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| SUBRECIPIENT INFORMATION FORM |
| 1. | Name of Subrecipient: |
| 2. | Qualification of Subrecipient per 24 CFR 570.500(c) (Select One):\_\_\_\_\_Political Subdivision\_\_\_\_\_Private Non-profit  |
|   |
|   |
| 3. | Current Public Purpose or Function of the Organization:  |
| 4. | Facility Name: |
| 5. | Identify Service Area of the facility: |
| 6. | Describe the Public Facility: |
| 7. | Will the use of this funding continue the current public purpose or function of the organization?\_\_\_\_\_YES \_\_\_\_\_NO |
| 8. | A copy of the Statement of Assurances must be signed by the subrecipient and attached to the application. |

INSTRUCTIONS

Subrecipient Information Form

**The Subrecipient Information Form is required if an entity other than the applicant will carry out the program for a particular facility. Please note that the subrecipient will be subject to the same regulations as the applicant, with a few exceptions. A Subrecipient Information Form should be completed for each subrecipient.**

**A subrecipient agreement will be provided to grantees by the Office of Community Development after awards are made.**

Item 1: Enter the name of the Subrecipient.

Item 2: Select the appropriate qualification of the Subrecipient as per 24 CFR 570.500(c).

* Political Subdivisions are public agencies, commissions, or authorities that are **independent** of the grantee’s government (for example, a recreation district).
* Private Non-profits are usually, but not always, corporations, associations, agencies, or faith-based organizations with non-profit status under the Internal Revenue Code (Section 501(c)(3)), usually with a board of directors and an executive director in charge of daily administration.

Item 3: Enter the public purpose or function of the subrecipient organization, and describe the services provided.

Item 4: Enter the name of the facility.

Item 5: Describe the boundaries of the area that the facility serves.

Item 6: Describe the physical facility and what the use of the facility will be.

Item 7: Select the appropriate answer to whether the use of CDBG-CV funding will continue the current public purpose or function of the facility/organization.

Item 8: If a subrecipient is involved, then an additional copy(ies) of the Statement of Assurances is needed. One will be executed by the applicant and one will be executed by each subrecipient.