0	\$0	\$0	
2360 Medicare Tax	\$2,302	\$466	\$14	\$74	\$554	\$2,856	\$2,856	
2380 Group Insurance	\$18,275	(\$3,385)	\$0	\$0	(\$3,385)	\$14,890	\$14,890	
2410 Taxable Fringe Benefits	\$1,800	(\$900)	\$0	\$0	(\$900)	\$900	\$900	
TOTAL RELATED BENEFITS	\$107,395	\$1,730	\$407	\$2,113	\$4,250	\$111,645	\$111,645	
TOTAL SALARIES/RELATED BENEFITS	\$288,717	\$11,258	\$1,388	\$7,197	\$19,843	\$308,560	\$308,560	

Form 3411 — 261- Other Adjustment

2613 - Seafood Promotion & Marketing

MEANS OF FINANCING

	Amount
STATE GENERAL FUND (Direct)	—
STATE GENERAL FUND BY:	—
INTERAGENCY TRANSFERS	(101,048)
FEES & SELF-GENERATED	(50,805)
STATUTORY DEDICATIONS	—
FEDERAL FUNDS	(200,552)
TOTAL MEANS OF FINANCING	\$(352,405)

EXPENDITURES

	Amount
Salaries	(5,000)
Other Compensation	—
Related Benefits	(30,328)
TOTAL PERSONAL SERVICES	\$(35,328)
Travel	(43,409)
Operating Services	(38,696)
Supplies	(29,400)
TOTAL OPERATING EXPENSES	\$(111,505)
PROFESSIONAL SERVICES	\$(60,855)
Other Charges	(144,717)
Debt Service	—
Interagency Transfers	—
TOTAL OTHER CHARGES	\$(144,717)
Acquisitions	—
Major Repairs	—
TOTAL ACQ. & MAJOR REPAIRS	—
TOTAL EXPENDITURES	\$(352,405)

AUTHORIZED POSITIONS

	FTE
Classified	—
Unclassified	—
TOTAL AUTHORIZED T.O. POSITIONS	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—
TOTAL NON-T.O. FTE POSITIONS	—

Fees and Self-Generated

	Amount
Fees & Self-Generated	(50,805)
Total:	\$(50,805)

Statutory Dedications

	Amount
Total:	—

Question	Narrative Response
Explain the need for this request.	This adjustment removes the FY'21 budget allocation for Interagency Transfers, Fees & Self - Generated and Federal
Cite performance indicators for the adjustment.	N/A
What would the impact be if this is not funded?	N/A
Is revenue a fixed amount or can it be adjusted?	N/A
Is the expenditure of these revenues restricted?	N/A
Additional information or comments.	N/A

Form 3445 — 261- Revenue Swap

2611 - Administrative

MEANS OF FINANCING

	Amount
STATE GENERAL FUND (Direct)	275,722
STATE GENERAL FUND BY:	—
INTERAGENCY TRANSFERS	(275,722)
FEES & SELF-GENERATED	—
STATUTORY DEDICATIONS	—
FEDERAL FUNDS	—
TOTAL MEANS OF FINANCING	—

EXPENDITURES

	Amount
Salaries	—
Other Compensation	—
Related Benefits	—
TOTAL PERSONAL SERVICES	—
Travel	—
Operating Services	—
Supplies	—
TOTAL OPERATING EXPENSES	—
PROFESSIONAL SERVICES	—
Other Charges	—
Debt Service	—
Interagency Transfers	—
TOTAL OTHER CHARGES	—
Acquisitions	—
Major Repairs	—
TOTAL ACQ. & MAJOR REPAIRS	—
TOTAL EXPENDITURES	—

AUTHORIZED POSITIONS

	FTE
Classified	—
Unclassified	—
TOTAL AUTHORIZED T.O. POSITIONS	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—
TOTAL NON-T.O. FTE POSITIONS	—

2612 - Management and Finance

MEANS OF FINANCING

	Amount
STATE GENERAL FUND (Direct)	1,130,357
STATE GENERAL FUND BY:	—
INTERAGENCY TRANSFERS	(1,130,357)
FEES & SELF-GENERATED	—
STATUTORY DEDICATIONS	—
FEDERAL FUNDS	—
TOTAL MEANS OF FINANCING	—

EXPENDITURES

	Amount
Salaries	—
Other Compensation	—
Related Benefits	—
TOTAL PERSONAL SERVICES	—
Travel	—
Operating Services	—
Supplies	—
TOTAL OPERATING EXPENSES	—
PROFESSIONAL SERVICES	—
Other Charges	—
Debt Service	—
Interagency Transfers	—
TOTAL OTHER CHARGES	—
Acquisitions	—
Major Repairs	—
TOTAL ACQ. & MAJOR REPAIRS	—
TOTAL EXPENDITURES	—

AUTHORIZED POSITIONS

	FTE
Classified	—
Unclassified	—
TOTAL AUTHORIZED T.O. POSITIONS	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—
TOTAL NON-T.O. FTE POSITIONS	—

Question	Narrative Response
Explain the need for this request.	This is a Means of Financing Swap for State General Fund to replace IAT funding from the Office of Tourism and State Parks.
Cite performance indicators for the adjustment.	N/A
What would the impact be if this is not funded?	If this workload is not funded then the loss of the requested State General Fund would have a devastating impact throughout the agency. The Administrative and Office of Management and Finance program will be unable to operate or maintain its current functions. The Office of Tourism and the Office of State Parks is no longer able to provide IAT funding to the Administrative program because every dollar is needed for funding to advertise and promote tourism and maintain area Parks in the State due to budget constraints.
Is revenue a fixed amount or can it be adjusted?	N/A
Is the expenditure of these revenues restricted?	N/A
Additional information or comments.	

