**AMENDMENT NUMBER [Enter #]**

**[Enter Project Name]**

**Solicitation Number [Enter Solicitation #], Contract Workspace Number [Enter Contract #], LaGov Contract/PO Number [Enter Contract/PO #] *\*NOTE\* for CS Contracts only enter the LaGov Contract # 4400…, if a LaGov Contract Number is not available remove “LaGov Contract/PO Number”***

Be it known, that effective upon approval by the Director of State Procurement, as evidenced by the Director’s signature on this document, the [Agency Name] (hereinafter sometimes referred to as “State”) and [Contractor’s name and legal address including zip code] (hereinafter sometimes referred to as “Contractor”) do hereby enter into this Amendment Number [Enter #] to the Contract, under the following terms and conditions through the undersigned and duly authorized representatives of each respective party.

[Enter changes to contract. Use the following headers when appropriate, revise as needed:

Change From:

Change To:

Add:

Attachment [#] has been replaced in its entirety. See attached revised Attachment [#]. Words which are ~~struck through~~ are deletions. Words in **bold, underscored, and red** are additions.]

All other terms and conditions of the Contract shall remain the same. The original Contract and all Amendments constitute the entire Agreement between the State and the Contractor. Any other oral or written communications between the parties before or after its execution shall not alter its effects, unless the change or modification is in writing and signed by authorized representatives of the State and the Contractor. In the event of a conflict between the terms and conditions of the Contract and this Amendment, the terms and conditions of this Amendment shall prevail.

IN WITNESS WHEREOF, the parties have executed this Amendment Number [Enter #].

[ENTER CONTRACTOR NAME] SIGNATURE: [ENTER AGENCY NAME] SIGNATURE:

By: By:

Name: Name:

Title: Title:

Date: Date:

Office of State Procurement Approval:

By:

Title:

Date: