

Lieutenant Governor



Department Description

The Office of the Lieutenant Governor serves all citizens through activities that:

- I. Prepare the Lieutenant Governor to serve as Governor in the event of a vacancy in the Office of the Governor or the inability of the Governor to act as such.
- II. Focus and prioritize the efforts of the Department of Culture, Recreation and Tourism.
- III. Promote and market Louisiana as a preferred choice for retirement to pre-retiring and retired individuals in an effort to retain and attract retirees while enhancing communities and improving the economic climate statewide through ENCORE Louisiana.
- IV. Promote civic participation and community activism through programs funded and supported by Volunteer Louisiana Commission.

The department goals of the Office of the Lieutenant Governor are:

- By maintaining a working knowledge of state issues, the Lieutenant Governor will be prepared to serve as Governor if necessary.
- Under the direction of ENCORE Louisiana, the Office of the Lieutenant Governor will develop and implement a retirement program that will assist Louisiana communities in attracting and retaining retirees, thereby increasing the economic impact of the 55 and older industry.
- Through the effective and efficient administration of a program of grants, the Office of the Lieutenant Governor will significantly increase communities' ability to address critical needs and substantially enhance service learning opportunities among young people.



Department Budget Summary

| | Prior Year Actuals FY 2022-2023 | Enacted FY2023-2024 | Existing Operating Budget (EOB) as of 12/01/23 | Continuation FY 2024-2025 | Recommended FY 2024-2025 | Total Recommended Over/(Under) EOB |
|---------------------------------------|---------------------------------------|------------------------|---|------------------------------|-----------------------------|---|
| Means of Finance: | | | | | | |
| State General Fund (Direct) | \$3,376,931 | \$1,479,553 | \$1,509,553 | \$1,359,598 | \$1,356,435 | (\$153,118) |
| State General Fund by: | | | | | | |
| Interagency Transfers | 1,016,987 | 1,095,750 | 1,095,750 | 1,095,831 | 1,095,750 | 0 |
| Fees & Self-generated | 0 | 0 | 0 | 0 | 0 | 0 |
| Statutory Dedications | 0 | 0 | 0 | 0 | 0 | 0 |
| Federal Funds | 5,637,415 | 8,145,094 | 8,145,094 | 8,145,094 | 8,145,094 | 0 |
| Total Means of Financing | \$10,031,333 | \$10,720,397 | \$10,750,397 | \$10,600,523 | \$10,597,279 | (\$153,118) |
| Expenditures and Request: | | | | | | |
| Lieutenant Governor | \$10,031,333 | \$10,720,397 | \$10,750,397 | \$10,600,523 | \$10,597,279 | (\$153,118) |
| Total Expenditures | \$10,031,333 | \$10,720,397 | \$10,750,397 | \$10,600,523 | \$10,597,279 | (\$153,118) |
| Authorized Positions | | | | | | |
| Classified | 0 | 0 | 0 | 0 | 0 | 0 |
| Unclassified | 7 | 7 | 7 | 7 | 7 | 0 |
| Total Authorized Positions | 7 | 7 | 7 | 7 | 7 | 0 |
| Authorized Other Charges Positions | 8 | 8 | 8 | 8 | 8 | 0 |



04-146-Lieutenant Governor

Agency Description

The Office of the Lieutenant Governor serves all citizens through activities that:

- I. Prepare the Lieutenant Governor to serve as Governor in the event of a vacancy in the Office of the Governor or the inability of the Governor to act as such.
- II. Focus and prioritize the efforts of the Department of Culture, Recreation and Tourism.
- III. Promote and market Louisiana as a preferred choice for retirement to pre-retiring and retired individuals in an effort to retain and attract retirees while enhancing communities and improving the economic climate statewide through ENCORE Louisiana and 4. promote civic participation and community activism through programs funded and supported by Volunteer Louisiana Commission.

