

**Delegated Project
Request for FP&C Concurrence in Advertisement for Bids or
Solicitation for Proposals or J.O.C. Task**

Project Number:
Project Name:

Agency Name:
Agency Address:

Project Location:
Site Code:
Building ID:

Agency Contact:
Email:

To be completed by the Agency

The following information is attached and the Agency requests FP&C's concurrence in the Advertisement for Bids or Solicitation for Proposals

CHECK BOX AS APPLICABLE (THE FOLLOWING REQUIRE ATTACHMENTS):

- ☐ Final construction documents (plans and specifications) (*Digital submittal is acceptable*)
- ☐ Statement of Probable Costs (*Dated within 30 Days of request*)
- ☐ Fire Marshal / Louisiana Building Code / Office of Public Health Review, etc. Letters
- ☐ Proposed J.O.C. Task Order

BY CHECKING THE BOXES BELOW, I CONFIRM THE FOLLOWING HAVE BEEN ADDRESSED:

- ☐ Building Value and Requirements for Builders Risk Insurance have been confirmed.
- ☐ The Advertisement for Bids + Bid Form / Unit Price Form or Proposal Form / Unit Price Form is in compliance with R.S. 38:2212.
- ☐ The use of any Closed Specification has been reviewed against the requirements of R.S. 38:2290 and is certified by the undersigned to be in compliance with the statute.
- ☐ Demolition Approval Letter has been obtained.
- ☐ Historic Building / District Certificate of Appropriateness from State Historic Preservation Officer (SHPO) has been obtained.
- ☐ The provisions of the FPC Instructions on Roofing Systems have been followed.
- ☐ Other: _____

Agency: _____
(Agency Signature*)

Date: _____

****Agency Signature certifies that all provisions of the CEA have been met.***

(Type or Print Name)

To be completed by FP&C and returned to the Agency

☐ FP&C concurs in Advertisement for Bids or Solicitation for Proposals

☐ FP&C does not concur in Advertisement for Bids or Solicitation for Proposals

Reason: _____

(Agency must resolve and then submit another Request for FP&C Concurrence in Design Contract Award / Amendment)

FPC Project Manager: _____
(Signature*)

Date: _____

Remit to: **FPC-CEA @la.gov**

08/08/2025