Technical and Other Adjustments

AGENCY SUMMARY STATEMENT

Total Agency

Means of Financing	Existing Operating Budget as of 10/01/2020	FY2021-2022 Requested Continuation Adjustment	FY2021-2022 Requested in this Adjustment Package	FY2021-2022 Requested Realignment
STATE GENERAL FUND (Direct)	5,468,780	1,765,745	—	7,234,525
STATE GENERAL FUND BY:	—	—	—	—
INTERAGENCY TRANSFERS	1,739,409	(1,506,359)	—	233,050
FEES & SELF-GENERATED	50,086	(50,086)	—	—
STATUTORY DEDICATIONS	289,551	828	—	290,379
FEDERAL FUNDS	198,246	(198,246)	—	—
TOTAL MEANS OF FINANCING	\$7,746,072	\$11,882	—	\$7,757,954
Salaries	3,123,462	215,509	—	3,338,971
Other Compensation	51,340	89,445	—	140,785
Related Benefits	1,876,223	6,759	—	1,882,982
TOTAL PERSONAL SERVICES	\$5,051,025	\$311,713	—	\$5,362,738
Travel	61,602	(40,635)	—	20,967
Operating Services	156,601	(31,642)	—	124,959
Supplies	72,359	(26,140)	—	46,219
TOTAL OPERATING EXPENSES	\$290,562	\$(98,417)	—	\$192,145
PROFESSIONAL SERVICES	\$92,363	\$(56,697)	—	\$35,666
Other Charges	1,789,255	(144,717)	—	1,644,538
Debt Service	—	—	—	—
Interagency Transfers	522,867	—	—	522,867
TOTAL OTHER CHARGES	\$2,312,122	\$(144,717)	—	\$2,167,405
Acquisitions	—	—	—	—
Major Repairs	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	—	—	—
TOTAL EXPENDITURES	\$7,746,072	\$11,882	—	\$7,757,954
Classified	41	—	—	41
Unclassified	6	—	—	6
TOTAL AUTHORIZED T.O. POSITIONS	47	—	—	47
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—	—	—	—
TOTAL NON-T.O. FTE POSITIONS	—	—	—	—

PROGRAM BREAKOUT

Means of Financing	Requested in this Adjustment Package	2611 Administrative	2612 Management and Finance	2613 Seafood Promotion & Marketing
STATE GENERAL FUND (Direct)	—	—	—	—
STATE GENERAL FUND BY:	—	—	—	—
INTERAGENCY TRANSFERS	—	—	—	—
FEES & SELF-GENERATED	—	—	—	—
STATUTORY DEDICATIONS	—	—	—	—
FEDERAL FUNDS	—	—	—	—
TOTAL MEANS OF FINANCING	—	—	—	—
Salaries	—	—	—	—
Other Compensation	—	—	—	—
Related Benefits	—	—	—	—
TOTAL SALARIES	—	—	—	—
Travel	—	—	—	—
Operating Services	—	—	—	—
Supplies	—	—	—	—
TOTAL OPERATING EXPENSES	—	—	—	—
PROFESSIONAL SERVICES	—	—	—	—
Other Charges	—	—	—	—
Debt Service	—	—	—	—
Interagency Transfers	—	—	—	—
TOTAL OTHER CHARGES	—	—	—	—
Acquisitions	—	—	—	—
Major Repairs	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	—	—	—
TOTAL EXPENDITURES & REQUEST	—	—	—	—
Classified	—	—	—	—
Unclassified	—	—	—	—
TOTAL AUTHORIZED T.O. POSITIONS	—	—	—	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—	—	—	—
TOTAL NON-T.O. FTE POSITIONS	—	—	—	—

PROGRAM SUMMARY STATEMENT

2611 - Administrative

Means of Financing	Existing Operating Budget as of 10/01/2020	FY2021-2022 Requested Continuation Adjustment	FY2021-2022 Requested in this Adjustment Package	FY2021-2022 Requested Realignment
STATE GENERAL FUND (Direct)	570,410	407,904	—	978,314
STATE GENERAL FUND BY:	—	—	—	—
INTERAGENCY TRANSFERS	475,722	(275,722)	—	200,000
FEES & SELF-GENERATED	—	—	—	—
STATUTORY DEDICATIONS	—	—	—	—
FEDERAL FUNDS	—	—	—	—
TOTAL MEANS OF FINANCING	\$1,046,132	\$132,182	—	\$1,178,314
Salaries	666,327	105,213	—	771,540
Other Compensation	456	—	—	456
Related Benefits	335,769	25,629	—	361,398
TOTAL PERSONAL SERVICES	\$1,002,552	\$130,842	—	\$1,133,394
Travel	3,560	162	—	3,722
Operating Services	18,693	848	—	19,541
Supplies	4,467	202	—	4,669
TOTAL OPERATING EXPENSES	\$26,720	\$1,212	—	\$27,932
PROFESSIONAL SERVICES	\$2,848	\$128	—	\$2,976
Other Charges	—	—	—	—
Debt Service	—	—	—	—
Interagency Transfers	14,012	—	—	14,012
TOTAL OTHER CHARGES	\$14,012	—	—	\$14,012
Acquisitions	—	—	—	—
Major Repairs	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	—	—	—
TOTAL EXPENDITURES	\$1,046,132	\$132,182	—	\$1,178,314
Classified	5	—	—	5
Unclassified	3	—	—	3
TOTAL AUTHORIZED T.O. POSITIONS	8	—	—	8
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—	—	—	—
TOTAL NON-T.O. FTE POSITIONS	—	—	—	—

2612 - Management and Finance

Means of Financing	Existing Operating Budget as of 10/01/2020	FY2021-2022 Requested Continuation Adjustment	FY2021-2022 Requested in this Adjustment Package	FY2021-2022 Requested Realignment
STATE GENERAL FUND (Direct)	4,576,491	1,332,737	—	5,909,228
STATE GENERAL FUND BY:	—	—	—	—
INTERAGENCY TRANSFERS	1,163,407	(1,130,357)	—	33,050
FEES & SELF-GENERATED	—	—	—	—
STATUTORY DEDICATIONS	—	—	—	—
FEDERAL FUNDS	—	—	—	—
TOTAL MEANS OF FINANCING	\$5,739,898	\$202,380	—	\$5,942,278
Salaries	2,275,813	99,703	—	2,375,516
Other Compensation	50,884	89,445	—	140,329
Related Benefits	1,433,059	7,208	—	1,440,267
TOTAL PERSONAL SERVICES	\$3,759,756	\$196,356	—	\$3,956,112
Travel	6,542	294	—	6,836
Operating Services	83,582	3,764	—	87,346
Supplies	13,625	616	—	14,241
TOTAL OPERATING EXPENSES	\$103,749	\$4,674	—	\$108,423
PROFESSIONAL SERVICES	\$30,000	\$1,350	—	\$31,350
Other Charges	1,344,538	—	—	1,344,538
Debt Service	—	—	—	—
Interagency Transfers	501,855	—	—	501,855
TOTAL OTHER CHARGES	\$1,846,393	—	—	\$1,846,393
Acquisitions	—	—	—	—
Major Repairs	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	—	—	—
TOTAL EXPENDITURES	\$5,739,898	\$202,380	—	\$5,942,278
Classified	35	—	—	35
Unclassified	1	—	—	1
TOTAL AUTHORIZED T.O. POSITIONS	36	—	—	36
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—	—	—	—
TOTAL NON-T.O. FTE POSITIONS	—	—	—	—