The agency goals of the Office of the Lieutenant Governor are:

- By maintaining a working knowledge of state issues, the Lieutenant Governor will be prepared to serve as Governor if necessary.
- Under the direction of ENCORE Louisiana, the Office of the Lieutenant Governor will develop and implement a retirement program that will assist Louisiana communities in attracting and retaining retirees, thereby increasing the economic impact of the 55 and older industry.
- Through the effective and efficient administration of a program of grants, the Office of the Lieutenant Governor will significantly increase communities' ability to address critical needs and substantially enhance service learning opportunities among young people.

Strategies for development and implementation of human resource policies that are helpful and beneficial to women and families can be found in the Office of Management and Finance within the Office of the Secretary.

Agency Budget Summary

| | Prior Year Actuals FY 2022-2023 | Enacted FY2023-2024 | Existing Operating Budget (EOB) as of 12/01/23 | Continuation FY 2024-2025 | Recommended FY 2024-2025 | Total Recommended Over/(Under) EOB |
|---------------------------------------|---------------------------------------|------------------------|---|------------------------------|-----------------------------|---|
| Means of Finance: | | | | | | |
| State General Fund (Direct) | \$3,376,931 | \$1,479,553 | \$1,509,553 | \$1,359,598 | \$1,356,435 | (\$153,118) |
| State General Fund by: | | | | | | |
| Interagency Transfers | 1,016,987 | 1,095,750 | 1,095,750 | 1,095,831 | 1,095,750 | 0 |
| Fees & Self-generated | 0 | 0 | 0 | 0 | 0 | 0 |
| Statutory Dedications | 0 | 0 | 0 | 0 | 0 | 0 |
| Federal Funds | 5,637,415 | 8,145,094 | 8,145,094 | 8,145,094 | 8,145,094 | 0 |
| Total Means of Finance | \$10,031,333 | \$10,720,397 | \$10,750,397 | \$10,600,523 | \$10,597,279 | (\$153,118) |
| Expenditures and Request: | | | | | | |
| Administrative | \$4,103,121 | \$2,259,745 | \$2,259,745 | \$2,157,794 | \$2,154,550 | (\$105,195) |
| Grants | 5,928,212 | 8,460,652 | 8,490,652 | 8,442,729 | 8,442,729 | (47,923) |
| Total Expenditures | \$10,031,333 | \$10,720,397 | \$10,750,397 | \$10,600,523 | \$10,597,279 | (\$153,118) |
| Authorized Positions | | | | | | |
| Classified | 0 | 0 | 0 | 0 | 0 | 0 |
| Unclassified | 7 | 7 | 7 | 7 | 7 | 0 |
| Total Authorized Positions | 7 | 7 | 7 | 7 | 7 | 0 |
| Authorized Other Charges Positions | 8 | 8 | 8 | 8 | 8 | 0 |



1461-Administrative

Program Authorization

The authorization for the Administrative Program is Article IV, Section 1(A), 6 and 15 of Louisiana State Constitution of 1974.

Louisiana Revised Statutes 36:201-9, 49:202.1, 51:1317-1319

Program Description

The mission of the Administration Program in the Office of the Lieutenant Governor is:

- To participate in executive department activities designed to prepare the Lieutenant Governor to serve as Governor.
- To serve as Commissioner of the Department of Culture, Recreation and Tourism.
- To develop and implement a retirement program that will result in retaining and attracting retirees to Louisiana.

The program goals of the Administration Program are:

- Under the direction of ENCORE Louisiana, the Office of the Lieutenant Governor will develop and implement a retirement program that will assist Louisiana communities in retaining and attracting retirees, thereby increasing the economic impact of the 55 and older industry.

