

# **ARCHITECTURAL SERVICES WANTED**

Applications for ARCHITECTURAL Services for the following projects will be accepted until **2:00 p.m., Wednesday, September 03, 2025.**

(Your attention is called to the 2:00 p.m. deadline -- exceptions **WILL NOT** be made). Applications shall be submitted on the standard LSB - 1 (September 2019 edition) only, with no additional pages attached. Please be sure to use an up-to-date copy of the form. These forms are available at the Office of Facility Planning and Control and on the Selection Board page of the Facility Planning & Control website at <https://www.doa.la.gov/doa/fpc/selection-boards/>. Do not attach any additional pages to this application. **Applications with attachments in addition to the pre-numbered sheets or otherwise not following this format will be discarded.** One fully completed signed copy of each application shall be submitted. The copy may be printed and mailed or printed and delivered or scanned in PDF format and e-mailed. Printed submittals shall not be bound or stapled. E-mailed PDF copies, as well as printed copies, shall be received by Facility Planning & Control within the deadline stated above. The date and time the e-mail is received in the Microsoft Outlook Inbox at Facility Planning & Control shall govern compliance with the deadline for e-mailed applications. Timely delivery by whatever means is strictly the responsibility of the applicant. By e-mailing an application the applicant assumes full responsibility for timely electronic delivery. **DO NOT** submit both printed and e-mail copies. Any application submitted by both means will be discarded.

## **1. Multipurpose Machine Gun Range, Pineville, Louisiana, Project No. LA25-A-037.**

This project consists of a new 10-lane multipurpose machine gun range (MPMG)/1 heavy sniper lane to support training requirements of the units at the Louisiana Army National Guard Training Center at Camp Beauregard in Pineville. Facilities are to include range control tower, operations/storage building, ammo breakdown building, male/female latrines, mess shelter, bleacher enclosure and a classroom/instruction building. All design including building structure, envelope, roof, all associated exterior and interior finishes, interior and exterior signage, mechanical, electrical power and lighting, plumbing, with sprinkler, fire alarm, building controls management, security cameras, access control and the infrastructure necessary for the installation and construction of these elements are to be included in the project. Physical security measures will be incorporated into the site design including maximum feasible standoff distance from roads, parking areas and vehicle unloading areas, with berms, heavy landscaping and bollards utilized to prevent access when the maximum feasible standoff distance cannot be maintained. Additionally, antiterrorism measures are to be included in accordance with the United States Department of Defense minimum antiterrorism standards. Facilities will be designed to a minimum life of 50 years and to meet state energy efficiency requirements. Access for individuals with disabilities will be provided. Furniture, fixtures, equipment and data/telephone will be provided under separate contracts, although coordination of these items and systems with the work will be necessary on the part of the Designer. Design and construction of the project shall follow the Louisiana National Guard Guiding Principles, BABA, and NG Pam 415 series; as well as all applicable local, state and federal codes. The Design will include all investigative site surveys as necessary including, but not limited to, topographic, geotechnical, survey, drainage and other investigations as required. Investigative services may be authorized as an increase to Designer's fee. Design services shall be limited to the Program Completion through Bidding Phases (65% of basic services). At the owner's option, the design contract may be amended to include the additional phases of basic design and supervision services with the corresponding fee and design time adjustment. The Percent for Universal Design program will apply to this project. The Designer will identify and develop features that utilize universal design principles and incorporate them into the project. This project will be administered by the Military Department and applicants should be thoroughly familiar with their requirements and procedures before submitting an application. Any questions about these requirements and procedures should be directed to the Military Department. The Designer shall prepare and submit all required drawings to the Military in AutoCAD and hard copy. Drawings shall follow the format specified in the

"Instructions to Designers for AutoCAD Drawings Submittal". The available funds for construction (AFC) are approximately **\$7,875,000.00** with a fee of approximately **\$353,543.00**. Contract design time is **120** consecutive calendar days; including **40** days review time. Thereafter, liquidated damages in the amount of **\$300.00** per day will be assessed. Further information is available from **Laura Cooper, Military, laura.h.cooper2.nfg@army.mil, (504) 278-8627.**