2613 - Seafood Promotion & Marketing

Means of Financing	Existing Operating Budget as of 10/01/2020	FY2021-2022 Requested Continuation Adjustment	FY2021-2022 Requested in this Adjustment Package	FY2021-2022 Requested Realignment
STATE GENERAL FUND (Direct)	321,879	25,104	—	346,983
STATE GENERAL FUND BY:	—	—	—	—
INTERAGENCY TRANSFERS	100,280	(100,280)	—	—
FEES & SELF-GENERATED	50,086	(50,086)	—	—
STATUTORY DEDICATIONS	289,551	828	—	290,379
FEDERAL FUNDS	198,246	(198,246)	—	—
TOTAL MEANS OF FINANCING	\$960,042	\$(322,680)	—	\$637,362
Salaries	181,322	10,593	—	191,915
Other Compensation	—	—	—	—
Related Benefits	107,395	(26,078)	—	81,317
TOTAL PERSONAL SERVICES	\$288,717	\$(15,485)	—	\$273,232
Travel	51,500	(41,091)	—	10,409
Operating Services	54,326	(36,254)	—	18,072
Supplies	54,267	(26,958)	—	27,309
TOTAL OPERATING EXPENSES	\$160,093	\$(104,303)	—	\$55,790
PROFESSIONAL SERVICES	\$59,515	\$(58,175)	—	\$1,340
Other Charges	444,717	(144,717)	—	300,000
Debt Service	—	—	—	—
Interagency Transfers	7,000	—	—	7,000
TOTAL OTHER CHARGES	\$451,717	\$(144,717)	—	\$307,000
Acquisitions	—	—	—	—
Major Repairs	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	—	—	—
TOTAL EXPENDITURES	\$960,042	\$(322,680)	—	\$637,362
Classified	1	—	—	1
Unclassified	2	—	—	2
TOTAL AUTHORIZED T.O. POSITIONS	3	—	—	3
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—	—	—	—
TOTAL NON-T.O. FTE POSITIONS	—	—	—	—

New or Expanded Requests

AGENCY SUMMARY STATEMENT

Total Agency

Means of Financing and Expenditures	Existing Operating Budget as of 10/01/2020	FY2021-2022 Requested Continuation Adjustment	FY2021-2022 Requested in Technical/Other Package	FY2021-2022 Requested New/Expanded	FY2021-2022 Requested Realignment
STATE GENERAL FUND (Direct)	5,468,780	1,765,745	—	—	7,234,525
STATE GENERAL FUND BY:	—	—	—	—	—
INTERAGENCY TRANSFERS	1,739,409	(1,506,359)	—	—	233,050
FEES & SELF-GENERATED	50,086	(50,086)	—	—	—
STATUTORY DEDICATIONS	289,551	828	—	—	290,379
FEDERAL FUNDS	198,246	(198,246)	—	—	—
TOTAL MEANS OF FINANCING	\$7,746,072	\$11,882	—	—	\$7,757,954
Salaries	3,123,462	215,509	—	—	3,338,971
Other Compensation	51,340	89,445	—	—	140,785
Related Benefits	1,876,223	6,759	—	—	1,882,982
TOTAL PERSONAL SERVICES	\$5,051,025	\$311,713	—	—	\$5,362,738
Travel	61,602	(40,635)	—	—	20,967
Operating Services	156,601	(31,642)	—	—	124,959
Supplies	72,359	(26,140)	—	—	46,219
TOTAL OPERATING EXPENSES	\$290,562	\$(98,417)	—	—	\$192,145
PROFESSIONAL SERVICES	\$92,363	\$(56,697)	—	—	\$35,666
Other Charges	1,789,255	(144,717)	—	—	1,644,538
Debt Service	—	—	—	—	—
Interagency Transfers	522,867	—	—	—	522,867
TOTAL OTHER CHARGES	\$2,312,122	\$(144,717)	—	—	\$2,167,405
Acquisitions	—	—	—	—	—
Major Repairs	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	—	—	—	—
TOTAL EXPENDITURES	\$7,746,072	\$11,882	—	—	\$7,757,954
Classified	41	—	—	—	41
Unclassified	6	—	—	—	6
TOTAL AUTHORIZED T.O. POSITIONS	47	—	—	—	47
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—	—	—	—	—
TOTAL NON-T.O. FTE POSITIONS	—	—	—	—	—

Statutory Dedications

Description	Existing Operating Budget as of 10/01/2020	FY2021-2022 Requested Continuation Adjustment	FY2021-2022 Requested in Technical/Other Package	FY2021-2022 Requested New/Expanded	FY2021-2022 Requested Realignment
Seafood Promotion and Marketing Fund	289,551	828	—	—	290,379
Total:	\$289,551	\$828	—	—	\$290,379

PROGRAM SUMMARY STATEMENT

2611 - Administrative

Means of Financing and Expenditures	Existing Operating Budget as of 10/01/2020	FY2021-2022 Requested Continuation Adjustment	FY2021-2022 Requested in Technical/Other Package	FY2021-2022 Requested New/Expanded	FY2021-2022 Requested Realignment
STATE GENERAL FUND (Direct)	570,410	407,904	—	—	978,314
STATE GENERAL FUND BY:	—	—	—	—	—
INTERAGENCY TRANSFERS	475,722	(275,722)	—	—	200,000
FEES & SELF-GENERATED	—	—	—	—	—
STATUTORY DEDICATIONS	—	—	—	—	—
FEDERAL FUNDS	—	—	—	—	—
TOTAL MEANS OF FINANCING	\$1,046,132	\$132,182	—	—	\$1,178,314
Salaries	666,327	105,213	—	—	771,540
Other Compensation	456	—	—	—	456
Related Benefits	335,769	25,629	—	—	361,398
TOTAL PERSONAL SERVICES	\$1,002,552	\$130,842	—	—	\$1,133,394
Travel	3,560	162	—	—	3,722
Operating Services	18,693	848	—	—	19,541
Supplies	4,467	202	—	—	4,669
TOTAL OPERATING EXPENSES	\$26,720	\$1,212	—	—	\$27,932
PROFESSIONAL SERVICES	\$2,848	\$128	—	—	\$2,976
Other Charges	—	—	—	—	—
Debt Service	—	—	—	—	—
Interagency Transfers	14,012	—	—	—	14,012
TOTAL OTHER CHARGES	\$14,012	—	—	—	\$14,012
Acquisitions	—	—	—	—	—
Major Repairs	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	—	—	—	—
TOTAL EXPENDITURES	\$1,046,132	\$132,182	—	—	\$1,178,314
Classified	5	—	—	—	5
Unclassified	3	—	—	—	3
TOTAL AUTHORIZED T.O. POSITIONS	8	—	—	—	8
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—	—	—	—	—
TOTAL NON-T.O. FTE POSITIONS	—	—	—	—	—

Statutory Dedications

Description	Existing Operating Budget as of 10/01/2020	FY2021-2022 Requested Continuation Adjustment	FY2021-2022 Requested in Technical/Other Package	FY2021-2022 Requested New/Expanded	FY2021-2022 Requested Realignment
Total:	—	—	—	—	—