Program Budget Summary

| | Prior Year Actuals FY 2022-2023 | Enacted FY2023-2024 | Existing Operating Budget (EOB) as of 12/01/23 | Continuation FY 2024-2025 | Recommended FY 2024-2025 | Total Recommended Over/(Under) EOB |
|---|---------------------------------------|------------------------|---|------------------------------|-----------------------------|---|
| Means of Finance: | | | | | | |
| State General Fund (Direct) | \$3,186,362 | \$1,287,770 | \$1,287,770 | \$1,185,738 | \$1,182,575 | (\$105,195) |
| State General Fund by: | | | | | | |
| Interagency Transfers | 916,759 | 971,975 | 971,975 | 972,056 | 971,975 | 0 |
| Fees & Self-generated | 0 | 0 | 0 | 0 | 0 | 0 |
| Statutory Dedications | 0 | 0 | 0 | 0 | 0 | 0 |
| Federal Funds | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Means of Finance | \$4,103,121 | \$2,259,745 | \$2,259,745 | \$2,157,794 | \$2,154,550 | (\$105,195) |
| Expenditures and Request: | | | | | | |
| Personnel Services | \$1,662,238 | \$1,728,051 | \$1,728,051 | \$1,683,862 | \$1,683,862 | (\$44,189) |
| Operating Expenses | 126,989 | 67,071 | 70,428 | 72,126 | 70,428 | 0 |
| Professional Services | 0 | 7,404 | 7,404 | 7,582 | 7,404 | 0 |
| Other Charges | 2,313,894 | 457,219 | 453,862 | 394,224 | 392,856 | (61,006) |
| Acquisitions & Major Repairs | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expenditures & Request | \$4,103,121 | \$2,259,745 | \$2,259,745 | \$2,157,794 | \$2,154,550 | (\$105,195) |
| Authorized Positions | | | | | | |
| Classified | 0 | 0 | 0 | 0 | 0 | 0 |
| Unclassified | 7 | 7 | 7 | 7 | 7 | 0 |
| Total Authorized Positions | 7 | 7 | 7 | 7 | 7 | 0 |
| Authorized Other Charges Positions | 0 | 0 | 0 | 0 | 0 | 0 |

Source of Funding

This program is funded with the following:

- State General Fund (Direct)
- Interagency Transfers from the Office of Tourism in the Department of Culture, Recreation, and Tourism.

Adjustments from Existing Operating Budget

| General Fund | Total Amount | Table of Organization | Description |
|------------------------------|--------------|-----------------------|--|
| \$1,287,770 | \$2,259,745 | 7 | Existing Operating Budget as of 12/01/2023 |
| Statewide Adjustments | | | |
| (\$294) | (\$294) | 0 | Capitol Park Security |
| (\$1,368) | (\$1,368) | 0 | Civil Service Fees |
| \$3,332 | \$3,332 | 0 | Group Insurance Rate Adjustment for Active Employees |
| \$1,844 | \$1,844 | 0 | Group Insurance Rate Adjustment for Retirees |
| \$1,754 | \$1,754 | 0 | Maintenance in State-Owned Buildings |
| (\$100,000) | (\$100,000) | 0 | Non-recur Special Legislative Project |
| \$275 | \$275 | 0 | Office of Technology Services (OTS) |
| \$85,671 | \$85,671 | 0 | Related Benefits Base Adjustment |
| (\$81,252) | (\$81,252) | 0 | Retirement Rate Adjustment |
| \$38,563 | \$38,563 | 0 | Risk Management |
| (\$53,784) | (\$53,784) | 0 | Salary Base Adjustment |
| \$64 | \$64 | 0 | UPS Fees |
| (\$105,195) | (\$105,195) | 0 | Total Statewide |
| \$0 | \$0 | 0 | Total Non-Statewide |
| \$1,182,575 | \$2,154,550 | 7 | Total Recommended |

Statutory Dedications

| Fund | Prior Year Actuals FY 2022-2023 | Enacted FY2023-2024 | Existing Operating Budget (EOB) as of 12/01/23 | Continuation FY 2024-2025 | Recommended FY 2024-2025 | Total Recommended Over/((Under) EOB |
|--|------------------------------------|------------------------|---|------------------------------|-----------------------------|-------------------------------------|
| Litter Abatement and Education Account | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |

Professional Services

| Amount | Description |
|-------------------------------|------------------------------------|
| Professional Services: | |
| \$7,404 | Contracts for legal services |
| \$7,404 | TOTAL PROFESSIONAL SERVICES |

