

Delegated Project
Request for FP&C Concurrence in Advertisement for Bids or
Solicitation for Proposals or J.O.C. Task

Project Number:
Project Name:

Agency Name:
Agency Address:

Project Location:
Site Code:
Building ID:

Agency Contact:
Email:

To be completed by the Agency

**The following information is attached and the Agency requests FP&C's concurrence in the Advertisement for Bids or
Solicitation for Proposals**

CHECK BOX AS APPLICABLE (THE FOLLOWING REQUIRE ATTACHMENTS):

- Final construction documents (plans and specifications) (*Digital submittal is acceptable*)
- Statement of Probable Costs (*Dated within 30 Days of request*)
- Fire Marshal / Louisiana Building Code / Office of Public Health Review, etc. Letters
- Proposed J.O.C. Task Order

BY CHECKING THE BOXES BELOW, I CONFIRM THE FOLLOWING HAVE BEEN ADDRESSED:

- Building Value and Requirements for Builders Risk Insurance have been confirmed.
- The Advertisement for Bids + Bid Form / Unit Price Form or Proposal Form / Unit Price Form is in compliance with R.S. 38:2212.
- The use of any Closed Specification has been reviewed against the requirements of R.S. 38:2290 and is certified by the undersigned to be in compliance with the statute.
- Demolition Approval Letter has been obtained.
- Historic Building / District Certificate of Appropriateness from State Historic Preservation Officer (SHPO) has been obtained.
- The provisions of the FPC Instructions on Roofing Systems have been followed.
- Other: _____

Agency: _____
(*Agency Signature**)

Date: _____

***Agency Signature certifies that all
provisions of the CEA have been met.**

(*Type or Print Name*)

To be completed by FP&C and returned to the Agency

- FP&C concurs in Advertisement for Bids or Solicitation for Proposals

- FP&C does not concur in Advertisement for Bids or Solicitation for Proposals
Reason: _____

*(Agency must resolve and then submit another Request for FP&C Concurrence in Design Contract Award /
Amendment)*

FPC Project Manager: _____
(*Signature**) Date: _____

Remit to: **FPC-CEA @la.gov**

08/08/2025