2612 - Management and Finance

Means of Financing and Expenditures	Existing Operating Budget as of 10/01/2020	FY2021-2022 Requested Continuation Adjustment	FY2021-2022 Requested in Technical/Other Package	FY2021-2022 Requested New/Expanded	FY2021-2022 Requested Realignment
STATE GENERAL FUND (Direct)	4,576,491	1,332,737	—	—	5,909,228
STATE GENERAL FUND BY:	—	—	—	—	—
INTERAGENCY TRANSFERS	1,163,407	(1,130,357)	—	—	33,050
FEES & SELF-GENERATED	—	—	—	—	—
STATUTORY DEDICATIONS	—	—	—	—	—
FEDERAL FUNDS	—	—	—	—	—
TOTAL MEANS OF FINANCING	\$5,739,898	\$202,380	—	—	\$5,942,278
Salaries	2,275,813	99,703	—	—	2,375,516
Other Compensation	50,884	89,445	—	—	140,329
Related Benefits	1,433,059	7,208	—	—	1,440,267
TOTAL PERSONAL SERVICES	\$3,759,756	\$196,356	—	—	\$3,956,112
Travel	6,542	294	—	—	6,836
Operating Services	83,582	3,764	—	—	87,346
Supplies	13,625	616	—	—	14,241
TOTAL OPERATING EXPENSES	\$103,749	\$4,674	—	—	\$108,423
PROFESSIONAL SERVICES	\$30,000	\$1,350	—	—	\$31,350
Other Charges	1,344,538	—	—	—	1,344,538
Debt Service	—	—	—	—	—
Interagency Transfers	501,855	—	—	—	501,855
TOTAL OTHER CHARGES	\$1,846,393	—	—	—	\$1,846,393
Acquisitions	—	—	—	—	—
Major Repairs	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	—	—	—	—
TOTAL EXPENDITURES	\$5,739,898	\$202,380	—	—	\$5,942,278
Classified	35	—	—	—	35
Unclassified	1	—	—	—	1
TOTAL AUTHORIZED T.O. POSITIONS	36	—	—	—	36
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—	—	—	—	—
TOTAL NON-T.O. FTE POSITIONS	—	—	—	—	—

Statutory Dedications

Description	Existing Operating Budget as of 10/01/2020	FY2021-2022 Requested Continuation Adjustment	FY2021-2022 Requested in Technical/Other Package	FY2021-2022 Requested New/Expanded	FY2021-2022 Requested Realignment
Total:	—	—	—	—	—

2613 - Seafood Promotion & Marketing

Means of Financing and Expenditures	Existing Operating Budget as of 10/01/2020	FY2021-2022 Requested Continuation Adjustment	FY2021-2022 Requested in Technical/Other Package	FY2021-2022 Requested New/Expanded	FY2021-2022 Requested Realignment
STATE GENERAL FUND (Direct)	321,879	25,104	—	—	346,983
STATE GENERAL FUND BY:	—	—	—	—	—
INTERAGENCY TRANSFERS	100,280	(100,280)	—	—	—
FEES & SELF-GENERATED	50,086	(50,086)	—	—	—
STATUTORY DEDICATIONS	289,551	828	—	—	290,379
FEDERAL FUNDS	198,246	(198,246)	—	—	—
TOTAL MEANS OF FINANCING	\$960,042	\$(322,680)	—	—	\$637,362
Salaries	181,322	10,593	—	—	191,915
Other Compensation	—	—	—	—	—
Related Benefits	107,395	(26,078)	—	—	81,317
TOTAL PERSONAL SERVICES	\$288,717	\$(15,485)	—	—	\$273,232
Travel	51,500	(41,091)	—	—	10,409
Operating Services	54,326	(36,254)	—	—	18,072
Supplies	54,267	(26,958)	—	—	27,309
TOTAL OPERATING EXPENSES	\$160,093	\$(104,303)	—	—	\$55,790
PROFESSIONAL SERVICES	\$59,515	\$(58,175)	—	—	\$1,340
Other Charges	444,717	(144,717)	—	—	300,000
Debt Service	—	—	—	—	—
Interagency Transfers	7,000	—	—	—	7,000
TOTAL OTHER CHARGES	\$451,717	\$(144,717)	—	—	\$307,000
Acquisitions	—	—	—	—	—
Major Repairs	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	—	—	—	—
TOTAL EXPENDITURES	\$960,042	\$(322,680)	—	—	\$637,362
Classified	1	—	—	—	1
Unclassified	2	—	—	—	2
TOTAL AUTHORIZED T.O. POSITIONS	3	—	—	—	3
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—	—	—	—	—
TOTAL NON-T.O. FTE POSITIONS	—	—	—	—	—

Statutory Dedications

Description	Existing Operating Budget as of 10/01/2020	FY2021-2022 Requested Continuation Adjustment	FY2021-2022 Requested in Technical/Other Package	FY2021-2022 Requested New/Expanded	FY2021-2022 Requested Realignment
Seafood Promotion and Marketing Fund	289,551	828	—	—	290,379
Total:	\$289,551	\$828	—	—	\$290,379



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Total Request Summary

AGENCY SUMMARY STATEMENT

Total Agency

Means of Financing

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Requested Continuation Adjustments	FY2021-2022 Requested in Technical/Other Adjustments	FY2021-2022 Requested New or Expanded Adjustments	FY2021-2022 Total Request	Over/Under EOB
STATE GENERAL FUND (Direct)	5,118,630	5,468,780	1,765,745	—	—	7,234,525	1,765,745
STATE GENERAL FUND BY:	—	—	—	—	—	—	—
INTERAGENCY TRANSFERS	76,686	1,739,409	(1,506,359)	—	—	233,050	(1,506,359)
FEES & SELF-GENERATED	—	50,086	(50,086)	—	—	—	(50,086)
STATUTORY DEDICATIONS	289,210	289,551	828	—	—	290,379	828
FEDERAL FUNDS	—	198,246	(198,246)	—	—	—	(198,246)
TOTAL MEANS OF FINANCING	\$5,484,526	\$7,746,072	\$11,882	—	—	\$7,757,954	\$11,882

Fees and Self-Generated

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Requested Continuation Adjustments	FY2021-2022 Requested in Technical/Other Adjustments	FY2021-2022 Requested New or Expanded Adjustments	FY2021-2022 Total Request	Over/Under EOB
Fees & Self-Generated	—	50,086	(50,086)	—	—	—	(50,086)
Total:	—	\$50,086	\$(50,086)	—	—	—	\$(50,086)

Statutory Dedications

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Requested Continuation Adjustments	FY2021-2022 Requested in Technical/Other Adjustments	FY2021-2022 Requested New or Expanded Adjustments	FY2021-2022 Total Request	Over/Under EOB
Seafood Promotion and Marketing Fund	289,210	289,551	828	—	—	290,379	828
Total:	\$289,210	\$289,551	\$828	—	—	\$290,379	\$828