Other Charges

| Amount | Description |
|-----------------------|--------------------------------------|
| Other Charges: | |
| \$207,815 | ENCORE program contract and supplies |
| \$207,815 | SUB-TOTAL OTHER CHARGES |

| Amount | Description |
|-------------------------------|--|
| Interagency Transfers: | |
| \$1,079 | Office of Uniform Payroll (UPS) |
| \$53,767 | Office of Risk Management |
| \$10,741 | Capitol Park Security |
| \$14,802 | Department of Culture, Recreation and Tourism - Office of the Secretary (OMF) Administrative Costs |



Other Charges

| Amount | Description |
|------------------|--|
| \$30,379 | Division of Administration - Messenger service fees, telephone services, and printing services |
| \$67,714 | Division of Administration - Maintenance of State-Owned Buildings |
| \$6,559 | Office of Technology Services (OTS) |
| \$185,041 | SUB-TOTAL INTERAGENCY TRANSFERS |
| \$392,856 | TOTAL OTHER CHARGES |

Acquisitions and Major Repairs

| Amount | Description |
|--|-------------|
| Acquisitions and Major Repairs: | |
| This program does not have funding for Acquisitions and Major Repairs for the Fiscal Year. | |

Objective: 1461-01 Through the Administrative Services Activity, to achieve 100% of the stated objectives of each program within the Office of the Lieutenant Governor (OLG) and the Department of Culture, Recreation and Tourism (DCRT) annually through 2028.

Children's Budget Link N/A

HR Policies Beneficial to Women and Families Link N/A

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other) N/A

| Performance Indicator Name | Actuals FY 22-23 | Initially Appropriated FY 23-24 | Existing Standard FY 23-24 | Continuation Budget FY 24-25 | Executive Budget FY 24-25 |
|--|---------------------|---------------------------------------|----------------------------------|------------------------------------|---------------------------------|
| [K] Percentage of DCRT and OLG objectives achieved | 65 | 95 | 95 | 95 | 95 |
| [K] Number of repeat reportable audit findings | 3 | 0 | 0 | 0 | 0 |

Objective: 1461-02 Through the ENCORE Louisiana activity, to market Louisiana as a preferred retirement destination, help local communities develop their own marketing efforts, connect the statewide marketing effort to local community efforts.

Children's Budget Link N/A

HR Policies Beneficial to Women and Families Link See strategy 1.4 in the Office of Management and Finance within the Office of the Secretary

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other) N/A

| Performance Indicator Name | Actuals FY 22-23 | Initially Appropriated FY 23-24 | Existing Standard FY 23-24 | Continuation Budget FY 24-25 | Executive Budget FY 24-25 |
|--|---------------------|---------------------------------------|----------------------------------|------------------------------------|---------------------------------|
| [K] Number of communities receiving the certified retirement community designation | 13 | 8 | 8 | 8 | 8 |



Objective: 1461-03 Through the Administrative Services Activity, provide technical support and facilitation to elected officials, governmental agencies, local economic development organizations and local developers that help the state (and local communities) to improve our assets and standing as a preferred retirement destination in order to build a collaborative network of state agencies and other regional organizations by 2028.

Children's Budget Link N/A

HR Policies Beneficial to Women and Families Link See strategy 1.4 in the Office of Management and Finance within the Office of the Secretary

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other) N/A

| Performance Indicator Name | Actuals FY 22-23 | Initially Appropriated FY 23-24 | Existing Standard FY 23-24 | Continuation Budget FY 24-25 | Executive Budget FY 24-25 |
|---|---------------------|---------------------------------------|----------------------------------|------------------------------------|---------------------------------|
| [K] Number of entities comprising the network | 40 | 40 | 40 | 40 | 40 |



1462-Grants

Program Authorization

This program is authorized by the following legislation:

- RS 49:1111 - 1122

Program Description

The mission of the Grants Program in the Office of the Lieutenant Governor is to help meet the needs of Louisiana's citizens through volunteerism and national service.

