

BOBBY JINDAL
GOVERNOR



ANGELE DAVIS
COMMISSIONER OF ADMINISTRATION

State of Louisiana
Division of Administration
Office of the Commissioner

TO: Heads of Departments and Agencies, Colleges and Universities,
Boards and Commissions – State of Louisiana

FROM: Angele Davis *aod*
Commissioner of Administration

DATE: November 24, 2008

RE: Louisiana Small Entrepreneurship (Hudson Initiative) Program

I wish to take this opportunity to thank you for your support of the Louisiana Small Entrepreneurship Program, known as the Hudson Initiative. This program is established in accordance with LRS 39:2001 through 2008 and LRS 51:931, which provides additional opportunities for certified Louisiana-based small entrepreneurs to participate in contracting and procurement with the State. The Rules governing the implementation of the program are located at <http://www.doa.louisiana.gov/osp/se/se.htm>. You are urged to continue to involve small entrepreneurs in the procurement process by utilizing the available tools such as the small purchase executive order and other methods as outlined in the administrative rules governing the program.

In order to participate in the program a small entrepreneurship must be certified by the Louisiana Department of Economic Development. Certification is based in part on a firm's annual gross revenue receipts (\$5,000,000 for construction operations and \$3,000,000 for non-construction); number of employees (less than 50); domicile is in Louisiana; and other criteria as specified in the legislation.

The Division of Administration and State departments/agencies are responsible for the direct operation and implementation of the Hudson Initiative. In an attempt to increase the current number of participants in this program, all departments/agencies are requested to continue your efforts by advising small entrepreneurs on your bidders list of this program and encourage them to certify through the Louisiana Department of Economic Development. Eligibility and certification information is available at https://smallbiz.louisianaforward.com/index_2.asp.

The legislation requires that each agency designates an initiative coordinator, which shall be the undersecretary of the department or the business manager for the agency. The initiative coordinator or his/her designee shall be responsible for working closely with certified small entrepreneurs and contractors to provide information and support. Please ensure that

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the name, title, telephone number, and e-mail address of the initiative coordinator for your agency is current. Any updated information is to be immediately forwarded to Denise Lea, Director of State Purchasing, at fax number (225) 342-8688 in order that the listserv for internal communication remains current.

This administration is firmly committed to the success of the Hudson Initiative; your active participation is vitally important in this effort. I welcome any suggestions and recommendations that will add to the overall success of the program.