Revised 07/01/19

 Effective 07/01/19

**SF-8 CASE CLOSURE**

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| --- |
| **Attorney — Client Communication Privileged, Confidential, and Exempt from Disclosure under applicable law. Contains material prepared by counsel and may include advice of counsel.** |

**NOTICE OF CASE CLOSURE**

**Upon conclusion of the assigned file, complete and return this form electronically to the Litigation Division, Case Administration Section, at:** **LitigationReportTracking@ag.louisiana.gov****. Email is preferred, but if it is not available, the forms may be faxed to (225) 326-6491 or mailed as follows:**

Case Administration Section

Litigation Division

Post Office Box 94005

Baton Rouge, Louisiana 70804-9095

Fax Number: (225) 326-6491

**CASE TYPE:**

**[ ]  Road Hazards** **[ ]  Worker’s Compensation** **[ ]  Medical Malpractice** **[ ]  Inmate Litigation**

**[ ]  Auto Liability** **[ ]  Jones Act** **[ ]  Regulatory Liability** **[ ]  Civil Rights**

**[ ]  Premises Liability** **[ ]  Subrogation/Intervention** **[ ]  Intentional Tort** **[ ]  Employment Practices**

**[ ]  Land Owner Liability** **[ ]  Constitutional Tort**

DOJ Case Number:

ORM Number:

TPA Number (if applicable):

CAPTION:

REASON FOR CLOSURE (include a brief description and attach supporting documents):

CONTRACT ATTORNEY: Tel. No.:

BILLING ATTORNEY: Tel No.:

DATE CLOSED:

DATE OPENED:

ATTORNEY’S FEES: $

(total incurred)

EXPENSES: $

(total incurred)

DATE:

 Signature

 Telephone No.