Expenditures and Positions

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Requested Continuation Adjustments	FY2021-2022 Requested in Technical/Other Adjustments	FY2021-2022 Requested New or Expanded Adjustments	FY2021-2022 Total Request	Over/Under EOB
Salaries	2,927,721	3,123,462	215,509	—	—	3,338,971	215,509
Other Compensation	145,883	51,340	89,445	—	—	140,785	89,445
Related Benefits	1,608,007	1,876,223	6,759	—	—	1,882,982	6,759
TOTAL PERSONAL SERVICES	\$4,681,610	\$5,051,025	\$311,713	—	—	\$5,362,738	\$311,713
Travel	10,805	61,602	(40,635)	—	—	20,967	(40,635)
Operating Services	108,485	156,601	(31,642)	—	—	124,959	(31,642)
Supplies	37,088	72,359	(26,140)	—	—	46,219	(26,140)
TOTAL OPERATING EXPENSES	\$156,378	\$290,562	\$(98,417)	—	—	\$192,145	\$(98,417)
PROFESSIONAL SERVICES	\$11,619	\$92,363	\$(56,697)	—	—	\$35,666	\$(56,697)
Other Charges	321,769	1,789,255	(144,717)	—	—	1,644,538	(144,717)
Debt Service	—	—	—	—	—	—	—
Interagency Transfers	313,149	522,867	—	—	—	522,867	—
TOTAL OTHER CHARGES	\$634,919	\$2,312,122	\$(144,717)	—	—	\$2,167,405	\$(144,717)
Acquisitions	—	—	—	—	—	—	—
Major Repairs	—	—	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	—	—	—	—	—	—
TOTAL EXPENDITURES	\$5,484,526	\$7,746,072	\$11,882	—	—	\$7,757,954	\$11,882
Classified	41	41	—	—	—	41	—
Unclassified	6	6	—	—	—	6	—
TOTAL AUTHORIZED T.O. POSITIONS	47	47	—	—	—	47	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—	—	—	—	—	—	—
TOTAL NON-T.O. FTE POSITIONS	—	—	—	—	—	—	—

PROGRAM SUMMARY STATEMENT

2611 - Administrative

Means of Financing

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Requested Continuation Adjustments	FY2021-2022 Requested in Technical/Other Adjustments	FY2021-2022 Requested New or Expanded Adjustments	FY2021-2022 Total Request	Over/Under EOB
STATE GENERAL FUND (Direct)	604,094	570,410	407,904	—	—	978,314	407,904
STATE GENERAL FUND BY:	—	—	—	—	—	—	—
INTERAGENCY TRANSFERS	76,686	475,722	(275,722)	—	—	200,000	(275,722)
FEES & SELF-GENERATED	—	—	—	—	—	—	—
STATUTORY DEDICATIONS	—	—	—	—	—	—	—
FEDERAL FUNDS	—	—	—	—	—	—	—
TOTAL MEANS OF FINANCING	\$680,780	\$1,046,132	\$132,182	—	—	\$1,178,314	\$132,182

Expenditures and Positions

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Requested Continuation Adjustments	FY2021-2022 Requested in Technical/Other Adjustments	FY2021-2022 Requested New or Expanded Adjustments	FY2021-2022 Total Request	Over/Under EOB
Salaries	427,302	666,327	105,213	—	—	771,540	105,213
Other Compensation	8,984	456	—	—	—	456	—
Related Benefits	205,896	335,769	25,629	—	—	361,398	25,629
TOTAL PERSONAL SERVICES	\$642,182	\$1,002,552	\$130,842	—	—	\$1,133,394	\$130,842
Travel	731	3,560	162	—	—	3,722	162
Operating Services	18,693	18,693	848	—	—	19,541	848
Supplies	7,629	4,467	202	—	—	4,669	202
TOTAL OPERATING EXPENSES	\$27,053	\$26,720	\$1,212	—	—	\$27,932	\$1,212
PROFESSIONAL SERVICES	—	\$2,848	\$128	—	—	\$2,976	\$128
Other Charges	4,954	—	—	—	—	—	—
Debt Service	—	—	—	—	—	—	—
Interagency Transfers	6,590	14,012	—	—	—	14,012	—
TOTAL OTHER CHARGES	\$11,544	\$14,012	—	—	—	\$14,012	—
Acquisitions	—	—	—	—	—	—	—
Major Repairs	—	—	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	—	—	—	—	—	—
TOTAL EXPENDITURES	\$680,780	\$1,046,132	\$132,182	—	—	\$1,178,314	\$132,182
Classified	5	5	—	—	—	5	—
Unclassified	3	3	—	—	—	3	—
TOTAL AUTHORIZED T.O. POSITIONS	8	8	—	—	—	8	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—	—	—	—	—	—	—
TOTAL NON-T.O. FTE POSITIONS	—	—	—	—	—	—	—

2612 - Management and Finance

Means of Financing

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Requested Continuation Adjustments	FY2021-2022 Requested in Technical/Other Adjustments	FY2021-2022 Requested New or Expanded Adjustments	FY2021-2022 Total Request	Over/Under EOB
STATE GENERAL FUND (Direct)	4,500,484	4,576,491	1,332,737	—	—	5,909,228	1,332,737
STATE GENERAL FUND BY:	—	—	—	—	—	—	—
INTERAGENCY TRANSFERS	—	1,163,407	(1,130,357)	—	—	33,050	(1,130,357)
FEEES & SELF-GENERATED	—	—	—	—	—	—	—
STATUTORY DEDICATIONS	—	—	—	—	—	—	—
FEDERAL FUNDS	—	—	—	—	—	—	—
TOTAL MEANS OF FINANCING	\$4,500,484	\$5,739,898	\$202,380	—	—	\$5,942,278	\$202,380

Expenditures and Positions

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Requested Continuation Adjustments	FY2021-2022 Requested in Technical/Other Adjustments	FY2021-2022 Requested New or Expanded Adjustments	FY2021-2022 Total Request	Over/Under EOB
Salaries	2,326,128	2,275,813	99,703	—	—	2,375,516	99,703
Other Compensation	135,966	50,884	89,445	—	—	140,329	89,445
Related Benefits	1,293,442	1,433,059	7,208	—	—	1,440,267	7,208
TOTAL PERSONAL SERVICES	\$3,755,536	\$3,759,756	\$196,356	—	—	\$3,956,112	\$196,356
Travel	682	6,542	294	—	—	6,836	294
Operating Services	88,032	83,582	3,764	—	—	87,346	3,764
Supplies	23,484	13,625	616	—	—	14,241	616
TOTAL OPERATING EXPENSES	\$112,198	\$103,749	\$4,674	—	—	\$108,423	\$4,674
PROFESSIONAL SERVICES	\$11,619	\$30,000	\$1,350	—	—	\$31,350	\$1,350
Other Charges	316,815	1,344,538	—	—	—	1,344,538	—
Debt Service	—	—	—	—	—	—	—
Interagency Transfers	304,315	501,855	—	—	—	501,855	—
TOTAL OTHER CHARGES	\$621,130	\$1,846,393	—	—	—	\$1,846,393	—
Acquisitions	—	—	—	—	—	—	—
Major Repairs	—	—	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	—	—	—	—	—	—
TOTAL EXPENDITURES	\$4,500,484	\$5,739,898	\$202,380	—	—	\$5,942,278	\$202,380
Classified	35	35	—	—	—	35	—
Unclassified	1	1	—	—	—	1	—
TOTAL AUTHORIZED T.O. POSITIONS	36	36	—	—	—	36	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—	—	—	—	—	—	—
TOTAL NON-T.O. FTE POSITIONS	—	—	—	—	—	—	—

