



State of Louisiana
DIVISION OF ADMINISTRATION

OFFICE OF INFORMATION SERVICES

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ISIS Technical Memorandum 05-01

To: Technical Coordinators

Subject: Required Installation of SAP GUI 6.2 for ISIS HR by September 6

This will serve as a reminder that SAPGUI version 6.2 must be installed prior to September 6, 2004. If you are an agency that received an advance copy of the 6.2 software (prior to June, 2004), you must install the current release as several critical patches and updates are included on the latest CD.

Please be aware that a notice will be directed to all employee administrators and timekeepers in 2 weeks asking that they verify the installation of the correct version and patch level of software on their PC. Since this will likely generate a number of phone calls to the technical coordinators who have not had an opportunity to complete the rollout, it is recommended that installation plans be communicated to users in advance so that the number of calls can be minimized.

Please contact the ISIS Help Desk at (225) 342-2677, options 1, 2, if you have any questions.

CW/pg

c: Whit Kling, Deputy Undersecretary
Human Resource Managers
Employee Administrators