## **2. FMS 9 Sustainment, Lafayette, Louisiana, Project No. LA25-A-038.**

This project consists of sustainment at the existing FMS 9 Building in Lafayette, constructed in 1949. Scope of work includes, but is not limited to, internal sustainment of areas within the existing approximately 9,050 s.f. shop. The project scope includes, but is not limited to, renovation of interior admin, storage, latrines, shop and associated spaces, replacement of interior and exterior openings as needed, repairs to exterior facade, code improvements as required, new interior finishes and MEP system improvements. Design and construction of the project shall follow the Louisiana National Guard Guiding Principles, BABA, and NG Pam 415-12, as well as all applicable local, state and federal codes. The Design will include all investigative site surveys as necessary including, but not limited to, topographic, geotechnical, survey, drainage and other investigations as required. Design and construction will take into account that the building will remain occupied for the duration of the project. Investigative services may be authorized as an increase to the Designer's fee. The Designer shall retain an accredited LDEQ Asbestos Inspector to complete an inspection of all suspect building materials that will be removed/impacted by this project as a reimbursable expense. If any materials are found to contain asbestos, the Designer shall provide, as part of their basic services, an accredited LDEQ Asbestos Designer to design the asbestos abatement specifications. If asbestos air monitoring will be required during abatement activities, the Designer will obtain an air-monitoring firm as a reimbursable expense. The Designer will survey the site for other hazardous materials and include in the specifications. If lead-based paint or mold inspections are required these will be provided as a reimbursable expense. If any materials are found to contain lead-based paint or mold, the Designer shall provide, as part of their basic services, an industrial hygienist to design the abatement specifications. Design services shall be limited to the Program Completion through Bidding Phases (65% of basic services). At the owner's option, the design contract may be amended to include the additional phases of basic design and supervision services with the corresponding fee and design time adjustment. This project will be administered by the Military Department and applicants should be thoroughly familiar with their requirements and procedures before submitting an application. Any questions about these requirements and procedures should be directed to the Military Department. The Designer shall prepare and submit all required drawings to the Military in AutoCAD and hard copy. Drawings shall follow the format specified in the "Instructions to Designers for AutoCAD Drawings Submittal". The available funds for construction (AFC) are approximately **\$1,390,000.00** with a fee of approximately **\$78,330.00**. Contract design time is **120** consecutive calendar days; including **40** days review time. Thereafter, liquidated damages in the amount of **\$125.00** per day will be assessed. Further information is available from **Laura Cooper, Military, laura.h.cooper2.nfg@army.mil, (504) 278-8627.**

## **3. Ft. Polk Readiness Center Sustainment, Fort Polk North, Louisiana, Project No. LA25-A-039.**

This project consists of complete interior and exterior sustainment and renovation work at the approximately 27,650 s.f. Ft. Polk Readiness Center, constructed in 1975. The project scope includes, but is not limited to, renovation of interior offices, kitchen, classroom, storage, latrines, drill hall and associated spaces, replacement of interior and exterior openings, repairs to exterior facade, code improvements as required, new interior finishes and MEP system improvements. Design and construction of the project shall follow the Louisiana National Guard Guiding Principles, BABA and NG Pam 415-12; as well as, all applicable local, state and federal codes. The Design will include all investigative site surveys as necessary including, but not limited to, topographic, geotechnical, survey, drainage and other investigations as required. Design and construction will take into account that the building will remain occupied for the duration of the project. Investigative services may be authorized as an increase to the Designer's fee. The Designer shall retain an accredited LDEQ Asbestos Inspector to complete an inspection of all suspect building materials that will be removed/impacted by this project as a reimbursable expense. If any materials are found to contain asbestos, the Designer shall provide, as part of their basic services, an accredited LDEQ Asbestos Designer to design the asbestos abatement