The goals of the Grants Program are:

- The AmeriCorps grants program in the Office of the Lieutenant Governor will improve communities' capacity to address critical educational, environmental, public safety and health and human needs.
- The Online Statewide Volunteer Network (www.VolunteerLouisiana.gov) will increase the number of volunteers, match volunteers with volunteer opportunities that meet their interest and availability, allow nonprofit organizations to find volunteers with the appropriate skills to meet critical needs in the community, and assist in the rapid and efficient management of volunteers preparing for and responding to a disaster.

Program Budget Summary

| | Prior Year Actuals FY 2022-2023 | Enacted FY2023-2024 | Existing Operating Budget (EOB) as of 12/01/23 | Continuation FY 2024-2025 | Recommended FY 2024-2025 | Total Recommended Over/(Under) EOB |
|---|---------------------------------------|------------------------|---|------------------------------|-----------------------------|---|
| Means of Finance: | | | | | | |
| State General Fund (Direct) | \$190,569 | \$191,783 | \$221,783 | \$173,860 | \$173,860 | (\$47,923) |
| State General Fund by: | | | | | | |
| Interagency Transfers | 100,228 | 123,775 | 123,775 | 123,775 | 123,775 | 0 |
| Fees & Self-generated | 0 | 0 | 0 | 0 | 0 | 0 |
| Statutory Dedications | 0 | 0 | 0 | 0 | 0 | 0 |
| Federal Funds | 5,637,415 | 8,145,094 | 8,145,094 | 8,145,094 | 8,145,094 | 0 |
| Total Means of Finance | \$5,928,212 | \$8,460,652 | \$8,490,652 | \$8,442,729 | \$8,442,729 | (\$47,923) |
| Expenditures and Request: | | | | | | |
| Personnel Services | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Operating Expenses | 0 | 0 | 0 | 0 | 0 | 0 |
| Professional Services | 0 | 0 | 0 | 0 | 0 | 0 |
| Other Charges | 5,928,212 | 8,460,652 | 8,490,652 | 8,442,729 | 8,442,729 | (47,923) |
| Acquisitions & Major Repairs | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Expenditures & Request | \$5,928,212 | \$8,460,652 | \$8,490,652 | \$8,442,729 | \$8,442,729 | (\$47,923) |
| Authorized Positions | | | | | | |
| Classified | 0 | 0 | 0 | 0 | 0 | 0 |
| Unclassified | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Authorized Positions | 0 | 0 | 0 | 0 | 0 | 0 |
| Authorized Other Charges Positions | 8 | 8 | 8 | 8 | 8 | 0 |

Source of Funding

This program is funded with the following:

- State General Fund (Direct)

- Interagency Transfers from the Office of Tourism in the Department of Culture, Recreation, and Tourism.
- Federal Funds from the National and Community Service Act of 1990.

Adjustments from Existing Operating Budget

| General Fund | Total Amount | Table of Organization | Description |
|------------------------------|--------------|-----------------------|--|
| \$221,783 | \$8,490,652 | 0 | Existing Operating Budget as of 12/01/2023 |
| Statewide Adjustments | | | |
| \$1,881 | \$1,881 | 0 | Group Insurance Rate Adjustment for Active Employees |
| (\$30,000) | (\$30,000) | 0 | Non-recurring Carryforwards |
| (\$33,839) | (\$33,839) | 0 | Related Benefits Base Adjustment |
| (\$29,583) | (\$29,583) | 0 | Retirement Rate Adjustment |
| \$43,618 | \$43,618 | 0 | Salary Base Adjustment |
| (\$47,923) | (\$47,923) | 0 | Total Statewide |
| \$0 | \$0 | 0 | Total Non-Statewide |
| \$173,860 | \$8,442,729 | 0 | Total Recommended |

Professional Services

| Amount | Description |
|---|-------------|
| Professional Services: | |
| This program does not have funding for Professional Services for the Fiscal Year. | |