2613 - Seafood Promotion & Marketing

Means of Financing

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Requested Continuation Adjustments	FY2021-2022 Requested in Technical/Other Adjustments	FY2021-2022 Requested New or Expanded Adjustments	FY2021-2022 Total Request	Over/Under EOB
STATE GENERAL FUND (Direct)	14,053	321,879	25,104	—	—	346,983	25,104
STATE GENERAL FUND BY:	—	—	—	—	—	—	—
INTERAGENCY TRANSFERS	—	100,280	(100,280)	—	—	—	(100,280)
FEES & SELF-GENERATED	—	50,086	(50,086)	—	—	—	(50,086)
STATUTORY DEDICATIONS	289,210	289,551	828	—	—	290,379	828
FEDERAL FUNDS	—	198,246	(198,246)	—	—	—	(198,246)
TOTAL MEANS OF FINANCING	\$303,263	\$960,042	\$(322,680)	—	—	\$637,362	\$(322,680)

Fees and Self-Generated

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Requested Continuation Adjustments	FY2021-2022 Requested in Technical/Other Adjustments	FY2021-2022 Requested New or Expanded Adjustments	FY2021-2022 Total Request	Over/Under EOB
Fees & Self-Generated	—	50,086	(50,086)	—	—	—	(50,086)
Total:	—	\$50,086	\$(50,086)	—	—	—	\$(50,086)

Statutory Dedications

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Requested Continuation Adjustments	FY2021-2022 Requested in Technical/Other Adjustments	FY2021-2022 Requested New or Expanded Adjustments	FY2021-2022 Total Request	Over/Under EOB
Seafood Promotion and Marketing Fund	289,210	289,551	828	—	—	290,379	828
Total:	\$289,210	\$289,551	\$828	—	—	\$290,379	\$828

Expenditures and Positions

Description	FY2019-2020 Actuals	Existing Operating Budget as of 10/01/2020	FY2021-2022 Requested Continuation Adjustments	FY2021-2022 Requested in Technical/Other Adjustments	FY2021-2022 Requested New or Expanded Adjustments	FY2021-2022 Total Request	Over/Under EOB
Salaries	174,291	181,322	10,593	—	—	191,915	10,593
Other Compensation	932	—	—	—	—	—	—
Related Benefits	108,669	107,395	(26,078)	—	—	81,317	(26,078)
TOTAL PERSONAL SERVICES	\$283,892	\$288,717	\$(15,485)	—	—	\$273,232	\$(15,485)
Travel	9,392	51,500	(41,091)	—	—	10,409	(41,091)
Operating Services	1,760	54,326	(36,254)	—	—	18,072	(36,254)
Supplies	5,974	54,267	(26,958)	—	—	27,309	(26,958)
TOTAL OPERATING EXPENSES	\$17,127	\$160,093	\$(104,303)	—	—	\$55,790	\$(104,303)
PROFESSIONAL SERVICES	—	\$59,515	\$(58,175)	—	—	\$1,340	\$(58,175)
Other Charges	—	444,717	(144,717)	—	—	300,000	(144,717)
Debt Service	—	—	—	—	—	—	—
Interagency Transfers	2,244	7,000	—	—	—	7,000	—
TOTAL OTHER CHARGES	\$2,244	\$451,717	\$(144,717)	—	—	\$307,000	\$(144,717)
Acquisitions	—	—	—	—	—	—	—
Major Repairs	—	—	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	—	—	—	—	—	—
TOTAL EXPENDITURES	\$303,263	\$960,042	\$(322,680)	—	—	\$637,362	\$(322,680)
Classified	1	1	—	—	—	1	—
Unclassified	2	2	—	—	—	2	—
TOTAL AUTHORIZED T.O. POSITIONS	3	3	—	—	—	3	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—	—	—	—	—	—	—
TOTAL NON-T.O. FTE POSITIONS	—	—	—	—	—	—	—



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Addenda

INTERAGENCY TRANSFERS

INTERAGENCY AGREEMENT

BR-19B
(08/20)

Interagency Agreement Between DCRT Office of the Secretary Management and Finance 06-261-200 and Office of the Lt. Governor 04-146-100
(Recipient Agency and #) (Sending Agency and #)

For Fiscal Year 2021-2022, DCRT Office of the Secretary Management and Finance 06-261-200 is budgeted to receive the following revenue
(Agency Name and #)

from Office of the Lt. Governor 04-146-100 by Interagency Transfer for the following reason(s):
(Agency Name and #)

The reason for the Interagency Agreement is : \$10,800 for administrative cost for the OMF to provide accounting, budget, purchasing, human resources and IT service to the Office of the Lt. Governor Administration

<u><i>Nancy Watkins</i></u>	<u>10/26/2020</u>
Recipient Agency Fiscal Officer	Date
<u><i>Nancy Watkins</i></u>	<u>10/26/2020</u>
Sending Agency Fiscal Officer	Date

NOTE:
It is the Receiving Agency's responsibility to ensure the execution of this Agreement.
Both Agencies must submit copies of this Agreement with their Budget Request (and any subsequent BA-7s as documentation for I.A.T. revenues and I.A.T. expense).

INTERAGENCY AGREEMENT

BR-19B
(08/20)

Interagency Agreement Between DCRT Office of the Secretary Management and Finance 06-261-200 and Office of the Lt. Governor 04-146-200
(Recipient Agency and #) (Sending Agency and #)

For Fiscal Year 2021-2022, DCRT Office of the Secretary Management and Finance 06-261-200 is budgeted to receive the following revenue
(Agency Name and #)

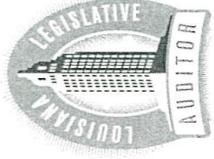
from Office of the Lt. Governor 04-146-200 by Interagency Transfer for the following reason(s):
(Agency Name and #)

The reason for the Interagency Agreement is : \$22,250 for administrative cost for the OMF to provide accounting, budget, purchasing, human resources and IT service to the Louisiana Serve Commission

Nancy Watkins 10/26/2020
Recipient Agency Fiscal Officer Date

Nancy Watkins 10/26/2020
Sending Agency Fiscal Officer Date

NOTE:
It is the Receiving Agency's responsibility to ensure the execution of this Agreement.
Both Agencies must submit copies of this Agreement with their Budget Request (and any subsequent BA-7s as documentation for I.A.T. revenues and I.A.T. expense).