specifications. If asbestos air monitoring will be required during abatement activities, the Designer will obtain an air-monitoring firm as a reimbursable expense. The Designer will survey the site for other hazardous materials and include in the specifications. If lead-based paint or mold inspections are required these will be provided as a reimbursable expense. If any materials are found to contain lead-based paint or mold, the Designer shall provide, as part of their basic services, an industrial hygienist to design the abatement specifications. Design services shall be limited to the Program Completion through Bidding Phases (65% of basic services). At the owner's option, the design contract may be amended to include the additional phases of basic design and supervision services with the corresponding fee and design time adjustment. This project will be administered by the Military Department and applicants should be thoroughly familiar with their requirements and procedures before submitting an application. Any questions about these requirements and procedures should be directed to the Military Department. The Designer shall prepare and submit all required drawings to the Military in AutoCAD and hard copy. Drawings shall follow the format specified in the "Instructions to Designers for AutoCAD Drawings Submittal". The available funds for construction (AFC) are approximately **\$1,390,000.00** with a fee of approximately **\$78,330.00**. Contract design time is **120** consecutive calendar days; including **40** days review time. Thereafter, liquidated damages in the amount of **\$125.00** per day will be assessed. Further information is available from **Laura Cooper, Military, laura.h.cooper2.nfg@army.mil, (504) 278-8627**.

#### **GENERAL REQUIREMENTS APPLICABLE TO ALL PROJECTS:**

Applicants are advised that design time ends when the Documents are "complete, coordinated and **ready for bid**" as stated in to Article 3.3.1 (4) of the Capital Improvements Projects Procedure Manual for Design and Construction. Documents will be considered to be "complete, coordinated and ready for bid" only if the advertisement for bid can be issued with no further corrections to the Documents. Design time will not necessarily end at the receipt of the initial Construction Documents Phase submittal by Facility Planning and Control. Any re-submittals required to complete the documents will be included in the design time.

In addition to the statutory requirements, professional liability insurance covering the work involved will be required in an amount specified in the following schedule. This will be required at the time the Designer's contract is signed. Proof of coverage will be required at that time.

#### **SCHEDULE**

##### **LIMITS OF PROFESSIONAL LIABILITY**

<u>Construction Cost</u>	<u>Limit of Liability</u>
\$0 to \$10,000,000	\$1,000,000
\$10,000,001 to \$20,000,000	\$1,500,000
\$20,000,001 to \$50,000,000	\$3,000,000
Over \$50,000,000	To be determined by Owner

Applicant firms should be familiar with the above stated requirements prior to application. The firm(s) selected for the project(s) will be required to sign the State's standard Contract Between Owner and Designer. When these projects are financed either partially or entirely with Bonds, the award of the contract is contingent upon the sale of bonds or the issuance of a line of credit by the State Bond Commission. The State shall incur no obligation to the Designer until the Contract Between Owner and Designer is fully executed.

Firms will be expected to have all the expertise necessary to provide all architectural services required by the Louisiana Capital Improvement Projects Procedure Manual for Design and Construction for the projects for which they are applying. Unless indicated otherwise in the project description, there will be no additional fee for consultants.

Facility Planning and Control is a participant in the Small Entrepreneurship Program (the Hudson Initiative) and applicants are encouraged to consider participation. Information is available from the Office of Facility Planning and Control or on its website at <https://www.doa.la.gov/doa/fpc/>.

Applications shall be delivered or mailed or emailed to:  
**LOUISIANA ARCHITECTURAL SELECTION BOARD**  
**c/o FACILITY PLANNING AND CONTROL**

**E-Mail:**

**selection.board@la.gov**

**Mail:**

**Post Office Box 94095**

**Baton Rouge, LA 70804-9095**

**Deliver:**

**1201 North Third Street**

**Claiborne Office Building**

**Seventh Floor, Suite 7-160**

**Baton Rouge, LA 70802**

**Use this e-mail address for applications only. Do not send any other communications to this address.**

The meeting date for the Louisiana Architectural Selection Board is **Wednesday, September 17, 2025 at 10:00 AM** in room **1-100 Louisiana Purchase Room** of the Claiborne Building, 1201 North Third Street, Baton Rouge, LA 70802.

If you have a disability and would like to request an accommodation in order to participate in this meeting, please contact Christina Cardona at Christina.Cardona@la.gov or (225) 342-6060 as soon as possible but no later than 48 hours before the scheduled meeting.