Other Charges

| Amount | Description |
|---|--|
| Other Charges: | |
| \$8,442,729 | Volunteer Louisiana Commission - Funding provided from the federal Corporation for National and Community Service, established under the National and Community Service Trust Act of 1993. The Volunteer Louisiana Commission receives a formula grant to administer the AmeriCorps program. This program engages Louisianans of all ages in addressing the most critical educational, public safety, human, and environmental needs of our communities. |
| \$8,442,729 | SUB-TOTAL OTHER CHARGES |
| Interagency Transfers: | |
| This program does not have funding for Interagency Transfers for the Fiscal Year. | |
| \$8,442,729 | TOTAL OTHER CHARGES |

Acquisitions and Major Repairs

| Amount | Description |
|--|-------------|
| Acquisitions and Major Repairs: | |
| This program does not have funding for Acquisitions and Major Repairs for the Fiscal Year. | |



Objective: 1462-01 Through the Volunteer Louisiana Activity, promote national service in Louisiana and develop high-quality, diverse portfolio of AmeriCorps sub-grantees.

Children's Budget Link N/A

HR Policies Beneficial to Women and Families Link N/A

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other) N/A

| Performance Indicator Name | Actuals FY 22-23 | Initially Appropriated FY 23-24 | Existing Standard FY 23-24 | Continuation Budget FY 24-25 | Executive Budget FY 24-25 |
|---|---------------------|---------------------------------------|----------------------------------|------------------------------------|---------------------------------|
| [S] Number of parishes with AmeriCorps national service projects | 25 | 25 | 25 | 25 | 25 |
| [K] Number of organizations participating in AmeriCorps RFP process | 19 | 21 | 21 | 19 | 19 |

Objective: 1462-03 Promote national service in Louisiana and develop a portfolio of innovative, high-quality AmeriCorps state programs.

Children's Budget Link N/A

HR Policies Beneficial to Women and Families Link See strategy 1.4 in the Office of Management and Finance within the Office of the Secretary

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other) N/A

| Performance Indicator Name | Actuals FY 22-23 | Initially Appropriated FY 23-24 | Existing Standard FY 23-24 | Continuation Budget FY 24-25 | Executive Budget FY 24-25 |
|--|---------------------|---------------------------------------|----------------------------------|------------------------------------|---------------------------------|
| [K] Number of parishes with trained Citizen Corps/CERT teams | 18 | 20 | 20 | 22 | 22 |

Objective: 1462-04 Maximize the efficiency and effectiveness of volunteers in times of disaster.

Children's Budget Link N/A

HR Policies Beneficial to Women and Families Link N/A

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other) N/A

| Performance Indicator Name | Actuals FY 22-23 | Initially Appropriated FY 23-24 | Existing Standard FY 23-24 | Continuation Budget FY 24-25 | Executive Budget FY 24-25 |
|--|---------------------|---------------------------------------|----------------------------------|------------------------------------|---------------------------------|
| [K] Number of organizations that receive Citizen Corps, CERT or other emergency preparedness training. | 0 | 20 | 20 | 20 | 20 |

Objective: 1462-05 Through the Volunteer Louisiana Activity, to build a culture of service and volunteerism in Louisiana.

Children's Budget Link N/A

HR Policies Beneficial to Women and Families Link N/A

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other) N/A

| Performance Indicator Name | Actuals FY 22-23 | Initially Appropriated FY 23-24 | Existing Standard FY 23-24 | Continuation Budget FY 24-25 | Executive Budget FY 24-25 |
|--|---------------------|---------------------------------------|----------------------------------|------------------------------------|---------------------------------|
| [S] Number of volunteers nominated for or receiving Volunteer Louisiana awards | 656 | 1,000 | 1,000 | 750 | 750 |
| [K] Number of volunteer organizations listed | 336 | 350 | 350 | 250 | 250 |
| [S] Number of parishes with organizations listed | 57 | 60 | 60 | 60 | 60 |