LOUISIANA LEGISLATIVE AUDITOR
DARYL G. PURPERA, CPA, CFE

September 30, 2020

Mr. Billy Nungesser, Lieutenant Governor
Department of Culture, Recreation and Tourism
Post Office Box 44243
Baton Rouge, Louisiana 70804-4243

RECEIVED
OCT 05 2020
UNDERSECRETARY

Dear Lieutenant Governor Nungesser,

Act 8 of the 2020 First Extraordinary Session authorized the Legislative Auditor to allocate and collect from each auditee included in the state's Comprehensive Annual Financial Report such amounts as may be reasonably necessary to compensate the Legislative Auditor for services rendered.

I understand your agency is currently preparing its budget for the 2021-2022 fiscal year. I ask that you include **\$111,214** for the 2021-2022 regular allocation of audit costs in your budget.

Your agency's audit allocation is based on the cost of audit services provided to you. If additional audit services are requested or required, those services may result in additional audit costs charged to your agency. Those costs would be discussed with you prior to any additional allocation.

Inquiries concerning this allocation should be directed to Mr. Ernest Summerville, Jr., CPA, Director of Financial Audit Services, at (225) 339-3839. I appreciate the many courtesies extended my staff over the years and look forward to working with you in the future.

Sincerely,


Daryl G. Purpera, CPA, CFE
Legislative Auditor

DGP:FFS:lm

Allocation Letter 2022_3365

INFORMATION TECHNOLOGY

Office of Information Technology
 Departmental Summary of Funding / Expenditures

DEPARTMENT Culture, Recreation and Tourism	PRIOR YEAR ACTUAL 2019 - 2020	OPERATING BUDGET 2020 - 2021
MEANS OF FINANCING		
STATE GENERAL FUND (Direct)	\$1,710,465	\$1,921,136
INTERAGENCY TRANSFERS	\$1,730	\$7,500
FEES & SELF-GENERATED REVENUES	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0
INTERIM EMERGENCY BOARD	\$0	\$0
FEDERAL FUNDS	\$0	\$0
TOTAL MEANS OF FINANCING	\$1,712,195	\$1,928,636

EXPENDITURES AND REQUESTS		
<i>PERSONAL SERVICES</i>		
Salaries	\$951,355	\$1,127,605
Other Compensation	\$4,416	\$0
Related Benefits	\$471,693	\$582,148
TOTAL PERSONAL SERVICES	\$1,427,464	\$1,709,753
<i>OPERATING EXPENSES</i>		
Software Licensing	\$12,071	\$13,439
Software Maintenance	\$205,322	\$116,595
Hardware Rentals, Leases, or Financing	\$0	\$0
Hardware Maintenance	\$17,671	\$9,358
Data Lines and Circuits	\$399	\$1,585
Contract Services	\$0	\$0
Travel	\$706	\$2,680
Supplies	\$44,476	\$67,226
Other (Specify)	\$0	\$0
TOTAL OPERATING EXPENSES	\$280,645	\$210,883
TOTAL PROFESSIONAL SERVICES	\$0	\$0
<i>ACQUISITIONS AND MAJOR REPAIRS</i>		
Hardware Acquisitions	\$4,086	\$8,000
Major Repairs	\$0	\$0
TOTAL ACQUISITIONS & MAJOR REPAIRS	\$4,086	\$8,000
TOTAL EXPENDITURES AND REQUESTS	\$1,712,195	\$1,928,636

Job Function	Worker Type			Worker Type		
	Perm IT	Other	Contract	Perm IT	Other	Contract
	T.O.			T.O.		
Infrastructure	13.00	0.00	0.00	13.00	0.00	0.00
Application Development	1.00	0.00	0.00	1.00	0.00	0.00
Management/Administration	2.00	0.00	0.00	2.00	0.00	0.00
Vacant	0.00			0.00		
TOTAL FTEs by Worker Type	16.00	0.00	0.00	16.00	0.00	0.00
TOTAL FTEs by Year	16.00			16.00		

GENERAL ADDENDA

NEW ORLEANS CITY PARK IMPROVEMENT ASSOCIATION general budget 2021-2022 projection											
	July	August	September	October	November	December	January	February	March	April	
REVENUE											
LEASES	42,000	42,000	62,000	42,000	42,000	62,000	42,000	42,000	62,000	42,000	
Music Festival				155,000		166,500					
SELF GENERATED											
City Putt	30,000	30,000	30,000	30,000	30,000	33,000	30,000	30,000	30,000	30,000	
Golf 2021 net pmt	100,000										
Sales/Catering	90,000	90,000	90,000	90,000	90,000	90,000	90,000	90,000	90,000	90,000	
Amusements	80,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000	
CITO Sponsorship						100,000					
CITO				50,000	150,000	575,000					
Concessions	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	
Storyland	9,500	9,500	9,500	9,500	9,500	9,500	9,500	9,500	9,500	9,500	
Tolmas/Garden	23,000	22,900	22,800	22,700	22,600	22,500	22,500	22,500	22,500	22,500	
Tennis	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	
Misc	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	
Golf-21-22 Ops	333,333	333,333	333,333	333,333	333,333	333,333	333,333	333,333	333,333	333,333	
Athletics	18,000	18,000	30,000	40,000	40,000	35,000	35,000	35,000	18,000	18,000	
Slot Tax-1M lower than usual			250,000			250,000			250,000		
CITY MILLAGE 2021				390,000				490,000			
TOTAL REVENUE	781,833	681,733	963,633	1,298,533	853,433	1,812,833	698,333	1,188,333	951,333	681,333	
EXPENSE											
Payroll	(355,000)	(355,000)	(330,000)	(330,000)	(330,000)	(551,475)	(355,000)	(355,000)	(330,000)	(330,000)	
5% 457 Plan	(19,750)	(19,750)	(18,500)	(18,500)	(18,500)	(29,574)	(19,750)	(19,750)	(18,500)	(18,500)	
Re-hire payroll	(40,000)	(40,000)	(40,000)	(40,000)	(40,000)	(40,000)	(40,000)	(40,000)	(40,000)	(40,000)	
Other Expenses	(340,000)	(340,000)	(340,000)	(340,000)	(413,000)	(673,000)	(355,000)	(355,000)	(355,000)	(355,000)	
Sales/Catering	(64,000)	(64,000)	(64,000)	(64,000)	(64,000)	(64,000)	(64,000)	(64,000)	(64,000)	(64,000)	
Amusement	(47,000)	(47,000)	(47,000)	(47,000)	(47,000)	(47,000)	(47,000)	(47,000)	(47,000)	(47,000)	
Insurance	(500,000)										
Grounds	(35,000)	(35,000)	(35,000)	(35,000)	(35,000)	(35,000)	(35,000)	(35,000)	(35,000)	(35,000)	
Golf	(325,000)	(325,000)	(325,000)	(325,000)	(325,000)	(325,000)	(325,000)	(325,000)	(325,000)	(325,000)	
TOTAL EXPENSE	(1,725,750)	(1,225,750)	(1,199,500)	(1,199,500)	(1,272,500)	(1,765,049)	(1,240,750)	(1,240,750)	(1,214,500)	(1,214,500)	
MONTHLY NET INCOME/(DEFICIT)	(943,917)	(544,017)	(235,867)	99,033	(419,067)	47,785	(542,417)	(52,417)	(263,167)	(533,167)	

Assumptions for Projections

- Catering/Amusements 50% net income from prior years
- Golf 2021-2022 budgeted for 100K net profit
- No quarterly special events
- Minimal Athletics field rental revenue
- Slot tax funds from State at 1M, not 2.2M
- Millage for 12 months projected at 1.750M not 2M
- Assume very minimal legacy costs
- Look to re-hire 15 of 36 laid off FTEs and 50 of 273 laid off PTEs

**NEW ORLEANS CITY PARK OPERATING BUDGET REQUEST FOR FISCAL YEAR
2021-2022**
**Submitted as an Addendum to the Request of the Department of Culture,
Recreation and Tourism**

New Orleans City Park is submitting a request for \$3,450,000 in State General Fund operating support.

Background: New Orleans City Park is a 1300 acre park serving the City of New Orleans, the metropolitan region, and the entire State of Louisiana. The Park is operated by the City Park Improvement Association, a State Agency operating under the auspices of the State Department of Culture, Recreation, and Tourism. According to the Park's AirSage Dashboard, the Park hosted approximately 3,000,000 visitors in 2019, 75% of those from Louisiana, making it one of the most visited parks in the country.

New Orleans City Park is funded 90% by self-generated revenue and 10% from a share of the State Tax on Slot Machines primarily at the Fair Grounds in New Orleans. As a result, when the Governor issued state wide restrictions on uses in order to slow the spread of the COVID-19 virus, the Park's revenue declined almost immediately as few of the Park's revenue generating facilities were allowed to stay open. The Park lost more than \$3.3 million dollars in budgeted revenue in just four months through the end of June, and has lost another nearly \$800,000 in July and August of 2020.

Upon being presented with the restrictions, we immediately initiated a wide variety of efforts to cut our operating expenses while appealing for financial support from both the State and the general public. The Park cut staff salaries, stopped contributing to the 457 retirement plan, furloughed all part time employees and 1/3 of our full time employees, a total of more than 300 employees. We also froze hiring and reduced contract expenses. Our public appeal for financial aid resulted in raising over \$200,000 in new income. Where we could, we also took funds from the Park's endowment to make operating expenses.

We appealed for financial help to the Governor and the Legislature asking them to put the Park in the general fund to replace lost revenue due to the pandemic. In four years following the devastation of Hurricane Katrina, the State did place the Park in the general fund until we could repair our revenue generating facilities. We now face a very similar circumstance that through no fault of ours, our ability to generate income has been severely damaged. Unfortunately, no financial support was forthcoming in either the regular session or first special session of the Legislature. We currently have requested \$5.0 million dollars in the Second Special Session to see the Park through to the next regular session in the spring. We are expecting to receive \$2.5 million from the Session.

Despite the revenue measures we implemented and the cost cutting measures enacted, our expenses still exceeded our ability to raise revenue and have caused us to utilize the financial reserves we had built up in the 15 years since Katrina. To date we have "burned" through one third of those reserves. If

this trend continues it will seriously jeopardize our ability to respond to any type of circumstance whether an emergency or simply being able to keep the Park open. Needless to say, our inability to maintain the 1300 acres in the middle of the City and Region would be a catastrophic blow and put at risk over \$200 million dollars in improvements we have made since Hurricane Katrina.

City Park is a State asset and contains more than 100 buildings all owned by the State of Louisiana and many other assets such as the New Orleans Museum of Art and the Louisiana Children's Museum owned by other government entities.

The Request: The Association believes that the Park will receive substantial State financial aid in the current Special Session sufficient to allow the Park's continued operation through June of 2021.

Therefore our request for FY 2021-2022 is for gap funding from the General Fund for the difference between our projected revenue and projected expenses. Our projected expenses include costs to re-hire some of the full time and part time employees which have been laid off which would allow us to resume some of our operations which have been closed since March.

Please refer to the attached chart on our request.

Revenues: We project operating income for the next fiscal year to be approximately \$12.5 million dollars. To place this estimate in context, our budgeted income for FY 2019-2020 was \$22.5 million dollars. We adopted a budget for FY 2020-2021 of \$17.5 million. This dramatic reduction in our anticipated revenue comes from several sources.

- A significant reduction in revenue from the Louisiana slot Tax due to the capacity restrictions in place at the Fairgrounds in New Orleans.
- A estimated 50% reduction in catering revenue due to the restrictions on weddings, lunches and events the Park normally hosts.
- A 50% reduction in revenue from our Amusement Park because of capacity restrictions.
- A general decline in revenue from other income sources such as the miniature golf complex, concessions and athletics.

In truth no one knows the public's response to attending weddings, concerts, festivals or any kind of group activity and since the Park's finances are based primarily on group activities, it makes estimating revenue extremely problematic. Even if we are allowed to open facilities and able to hold events without capacity limits, attendance at these events is unknown, therefore the revenue derived from the events, is difficult to predict.

Expenses: We project expenses at \$15.897 million for FY 2021-2022. This estimate is based on expenses associated with payroll and other employee expenses such as the State's Group Benefit Plan of which we are a member, and contributions to the 457 retirement plan. (City Park is not a member of LASERS). It also includes utilities, supplies, repairs, information technology, the cost of goods, and many other categories. It includes funding for 95 full time positions (down from 116 pre-COVID and up from 80 which was our lowest total at the peak of

layoffs), and 50 part time positions (down from 273 pre-COVID). Our expenses also include \$500,000 for our insurance payment beginning July 1, 2021.

Summary: The difference between our anticipated revenue of \$12,444,000 and expenses of \$15,897,098 equals \$3,453,098.

We believe that \$3,450,000 is the amount of State General Fund monies needed to keep the Park operating and to buy time for the Park's self-generated revenue to rebuild from the devastating impacts of COVID-19.



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